



Cazadero Community Services District Meeting Minutes – June 14, 2023

1. Call to Order and Roll Call

The regular meeting of the Cazadero CSD Board was called to order at 6:36 PM on June 14, 2023. Director Canelis led the Pledge of Allegiance. The following Directors were present: P. Barry, M. Berry, H. Canelis, D. DeBeaune, and S. Griswold. AA Kulczewski and several members of the public were also present.

2. Public Comment

None.

3. Agenda Adjustments

Discussion Item #2 – Fiber Optic Grant and Emergency Communications, followed by Action Item #9 – Tennis/Basketball Court resurfacing project, moved to before Director Reports.

4. Director Reports

None.

5. Staff Reports

AA Kulczewski reported the CSDA trial membership is expiring, cost is very high and no one used the trial membership so we will not pay for a membership.

Director P. Barry reported we received the insurance funds for Station 1 roof repair, waiting for the roofer to schedule roofing; there will be a tax initiative on the March 2024 election, ½ cent tax to be used for fire department operations (not apparatus), all the fire departments and their unions are for the measure, funds are not to replace regular budget, main uses will be to fund firefighter personnel and facilities, estimated \$648,000 for Cazadero (we asked for funding for personnel). Director P. Barry reported AI has been doing a lot of weed-whacking at and around the park and will trim back the brush along the fences.

The Call Report for April:

Nature of Call	Number of Calls
Medical Aid	10
Traffic Accident	1
Gas outside a Structure	1

The Call Report for May:

Nature of Call	Number of Calls
Medical Aid	8
Traffic Accident	2

6. Consent Calendar Items

On a motion by Director Canelis, seconded by Director M. Berry, the Board moved to approve the minutes for the April 19, 2023, meeting and the financials for the months of March and April, 2023. VOTE: 5-0-0:

7. Action Items

- a. **Legal Counsel** – After Board discussion, on a motion by Director Canelis, seconded by Director Griswold, the Board moved to retain Epstein, Holtzapple & Christo (EHC) of San Rafael as Cazadero Community Services District legal counsel. VOTE: 5-0-0
- b. **LWCF Grant Application – Proposed Projects** – After discussion, the Board declined to submit the LWCF grant application due to the conditions required by the grant.
- c. **Playground Equipment** – Director P. Barry reported Parmeter Logging and Excavation will be hauling in the chips, just waiting on scheduling; fencing installation is several weeks out. After further Board discussion, item tabled to July meeting.
- d. **Use of firehall (including tables, chairs, fencing) by third parties** – Director M. Berry reported CAPRI strongly encourages indemnification language in our rental agreement. After further Board discussion, item tabled to July meeting.
- e. **Disposal of 1992 International Heavy Rescue Unit** – Director P. Barry reported that the unit was given to us by Monte Rio Fire Department for shared use between Cazadero and Fort Ross but it was never used and has been sitting. After Board discussion, on a motion by Director Canelis, seconded by Director Griswold, the Board moved to give the unit back to Monte Rio Fire Department. VOTE: 5-0-0
- f. **Cazadero Community Club Shed Exterior Paint** – Director P. Barry reported that the siding on the shed on the playground side is damaged and the shed needs painting. After Board discussion, on a motion by Director Canelis, seconded by Director Griswold, the Board moved to hire John Brennan to repair and paint the shed. VOTE: 5-0-0
- g. **Resolution 22/23-18 Resolution Approving the 2023-24 Fiscal Year Preliminary Budget** – After Board discussion, on a motion by Director Canelis, seconded by Director DeBeaune, the Board moved to adopt Resolution 22/23-18 to approve the 2023-24 fiscal year preliminary budget. VOTE: 5-0-0
- h. **Resolution 22/23-19 Resolution Confirming Contract with Coggins Fence & Supply** – After Board discussion, on a motion by Director Griswold, seconded by Director Canelis, the Board moved to adopt Resolution 22/23-19 to confirm the park fencing contract with Coggins Fence & Supply. VOTE: 5-0-0
- i. **Tennis/Basketball Court resurfacing project** – It was reported that the cracks in the courts are structural and won't be fixed by resurfacing; drainage issues must be addressed before repair can be done; repair will be expensive, will need to find a grant to fund them. Also, a crank is needed to adjust the tennis net and a backboard is needed for the tennis courts. The Board requested an Action item for the tennis court backboard be added to the agenda for the July meeting. After further Board discussion, item tabled to July meeting.
- j. **District-owned vacant lot clearing** – After Board discussion, on a motion by Director Canelis, seconded by Director Griswold, the Board moved to hire John Brennan to clear brush from the vacant lot. VOTE: 5-0-0

8. Discussion Items

- a. **Update on grants** – Nothing new to report.
- b. **Fiber Optic Grant and Emergency Communications** – Tony Goodwin reported that one of three repeaters for Caz Red has been installed and is successfully working, other two are in process; security cameras are being installed at the Sheridan site due to previous thefts. Director P. Barry reported that the free public Wi-Fi has been installed in Cazadero, paid for by a grant that covers three years, and you must be outside to connect to it.

- c. **Firehouse Rental Rates** – After Board discussion, the consensus was to leave the rates as currently listed on the rental agreement.
- d. **DMV Employer Pull Notice Program** – Item to be moved to July meeting as an Action item.

9. Correspondence

Reviewed.

10. Financial Reports

AA Kulczewski reported bills totaling \$84,736.20 were presented for payment, which included \$33,825.67 from May and \$50,910.53 from June.

11. Adjournment

On a motion by Director PM. Berry, Seconded by Director DeBeaune, the Board moved to adjourn the meeting at 8:22 PM. VOTE: 5-0-0:

Paul Barry

Maureen Barry

Homer Canelis

Daina DeBeaune

Scott Griswold

Date