



**CAZADERO COMMUNITY SERVICES DISTRICT  
PO BOX 508  
CAZADERO CA 95421-0508**

Board Meeting Agenda  
March 09, 2020 ~ 6:00PM  
Location ~ Fire Station #1  
5980 Cazadero Hwy, Cazadero Ca 95421

*The Board meeting agenda and all supporting documents are available for public review upon prior appointment at 5980 Cazadero Hwy, Cazadero CA, 72 hours in advance of a scheduled board meeting. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office upon prior appointment at 5980 Cazadero Hwy, Cazadero and on the website at [www.cazadero-csd.org](http://www.cazadero-csd.org) Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.*

*In accordance with the Americans with Disabilities Act, anyone needing special assistance to participate in this meeting should contact District Administrative Assistant Sherry Kulczewski at (707)591-1015. Notification 48-hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.*

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

President Nicholls  
Director Barry      Director Canelis      Director Berry      Director Olson

**OPEN TIME FOR PUBLIC EXPRESSION**      (Three-minute time limit)

*This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a more-lengthy presentation or Board consideration may be placed on the agenda for discussion at a future meeting.*

**AGENDA ADJUSTMENTS**

*An opportunity for the Board President to approve adjustments to the current agenda.*

## DIRECTOR REPORTS

*An opportunity for Directors to report on their individual activities related to District Business.*

## FIRE CHIEF'S REPORT/STAFF REPORT

*The Fire Chief will report on administration, calls, maintenance and operations*

## CONSENT CALENDAR ITEMS

*These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director*

1. Approval of Meeting Minutes – February 4, 2020
2. Approval of Financials – Month of January 2020
3. Approval of Financials – Month of February 2020

## ACTION ITEMS

1. **Station #1 Generator Replacement & Maintenance** – Discussion/Action – Update on new commercial generator sizing and board authorization to purchase replacement unit to provide back-up power to station during grid failures. Peterson Power Systems annual servicing program.
2. **Proposition 68 Park Grant Program** – Discussion/Action – Request information and assistance from CAPRI for grant submission during next grant cycle
3. **TIF Grant Program** – Discussion/Action - Director and Fire Chief priority lists.
4. **Draft Audit of 2018-19 Fiscal Year**– Discussion/Action – Review and approval of draft audit of the 2018-19 fiscal year.
5. **2020-2021 FY Budget** – Discussion and timeline for 2020-2021 FY Budget preparation.
6. **COVID-19 Contingency Plans** – Discussion/Action – Hypothetical cessation of public meetings, Delegation of Power, A/R, A/P, lack of quorum issues. Staff notification.

## DISCUSSION ITEMS

1. **Park Ownership and Operation Update** – Update on options available for park ownership and operation.
2. **Park Upgrade Inspection** – CAPRI recommends upgrades to Children's Play Area.
3. **Business and Camp Inspections**– Update on Inspection progress.
4. **Cazadero Firefighters Association** – Monthly Association Report.
5. **Employment Agreements for Salaried Employees**– Discussion on Auditor suggested employment agreements.
6. **Security Cameras for Fire Stations** – Requested by Director Olson.
7. **Air Quality Monitor** – Update on installation progress.

## **COMMITTEE REPORTS**

1. Consolidation Ad Hoc
2. Park Ad Hoc
3. Board Policy Handbook Ad Hoc

## **FINANCIAL REPORTS**

## **COMMUNICATIONS**

1. MWEL Workshop announcement
2. Sonoma Fire Chief's Meeting Minutes
3. LGBTQ Best Practices for First Responders
4. Email from Rochana Felde

## **CLOSED SESSION**

1. Pursuant to California Government Code §54957(b): Employee(s) -- To consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee.

## **ADJOURNMENT**

# CONSENT ITEMS



## *Cazadero Community Services District Meeting Minutes –February 4, 2020*

### **1. Call to Order and Roll Call**

The regular meeting of the Cazadero CSD Board was called to order at 6:00PM on February 4, 2020 at Station #1. Director M. Berry led the Pledge of Allegiance. The following Directors were present: Nicholls, P. Barry, Canelis, M. Berry, Olson. AA Kulczewski and a member of the public were also present.

### **2. Public Comment**

None

### **3. Agenda Adjustments**

None.

### **4. Director Reports**

None

### **5. Fire Chief's Report/Staff Report**

AA Kulczewski commented that currently she has the only key to the file cabinet and suggested the Board President should have one in the event she is unavailable. The Board agreed and President Nicholls was given a key.

### **6. Consent Calendar Items**

On a motion by Director Canelis, Seconded by Director Olson, the Board moved to approve the minutes of the January 20, 2020, meeting. VOTE 5/0/0

Approval of the Financials for the Month of January 2020 was moved to the March Board meeting due to January bank statements not yet available.

### **7. Correspondence**

Correspondence referenced in the Board packet were reviewed. Director Canelis will post the flier for the USDA Home Hardening Grant and Loan Program at the Cazadero Post Office and General Store.

### **8. Action Items**

- a. **Checking Account** –The Board requested AA Kulczewski order new checks for the new bank account.
- b. **Station #1 Generator Replacement** – The Board discussed options for a new generator. Director Canelis will research and bring findings to next Board meeting.
- c. **Development of Purchasing Policy** – Director P. Barry is adapting/editing a policy from Russian River Fire for CCSD.

### **9. Discussion Items**

- a. **Park Ownership and Operation Update** –Tabled to March meeting.
- b. **Business and Camp Inspections** – Tabled to March meeting.
- c. **Cazadero Fire Association** – Tabled to March meeting.

- d. **Housekeeping** – An update was given on Station #1 housekeeping.
- e. **SGIP Storage Grant** – The Board discussed the Grant process and battery storage back up needs for Firehouse #1.
- f. **TIF Grant Program** – The Board discussed developing priority lists for Discussion Action at the March meeting.

**10. Committee Reports**

- a. **Consolidation Ad Hoc** – On hold until after March election and outcome of Measure G is determined.
- b. **Park Ad Hoc** – Director Canelis reported on electrical needs and will get pricing for suggested upgrades/repairs/expansions.

**11. Financial Reports**

Bills totaling \$109,431.73 were presented (includes \$100,000.00 to open new account at Community First Credit Union).

**12. Adjournment**

On a motion by Director M. Berry, Seconded by Director Canelis, the Board moved to adjourn the meeting at 7:37 PM. VOTE 5/0/0

\_\_\_\_\_  
Michael Nicholls

\_\_\_\_\_  
Maureen Barry

\_\_\_\_\_  
Paul Barry

\_\_\_\_\_  
Cory Olson

\_\_\_\_\_  
Homer Canelis

Date: \_\_\_\_\_

# **ACTION ITEMS**

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**CAZADERO COMMUNITY  
SERVICES DISTRICT**

**Financial Statements**

**For the Fiscal Year Ended June 30, 2019**  
*(With Comparative Amounts for Year 2018)*



**CAZADERO COMMUNITY SERVICES DISTRICT  
COUNTY OF TRINITY, CALIFORNIA**

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Cazadero Community Services District  
Cazadero, California

### Report on the Financial Statements

We have audited the accompanying financial statements of Cazadero Community Service District as of and for the years ended June 30, 2019, and 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the State Controller's *Minimum Audit Requirements for California Special Districts*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Cazadero Community Service District, as of June 30, 2019, and 2018 and the respective changes in financial position, and, where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matters**

#### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis (omitted) and budgetary comparison schedule of general funds (page 17) be presented to supplement the basic financial statements. The District has not presented Management's Discussion and Analysis. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with enough evidence to express an opinion or provide any assurance

### **Other Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the District's basic financial statements. The accompanying information, listed as supplementary information in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements of the District.

Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and, accordingly, we do not express an opinion on it or provide any assurance on it.

