



CAZADERO COMMUNITY SERVICES DISTRICT
PO BOX 508
CAZADERO CA 95421-0508

Board Meeting Agenda
May 17, 2021 ~ 6:00PM
Location ~ Fire Station #1
5980 Cazadero Hwy, Cazadero Ca 95421

****GOVERNOR'S EXECUTIVE ORDER N-25-20****

****GOVERNOR'S EXECUTIVE ORDER N-29-20****

RE CORONAVIRUS COVID-19

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29- 20 WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, MEMBERS OF THE BOARD OF DIRECTORS WILL BE PARTICIPATING BY TELECONFERENCE INTO THE BOARD OF DIRECTORS MEETING FOR MAY 17, 2021.

Members of the public who wish to participate in the Board of Director's meeting may do so by either logging on to the Zoom link or dialing the teleconference call-in number and inputting the meeting ID and passcode when prompted:

<https://us02web.zoom.us/j/84869495162?pwd=emhqV1EvU3JhVWdFYkk0MEFQaWFFaQT09>

Telephone number: 1 (669) 900-6833, Meeting ID 848 6949 5162, Passcode 650483#

PLEASE NOTE: The Cazadero Community Services District office is closed, and this meeting will be conducted entirely by teleconference.

Should you want to submit public comment, you may do so either by commenting at the appropriate time in person if logging into the meeting or by email before Board Meeting is called to order. If emailing, please state the agenda item number that you are commenting on and limit written comments to three hundred (300) words or less. Comments can be sent to pbarry@cazadero-csd.org. Written comments received prior to the meeting will be read into the record.

The Board meeting agenda and all supporting documents are available for public review on the website at www.cazadero-csd.org

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

President P. Barry

Director M. Berry

Director H. Canelis

Director D. DeBeaune

Director M. Nicholls

OPEN TIME FOR PUBLIC EXPRESSION

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda and is restricted to matters within the Board's jurisdiction. Items that appear to warrant a more-lengthy presentation or Board consideration may be placed on the agenda for discussion at a future meeting. Please limit comments to three hundred (300) words.

AGENDA ADJUSTMENTS

An opportunity for the Board President to approve adjustments to the current agenda.

DIRECTOR REPORTS

An opportunity for Directors to report on their individual activities related to District Business.

STAFF REPORTS

1. Administrative Assistant
2. Fire Department and Firefighters Association Report
 - a. Operations
 - b. Administration
 - c. Training
 - d. Special Projects
3. Park & Rec Maintenance
4. Facilities

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director

1. Approval of Meeting Minutes – April 12, 2020

ACTION ITEMS

1. **GMRS Radio System** – Discussion/Action – Discuss and consider contribution for/purchase of repeater.
2. **CCSD Bylaws** – Discussion/Action – To be reviewed, modified, and/or accepted.
3. **Proposed Revision of Chart of Accounts** – Discussion/Action – Discuss and consider revising Chart of Accounts.

4. **Auxiliary Water Supply System Upgrade** – Discussion/Action –
5. **Reopening of Old Cazadero Rd** – Discussion/Action – Old Cazadero Rd from the gate near the Wildwood entrance down to the creek was dozed last August during the Wallbridge Fire. Supervisor Hopkins has been petitioned by the Wildwood Conservation Foundation to reopen the road for emergency use only. Johannes Hoevertsz, Director of TPW has also been brought into the conversation. Opening would provide the quickest route for the CSD to provide mutual aid to the CSA40 area as it would take Guerneville nearly an hour to respond to calls in that remote area. Discuss and consider the CSD to submit a letter of support for re-opening Old Cazadero Rd for emergency use only.

DISCUSSION ITEMS

1. **Parcel Tax Proposal** – Discussion – Update on proposed parcel tax timeline and cost.

COMMITTEE REPORTS

1. Consolidation Ad Hoc 2020
2. Park Ad Hoc 2020

FINANCIAL REPORTS

COMMUNICATIONS

1. Letter to Gavin Newsom, Toni Atkins, Anthony Rendon, re: Support for special districts
2. Mail: Honey Bucket, re: Price increase/seat covers
3. Mail: CAPRI, re: Increase in FY21-22 Liability & Property premium.
4. Mail: Sonoma Local Agency Formation Commission, re: Sonoma LAFCO approved Fiscal Year 2021-22 Proposed Budget
5. Email: Special district Leadership Foundation, re: Technology grant
6. Email: CA Dept of State Parks Office of Grants and Local Services, re: Federal Notice of Funding Opportunity
7. Email: Jim Berry, re: 2021-Hotel Spring Potential Corrosion Parameters
8. Email: Frontier Business, re: Emergency preparedness
9. Email: Frontier Business, re: Changing the way you dial your calls
10. Mail: CARPD, re: 2021 Slate of Candidates for CARPD Board & Call for Nominations
11. Email: County of Sonoma Department of Transportation and Public Works, re: 2021 Pavement Preservation Program (includes Cazadero Highway)

ADJOURNMENT

STAFF REPORTS

Administrative Assistant

Outlook crashed and is currently unusable so I am using the Comcast website for email.

Worked 20.17 hours in April. In addition to regular monthly duties of bookkeeping, meeting minutes, and agenda and Board packet preparation, I also:

- Worked with Director P. Barry on the proposed revised chart of accounts.
- Dealt with the coffee machine in the kitchen being left on one day, leaving burnt coffee in one carafe (the other was empty). I turned off both warmers and notified Chief Krausmann.
- Completed and uploaded the CAPRI 2021-2022 Ratings Questionnaire for insurance renewal.
- Cut final payment to Rosenbauer for our new water tender.

Fire Department

Operations:

- New water tender has been delivered and is at Station 2 while it is getting equipped for service.
- Stipend employee shift coverage: Shift coverage continues to go very well with shifts being covered by firefighters from Cazadero, Fort Ross and Monte Rio.
- New quote for split heating/cooling system for training/meeting room was received from Hayman Refrigeration in the amount of \$7,800.00. The Chief will get more bids.
- Cal Fire will start manning Cazadero CDF Station on May 24th.

April 2021 Calls

Nature of Call	Number of Calls
Medical Aid	4
Hazardous Condition	1
Structure Fire	1
Fire Investigation	1
Vegetation Fire	1

Administration

- FEMA Grant: No New Reports

Training

- Wildland Training and review has begun in preparation for an earlier start to fire season.

Firefighters Association

- Accounts Summary:
Checking: \$ 65,267.42
Money Market: \$30,050.04

-Reminder: There are funds in the Association accounts that are earmarked for specific projects- \$30,000 is earmarked for the bathroom renovation project at Station 1 and \$16,500 is earmarked for the Hydrant project.

- The Cazadero Volunteer Firefighters Association agreed to fund half of the Cazadero GMRS radio project in the amount of \$1,750.00. The project total is \$3500.00.

Facilities

For April my schedule was different since firefighters were there during the day. I went down there after 5 PM and clean to get ready for firefighters to come to a clean fire hall the next day. I did the my usual of sweeping; mopping; cleaning the counters, stove, and fridge; cleaned the bathrooms; swept the front and back of the firehall; cob-webbed; cleaned tables; swept the big room; and put the garbage out. Total hours 22. Nancy Caplan

CONSENT ITEMS



Cazadero Community Services District Meeting Minutes – April 12, 2021

The Cazadero Community Services District meeting was conducted pursuant to the provisions of the Governor’s Executive Order N-29-20 which suspends certain requirements of the Ralph M. Brown Act due to the COVID-19 virus. CSD Board Members and staff participated in the meeting by zoom teleconference. Members of the public were provided a zoom and telephone call-in number to view or listen to the meeting and the opportunity to provide public comment verbally or in written format.

1. Call to Order and Roll Call

The regular meeting of the Cazadero CSD Board was called to order at 6:01PM on April 12, 2021. Director P. Barry led the Pledge of Allegiance. The following Directors were present: P. Barry, M. Berry, H. Canelis, D. DeBeaune, M. Nicholls. Chief Krausmann, Assistant Chief Schanz, AA Kulczewski, and several members of the public were also present.

