



Cazadero Community Services District Meeting Minutes – March 9, 2020

1. Call to Order and Roll Call

The regular meeting of the Cazadero CSD Board was called to order at 6:08PM on March 9, 2020 at Station #1. Director P. Barry led the Pledge of Allegiance. The following Directors were present: Nicholls, P. Barry, Canelis, M. Berry, Olson. AA Kulczewski was also present.

2. Public Comment

None

3. Agenda Adjustments

Discussion Item 8 - Training added to agenda. Closed Session pulled as not needed.

4. Director Reports

Director Olson reported on firehouse housekeeping, tennis court repairs, and that staff had to clean up after the Montgomery School pasta feed. Director M. Berry reported the Cazadero Community Club will put a deposit “on account” and they will pay for the cleanup for the school.

5. Fire Chief’s Report/Staff Report

6. Chief Krausmann reported via Director Nicholls on truck and station maintenance.

Call Report for January:

Nature of Call	Number of Calls
Medical Aid	2
Structure Fire	1
Alarm Sounding	1

Call Report for February:

Nature of Call	Number of Calls
Medical Aid	2
Vehicle Accident (auto aid to Fort Ross)	1

7. Consent Calendar Items

On a motion by Director M. Berry, Seconded by Director P. Barry, the Board moved to approve the minutes of the February 4, 2020, meeting and the financials for the months of January 2020 and February 2020. VOTE 5/0/0

8. Correspondence

Correspondence referenced in the Board packet were reviewed.

9. Action Items

- a. **Station #1 Generator Replacement & Maintenance** – The Board discussed quotes for generator repair and replacement. Repair of the propane tank cement slab was also discussed, Director Canelis to look into repairs.
- b. **Proposition 68 Park Grant Program** – The Board consensus is to have Director Nicholls request information from CAPRI.

- c. **TIF Grant Program** – The Directors and Fire Chief submitted their priority lists.
- d. **Draft Audit of 2018-19 Fiscal Year** – On a motion by Director M. Berry, Seconded by Director Olson, the Board moved to approve the audit subject to clerical corrections. VOTE 5/0/0
- e. **2020-2021 FY Budget** – AA Kulczewski to work with former AA Flowers on preliminary budget, to be completed by 5/31/2020.
- f. **COVID-19 Contingency Plans** – The Board discussed how to run meetings and pay bills during a quarantine or isolation situation. Director Nicholls will contact legal counsel about quorums via tele-conferencing.

9. Discussion Items

- a. **Park Ownership and Operation Update** – Tabled.
- b. **Park Upgrade Inspection** – Director Nicholls reported that CAPRI inspected the park and had some concerns. CAPRI will send someone to go over the park with a Board member.
- c. **Business and Camp Inspections** – Chief Krausmann will be checking back with Chief Williams about inspections to be done this year.
- d. **Cazadero Firefighters Association** – No one to report.
- e. **Employment Agreements for Salaried Employees** – Director M. Berry to research an employment agreement form for District use.
- f. **Security Cameras for Fire Stations** – The Board discussed security options and will research costs of several options.
- g. **Air Quality Monitor** – Tabled to April meeting.
- h. **Training** – The Board reviewed TargetSolutions training management system, will support Chief's decision on what system he prefers.

10. Committee Reports


- a. **Consolidation Ad Hoc** – Director P. Barry reported on discussions with Chiefs Lunardi and Heine, and on the need for Supervisor Hopkins' assistance with LAFCO regarding the fort Ross/Cazadero consolidation.
- b. **Park Ad Hoc** – The Board discussed infrastructure needs for the park and will be getting quotes for electrical issues.

11. Financial Reports

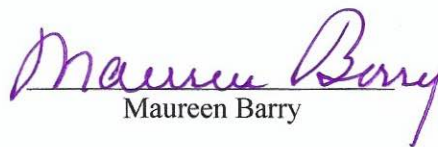
Bills totaling \$12,800.64 were presented for payment.

12. Adjournment

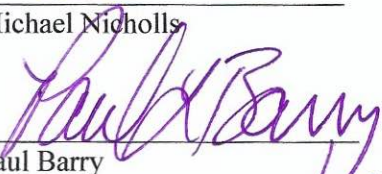
On a motion by Director M. Berry, Seconded by Director P. Barry, the Board moved to adjourn the meeting at 8:35 PM. VOTE 4/0/0



 Michael Nicholls

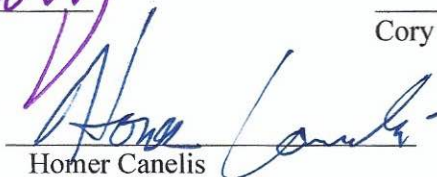


 Maureen Barry



 Paul Barry

 Cory Olson



 Homer Canelis

Date: 4-15-20