**DRAFT**

Blomberg & Griffin A.C.  
Stockton, CA  
January 15, 2020

**CAZADERO COMMUNITY SERVICES DISTRICT**  
**Statement of Net Position**  
**June 30, 2019 and 2018**

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	<b>2019</b>	<b>2018</b>
	<b>Governmental Activities</b>	<b>Governmental Activities</b>
<b>ASSETS</b>		
<b>Current Assets:</b>		
Cash and Investments	\$ 627,377	\$ 457,864
Interest Receivable	1,041	687
Prepaid Obligation	2,329	-
Due From Other Governments	<u>11,627</u>	<u>26,580</u>
<b>Total Current Assets</b>	<u>642,374</u>	<u>485,131</u>
<b>Noncurrent Assets:</b>		
Land	211,838	211,838
Building, Improvements and Equipment	1,646,441	1,576,929
Accumulated Depreciation	<u>(747,525)</u>	<u>(679,499)</u>
<b>Total Noncurrent Assets</b>	<u>1,110,754</u>	<u>1,109,268</u>
<b>Total Assets</b>	<u>\$ 1,753,128</u>	<u>\$ 1,594,399</u>
<b>LIABILITIES</b>		
<b>Current Liabilities:</b>		
Accounts Payable	\$ 30,327	\$ 9,706
Accrued Liabilities	2,294	2,218
Westamerica Loan-Due Within One Year	<u>31,493</u>	<u>30,665</u>
<b>Total Current Liabilities</b>	<u>64,114</u>	<u>42,589</u>
<b>Noncurrent Liabilities:</b>		
Westamerica Loan-Due After One Year	<u>99,639</u>	<u>131,132</u>
<b>Total Noncurrent Liabilities</b>	<u>99,639</u>	<u>131,132</u>
<b>Total Liabilities</b>	<u>163,753</u>	<u>173,721</u>
<b>NET POSITION</b>		
Invested in Capital Assets, Net of Related Debt	979,622	947,471
Unrestricted	<u>609,753</u>	<u>473,207</u>
<b>Total Net Position</b>	<u>1,589,375</u>	<u>1,420,678</u>
<b>Total Liabilities and Net Position</b>	<u>\$ 1,753,128</u>	<u>\$ 1,594,399</u>

The accompanying notes are an integral part of the financial statements

**CAZADERO COMMUNITY SERVICES DISTRICT**  
**Statement of Activities and Changes in Net Position**  
**For the Years Ended June 30, 2019 and 2018**

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	<b>2019</b>	<b>2018</b>
	<b>Governmental Activities</b>	<b>Governmental Activities</b>
<b>EXPENDITURES/EXPENSES:</b>		
Salaries & Employee Benefits	\$ 128,370	\$ 57,805
Service and supplies	109,667	102,248
Depreciation Expense	68,026	65,563
	<hr/>	<hr/>
Total Expenditures/Expenses	306,063	225,616
	<hr/>	<hr/>
<b>PROGRAM REVENUES:</b>		
Intergovernmental Revenue	150,158	1,762
	<hr/>	<hr/>
Total Program Revenues	150,158	1,762
	<hr/>	<hr/>
Net Program Income (Expenses)	(155,905)	(223,854)
	<hr/>	<hr/>
<b>GENERAL REVENUES:</b>		
Taxes and Assessment	286,123	259,713
Investment Income	4,968	2,742
Interest Expenses	(4,370)	(5,175)
Grants and Donations	22,000	20,838
Miscellaneous	15,881	52,013
	<hr/>	<hr/>
Total General Revenues	324,602	330,131
	<hr/>	<hr/>
Transfer of Funds	-	-
	<hr/>	<hr/>
Change in Net Position	168,697	106,277
	<hr/>	<hr/>
Net Position - Beginning of Year	1,420,678	1,314,401
	<hr/>	<hr/>
Net Position - End of Year	\$ 1,589,375	\$ 1,420,678
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The accompanying notes are an integral part of the financial statements

**CAZADERO COMMUNITY SERVICES DISTRICT**

Governmental Fund  
Balance Sheet  
June 30, 2019 and 2018

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	<b>Governmental Activities</b>	
	<u>2019</u>	<u>2018</u>
<b>ASSETS:</b>		
Cash and Investments	\$ 627,377	\$ 457,864
Due From Other Governments	11,627	26,580
Prepaid Obligation	2,329	-
Interest Receivable	1,041	687
	<u>642,374</u>	<u>485,131</u>
Total Assets	<u>\$ 642,374</u>	<u>\$ 485,131</u>
<b>LIABILITIES and FUND BALANCES:</b>		
<b>Liabilities:</b>		
Accounts Payable	\$ 30,327	\$ 9,706
Accrued Liabilities	2,294	2,218
	<u>32,621</u>	<u>11,924</u>
Total Liabilities	<u>32,621</u>	<u>11,924</u>
<b>Fund Balances:</b>		
Comitted for Current Loan Payments	31,493	30,665
Assigned for Future Loan Payments	34,650	34,650
Assigned for Park Development	8,300	8,300
Unassigned	535,310	399,592
	<u>609,753</u>	<u>473,207</u>
Total Fund Balances	<u>609,753</u>	<u>473,207</u>
Total Liabilities and Fund Balances	<u>\$ 642,374</u>	<u>\$ 485,131</u>

The accompanying notes are an integral part of the financial statements

**CAZADERO COMMUNITY SERVICES DISTRICT**  
**Statement of Government Fund, Revenues, Expenditures, and Changes in Fund Balances**  
**For the Years Ended June 30, 2019 and 2018**

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	<b>Governmental Activities</b>	
	<b>2019</b>	<b>2018</b>
<b>GENERAL REVENUES:</b>		
Taxes and Assessments	\$ 286,123	\$ 259,713
Intergovernmental Revenues	150,158	1,762
Unrestricted Investment Earnings	4,968	2,742
Grants and Donations	22,000	20,838
Miscellaneous	15,881	52,013
	<b>479,130</b>	<b>337,068</b>
<b>EXPENDITURES:</b>		
<b>Operating Expenditures:</b>		
Salaries and Employee Benefits	128,370	57,805
Services and Supplies	109,667	102,248
Capital Outlay	69,512	49,907
<b>Debt Service</b>		
Principal Retired	30,665	29,858
Interest	4,370	5,176
	<b>342,584</b>	<b>244,994</b>
Transfers	-	-
Net Change in Fund Balances	136,546	92,074
Fund Balances - Beginning of Year	473,207	381,133
<b>Fund Balances - End of Year</b>	<b>\$ 609,753</b>	<b>\$ 473,207</b>

The accompanying notes are an integral part of the financial statements

**CAZADERO COMMUNITY SERVICES DISTRICT**  
**Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position**  
**June 30, 2019 and 2018**

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	<b>Governmental Activities</b>	
	<b>2019</b>	<b>2018</b>
<b>Total Fund Balances - Governmental Funds</b>	<b>\$ 609,753</b>	<b>\$ 473,207</b>
 Amounts reported for governmental activities in the statement of net position are different because:		
 Capital assets, net of accumulated depreciation used in governmental activities are not financial resources and therefore, are not reported in the funds.		
	2019	2018
Historical Cost	1,858,279	1,788,767
Accumulated Depreciation	(747,525)	(679,499)
	1,110,754	1,109,268
 Capital lease and notes payable for the purchase of capital assets is not a use of financial resources and is not reported in governmental funds financial statements		
	(131,132)	(161,797)
<b>Net Position - Governmental Activities</b>	<b>\$ 1,589,375</b>	<b>\$ 1,420,678</b>

The accompanying notes are an integral part of the financial statements



**CAZADERO COMMUNITY SERVICES DISTRICT**  
**Reconciliation of the Statement of Governmental Revenues, Expenditures, and**  
**Changes in Fund Balances to the Statement of Activities**  
**For the Years Ended June 30, 2019 and 2018**

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	<b>Governmental Activities</b>	
	<b>2019</b>	<b>2018</b>
<b>Net Change in Fund Balances - Governmental Funds</b>	<b>\$ 136,546</b>	<b>\$ 92,074</b>
 Amounts reported for governmental activities in the statement of net position are different because:		
 Capital outlays is reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.		
	2019	2018
Add - Capital Outlay	69,512	49,908
Deduct - Depreciation expense	(68,026)	(65,563)
	1,486	(15,655)
 Governmental funds report principal payments as expenditures but the repayment reduces long-term debt in the statement of net position. This is the amount of debt repayment.		
	30,665	29,858
<b>Change in Net Position - Government Wide</b>	<b>\$ 168,697</b>	<b>\$ 106,277</b>

The accompanying notes are an integral part of the financial statements

# CAZADERO COMMUNITY SERVICES DISTRICT

Notes to the Financial Statements

June 30, 2019 and 2018

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## NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### A. Reporting Entity:

The Cazadero Community Services District of Sonoma County was organized under Government Code Section 61000 et seq, on April 30, 1963 by Resolution No. 58721. The District is governed by a five-member elected Board of Directors. The purpose of the District is to provide fire protection, street lighting, and support recreational and cultural activities in the Cazadero area. The District also maintains tennis courts and a playground.

### Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately.

The statement of activities demonstrated the degree to which the direct expenses of the given function or segment of offset by program revenues. Direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or section and 2) grants and contributions that are restricted to meeting operational or capital requirements of a particular function or segment. Taxes and other items not properly reported in separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

### Measurement Focus, Basis of Accounting, and Financial Statement Presentation:

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Taxes, interest, and charges for services are available when receipt occurs within 365 days of the end of the accounting period so as to be both measurable and available. Licenses, permits, fines, forfeitures, and other revenues are recorded as revenues when received. Property taxes are available when their receipt occurs within sixty days of the end of the accounting period. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims judgements are recorded only when payment is due.

**CAZADERO COMMUNITY SERVICES DISTRICT**  
Notes to the Financial Statements  
June 30, 2019 and 2018

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**NOTE 1**      **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Amounts recorded as program revenues include 1) charges to customers or applicants for goods, services or privileges provided and 2) capital grants and contributions. Internally dedicated resources are reported as general revenue rather than program revenues. Likewise, general revenues include all taxes.

**Assets, Liabilities, and Net Assets or Fund Balance**

**1. Cash and Investments**

The District's property tax revenue is received by Sonoma County treasurer, who distributes the funds to the District. The District retains an account in commercial bank. In addition, the district maintains an investment account with the California Local Agency Fund.

**2. Property Taxes**

The County of Sonoma is responsible for assessing, collecting and distributing property taxes in accordance with state law. Liens on real property are established January 1 for the ensuing fiscal year. The property tax is levied as of July 1 on all taxable property located in the County of Sonoma.

Secured property taxes are due in two installments, on November 1 and February 1, and are delinquent after December 10 and April 10, respectively. Additionally, supplemental property taxes are levied on a pro rata basis when changes in assessed valuation occur due to sales transaction or the completion of construction.

Since the passage of California's Proposition 13, beginning with the fiscal year 1978/1979 general property taxes are based either on a flat 1% rate applied to the 1975/1976 full value, or on 1% of the sales price of the property on sales transaction and construction after the 1975/1976 valuation. Taxable values on properties (exclusive of increases related to sales and construction) can rise at the maximum of 2% per year.

On June 30, 1993 the Board of Supervisors adopted the "Teeter" Method of property tax allocation. This method allocates property taxes based on the total property tax billed. At year-end County advances cash to each taxing jurisdiction equal to its current year delinquent property taxes. In exchange, the county received the penalties and interest on delinquent taxes. In exchange, the County receives the penalties and interest on delinquent taxes when collected. The penalties and interest are used to pay the interest cost of borrowing the cash use for the advances.

**CAZADERO COMMUNITY SERVICES DISTRICT**  
Notes to the Financial Statements  
June 30, 2019 and 2018

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**NOTE 1      SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**3. Capital Assets:**

Capital assets, which include land, buildings and improvements, and equipment are reported in the applicable governmental activity's columns in the government-wide financial statements. Capital assets are defined by the district as assets with an initial, individual cost of more than \$3,000 and an estimated useful life in excess of two years. Such assets are recorded as historical cost of purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Buildings and improvements and equipment of the District are depreciated using the straight-line method over the following estimated useful lives:

	<u>Years</u>
Equipment	5-50
Buildings and Improvements	5-20

**4. Net Position:**

Net Position is classified into three components – net investment in capital assets, restricted and unrestricted. These classifications are defined as follows:

- Net investment in capital assets – This category group all capital assets, including infrastructure, into one component of net position. Accumulated depreciation and the outstanding balance of debt that are attributable to the acquisition, construction or improvement of these assets reduce the balance in this in this category.
- Restricted net position – This category presents external restriction imposed by creditors, grantors, contributors or laws or regulation of other government and restrictions imposed by state through constitutional provisions or enabling legislation.
- Unrestricted net position – This category represents net position of the entity, not restricted for any other project or purpose.
- When both restricted and unrestricted net position is available, restricted resources are used only after the unrestricted resources are depleted.

CAZADERO COMMUNITY SERVICES DISTRICT

Notes to the Financial Statements

June 30, 2019 and 2018

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NOTE 1

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

**5. Fund Balance:**

In the fund financial statements, governmental funds report fund balance using the classifications listed in GASB Statement No. 54 Fund Balance Reporting and Governmental Fund Type Definitions. Initial distinction is made in reporting fund balance information identifying amounts that are considered nonspendable, such as fund balance associated with inventories. Spendable fund balance for the governmental fund consists of the following classifications:

- **Non-spendable Fund Balance:** This represents amounts not available to be spent because they are either (1) no in spendable form or (2) legally or contractually required to be maintained intact.
- **Restricted Fund Balance:** the portion of fund balance that can only be spent for specific purposes stipulated by constitution, external resources providers, or through enabling legislation.
- **Committed Fund Balance:** the portion of fund balance whose use is subject to formal action of the government's highest-level decision-making authority. These commitments remain binding unless changed or removed by formal action of the Board as the formal authority that imposed the constraint. The underlying action that imposed, modified, or removed the limitation would need to occur no later than the close of the reporting period.
- **Assigned:** the portion of fund balance that is intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. In funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed.
- **Unassigned:** the residual amount of all general fund spendable resources not contained in the other classifications.

The District's fund balance is mostly unassigned; hence they do not have a policy regarding spending of fund balance according to fund balance categories. The District does not have encumbrance, stabilization arrangements or a minimum fund balance policy.

CAZADERO COMMUNITY SERVICES DISTRICT  
Notes to the Financial Statements  
June 30, 2019 and 2018

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NOTE 1 **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**GASB 54 Fund Balance Classifications by Purpose**

Committed – Committed fund balance of \$31,493 and \$30,665 at June 30, 2019, and 2018, respectively, represents the current portion of long-term debt expected to be paid with current financial resources.

Assigned – Assigned fund balance of \$42,950 at June 30, 2019, and 2018, represents funds sets aside for future loan payments and park development.

Unassigned – The District has unassigned fund balance in the amount of \$535,310 and \$399,592 at June 30, 2019, and 2018, respectively. As of June 30, 2019, and 2018, total fund balance was \$609,753 and \$473,207, respectively.

6. **Use of Estimates:**

The preparation of financial statements required management to make estimates and assumptions that affect the reports amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reported period. Actual results could differ from those statements.

NOTE 2 **STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

A. **Budgetary Information:**

Budgetary revenues estimates represent original estimates modified for any authorized adjustments which was contingent upon new or additional revenue sources. Budgetary expenditures amounts represent original appropriations adjusted by budget transfers and authorized appropriation adjustments made during the year. All budgets are adopted on a non-GAAP basis. The District's budgetary information was amended during the year by resolution of the Board of Directors.