2. Public Comment

None.

3. Agenda Adjustments

None.

4. Director Reports

Director P. Barry commented on his report of his recent Zoom meeting with CAPRI about COVID expense documentation and reimbursement. Director Nicholls to follow up with a letter to our senator.

The Directors, Chief Krausmann, and members of the public discussed the lack of rain (only about 23” so far this season) and the coming fire season, keeping the old water tender until past the end of this fire season as a backup, the delay (due to Covid) of the building and shipping of the new generator, and alternative measures should the new generator not arrive before it’s needed, including an offer by Tony Goodwin of his generator on a trailer.

5. Staff Reports

AA Kulczewski inquired as to moving the May meeting to Monday, May 17. On a motion by Director Nicholls, Seconded by Director DeBeaune, the Board moved to move the May meeting from May 10 to Monday, May 17, at 6:00 PM. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
M. Nicholls	Aye

Chief Krausmann reported that the new tender is at Burton's in Lodi where they are installing radios. He will be going to Lodi Wednesday for another inspection and expects to bring it home on Wednesday, 4/20/21. The stipend program is working well, Cazadero's response time is getting better. CalFire will start staffing their Cazadero station by May 15.

The Call Report for March:

Nature of Call	Number of Calls
Medical Aid	7
Public Assist	1
Structure Fire	1
Fire Investigation	2
Smoke Check	1

Per the report in the Board packet, approximately 1/3 of the CCSD park property near the intersection of Berry Street and Austin Creek Road was cleared and the resulting brush pile burned by numerous firefighters and community members.

In the report that was included in the Board Packet on Facilities was a recap of cleaning done.

6. Consent Calendar Items

On a motion by Director Nicholls, Seconded by Director M. Berry, the Board moved to approve the March meeting minutes and the financials from February and March. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
M. Nicholls	Aye

7. Action Items

a. **GMRS Radio System** – A presentation made on a General Mobile Radio Service (GMRS) by Director Nicholls, Tony Goodwin, Gayle Alexander, and Damian Boune included concerns on lack of communication during emergencies with current communication options, how a community GMRS works in both emergency situations and non-emergency times, and how many communities around us either have a GMRS system or are looking into getting one. Decision to purchase a repeater was tabled to next month pending further research.

b. **Fire Siren electrical wiring and security structure** – After Board discussion, on a motion by Director Nicholls, Seconded by Director M. Berry, the Board moved to move forward with option 2 (schedule 80 pipe) with a not-to-exceed cost of \$10,000 to rewire the siren from the current siren location to the power pole on Berry's side of the bridge. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
M. Nicholls	Nay

- c. **Draft Audit of 2019-20 Fiscal Year** – After review by the Board, on a motion by Director Nicholls, Seconded by Director DeBeaune, the Board moved to accept the draft audit. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
M. Nicholls	Aye

- d. **CCSD Bylaws** – After Board discussion, item was tabled to May meeting.
- c. **Proposed Revision of Chart of Accounts** – After Board discussion, item was tabled to May meeting.

8. Discussion Items

- a. **Parcel Tax Proposal** – Director P. Barry gave an update; reported all must be ready by July 1, including a new chart of accounts and budget information.

9. Committee Reports

- a. **Consolidation 2020 Ad Hoc** – The committee reported they had two meetings in March with Monte Rio, Occidental, Fort ross, and Cazadero directors and fire chiefs where they discussed options, fund raising to keep department solvent, and the urgent need of a working agreement (Method of Operations or Joint Powers Agreement) between all agencies.
- b. **Park 2020 Ad Hoc** – Electrical: Director Canelis reported that the electrician met with PG&E and will start next week to prep equipment at the restroom to receive the drop from PG&E, and that it will probably be a month before PG&E is back.
Playground: Since the county is now in the Orange tier Director P. Barry will look into opening the basketball courts.

10. Correspondence

Correspondence referenced in the Board packet were reviewed.

11. Financial Reports

Bills totaling \$32,440.87, which included \$678.24 in COVID related expenses, were presented for payment. AA Kulczewski discussed with the auditor to have the Fiscal Year 2020-2021 audit in November 2021. Also, after Board packet was completed and posted, the District received the FEMA grant payment for the water tender of \$272,715.04, so a check in the amount of \$289,569.64, dated 4/14/21, was cut to Rosenbaur for the final payment on the new water tender.

12. Adjournment

On a motion by Director P. Barry, Seconded by Director Nicholls, the Board moved to adjourn the meeting at 9:05 PM. VOTE: 5/0/0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
M. Nicholls	Aye

Paul Barry

Maureen Barry

Homer Canelis

Daina DeBeaune

Michael Nicholls

Date: _____

ACTION ITEMS

DISCUSSION ITEMS

COMMITTEE REPORTS

FINANCIALS

Cazadero Community Services District

Bills Presented for Payment

April 13 through May 17, 2021

05/13/21

Accrual Basis

Date	Num	Name	Amount
Apr 13 - May 17, 21			
04/16/2021	EFT	Comcast	-192.11
04/15/2021	EFT	Recology Sonoma Marin	-45.85
04/20/2021	EFT	Recology Sonoma Marin	-375.18
04/28/2021	EFT	Comcast	-151.56
04/23/2021	E-pay	EDD	-111.05
04/23/2021	E-pay	EDD	-207.46
05/05/2021	E-pay	EFTPS	-2,004.58
04/14/2021	9762	Rosenbauer South Dakota, ...	-289,569.64
04/18/2021	9763	Sonoma County ACTTC	-200,000.00
05/01/2021	9764	Barrio, Gabriel	-932.47
05/01/2021	9765	Caplan, Nancy K.	-415.57
05/01/2021	9766	Dewart, Alan	-1,170.54
05/01/2021	9767	Endsley, Stephanie R	-1,260.59
05/01/2021	9768	Flores, Matt	-432.21
05/01/2021	9769	Krausmann, Steven M	-606.80
05/01/2021	9770	Kulczewski, Sharon	-780.08
05/01/2021	9771	Shane, Stephen	-720.33
05/01/2021	9772	Dewart, Alan	-166.23
05/17/2021	9773	Bank of America Business ...	-2,450.67
05/17/2021	9774	Cazadero Supply	-377.94
05/17/2021	9775	Cazadero Water Company	-27.27
05/17/2021	9776	Christian Ottolini	-375.00
05/17/2021	9777	Complete Welders Supply	-70.90
05/17/2021	9778	Law Offices of William D. R...	-500.00
05/17/2021	9779	Michael Nicholls	-56.68
05/17/2021	9780	Signarama	-221.15
Apr 13 - May 17, 21			-503,221.86

CORRESPONDENCE



**CAZADERO COMMUNITY SERVICES DISTRICT
PO BOX 508
CAZADERO CA 95421-0508**

April 13, 2021

The Honorable Gavin Newsom, Governor
State of California
State Capitol, First Floor
Sacramento CA 95814

The Honorable Anthony Rendon
Speaker, State Assembly
State Capitol, Room 219
Sacramento CA 95814

The Honorable Toni G. Atkins
President pro Tempore, State Senate
State Capitol, Room 205
Sacramento CA 95814

Dear Governor Newsom, Speaker Rendon, and President pro Tempore Atkins,

We write seeking your support, using the authority within Section 9901 of the American Rescue Plan (ARP) which provides funds to manage the public health and economic consequences of COVID-19. Our District has been advised Congress has provided a considerable amount of flexibility in addressing ARP funding to special districts. We, therefore, request that you use the authority within the ARP to assist our special district which is seeking relief.

The Cazadero CSD serves an isolated rural community, which furnishes fire protective services, parks, recreation and streetlighting to our constituents, and is experiencing financial hardship due to unanticipated expenses resulting from the COVID-19 pandemic. We were also uniquely impacted with a loss of tourism, evacuation, wildfires, and flooding within our district – all within a 12-month window resulting in serious budgetary consequences.

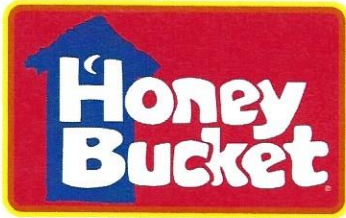
We ask the funds congress has provided through ARP be extended to the Cazadero Community Services District and other special districts in need.

Thank you for your consideration.

Sincerely,

Michael C. Nicholls, Past President
Cazadero Community Services District

Cc: Asm. Jim Wood, Senator Mike McGuire, The Honorable Phil Ting, Chair Assembly Budget Committee, The Honorable Nancy Skinner, Chair Senate Budget & Fiscal Review Committee



EXPERIENCE^{the} DIFFERENCE

April 15, 2021



Cazadero Csd 5_1623
PO Box 508
Cazadero CA 95421-0508

Dear Customer,

As a business owner yourself, we're sure you have gone through the tough process of looking through your company to find any inefficiencies in your operations or opportunities to improve your services. In our latest audit, we found that the provided seat covers in some of the units contributed to a lot of unintended and unnecessary waste for our customers and the environment. This situation has added extra time and costs to the cleaning of the units. We were considering an across-the-board price increase to offset the costs but realized this wouldn't be a fair response for everyone. So instead of a price increase, we have decided to stop automatically including seat covers with our units. However, if you would still like seat covers, they can be ordered at a cost of \$12.00 a month. Please contact your territory manager or local Honey Bucket office and let them know that you would like to add seat covers to your rental.

We hope you understand that this wasn't an easy decision, and we didn't make it lightly. Still, for Honey Bucket to continue to be sustainable by providing you with the cleanest and safest portable sanitation and the best-in-class customer service that you have come to expect, it was a decision we had to make.

Thank you for choosing Honey Bucket as your sanitation services provider. Your business is very much appreciated, and we are honored to serve you daily. Again, please contact your Honey Bucket Territory Manager if you have any questions or comments.

Best regards,

Your Honey Bucket Team

April 22, 2021

TO: CAPRI General Liability & Property Program Members
FROM: Matthew Duarte, Executive Director
RE: CAPRI Member Update - April 2021

Dear CAPRI Members:

I hope this letter finds you in good health and in good spirits. I know that the COVID-19 Pandemic has impacted and continues to impact your Districts in a myriad of different ways, but I think we can all agree that the value that your agencies bring to your respective communities has never been more clear. Thank you for all that you do.

As most of you are aware, the liability insurance industry is in a hard market cycle, which initially impacted individuals and private entities, but is now affecting public entities across the country. As CAPRI members begin their budgeting process, I want to take this opportunity to provide some background information on the state of the market and the CAPRI General Liability & Property Program.

State of the Public Entity Insurance Market:

The state of the public insurance market can best be described as healthy, yet unsettled. The liability insurance industry continues to see significant increases in plaintiff demands, jury verdicts, and high dollar claims – a continuation of what we have seen for the last half decade. Claims that used to resolve for \$5M-\$10M are now costing public entities and their insurers \$20M-\$30M+. The so-called “Social Inflation” that has had a huge impact on these costs continue to deplete the liability market’s surplus, limiting the capacity and availability of reinsurers willing to write California public entity business. To illustrate this point, CAPRI’s excess insurance provider, PRISM, considered 17 reinsurers for renewal of its excess liability program in 2015. Looking ahead to the 2021/22 renewal, 7 of those reinsurers no longer even write public entity business in California. This reduction in capacity has impacted pricing across the State.

Similarly, the property insurance market has been hit with catastrophic losses nationwide affecting the industry's surplus, and, as a result, carriers continue to flee the State altogether due to earthquake, wildfire, and flood risks that are unique to California. Moreover, the lingering effects of COVID-19 have only added to the heightened underwriting scrutiny. Further complicating matters is the rise in cybercrime as the increased reliance on technology has come with corresponding insurance burden to cover losses related to cybersecurity breaches.

Those insurers that are willing to continue their participation in the California market are increasingly judicious as to where they place coverage. More and more public entities are seeing coverage modifications either in the form of sub-limits, aggregated coverage layers, certain coverages being provided on a claims-made basis, and/or exclusions or significant limitations on coverage. Indeed, you may recall that CAPRI was recently forced to accept a \$1M wildfire deductible (although member deductibles for these claims are only \$50,000). Our brokers are working hard to negotiate the market and, while they are confident we will be able to retain the same comprehensive policy terms for our membership, the cost of coverage remains on the rise.

This trend that started in the private sector and is now affecting all public entities: counties, cities, schools, and special districts throughout California. While CAPRI remains in a strong financial condition to weather this storm, the program is not immune to these market forces. We appreciate your ongoing support and flexibility as our collective group of recreation and park districts weathers these changes.

Safety in Numbers:

Thankfully for members of the CAPRI General Liability & Property Program, our size creates stability and offers economies of scale that could not otherwise be realized without being in a pool. We are able to leverage the volume we bring to the markets to benefit all Program members. Furthermore, as we saw in the Workers' Compensation program, the CAPRI Board of Directors direction to discount WC premiums for FY20-21 reflects their understanding of the issues and challenges impacting our industry at this time.

That being said, the Liability & Property Program will still see moderate rate increases again this year, which are a reflection of our own member losses and of the market forces described above. The amount of increase for individual members is dependent upon your entity's claims experience. If you are one of the lucky ones who have not yet experienced the new reality in claim trends, you can expect to see increases but to a lesser degree.

As a pool, we are anticipating an *increase* around **25-30%** in the 21-22 annual Liability & Property premium. Again, we are working closely with our broker and exploring all available options to keep premiums down, including different deductibles and other programmatic modifications. This is our focus this spring and we expect to have more information to share over the next few months as we approach the July 2021 renewal.

Seeing The Big Picture:

If we have learned from history, we know that joint powers authorities (pooling) have been the answer to turbulent markets. By staying the course, we will all benefit from our economies of scale, our leverage in the reinsurance markets, and our sharing of best practices to help manage risk and hard markets. Recent membership applications have led to growth of the CAPRI membership and have also allowed us to test the competitiveness of our pricing. We remain confident that CAPRI members are receiving the most comprehensive coverage at the most competitive rates.

As always, if you have questions or need additional information to better understand the current environment or to communicate to your internal management and governing officials, please let us know.

Sincerely,

A handwritten signature in blue ink that reads "Matthew Duarte". The signature is written in a cursive, flowing style.

Matthew Duarte
Executive Director

SONOMA LOCAL AGENCY FORMATION COMMISSION

111 SANTA ROSA AVENUE, SUITE 240, SANTA ROSA, CA 95404

(707) 565-2577

www.sonomalafco.org

April 8, 2021

TO: County Administrator, County of Sonoma
City Managers
Clerks to Boards of Directors of Independent Special Districts

FROM: Mark Bramfitt, Executive Officer

SUBJECT: Sonoma LAFCO Approved Fiscal Year 2021-22 Proposed Budget

At its meeting on April 7, 2021, the Sonoma Local Agency Formation Commission (LAFCO or Commission) adopted its Fiscal Year 2021-22 Proposed Budget, after a noticed public hearing and upon recommendation of the Commission's Budget Committee and staff.

The Commission directed staff to circulate the approved Proposed Budget to our funding agencies: the County, cities, and independent special districts. Comments are welcome at any time, either to Commissioners or staff.

The Commission's consideration of the 2021-22 Final Budget will take place on June 2, 2021, after a public hearing, as required by state law. The Final Budget will become effective on July 1, 2021.

Overall Budget

The 2021-22 approved Proposed Budget projects expenditures at \$933,836, an increase of \$88,326, or about 9 percent over the current-year Adopted Budget of \$845,510. Apportionments from the County, the cities and the independent special districts, interest from invested cash, and revenue from processing fees fund LAFCO operations. For 2021-22, the Commission approved an overall increase of three percent in overall agency apportionments. To reduce the impact on agencies, \$181,954 of the Commission's Fund Balance will be used as necessary to balance expenditures.