**CAZADERO COMMUNITY SERVICES DISTRICT**  
Notes to the Financial Statements  
June 30, 2019 and 2018

DRAFT

**NOTE 3**      **CASH AND INVESTMENTS**

Cash and investments at June 30, 2019 and 2018 consisted of the following:

**Investment in the California Local Agency Investment Fund (LAIF)**

The District retains one account in a commercial bank. The District is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by the California Government Code under the oversight of the Treasurer of the State of California. The fair value of the District's investment in this pool is reported in the accompanying financial statements as cash equivalents at amounts based upon the District's pro rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting record maintained by LAIF, which are recorded on an amortized cost basis. At June 30, 2019 and 2018, the balance of such deposits was \$219,097 and \$144,812, respectively.

The amount of cash at June 30, 2019 and 2018, are as follows:

	<u>2019</u>	<u>2018</u>
Cash with Westamerica Bank	\$ 408,280	\$ 313,052
Cash with Local Agency Investment Fund	<u>219,097</u>	<u>144,812</u>
Total Cash	<u>\$ 627,377</u>	<u>\$ 457,864</u>

**CAZADERO COMMUNITY SERVICES DISTRICT**

Notes to the Financial Statements

June 30, 2019 and 2018

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**NOTE 4      CAPITAL ASSETS**

Summary of changes in capital assets for the year ended June 30, 2019 and 2018, is as follows:

	<u>Beginning Balance July 1, 2018</u>	<u>Additions</u>	<u>Retirements</u>	<u>Ending Balance June 30, 2019</u>
Capital assets, not being depreciated:				
Land	\$ 211,838	\$ -	\$ -	\$ 211,838
Total capital assets, not being depreciated	<u>211,838</u>	<u>-</u>	<u>-</u>	<u>211,838</u>
Capital assets, being depreciated:				
Building and Improvements	463,471	25,600	-	489,071
Equipment	1,113,456	43,913	-	1,157,369
Total capital assets, being depreciated	<u>1,576,927</u>	<u>69,513</u>	<u>-</u>	<u>1,646,440</u>
Less accumulated depreciation for:				
Building and Improvements	(136,386)	(8,915)	-	(145,301)
Equipment	(543,112)	(59,111)	-	(602,223)
Total accumulated depreciation	<u>(679,498)</u>	<u>(68,026)</u>	<u>-</u>	<u>(747,524)</u>
Total capital assets, being depreciated, net	<u>897,429</u>	<u>1,487</u>	<u>-</u>	<u>898,916</u>
Capital assets, net	<u>\$ 1,109,267</u>	<u>\$ 1,487</u>	<u>\$ -</u>	<u>\$ 1,110,754</u>
	<u>Beginning Balance July 1, 2017</u>	<u>Additions</u>	<u>Retirements</u>	<u>Ending Balance June 30, 2018</u>
Capital assets, not being depreciated:				
Land	\$ 211,838	\$ -	\$ -	\$ 211,838
Total capital assets, not being depreciated	<u>211,838</u>	<u>-</u>	<u>-</u>	<u>211,838</u>
Capital assets, being depreciated:				
Building and Improvements	413,564	49,907	-	463,471
Equipment	1,113,456	-	-	1,113,456
Total capital assets, being depreciated	<u>1,527,020</u>	<u>49,907</u>	<u>-</u>	<u>1,576,927</u>
Less accumulated depreciation for:				
Building and Improvements	(127,943)	(8,443)	-	(136,386)
Equipment	(485,992)	(57,120)	-	(543,112)
Total accumulated depreciation	<u>(613,935)</u>	<u>(65,563)</u>	<u>-</u>	<u>(679,498)</u>
Total capital assets, being depreciated, net	<u>913,085</u>	<u>(15,656)</u>	<u>-</u>	<u>897,429</u>
Capital assets, net	<u>\$ 1,124,923</u>	<u>\$ (15,656)</u>	<u>\$ -</u>	<u>\$ 1,109,267</u>



**CAZADERO COMMUNITY SERVICES DISTRICT**  
Notes to the Financial Statements  
June 30, 2019 and 2018

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**NOTE 4      CAPITAL ASSETS (Continued)**

Depreciation expense was charged to functions/programs of the primary government as follows:

	2019	2018
Governmental Activities:		
Public Safety - Fire Protection	\$ 68,026	\$ 65,563
Total Depreciation Expense - Governmental Activities	\$ 68,026	\$ 65,563

**NOTE 5      LONG TERM DEBT**

Activity in the District's long-term obligations was as follows:

	7/1/2018 Balance	Additions	Retirements	6/30/2019 Balance	Current Portion
Lease -					
Westamerica	\$ 161,797	\$ -	\$ 30,665	\$ 131,132	\$ 31,493

**Capital Leases Payable (General Fund Obligations)**

In June 2014, the District entered into a lease purchase agreement with Westamerica Bank for the acquisition of a 2014 Ferrara Model RP550 Type III Wildland Fire engine. The cost of the truck was \$326,634 and financed for \$326,634 over a ten-year period. Interest on the lease-purchase is 2.70% and payments are due annually in June with final payment in 2023.

Future minimum principal and interest payments are as follows:

**Capital Lease (General Fund Obligations)**

Year ended June 30,	Principal	Interest
2020	31,493	3,541
2021	32,344	2,690
2022	33,217	1,817
2023	34,078	929
	131,132	8,977

**CAZADERO COMMUNITY SERVICES DISTRICT**

Notes to the Financial Statements

June 30, 2019 and 2018

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**NOTE 6**

**OTHER INFORMATION**

**Risk Management**

The District retains two insurance policies through American Alternative Insurance Corporation whose agents have provided for commercial property, business auto and commercial general liability insurance coverage including a liquor liability section. The coverage also includes a volunteer Fireman's equipment floater.

Additionally, the District carries Workers' Compensation Insurance through the State compensation Insurance Fund for its clerical, seasonal and extra help employees.

**Litigation**

There is not pending or threatening litigation which would have a material effect on the Financial statements of the District.

**NOTE 7**

**SUBSEQUENT EVENTS**

Management has evaluated subsequent events through January 15, 2020, the date these financial statements were available for release.

**CAZADERO COMMUNITY SERVICES DISTRICT**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances -**  
**Budget and Actual**  
**General Fund**  
**For the Year Ended June 30, 2019**

DRAFT

	<u>Budgeted Amounts</u>		<u>Actual - Budgetary Basis</u>	<u>Variance With Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
<b>Beginning Budgetary Fund Balance</b>	\$ 329,014	\$ 329,014	\$ 473,207	\$ 144,193
<b>Resources (Inflows)</b>				
Taxes and assessment	283,605	283,605	286,123	2,518
Intergovernmental Revenue	125,730	125,730	150,158	24,428
Unrestricted investment earnings	2,050	2,050	4,968	2,918
Grants and Donations	-	-	22,000	22,000
Miscellaneous	-	-	15,881	15,881
Amounts Available	<u>411,385</u>	<u>411,385</u>	<u>479,130</u>	<u>67,745</u>
<b>Charges (Outflows)</b>				
Salaries & Employee Benefits	167,930	167,930	128,370	39,560
Services and Supplies	145,920	145,920	109,667	36,253
Capital outlay	50,500	50,500	69,512	(19,012)
Debt service				
Principle retirement	29,858	29,858	30,665	(807)
Interest	5,177	5,177	4,370	807
Amounts Charged	<u>399,385</u>	<u>399,385</u>	<u>342,584</u>	<u>56,801</u>
<b>Ending Budgetary Fund Balance</b>	<u>\$ 341,014</u>	<u>\$ 341,014</u>	<u>\$ 609,753</u>	<u>\$ 124,546</u>

**CAZADERO COMMUNITY SERVICES DISTRICT**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances -**  
**Budget and Actual**  
**General Fund**  
**For the Year Ended June 30, 2018**