Expenditures

LAFCO staff are County employees under a Memorandum of Understanding between the Commission and the County. As recommended by an organizational study performed last year, the Commission has approved an increase to a total allocation of 3.7 Full-Time Equivalent (FTE) staffing level. Increases in benefits amounts reflect projected additional costs.

The decrease in services and supplies reflect decrease costs associated with a bi-annual audit of Commission operations, travel expenses and professional organizational memberships.

Revenues and Fund Balance

Revenues to fund Commission operations come largely from apportionments from funding agencies. The County and the cities, as a whole, each pay 40 percent of the operational cost, and independent special districts, as a whole, contribute 20 percent. A small amount of funding accrues from interest on invested cash. Commission

staff tracks processing fee revenues but does not budget for them due to the difficulty of projecting the number and type of applications that could be submitted in a future year.

The Commission also maintains a Fund Balance to meet unexpected or unforeseen needs or, at the Commission's discretion, to reduce the cost of agency apportionments.

In its deliberations on the 2021-22 Proposed Budget, the Commission determined to apply \$181,954 of its Fund Balance to reduce agency apportionments for next year.

As noted, apportionments for the upcoming year are projected to increase by 3.0 percent, reflected as follows:

- County \$ 296,753
- Cities, as a whole \$ 296,753
- Independent Special Districts, as a whole \$ 148,376

Agency apportionments, which are based on the most recent revenues reported to the State Controller's Office, may vary from one year to another. Final apportionments will be determined subsequent to the Commission's approval of the 2021-22 Final Budget. The Auditor's Office will bill agencies after the beginning of the new fiscal year.

A staff report providing more information about the Sonoma LAFCO Fiscal Year 2021-22 Proposed Budget is available on the Commission's website at sonomalafco.org. A spreadsheet of the 2021-22 Proposed Budget is attached.

If your agency has comments or questions about the Commission's Fiscal Year 2021-22 Proposed Budget, please contact me at (707) 565-3765 or at mark.bramfitt@sonoma-county.org prior to the Commission's June 2, 2021, hearing.

Should you wish to comment at the public hearing on June 2, the Commission's meeting begins at 2:00 p.m. The Commission will conduct the meeting virtually by teleconference. Comments may be submitted by mail or email prior to the meeting. Access to the meeting can be gained by following the guidelines that will be included on the agenda notice, which will be available on or around May 26, 2021.

Attachments

SONOMA LAFCO FY 2021-22 PRELIMINARY BUDGET

April 7, 2021

EXPENDITURES- SALARIES AND BENEFITS

Account	Description	2019-20 Adopted	2019-20 Revised	2019-20 Year End Actuals	2020-21 Adopted	2020-21 Year End Projections	2021-22 Proposed
50101	Regular Earnings	\$ 354,315	\$ 354,315	\$ 336,571	\$ 362,200	\$ 298,961	\$ 421,917
50110	Cash Allowance	\$ 23,140	\$ 23,140	\$ 22,290	\$ 23,050	\$ 19,908	\$ 26,653
50114	Bds & Commissions	\$ 9,600	\$ 9,600	\$ 7,800	\$ 9,600	\$ 7,400	\$ 9,600
50201/04	County Retirement	\$ 141,840	\$ 141,840	\$ 125,667	\$ 152,280	\$ 115,463	\$ 174,328
50205	FICA/Medicare	\$ 27,000	\$ 27,000	\$ 26,363	\$ 28,000	\$ 25,698	\$ 32,458
50301	Health Insurance	\$ 29,680	\$ 29,680	\$ 32,422	\$ 41,590	\$ 36,509	\$ 55,387
50502	Deferred Compensation	\$ 13,300	\$ 13,300	\$ 12,414	\$ 13,870	\$ 10,388	\$ 15,813
50304	HRA	\$ 1,825	\$ 1,825	\$ 2,352	\$ 1,815	\$ 3,103	\$ 3,270
50306	Disability	\$ 2,190	\$ 2,190	\$ 2,040	\$ 2,225	\$ 1,776	\$ 2,600
50307	Dental Insurance	\$ 4,975	\$ 4,975	\$ 4,827	\$ 3,790	\$ 3,301	\$ 4,004
50308	Life Insurance	\$ 530	\$ 530	\$ 497	\$ 540	\$ 428	\$ 607
50309	Vision Insurance	\$ 660	\$ 660	\$ 639	\$ 700	\$ 603	\$ 662
50310	Unemploy. Insurance	\$ 90	\$ 90	\$ 78	\$ 90	\$ 71	\$ 104
50401	Workers Compensation	\$ 3,385	\$ 3,385	\$ 3,256	\$ 4,520	\$ 3,627	\$ 5,927
	Unfunded Liability	\$ -	\$ -	\$ -	\$ 7,935	\$ -	\$ -
50501	Other Expenses	\$ 100	\$ 100	\$ 101	\$ 90	\$ 85	\$ 108
	Employee Ret Payoff	\$ 0	\$ 0	\$ -	\$ 0	\$ 45,462	\$ 0
Total Salaries and Benefits		\$ 612,630	\$ 612,630	\$ 577,317	\$ 652,295	\$ 572,783	\$ 753,438

2020-21 S&B included 2% COLA, addition of Unfunded Liability Costs, increased health care premiums

2021-22 S&B includes increase of total FTEs from 3.2 to 3.7, 2% COLA, merit increase for Analyst

SONOMA LAFCO FY 2021-22 PRELIMINARY BUDGET
April 7, 2021

EXPENDITURES- SERVICES AND SUPPLIES

Account	Description	2019-20 Adopted	2019-20 Revised	2019-20 Year End Actuals	2020-21 Adopted	End of Year Projections	2021-22 Proposed
51206	Auditing Services	\$ -	\$ -	\$ 6,570	\$ 9,000	\$ -	\$ -
51207	Auditor Actgng Svces	\$ 5,000	\$ 5,000	\$ 3,449	\$ 7,000	\$ 3,500	\$ 5,000
51211	Legal Services	\$ 20,000	\$ 20,000	\$ 20,907	\$ 20,000	\$ 15,000	\$ 25,000
51249	Professional Services	\$ 10,000	\$ 35,000	\$ 38,645	\$ 35,000	\$ 42,000	\$ 35,000
51301	Legal Notices	\$ 5,000	\$ 10,000	\$ 11,582	\$ 5,000	\$ 4,000	\$ 5,000
51421	Rents & Leases	\$ 42,000	\$ 42,000	\$ 41,904	\$ 43,000	\$ 43,000	\$ 45,150
51602	Travel Expense	\$ 10,000	\$ 10,000	\$ 4,755	\$ 10,000	\$ -	\$ 5,000
51605	Private Car Expense	\$ 1,000	\$ 1,000	\$ 260	\$ 1,000	\$ -	\$ 500
51901/02	Communications	\$ 2,600	\$ 2,600	\$ 2,541	\$ 3,100	\$ 2,600	\$ 2,600
51904	ISD-Data Processing	\$ 22,100	\$ 22,100	\$ 22,029	\$ 25,000	\$ 25,000	\$ 26,000
51905	Info Systems -Develop.	\$ 3,000	\$ 3,000	\$ 199	\$ 3,000	\$ -	\$ 500
51906	ISD-Supp. Website	\$ 2,000	\$ 2,000	\$ 795	\$ 2,000	\$ 600	\$ 500
51911	Postage	\$ 1,500	\$ 5,500	\$ 5,061	\$ 1,500	\$ 2,500	\$ 2,000
51915	Printing	\$ 500	\$ 4,500	\$ 4,921	\$ 500	\$ 2,500	\$ 1,000
51916	County Services	\$ 12,200	\$ 12,200	\$ 10,557	\$ 12,200	\$ 12,200	\$ 12,500
52091	Memberships	\$ 4,965	\$ 4,965	\$ 4,965	\$ 8,115	\$ 8,115	\$ 7,848
52111	Office Expense	\$ 6,000	\$ 6,000	\$ 5,355	\$ 6,000	\$ 4,500	\$ 5,000
52181	Business Meals/Supplies	\$ -	\$ -	\$ 391	\$ -	\$ -	\$ -
57015	Major Equip. Replace.	\$ 1,800	\$ 1,800	\$ 1,360	\$ 1,800	\$ 1,816	\$ 1,800
Services & Supplies		\$ 149,665	\$ 187,665	\$ 186,248	\$ 193,215	\$ 167,331	\$ 180,398

Total Expenditures	\$ 762,295	\$ 800,295	\$ 763,565	\$ 845,510	\$ 740,114	\$ 933,836
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SONOMA LAFCO FY 2021-22 PRELIMINARY BUDGET

April 7, 2021

REVENUES

Account	Revenue Source	2019-20 Adopted	2019-20 Revised	2019-20 Year End Actuals	2020-21 Adopted	End of Year Projections	2021-22 0% Increase	2021-22 3% Increase	2021-22 5% Increase
42601	County	\$ 279,718	\$ 279,718	\$ 279,718	\$ 288,110	\$ 288,110	\$ 288,110	\$ 296,753	\$ 302,515
42627	Special Districts	\$ 139,859	\$ 139,859	\$ 139,859	\$ 144,055	\$ 144,055	\$ 144,055	\$ 148,376	\$ 151,258
42628	Cities	\$ 279,718	\$ 279,718	\$ 279,718	\$ 288,110	\$ 288,110	\$ 288,110	\$ 296,753	\$ 302,515
Total Intergovernmental Revenues		\$ 699,295	\$ 699,295	\$ 699,295	\$ 720,274	\$ 720,274	\$ 720,274	\$ 741,882	\$ 756,288
44002	Interest on Cash	\$ 8,000	\$ 8,000	\$ 19,305	\$ 10,000	\$ 8,000	\$ 10,000	\$ 10,000	\$ 10,000
Total Use of Money/Property		\$ 8,000	\$ 8,000	\$ 19,305	\$ 10,000	\$ 8,000	\$ 10,000	\$ 10,000	\$ 10,000
45061	Fees for Services	0	0	66174	0	35000	0	0	0
Total Charges for Services		\$ -	\$ -	\$ 66174	\$ -	\$ 35,000	\$ -	\$ -	\$ -
Total Projected Revenues		\$ 707,295	\$ 707,295	\$ 784,774	\$ 730,274	\$ 763,274	\$ 730,274	\$ 751,882	\$ 766,288
Use of Fund Balance		\$ 55,000	\$ 55,000	\$ (21,210)	\$ 115,236	\$ (23,160)	\$ 203,562	\$ 181,954	\$ 167,548
Total Revenue Sources		\$ 762,295	\$ 762,295	\$ 784,774	\$ 845,510	\$ 740,114	\$ 933,836	\$ 933,836	\$ 933,836

Note Use of Fund Balance

FUND BALANCE

2018-19 Beginning Fund Balance	\$ 503,220
Adjustments to fund	\$ 20,274
Beginning 2019-20 Fund Balance	\$ 482,947
Adjustments to fund	\$ 21,210
Beginning Balance 2020-2021	\$ 504,157
Estimated Adjustments to fund	\$ 23,160
Estimated Beginning Balance 2021-22	\$ 527,317

Special District Leadership Foundation <neilm@sdlf.org>

4/19/2021 11:12 AM

\$\$\$ Available for Special District Tech Needs

To cazaderocsd@comcast.net

\$35,000 in Technology Grant Funds available



Exclusive for 2021!

The Special District Leadership Foundation Technology Grant

The Technology Grant is open to districts with operating budgets of \$1 million or less and will reimburse districts for up to \$3,000 related to expenditures outlined in the grant focus areas. There is a total of \$35,000 in Technology Grant Funds available. Applicants do not need to be members of CSDA to apply and receive funds.

The initial 2021 Technology Grant availability will **close on June 15, 2021** or when all funds have been awarded, whichever comes first.

Apply For A Technology Grant

Technology Grant Focus Areas:

- Hardware such as laptops and tablets, digital cameras, microphones, drones
- Staff training specific to technology and/or cybersecurity, technology platforms etc.
- Software including billing and accounting software

- Consulting related to cybersecurity and technology
- GIS (geographic information systems)
- Electronic File Storage – including video
- Technology tools for public engagement
- Electronic signature platform i.e. DocuSign
- Electronic meeting resources and equipment

Application/Proposal:

To apply, districts will submit the application and grant proposal (no more than 5 pages) and include the following at minimum:

- Scope of project, work, and/or purchase
- Detail on the project, work, and/or purchase and how it assists the district in the areas of public engagement and/or transparency
- Detail on the district's need for a grant to accomplish the project, work, and/or purchase

Visit [Special District Leadership Foundation](#)



Special District Leadership Foundation
1112 I Street, Suite 200
Sacramento, CA 95814
877.924.2732 | sdlf.org

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Office of Grants and Local Services <localservices@parks.ca.gov>

5/13/2021 11:25 AM

Federal Outdoor Recreation Legacy Partnership (ORLP) Program

To cazaderocsd@comcast.net

Office of Grants and Local Services

The California Department of Parks and Recreation's Office of Grants and Local Services (OGALS) is pleased to inform you of a federal funding opportunity called the Outdoor Recreation Legacy Partnership (ORLP) Program. ORLP is a subprogram of the Land and Water Conservation Fund administered by the National Park Service (NPS) at the federal level.

On Monday May 10, 2021, the NPS released a **Federal Notice of Funding Opportunity (NOFO P21AS00509)** to all 50 states. For this nationwide competition, \$150 million is available for all states on a competitive basis. Each state may forward applications to NPS for consideration. The minimum grant request per project application is \$300,000. The maximum grant request per project application is \$5,000,000. This means that at least 30 projects nationwide may be funded. It is unknown how many applications will be submitted by all states nationwide.

In California, ORLP proposals must be submitted via email to OGALS@parks.ca.gov for review **by or before 5:00 pm on June 18, 2021**. OGALS will then submit proposals on behalf of California to NPS by late July 2021. This will give regional NPS reviewers approximately six weeks to review the applications and possibly receive revisions before a September 24, 2021 Grants.gov federal submittal deadline. At that point, the applications will go through a National Review Committee's process. If a project is selected for funding by the National Review Committee, additional federal requirements must be met, including Section 106 and NEPA. Section 106 and NEPA generally requires one year for the local, state, and federal process. Please

see the timeline below for project management information.

ORLP Program Information

The ORLP program can fund acquisition and/or development projects. Target projects will create parks and other outdoor recreation spaces located in Census-delineated urbanized areas. Projects that will substantially renovate an existing public park are also eligible, but less favored in scoring by the National Review Committee. Specifically, the program is intended for areas located within jurisdictions delineated by the Census Bureau from the 2010 Census as urbanized areas; areas that have a population of 50,000 or more with high density. Further, the program targets projects located in or directly accessible to neighborhoods or communities that are underserved in terms of parks and recreation resources and its population is economically disadvantaged.

Eligible applicants remain consistent with the LWCF: Cities, Counties, State Agencies, Federally recognized Native American Tribes, Joint Powers Authorities where all members are otherwise eligible under the LWCF, park districts, and special districts with authority to acquire, operate and maintain public park and recreation areas. The administrative requirements of LWCF apply to ORLP, including no less than a 50% match of the total project cost. This means that the grant can fund up to, but not more than, 50% of the total project cost. The match source(s) should be expendable from 2022 through project completion.