DRAFT

	<u>Budgeted Amounts</u>		<u>Actual - Budgetary Basis</u>	<u>Variance With Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
<b>Beginning Budgetary Fund Balance</b>	\$ 332,067	\$ 332,067	\$ 381,133	\$ 49,066
<b>Resources (Inflows)</b>				
Taxes and assessment	264,365	264,365	259,713	(4,652)
Unrestricted investment earnings	671	671	2,742	2,071
Grants and Donations	20,838	20,838	20,838	-
Miscellaneous	48,638	48,638	53,775	5,137
<b>Amounts Available</b>	<u>334,512</u>	<u>334,512</u>	<u>337,068</u>	<u>2,556</u>
<b>Charges (Outflows)</b>				
Salaries & Employee Benefits	62,739	62,739	57,805	4,934
Services and Supplies	159,777	159,777	102,248	57,529
Capital outlay	65,735	65,735	49,907	15,828
Debt service				
Principle retirement	44,138	44,138	29,858	14,280
Interest	5,176	5,176	5,176	-
<b>Amounts Charged</b>	<u>337,565</u>	<u>337,565</u>	<u>244,994</u>	<u>92,571</u>
<b>Ending Budgetary Fund Balance</b>	<u>\$ 329,014</u>	<u>\$ 329,014</u>	<u>\$ 473,207</u>	<u>\$ 95,127</u>

**CAZADERO COMMUNITY SERVICE DISTRICT**  
Notes to Required Supplementary Information  
June 30, 2019

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**NOTE 1 - BUDGETARY INFORMATION**

Annual budgets are adopted on a non-GAAP basis for all governmental funds. All annual appropriations lapse at fiscal year-end.

Before May 31, the proposed budget is presented to the board of directors for review. The board holds public hearings and final budget must be prepared and adopted no later than September 30.

The appropriated budget is prepared by character and subject. Transfers of appropriations between characters require the approval of the board. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the character level. The board made several supplemental budgetary appropriations throughout the year.

Encumbrance accounting is employed in governmental funds. Encumbrances (e.g., purchase orders, contracts) outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be appropriated and honored during the subsequent year. The District had no encumbrances outstanding at June 30, 2019.

# FINANCIALS

# JANUARY

**Cazadero Community Services District**  
**Bills Presented for Payment**  
**January 14 through February 4, 2020**

Date	Num	Name	Amount
<b>Jan 14 - Feb 4, 20</b>			
02/01/2020		Dewart, Alan	
01/16/2020	EFT	Comcast	-153.00
01/28/2020	EFT	Comcast	-116.07
01/29/2020	EFT	Intuit payroll	-650.00
01/31/2020	EFT	P. G. & E.	-239.71
01/31/2020	EFT	P. G. & E.	-59.94
02/01/2020	E-pay	EFTPS	-534.00
01/15/2020	9235	Community First Credit Union	-100,000.00
01/15/2020	9236	Sonoma County Fire District...	-30.00
02/01/2020	9237	Caplan, Nancy K.	-415.58
02/01/2020	9238	Dewart, Alan	-461.75
02/01/2020	9239	Krausmann, Steven M	-688.80
02/01/2020	9240	Kulczewski, Sharon	-1,222.98
02/01/2020	9241	Bank of America Business ...	-778.51
02/01/2020	9242	Bauer Compressors	-3,175.72
02/01/2020	9243	Cascade Fire Equipment Co...	-356.97
02/01/2020	9244	Cazadero Water Company	-548.70
<b>Jan 14 - Feb 4, 20</b>			<b>-109,431.73</b>



Cazadero Community Services District  
**Account Balances**  
As of January 31, 2020

	<u>Jan 31, 20</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1-Community First CU -Checking	90,000.00
2-Community First CU -Savings	10,000.75
1-Westam Check	346,366.86
L. A. I. F.	
Equipment Acct	34,650.00
Park Development	8,300.00
L. A. I. F. - Other	179,817.10
Total L. A. I. F.	<u>222,767.10</u>
Total Checking/Savings	<u>669,134.71</u>
Total Current Assets	<u>669,134.71</u>
<b>TOTAL ASSETS</b>	<b><u>669,134.71</u></b>
<b>LIABILITIES &amp; EQUITY</b>	0.00

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**Cazadero Community Services District**  
**Reconciliation Summary**  
**1-Community First CU -Checking, Period Ending 02/29/2020**

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	<u>Feb 29, 20</u>
Beginning Balance	
Cleared Balance	90,000.00
Register Balance as of 02/29/2020	90,000.00
	90,000.00
New Transactions	
Checks and Payments - 16 items	-11,001.92
Total New Transactions	-11,001.92
Ending Balance	<u>78,998.08</u>

**Cazadero Community Services District  
Reconciliation Detail  
1-Community First CU -Checking, Period Ending 02/29/2020**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						
Cleared Balance						90,000.00
Register Balance as of 02/29/2020						90,000.00
						90,000.00
<b>New Transactions</b>						
<b>Checks and Payments - 16 items</b>						
Paycheck	03/01/2020	9503	Krausmann, Steven M		-688.80	-688.80
Paycheck	03/01/2020	9504	Kulczewski, Sharon		-642.69	-1,331.49
Liability Check	03/01/2020	E-pay	EFTPS		-640.22	-1,971.71
Paycheck	03/01/2020	9502	Dewart, Alan		-461.75	-2,433.46
Paycheck	03/01/2020	9501	Caplan, Nancy K.		-415.57	-2,849.03
Bill Pmt -Check	03/07/2020	9507	CAPRI		-2,851.00	-5,700.03
Bill Pmt -Check	03/07/2020	9515	Westgate Petroleum...		-2,816.52	-8,516.55
Bill Pmt -Check	03/07/2020	9510	Cazadero Water Co...		-1,242.20	-9,758.75
Bill Pmt -Check	03/07/2020	9514	Sherry Kulczewski		-306.61	-10,065.36
Bill Pmt -Check	03/07/2020	9512	Fishman Supply Co...		-289.69	-10,355.05
Bill Pmt -Check	03/07/2020	9508	CARPD		-200.00	-10,555.05
Bill Pmt -Check	03/07/2020	9511	Complete Welders S...		-137.00	-10,692.05
Bill Pmt -Check	03/07/2020	9505	Bank of America Bu...		-100.00	-10,792.05
Bill Pmt -Check	03/07/2020	9506	Caplan, Nancy		-96.25	-10,888.30
Bill Pmt -Check	03/07/2020	9509	Cazadero Supply		-68.15	-10,956.45
Bill Pmt -Check	03/07/2020	9513	Recology Sonoma ...		-45.47	-11,001.92
Total Checks and Payments					-11,001.92	-11,001.92
Total New Transactions					-11,001.92	-11,001.92
Ending Balance					-11,001.92	78,998.08

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**Cazadero Community Services District  
Reconciliation Summary  
2-Community First CU -Savings, Period Ending 02/29/2020**

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	<u>Feb 29, 20</u>
Beginning Balance	
Cleared Transactions	10,000.75
Deposits and Credits - 1 item	
	<u>1.99</u>
Total Cleared Transactions	1.99
Cleared Balance	<u>10,002.74</u>
Register Balance as of 02/29/2020	10,002.74
Ending Balance	10,002.74

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**Cazadero Community Services District  
Reconciliation Detail  
2-Community First CU -Savings, Period Ending 02/29/2020**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						
Cleared Transactions						10,000.75
Deposits and Credits - 1 item						
Deposit	02/29/2020			X	1.99	1.99
Total Deposits and Credits					1.99	1.99
Total Cleared Transactions					1.99	1.99
Cleared Balance					1.99	10,002.74
Register Balance as of 02/29/2020					1.99	10,002.74
Ending Balance					1.99	10,002.74

**Cazadero Community Services District**  
**Reconciliation Summary**  
**1-Westam Check, Period Ending 02/28/2020**

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	<u>Feb 28, 20</u>
Beginning Balance	333,270.92
Cleared Transactions	
Checks and Payments - 16 items	-9,544.21
Deposits and Credits - 1 item	5.09
Total Cleared Transactions	<u>-9,539.12</u>
Cleared Balance	<u><u>323,731.80</u></u>
Uncleared Transactions	
Checks and Payments - 5 items	-1,026.15
Deposits and Credits - 2 items	14,499.54
Total Uncleared Transactions	<u>13,473.39</u>
Register Balance as of 02/28/2020	<u><u>337,205.19</u></u>
Ending Balance	337,205.19

**Cazadero Community Services District  
Reconciliation Detail  
1-Westam Check, Period Ending 02/28/2020**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						333,270.92
<b>Cleared Transactions</b>						
<b>Checks and Payments - 16 items</b>						
Bill Pmt -Check	01/12/2020	9228	Markell, Inc.	X	-261.38	-261.38
Bill Pmt -Check	01/28/2020	EFT	Comcast	X	-116.07	-377.45
Bill Pmt -Check	02/01/2020	9242	Bauer Compressors	X	-3,175.72	-3,553.17
Paycheck	02/01/2020	9240	Kulczewski, Sharon	X	-1,222.98	-4,776.15
Bill Pmt -Check	02/01/2020	9241	Bank of America Bu...	X	-778.51	-5,554.66
Paycheck	02/01/2020	9239	Krausmann, Steven M	X	-688.80	-6,243.46
Bill Pmt -Check	02/01/2020	9244	Cazadero Water Co...	X	-548.70	-6,792.16
Liability Check	02/01/2020	E-pay	EFTPS	X	-534.00	-7,326.16
Paycheck	02/01/2020	9238	Dewart, Alan	X	-461.75	-7,787.91
Paycheck	02/01/2020	9237	Caplan, Nancy K.	X	-415.58	-8,203.49
Bill Pmt -Check	02/01/2020	9243	Cascade Fire Equip...	X	-356.97	-8,560.46
Bill Pmt -Check	02/06/2020	EFT	P. G. & E.	X	-379.47	-8,939.93
Bill Pmt -Check	02/06/2020	EFT	Frontier Communica...	X	-218.19	-9,158.12
Bill Pmt -Check	02/06/2020	EFT	Frontier Communica...	X	-62.29	-9,220.41
Bill Pmt -Check	02/10/2020	EFT	Frontier Communica...	X	-163.89	-9,384.30
Bill Pmt -Check	02/19/2020	EFT	Comcast	X	-159.91	-9,544.21
<b>Total Checks and Payments</b>					<b>-9,544.21</b>	<b>-9,544.21</b>
<b>Deposits and Credits - 1 item</b>						
Deposit	02/28/2020			X	5.09	5.09
<b>Total Deposits and Credits</b>					<b>5.09</b>	<b>5.09</b>
<b>Total Cleared Transactions</b>					<b>-9,539.12</b>	<b>-9,539.12</b>
<b>Cleared Balance</b>					<b>-9,539.12</b>	<b>323,731.80</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 5 items</b>						
Paycheck	11/01/2019	9166	Horn {volunteer}, Brit		-446.93	-446.93
Paycheck	12/01/2019	9205	Horn {volunteer}, Brit		-392.49	-839.42
Paycheck	12/01/2019	9210	Mercieca, Stephan J.		-64.64	-904.06
Paycheck	12/01/2019	9201	Dahle, Michael		-60.03	-964.09
Bill Pmt -Check	12/05/2019	9189	Marin Sonoma Mosq...		-62.06	-1,026.15
<b>Total Checks and Payments</b>					<b>-1,026.15</b>	<b>-1,026.15</b>
<b>Deposits and Credits - 2 items</b>						
General Journal	06/30/2018	AJE6			13,458.37	13,458.37
Deposit	08/27/2019				1,041.17	14,499.54
<b>Total Deposits and Credits</b>					<b>14,499.54</b>	<b>14,499.54</b>
<b>Total Uncleared Transactions</b>					<b>13,473.39</b>	<b>13,473.39</b>
<b>Register Balance as of 02/28/2020</b>					<b>3,934.27</b>	<b>337,205.19</b>
<b>Ending Balance</b>					<b>3,934.27</b>	<b>337,205.19</b>

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**Cazadero Community Services District**  
**Reconciliation Summary**  
L. A. I. F., Period Ending 02/29/2020

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	<u>Feb 29, 20</u>
Beginning Balance	222,767.10
Cleared Balance	222,767.10
Register Balance as of 02/29/2020	222,767.10
Ending Balance	222,767.10



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**Cazadero Community Services District**  
**Reconciliation Detail**  
L. A. I. F., Period Ending 02/29/2020

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<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						222,767.10
Cleared Balance						222,767.10
Register Balance as of 02/29/2020						222,767.10
Ending Balance						<u>222,767.10</u>

**Cazadero Community Services District**  
**Check Detail**  
 December 10, 2019 through January 13, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	EFT	12/10/2019	Frontier Communi...		1-Westam Check		-67.03
Bill	09218...	12/10/2019			Stn 2 Telephone	-67.03	67.03
TOTAL						-67.03	67.03
Bill Pmt -Check	EFT	12/10/2019	Frontier Communi...		1-Westam Check		-165.81
Bill	10051...	11/16/2019			Station 1 Emergenc...	-165.81	165.81
TOTAL						-165.81	165.81
Bill Pmt -Check	EFT	12/10/2019	Frontier Communi...		1-Westam Check		-244.16
Bill	05017...	11/16/2019			Stn 1 Telephone	-244.16	244.16
TOTAL						-244.16	244.16
Bill Pmt -Check	EFT	12/16/2019	Comcast		1-Westam Check		-153.00
Bill	01076...	11/21/2019			Stn 1 Internet	-153.00	153.00
TOTAL						-153.00	153.00
Bill Pmt -Check	EFT	12/28/2019	Comcast		1-Westam Check		-109.16
Bill	02847...	12/03/2019			Stn 2 Internet	-109.16	109.16
TOTAL						-109.16	109.16
Bill Pmt -Check	EFT	12/30/2019	P. G. & E.		1-Westam Check		-65.35
Bill	5192-...	12/16/2019			Stn 2 Electricity	-65.35	65.35
TOTAL						-65.35	65.35
Bill Pmt -Check	EFT	12/30/2019	P. G. & E.		1-Westam Check		-241.25
Bill	1483-...	12/16/2019			Stn 1 Electricity	-158.30	158.30
					Stn 1 Electricity Out...	-56.01	56.01
					Siren Electricity	-26.94	26.94
TOTAL						-241.25	241.25
Bill Pmt -Check	EFT	01/03/2020	P. G. & E.		1-Westam Check		-377.08
Bill	4044-...	12/20/2019			Street Lights Electri...	-377.08	377.08
TOTAL						-377.08	377.08
Bill Pmt -Check	EFT	01/09/2020	Frontier Communi...		1-Westam Check		-165.81
Bill	10051...	12/16/2019			Station 1 Emergenc...	-165.81	165.81
TOTAL						-165.81	165.81

**Cazadero Community Services District  
Check Detail  
December 10, 2019 through January 13, 2020**

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	EFT	01/09/2020	Frontier Communi...		1-Westam Check		-220.44
Bill	05017...	12/16/2019			Stn 1 Telephone	-220.44	220.44
TOTAL						-220.44	220.44
Bill Pmt -Check	EFT	01/09/2020	Frontier Communi...		1-Westam Check		-63.25
Bill	09218...	12/16/2019			Stn 2 Telephone	-63.25	63.25
TOTAL						-63.25	63.25
Liability Check	E-pay	01/11/2020	EFTPS		1-Westam Check		-1,891.86
					2100 · Payroll Liabili...	-263.00	263.00
					2100 · Payroll Liabili...	-660.06	660.06
					2100 · Payroll Liabili...	-660.06	660.06
					2100 · Payroll Liabili...	-154.37	154.37
					2100 · Payroll Liabili...	-154.37	154.37
TOTAL						-1,891.86	1,891.86
Liability Check	E-pay	01/11/2020	EDD		1-Westam Check		-1,177.38
					2100 · Payroll Liabili...	-1,177.38	1,177.38
TOTAL						-1,177.38	1,177.38
Liability Check	E-pay	01/11/2020	EDD		1-Westam Check		-509.73
					2100 · Payroll Liabili...	-38.79	38.79
					2100 · Payroll Liabili...	-470.94	470.94
TOTAL						-509.73	509.73
Paycheck	9219	01/01/2020	Caplan, Nancy K.		1-Westam Check		-415.57
					5910 · Payroll Expe...	-450.00	450.00
					5910 · Payroll Expe...	-0.45	0.45
					2100 · Payroll Liabili...	0.45	-0.45
					5910 · Payroll Expe...	-27.90	27.90
					2100 · Payroll Liabili...	27.90	-27.90
					2100 · Payroll Liabili...	27.90	-27.90
					5910 · Payroll Expe...	-6.53	6.53
					2100 · Payroll Liabili...	6.53	-6.53
					2100 · Payroll Liabili...	6.53	-6.53
					5910 · Payroll Expe...	-6.75	6.75
					2100 · Payroll Liabili...	6.75	-6.75
TOTAL						-415.57	415.57