How to Apply

- 1) Visit parks.ca.gov/orlp and use OGALS' Technical Assistance link that outlines the application checklist items for local applicants within the Federal Notice of Funding Opportunity (NOFO P21AS00509).
- 2) **Submit application via email to OGALS@parks.ca.gov by or before June 18, 2021, 5:00pm.** *Applications submitted directly to the NPS by entities other than California State Parks' OGALS will automatically be rejected by the National Review Committee without consideration.*

ORLP Timeline and Next Steps:

- **May 10:** NPS released the NOFO
- **May 12:** OGALS notifies all agencies statewide
- **June 18:** Applications must be emailed to OGALS@parks.ca.gov by 5:00pm
- **June 21 – July 30:** OGALS reviews statewide applications
- **August – September 24:** NPS' regional contact screens applications before approving OGALS to enter the applications into the Grants.gov system by the federal September 24, 2021 deadline.
- **April 2022:** A National Review Committee will review all competitive applications from all states. NPS estimates applications will be selected by April 2022.
- **Project Start Date:** Please note that Section 106 and NEPA must be approved by NPS before the project's acquisition or development can begin. Section 106 and NEPA will be required after applications are selected by the National Review Committee. The ORLP NOFO (pages 5 – 6) mentions that "for the purposes of the competition, sponsors (applicants) should use a grant start date of October 1, 2022."

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1416 Ninth Street, Room 918
Sacramento, CA | 95818 United States

This email was sent to cazaderocsd@comcast.net.

To continue receiving our emails, add us to your address book.

Jim Berry <jim@cazaderowaterco.com>

4/19/2021 11:14 AM

Fw: 2021-Hotel Spring Potential Corrosion Parameters

To CazaderoCSD <cazaderocsd@comcast.net>

Cazadero Water Chemistry-2021

Hotel Spring-Potential Corrosion Parameters

Instrument-Apera PC 60 (RRU) plus Brelje- Race Lab. & Far West Lab.

Date	pH	Cel- cius	Con- duct.	Total Diss. Solids	Salt or Na.	Total Alkal.	Cal- cium	NTU	Data from	Lang. Index
4/19/03									B&R	9.85
6/16/06	6.5		140	82	5.5	260	8.3		B&R	10.2
2/24/10	6.4		150	98		70	10		B&R	
6/6/17	6.5		140	82	5.5	260	8.3		B&R	10.2
4/3/19	6.5		140	62		52	10		B&R	
12/21/20	6.5		130	54		56			B&R	
1/8/21	6.93	14.1		130	0.09				RRU	
1/17/21	6.89	14.9	270	191	0.14				RRU	
1/25/21	7.03	10.1	122	87	0.16				RRU	
2/1/21	6.83	12.8	105	75	0.05				RRU	
2/9/21	6.91	13.2	108	77	0.05				RRU	
2/15/21	7.06	14.1	114	82	0.06				RRU	
2/22/21	7.16	14.1	114	81	0.06				RRU	
3/1/21	6.86	12.1	116	83	0.06				RRU	
3/8/21	6.93	11.6	117	84	0.06				RRU	
3/15/21	7.18	10.4	119	86	0.06				RRU	
3/22/21	7.30	13.5	105	75	0.05				RRU	
3/29/21	7.05	11.7	110	78	0.06				RRU	
4/6/21	7.06	11.2	123	87	0.06				RRU	
4/12/21	7.08	15.9	118	84	0.06				RRU	
Average										

Frontier Business <fr.business@reply.business.frontier.com>

4/29/2021 7:06 AM

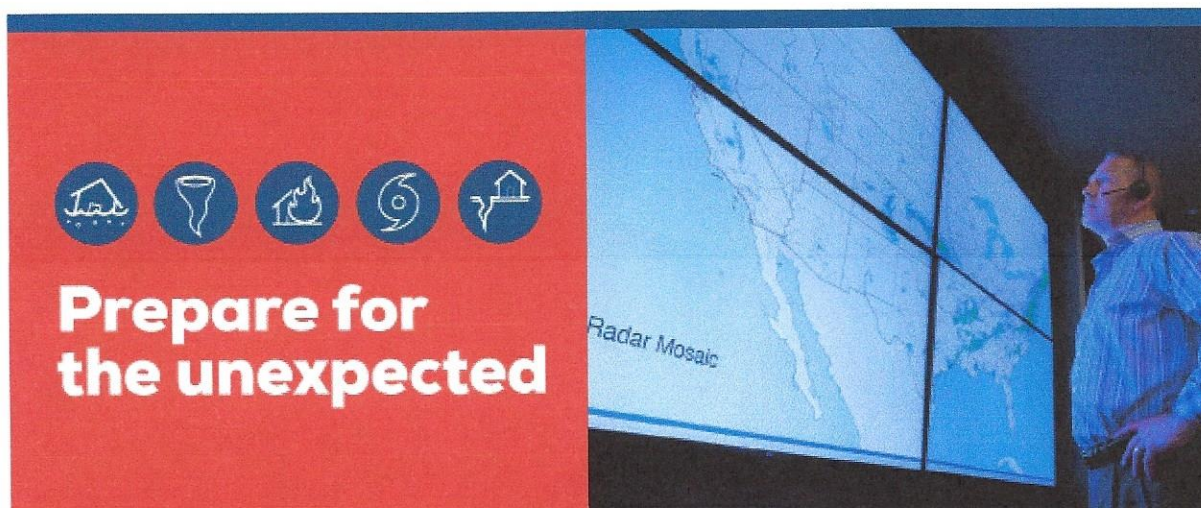
Update: Emergency Preparedness

To cazaderocsd@comcast.net

To view this email as a web page, [click here](#).



[Account Login](#)



Be ready for extreme conditions

Severe weather and natural disasters, like hurricanes, tornadoes, earthquakes, wildfires, thunderstorms and flooding, can affect anyone. It's important to prepare in advance of these types of situations.

During extreme conditions, always rely on and follow your local emergency management instructions. If a Frontier® service disruption occurs, rest assured that we will work as quickly and safely as possible to address and remedy the situation.

Please visit our emergency preparedness page for resources and contact information to help you be prepared and ready for extreme conditions.

VoIP Customers Need to Know

Your Frontier VoIP phone service, including 911 service, will not function without electrical or battery backup power. In the event of a power outage, you may not be able to make calls and you should ensure that you have a functioning battery backup for the following: Modem/Router, Optical Network Terminal (ONT), IP Phone/Analog Telephone Adapter (ATA) and Ethernet Switch, or an alternate means of calling 911.

Be Prepared

Be Safe,
Frontier Communications

Don't go it alone

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Who may you contact with questions?

If you have any questions regarding information provided in this notice, please call Frontier at 1-800-921-8101 or access the Help Center on www.frontier.com for more information. You can also visit the FCC website at <https://www.fcc.gov/suicide-prevention-hotline>.

Get ready to change the way you dial your calls!

The Federal Communications Commission (FCC) has adopted 988 as a new three-digit number to be used nationwide to reach the National Suicide Prevention and Mental Health Crisis Lifeline, starting July 16, 2022. Customers must continue to dial 1-800-273-TALK to reach the Lifeline until July 16, 2022. In order for 988 to work in your area code, 10-digit or 11-digit local dialing must first be implemented.



See reverse side for more details. 

Get ready to change the way you dial your calls!

What will be the new dialing procedure?

To complete all local calls, you will now need to dial **area code + telephone number**. **California and Illinois customers will need to dial 1+ area code + telephone number**. This applies to all calls within your area code that are currently dialed with seven digits.

Who will be affected?

Anyone with a telephone number from your area code will need to make this change from 7-digit local dialing to 10-digit local dialing or 11-digit local dialing (California and Illinois).

When will the change begin?

Beginning **April 24, 2021**, you should begin dialing 10 digits (area code + telephone number) or 11 digits (1+ area code + telephone number - California and Illinois) for all local calls. If you forget and dial just 7 digits, your call will still be completed.

Beginning **October 24, 2021**, you must dial 10-digits (area code + telephone number) or 1+10 digits (1+ area code + telephone number - California and Illinois) for all local calls. On and after this date, local calls dialed with only 7-digits may not be completed, and a recording will inform you that your call cannot be completed as dialed. You must hang up and dial again using the area code and the 7-digit number or 1+area code and the 7- digit number (California and Illinois).