## Cazadero Community Services District Check Detail December 10, 2019 through January 13, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	9220	01/01/2020	Dewart, Alan		1-Westam Check		-461.75
				5910 · Payroll Expe...		-500.00	500.00
				5910 · Payroll Expe...		-0.50	0.50
				2100 · Payroll Liabili...		0.50	-0.50
				5910 · Payroll Expe...		-31.00	31.00
				2100 · Payroll Liabili...		31.00	-31.00
				2100 · Payroll Liabili...		31.00	-31.00
				5910 · Payroll Expe...		-7.25	7.25
				2100 · Payroll Liabili...		7.25	-7.25
				2100 · Payroll Liabili...		7.25	-7.25
				5910 · Payroll Expe...		-3.00	3.00
				2100 · Payroll Liabili...		3.00	-3.00
				5910 · Payroll Expe...		-7.50	7.50
				2100 · Payroll Liabili...		7.50	-7.50
TOTAL						-461.75	461.75
Paycheck	9221	01/01/2020	Krausmann, Steve...		1-Westam Check		-688.80
				5910 · Payroll Expe...		-800.00	800.00
				5910 · Payroll Expe...		-0.80	0.80
				2100 · Payroll Liabili...		0.80	-0.80
				2100 · Payroll Liabili...		25.00	-25.00
				5910 · Payroll Expe...		-49.60	49.60
				2100 · Payroll Liabili...		49.60	-49.60
				2100 · Payroll Liabili...		49.60	-49.60
				5910 · Payroll Expe...		-11.60	11.60
				2100 · Payroll Liabili...		11.60	-11.60
				2100 · Payroll Liabili...		11.60	-11.60
				2100 · Payroll Liabili...		25.00	-25.00
				5910 · Payroll Expe...		-12.00	12.00
				2100 · Payroll Liabili...		12.00	-12.00
TOTAL						-688.80	688.80
Paycheck	9222	01/01/2020	Kulczewski, Sharon		1-Westam Check		-921.38
				5910 · Payroll Expe...		-1,080.00	1,080.00
				5910 · Payroll Expe...		-1.08	1.08
				2100 · Payroll Liabili...		1.08	-1.08
				2100 · Payroll Liabili...		76.00	-76.00
				5910 · Payroll Expe...		-66.96	66.96
				2100 · Payroll Liabili...		66.96	-66.96
				2100 · Payroll Liabili...		66.96	-66.96
				5910 · Payroll Expe...		-15.66	15.66
				2100 · Payroll Liabili...		15.66	-15.66
				2100 · Payroll Liabili...		15.66	-15.66
				5910 · Payroll Expe...		-16.20	16.20
				2100 · Payroll Liabili...		16.20	-16.20
TOTAL						-921.38	921.38
Bill Pmt -Check	9223	01/12/2020	Bank of America B...		1-Westam Check		-1,073.40
Bill		12/27/2019			Bank of America Cr...	-1,073.40	1,073.40
TOTAL						-1,073.40	1,073.40

**Cazadero Community Services District**  
**Check Detail**  
 December 10, 2019 through January 13, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	9224	01/12/2020	Cazadero Supply		1-Westam Check		-127.42
Bill	108604	12/12/2019			Parks Maintenance-...	-126.13	126.13
Bill	108626	12/21/2019			Parks Maintenance-...	-1.29	1.29
TOTAL						-127.42	127.42
Bill Pmt -Check	9225	01/12/2020	Complete Welders ...		1-Westam Check		-58.10
Bill	02203...	12/31/2019			6261 · Medical Equip	-58.10	58.10
TOTAL						-58.10	58.10
Bill Pmt -Check	9226	01/12/2020	Fire Agencies Self ...		1-Westam Check		-2,329.00
Bill	FASIS...	01/01/2020			5940 · Wrkmn Comp	-2,329.00	2,329.00
TOTAL						-2,329.00	2,329.00
Bill Pmt -Check	9227	01/12/2020	Honey Bucket Nort...		1-Westam Check		-218.37
Bill	05513...	12/03/2019			Parks Maintenance-...	-218.37	218.37
TOTAL						-218.37	218.37
Bill Pmt -Check	9228	01/12/2020	Markell, Inc.		1-Westam Check		-261.38
Bill	173721	08/14/2019			6149 · Maintenance...	-261.38	261.38
TOTAL						-261.38	261.38
Bill Pmt -Check	9229	01/12/2020	McPhail Fuel Co.		1-Westam Check		-327.75
Bill	920424	12/31/2019			Stn 1 Propane	-327.75	327.75
TOTAL						-327.75	327.75
Bill Pmt -Check	9230	01/12/2020	Merrill, Arnone & J...		1-Westam Check		-180.00
Bill	12020...	12/31/2019			6015 · Annexation/C...	-180.00	180.00
TOTAL						-180.00	180.00
Bill Pmt -Check	9231	01/12/2020	Michael Nicholls		1-Westam Check		-195.91
Bill	COST...	12/19/2019			6400 · Office expense	-195.91	195.91
TOTAL						-195.91	195.91
Bill Pmt -Check	9232	01/12/2020	Recology Sonoma ...		1-Westam Check		-1,423.18
Bill	11417...	11/27/2019			Stn 2 Garbage	-45.47	45.47
Bill	11850...	12/30/2019			Stn 2 Garbage	-45.47	45.47
Bill	12608...	01/02/2020			Stn 1 Garbage	-1,332.24	1,332.24
TOTAL						-1,423.18	1,423.18

**Cazadero Community Services District  
Check Detail  
December 10, 2019 through January 13, 2020**

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	9233	01/12/2020	Sherry Kulczewski		1-Westam Check		-159.49
Bill		01/02/2020			6400 · Office expense	-64.83	64.83
					6400 · Office expense	-23.97	23.97
					6400 · Office expense	-42.49	42.49
					6400 · Office expense	-28.20	28.20
TOTAL						-159.49	159.49
Bill Pmt -Check	9234	01/12/2020	Sonoma County Fi...		1-Westam Check		-60.00
Bill		01/09/2020			6280 · Memberships...	-60.00	60.00
TOTAL						-60.00	60.00

**POSTED**  
2-1-20

**PAID**

CAZADERO COMMUNITY SERVICES DISTRIC  
████████████████████  
December 28, 2019 - January 27, 2020

WorldPoints

Company Statement

**Account Information:**  
www.bankofamerica.com

**Mail Billing Inquiries to:**  
BANK OF AMERICA  
PO BOX 982238  
EL PASO, TX 79998-2238

**Mail Payments to:**  
BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796

**Customer Service:**  
1.800.673.1044, 24 Hours

**TTY Hearing Impaired:**  
1.888.500.6267, 24 Hours

**Outside the U.S.:**  
1.509.353.6656, 24 Hours

**For Lost or Stolen Card:**  
1.800.673.1044, 24 Hours

**Business Offers:**  
www.bankofamerica.com/mybusinesscenter

**Payment Information**

New Balance Total ..... \$778.51  
**Minimum Payment Due** ..... **\$778.51**  
**Payment Due Date** ..... **02/23/20**  
**Late Payment Warning:** If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:  
 \$19.00 for balance less than \$100.01  
 \$29.00 for balance less than \$1,000.01  
 \$39.00 for balance less than \$5,000.01  
 \$49.00 for balance equal to or greater than \$5,000.01

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

**Account Summary**

Previous Balance ..... \$1,073.40  
 Payments and Other Credits ..... -\$1,073.40  
 Balance Transfer Activity ..... \$0.00  
 Cash Advance Activity ..... \$0.00  
 Purchases and Other Charges ..... \$778.51  
**Fees Charged** ..... **\$0.00**  
**Finance Charge** ..... **\$0.00**  
 New Balance Total ..... \$778.51  
 Credit Limit ..... \$10,000  
 Credit Available ..... \$9,221.49  
 Statement Closing Date ..... 01/27/20  
 Days in Billing Cycle ..... 31

**Important Changes to Your Account Terms**

Please read about account agreement changes on the 'Important Changes to the Account Terms' page in this statement. If you need assistance reading these revised terms on your ADA reader, please contact Customer Service at the number provided on your statement.