Beginning **July 16, 2022**, dialing "988" will route your call to National Suicide Prevention and Mental Health Crisis Lifeline.

What will you need to do?

In addition to changing the way you dial local calls, all services, automatic dialing

equipment, or other types of equipment that are programmed to complete calls to 7-digit local numbers will need to be reprogrammed to complete calls to 10-digit numbers or 11-digit numbers (California and Illinois). Some examples are life safety systems or medical monitoring devices, PBXs, fax machines, Internet dial-up numbers, fire or burglar alarm and security systems or gates, speed dialers, mobile or other wireless phone contact lists, call forwarding settings, voicemail services and other similar functions. Be sure to check your website, personal and business stationery, advertising materials, personal and business checks, contact information, your personal or pet ID tags, and other such items to ensure the area code is included.

What will remain the same?

- ▶ Your telephone number, including current area code, will not change.
- ▶ The price of a call, coverage area, or other rates and services will not change due to the dialing change.
- ▶ What is a local call now will remain a local call regardless of the number of digits dialed.
- ▶ You can still dial just three digits to reach 711 (relay services) and 911 (emergency services).
- ▶ Any 211, 311, 411, 511, 611, or 811 services available in your community can still be reached by dialing their three-digit codes.
- ▶ The National Suicide Prevention Lifeline can still be reached by dialing 1-800-273-TALK (8255).

See reverse side for more details. ▶



April 20, 2021

TO: CARPD Member Districts
FROM: Matthew Duarte, Executive Director
SUBJECT: 2021 Slate of Candidates for CARPD Board & Call for Nominations

Hello CARPD Members! The CARPD Conference is rapidly approaching and with it the annual CARPD General Membership Meeting. As we do every year during that meeting, the CARPD Board of Directors Election is conducted by the membership. This year, the election will take place at approximately 9:00 a.m. on June 24, 2021 in the Hyatt Regency Monterey Hotel & Spa in Monterey, California.

In accordance with CARPD Association Bylaws, **CARPD is soliciting any qualified candidates interested in serving on the CARPD Board of Directors.** Nominees must be individuals affiliated (as Board of Directors, employees or otherwise) with active members in good standing.

Furthermore, pursuant to CARPD Association Bylaws at Article 5, subsection 6, the CARPD Nominations Committee has nominated the following slate of candidates for the open Board positions:

2021 Slate of Candidates for CARPD Board

President – Elect	Michelle Lacy, Pleasant Hill Recreation & Park District
Secretary	Brian Danzl, Cordova Recreation & Park District
Director-at-Large	Two Positions to be Elected:
(Odd Year)	Michael Seaman, Fulton- El Camino Recreation & Park District
	Rick Sloan, Cordova Recreation & Park District
Administrator Rep	One Administrator Position to be Elected:
(Odd Year)	Colin Miller, Arden Park Recreation & Park District

CARPD Membership
2021 Slate of Candidates for CARPD Board & Call for Nominations
April 20, 2021
Page 2 of 2

In addition to the slate identified above by the Nominating Committee, Member Districts may also nominate one of its own board members as a CARPD Director-at-Large candidate, or its General Manager, Assistant General Manager, or Chief Administrative Officer, as an Administrator Representative candidate prior to the annual meeting. Any additional nominations will be placed on the ballot as part of the election process.

Any Member District wishing to submit a nomination should forward a letter of nomination and a copy of its Board Resolution supporting the nomination directly to the CARPD office located at 1075 Creekside Ridge Drive, Suite 240, Roseville, CA 95678. To be sure a nominee is included on the ballot, the letter and resolution must be received no later than close of business on **Friday, June 18, 2021**. Email submissions are preferred and may be sent directly to my attention at mduarte@capri-jpa.org.

Finally, any qualified candidate may also be nominated from the floor at the time of the election and, if elected, later provide CARPD with a resolution from the member district's board endorsing the nominee to serve on the corporation's Board of Directors not later than sixty (60) days after the annual meeting. The candidate will not commence into office unless and until such time as the resolution is presented to the corporation's Board of Directors.

The CARPD Board thanks you in advance for your consideration and participation in this year's election. For more information regarding the CARPD Board positions, please review the enclosed flyer. If you have any questions regarding the election or its procedures, please feel free to contact me at (916) 722-5550.

Sincerely,



Matthew Duarte
Executive Director

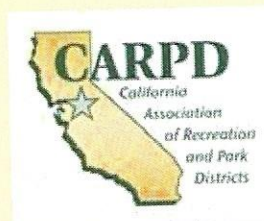
enclosure

CARPD Board of Directors 2021 Election

Each year during the CARPD General Membership Meeting, the CARPD Board of Directors Election is conducted with the membership at large. This year's Election will take place at:

June 24, 2021 @ 9:00 a.m.

Hyatt Regency Monterey Hotel & Spa
Old Golf Course Road
Monterey, CA 93940



Board Responsibilities

The CARPD Board of Directors is the governing body responsible for all policy decisions related to support, education, member services, outreach, and advocacy to recreation and park districts throughout California. The CARPD Board of Directors generally meets 4-5 times per year at the CAPRI Office in Roseville and at the Annual CARPD conference.

Board Positions

The CARPD Board of Directors is comprised of *eleven* Directors that oversee the operations of the organization and provide direction to the Executive Director. This year, there are *five* positions up for election: President-Elect, Secretary, Director at Large, Director-at-Large, and Administrator.

Board Qualifications

In order to be qualified for service on the Board, candidates must either be members of the Board of Directors of a CARPD member or "Administrators" employed as General Manager, Assistant General Manager, or Chief Administrative Officer of a CARPD member. For more information on candidate qualifications, please contact Executive Director, Matthew Duarte.

Submit Nominations to

CARPD
1075 Creekside Ridge, Suite 240
Roseville, CA 95678

Or by email (preferred)
Matthew Duarte
Email: mduarte@capri-jpa.org



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 5/18/2021

To: Board of Supervisors

Department or Agency Name(s): Transportation and Public Works

Staff Name and Phone Number: Johannes J. Hoevertsz 707-565-2231

Vote Requirement: Majority

Supervisorial District(s): First, Second, Fourth and Fifth

Title:

2021 Pavement Preservation Program - Full-Depth Reclamation and Overlays Project, C21401, for 26.76 miles of roadway

Recommended Action:

- A) Approve the project plans and specifications for the 2021 Pavement Preservation Program - Full-Depth Reclamation and Overlays Project, C21401.
- B) Award contract to low bidder, Ghilotti Brothers, Inc., in the amount of \$12,997,755.00, approve a 15% contingency for construction in the amount of \$1,949,663.25, for a total amount not to exceed \$14,947,418.25, and authorize the Chair to execute the construction contract for C21401.

(First, Second, Fourth and Fifth Districts)

Executive Summary:

This project is part of the on-going effort of the Board of Supervisors (Board) to address the road rehabilitation and preservation needs of the County Road System. On May 21st, 2019, the Board approved a two-year pavement preservation program for FY 2020-21 designed to improve approximately 51.50 miles of county roads. The total estimated cost of the plan is \$36,719,330, including contributions from the County's General Fund and revenues derived from SB1.

One element of the 2020-21 program is the 2021 Pavement Preservation Program - Full-Depth Reclamation and Overlays project, C21401, to be constructed in 2021. This project will award a single contract to apply various treatments to 26.76 miles of existing County roads, including one road that was scheduled but not completed during the 2019 construction season - Cazadero Highway (PM 13.61 to PM 16.39); and one road that was scheduled but not completed during the 2020 construction season - Todd Road (PM 11.87 to PM 13.29).

The Department of Transportation and Public Works (TPW) recommends award of the construction contract for the 2021 Pavement Preservation Program - Full-Depth Reclamation and Overlays Project, C21401 to low bidder Ghilotti Brothers, Inc.

On May 25, 2021, TPW will be presenting the next two-year Annual Pavement Preservation Program for FY 2021-22 and 2022-23, which will include Infrastructure Resiliency Plan Tier 2 road projects.

Discussion:

Agenda Date: 5/18/2021

2021 Pavement Preservation Program - Full-Depth Reclamation and Overlays Project, C21401, is Part 3 of the two-year 2020-21 Pavement Preservation Program. The project consists of multiple treatment applications including: Full-Depth Reclamation, Asphalt Concrete Overlays, and Asphalt Concrete Remove & Replace treatments as well as associated flagging, traffic control, crack sealing, ditch cleaning, pavement delineation, and replacement of asphalt concrete surfacing (digouts) as required. Drainage improvements are also included in this project.

The Full-Depth Reclamation (FDR) treatment process involves milling the existing road down one foot below the surface, processing the asphalt concrete base and underlying base with a binding additive to create a homogeneous stabilized base course and compacting the processed mixture back into the roadway. A typical 3.0" asphalt concrete overlay surface is then placed on top of the recycled asphalt concrete layer. This treatment will be applied on the following roadways totaling 9.77 miles shown on the Location Map.

District 1

• Hyde Road (55012)	Burndale Rd to Hyde Rd (55013)	0.24 miles
• Hyde Road (55013)	Hyde Rd (55012) to Pearson Rd	0.42 miles
• Lawndale Road (76023)	Schultz Rd to Highway 12	1.71 miles
• MacArthur Street (55033)	Sonoma City Limit to End	0.54 miles
• Riverside Drive (56015)	Verano Ave to Craig Ave	0.44 miles
• Thomson Avenue (56063)	Highway 12 to End Co. Maintained	0.39 miles

District 2

• Jewett Road (58028)	Pepper Ln to Stony Point Rd	0.98 miles
• Labath Avenue (68063)	PM 10.50 to Millbrae Ave	0.29 miles
• Whistler Avenue (68065)	PM 10.00 to PM 11.44	1.40 miles

District 5

• Bay Hill Road (60005)	PM 12.83 to Highway 1	1.00 miles
• Cazadero Highway (8101)	PM 13.61 to PM 16.39	2.78 miles

Subtotal: 10.19 miles

The Asphalt Concrete Overlay treatment process consists of placing a layer of asphalt concrete over the existing roadway surface from edge of pavement to edge of pavement. This treatment will be applied on the following roadways totaling 15.50 miles shown on the Location Map:

District 2

• Bloomfield Road (5901)	Canfield Rd to Pleasant Hill Rd	0.92 miles
• Hessel Road (68038)	Turner Ln to Hwy 116 (South)	0.99 miles
• Hessel Road (68039)	Turner Ln to Hwy 116 (North)	1.07 miles
• Lone Pine Road (68053)	Twig Ave to Hwy 116	0.19 miles
• West Railroad Avenue (58033B)	Stony Point Rd to Old Red Hwy N	1.47 miles

District 4

• Aptos Court (88122)	Cul de Sac to Pacific Heights Dr	0.06 miles
• Brighton Court (88043)	Cul de Sac to Brighton Dr	0.12 miles

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• Brighton Drive (88044)	Pacific Heights Dr to Ursuline Rd	0.30 miles
• Carriage Court (88210)	Cul de Sac to Carriage Ln	0.09 miles
• Carriage Lane (88039)	Cul de Sac to Carriage Ct	0.15 miles
• Chelsea Drive (88073)	Darbster Pl to Oxford Ct	0.20 miles
• Darbster Place (88116)	Cul de Sac to Cul de Sac	0.10 miles
• Dorchester Court North (88070)	Brighton Dr to Cul de Sac	0.14 miles
• Dorchester Drive (88075)	Chelsea Dr to Brighton Dr	0.17 miles
• Dover Court North (88047)	Lambert Dr to Cul de Sac	0.11 miles
• Dover Court South (88046)	Cul de Sac to Lambert Dr	0.09 miles
• Jean Marie Drive (88124)	Pacific Heights Dr to Cul de Sac	0.48 miles
• Katie Lee Way (88123)	Pac Heights Dr to Pac Heights Dr	0.20 miles
• Lambert Drive (88029A)	St James Dr to Cul de Sac	0.29 miles
• Lambert Drive (88029B)	Dead End to Ursulnie Rd	0.22 miles
• Londonberry Drive (88022)	PM 10.45 to Pacific Heights Dr	0.09 miles
• Los Gatos Court (88127)	Jean Marie Dr to Cul de Sac	0.06 miles
• Newport Place (88125)	Cul de Sac to Jean Marie Dr	0.15 miles
• Oxford Court (88074)	Cul de Sac to Brighton Dr	0.15 miles
• Pacific Heights Drive (88121)	Old Redwood Hwy to Brighton Dr	0.71 miles
• Paulette Place (88126)	Cul de Sac to Newport Pl	0.14 miles
• Ramsgate Court (88038)	Cul de Sac to Old Redwood Hwy	0.12 miles
• Ursuline Road (88042)	Old Red Hwy to Mark West Sprgs Rd	0.56 miles
• Wembley Court (88045)	Cul de Sac to Lambert Dr	0.12 miles
• Willowgreen Place (88117)	Cul de Sac to Old Redwood Hwy	0.13 miles

District 5

• Gold Ridge Road (69040)	Burnside Rd to Bodega Hwy	1.44 miles
• Main Street (6002B)	End of Bridge to Starrett Hill Dr	1.24 miles
• Rio Nido Road (80063)	River Rd to Armstrong Wood Rd	1.56 miles
• Todd Road (6807A)	Llano Rd to PM 13.29	1.42 miles

Subtotal: 15.25 miles

The Asphalt Concrete Remove & Replace process involves milling off the existing asphalt concrete pavement to a depth of three inches and replacing the asphalt concrete surface from edge of pavement to edge of pavement. This treatment will be applied on the following roadways totaling 1.32 miles shown on the Location Map:

District 1

• Greger Street (56097)	Orchard Ave to Boyes Blvd	0.14 miles
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District 4

• S Fitch Mountain Road (99022A)	City of Healdsburg to N Fitch Mtn Rd	1.18 miles
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Subtotal: 1.32 miles

Total Project Miles: 26.76 miles

The project was advertised from March 8 to March 30, 2021

Following advertisement, electronic bids were opened on March 30, 2021

Base bids received were as follows:

1. Ghilotti Brothers, Inc. \$12,997,755.00
2. Team Ghilotti, Inc. \$13,231,141.07
3. Ghilotti Construction Company, Inc. \$13,506,523.65
4. Argonaut Constructors \$14,615,008.45

In accordance with Public Contract Code Section 20128, the contract shall be awarded to the lowest responsive and responsible bidder.

Ghilotti Brothers, Inc. is experienced in performing this type of roadway work. They have recently completed work for the county, including the 2020 Pavement Preservation Program - FDR & Overlays Project (C20101) and the Hart Lane at River Road Improvement Project (C20500).

Prior Board Actions:

5/21/2019: The Board approved 2-year Pavement Preservation Program for 2020-21.

FISCAL SUMMARY

Expenditures	FY 20-21 Adopted	FY21-22 Projected	FY 22-23 Projected
Budgeted Expenses		\$14,947,418.25	
Additional Appropriation Requested			
Total Expenditures		\$14,947,418.25	
Funding Sources			
General Fund/WA GF		\$14,947,418.25	
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources		\$14,947,418.25	

Narrative Explanation of Fiscal Impacts:

The appropriations for the second year of the two-year program have been requested as part of the FY 2021-

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22 Road Capital Improvement (11051-34010103) budget for construction beginning in July 2021. Road maintenance receives funding from multiple sources including allocations from the State Highway Users Tax, SB1, and contributions from the County's General Fund. General Fund Contributions earmarked for Pavement Preservation Projects are divided between the Road Maintenance and Capital Improvement Departments based on the type of work being performed.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

None

Attachments:

- Location Map
- Location Map Road Index

Related Items "On File" with the Clerk of the Board:

Bid Book, Special Provisions, Project Plans