CAZADERO COMMUNITY SERVICES DISTRIC

December 28, 2019 - January 27, 2020

Page 3 of 6

**Cardholder Activity Summary**

Account Number Credit Limit	Total Activity	Payments and Other Credits	Balance Transfer Activity	Cash Advance Activity	Purchases and Other Charges	Fees Charged
KRAUSMANN, STEVE ██████████	778.51	0.00	0.00	0.00	778.51	0.00

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
<b>CAZADERO COMMUNITY SERVICES DISTRIC</b>				
Account Number: ██████████				
01/16	01/16	<b>Payments and Other Credits</b> PAYMENT - THANK YOU	0161530000000579043968	- 1,073.40
<b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>				<b>- \$1,073.40</b>

**KRAUSMANN, STEVE**

Posting Date	Transaction Date	Description	Reference Number	Amount
Account Number: ██████████				
01/02	12/31	<b>Purchases and Other Charges</b> RUSSIAN RIVER CHAMBER 7078699000 CA	55429509365637971580043	175.00 ✓
01/17	01/16	INT*IN *DIGITAL DEPLOY 916-2080903 CA	55432860016200522097036	100.00 ✓
01/21	01/20	PMT*SAC CO AIRPORT PAR SACRAMENTO CA	05436840020300226441881	40.00
01/24	01/22	UNITED 01615620006630 800-932-2732 TX MERCIECA /FIRST CHECKED BAG 01615620006630 Departure Date: 01/22/20 Airport Code: FSD UA LR DEN Departure Date: 01/22/20 Airport Code: DEN UA LR SMF	55432860023200108962091	30.00
01/24	01/22	UNITED 01615620006641 800-932-2732 TX KRAUSMANN /FIRST CHECKED BAG 01615620006641 Departure Date: 01/22/20 Airport Code: FSD UA LR DEN Departure Date: 01/22/20 Airport Code: DEN UA LR SMF	55432860023200108962109	30.00
01/27	01/24	ZUMWALT FORD-MERCURY SAINT HELENA CA	55432860025200475842437	403.51
<b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b>				<b>\$778.51</b>

**Finance Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.74% V	\$0.00	\$0.00
CASH	25.74% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

**WorldPoints Rewards for Business™ Summary**

Beginning Balance	1,174.05		
Earned	375.00	Other Bonuses	.00
Redeemed	.00		
Adjustments	.00		
		<b>Ending Balance</b>	<b>1,549.05</b>

Redeem your points for cash, gift cards and travel by calling 1.800.673.1044, or visit bankofamerica.com/business



**Cazadero Community Services District**  
**Profit & Loss Budget Performance**  
 January 2020

9:55 PM  
 03/07/2020  
 Accrual Basis

	<u>Jan 20</u>	<u>Jul '19 - Jan 20</u>	<u>% of Budget</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>10 · Tax Revenue</b>				
1000 · Property Taxes-CY Secured	0.00	148,346.44	53.55%	277,025.00
1011 · SB 2557 Prop Tax Admin	0.00	0.00	0.0%	-3,325.00
1020 · Prop Tax-CY Supplemental	0.00	1,089.57	19.12%	5,700.00
1040 · Prop Tax-CY Unsecured	0.00	8,560.27	114.14%	7,500.00
1042 · Cost Reim-Coil DEL CY UNS	0.00	0.00	0.0%	-80.00
1060 · Prop Tax-PY Secured	0.00	0.00	0.0%	-60.00
1080 · Supplemental Prop Tax-PY	0.00	0.00	0.0%	-30.00
1100 · Prop Taxes-PY Unsecured	0.00	0.00	0.0%	150.00
1105 · 2017 Wildfire Tax Loss	0.00	0.00	0.0%	0.00
<b>Total 10 · Tax Revenue</b>	<u>0.00</u>	<u>157,996.28</u>	<u>55.07%</u>	<u>286,880.00</u>
<b>17 · Use of Money/Property</b>				
1704 · Comm First CU - Savings	0.75	0.75		
1700	0.00	0.00	0.0%	530.00
1700 · Interest on Pooled Cash	0.00	10.24		
1702 · WestAmerica Bank	7.11	45.11	64.44%	70.00
1703 · LAIF Interest	0.00	1,041.17	32.54%	3,200.00
1801 · Hall Use	0.00	0.00	0.0%	450.00
<b>Total 17 · Use of Money/Property</b>	<u>7.86</u>	<u>1,097.27</u>	<u>25.82%</u>	<u>4,250.00</u>
<b>20 · Intergovernmental Revenues</b>				
2080 · Fish & Game in lieu of Prop T	0.00	6.29		
2440 · ST-HOPTR	0.00	0.00	0.0%	1,750.00
2500 · State-Other Funding (ST)	0.00	0.00	0.0%	0.00
<b>Total 20 · Intergovernmental Revenues</b>	<u>0.00</u>	<u>6.29</u>	<u>0.36%</u>	<u>1,750.00</u>
<b>40 · Miscellaneous Revenues</b>				
4040 · Misc. Income				
4040 A · Recruitment/Retention-Region 5	0.00	5,000.00	100.0%	5,000.00
<b>Total 4040 · Misc. Income</b>	<u>0.00</u>	<u>5,000.00</u>	<u>100.0%</u>	<u>5,000.00</u>
<b>Total 40 · Miscellaneous Revenues</b>	<u>0.00</u>	<u>5,000.00</u>	<u>100.0%</u>	<u>5,000.00</u>
<b>Total Income</b>	<u>7.86</u>	<u>164,099.84</u>	<u>55.09%</u>	<u>297,880.00</u>
<b>Gross Profit</b>	7.86	164,099.84	55.09%	297,880.00
<b>Expense</b>				
<b>50 · Salaries/Employment Benefits</b>				
5910 · Payroll Expenses	3,094.78	28,906.37	79.78%	36,235.00
5911 · Firefighter C & D Reimbursement				
Calls	0.00	2,925.00		
Drills	0.00	4,000.00		
Strike Team	0.00	23,466.24		
5911 · Firefighter C & D Reimbursement - Other	0.00	0.00	0.0%	15,000.00
<b>Total 5911 · Firefighter C &amp; D Reimbursement</b>	<u>0.00</u>	<u>30,391.24</u>	<u>202.61%</u>	<u>15,000.00</u>
5940 · Wrkmn Comp	2,329.00	6,987.00	74.97%	9,320.00

	<u>Jan 20</u>	<u>Jul '19 - Jan 20</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Total 50 · Salaries/Employment Benefits	5,423.78	66,284.61	109.46%	60,555.00
60 · Services/Supplies				
6015 · Annexation/Consolidation Costs	0.00	180.00		
6021 · Clothing, Uniform, Personal	0.00	1,310.73	59.58%	2,200.00
6022 · Safety Clothing	0.00	948.77	6.33%	15,000.00
6040 · Communications				
Station 1 Emergency Phones	163.89	1,141.05	114.11%	1,000.00
Stn 1 Internet	159.91	1,077.91	58.27%	1,850.00
Stn 1 Telephone	218.19	1,522.95	59.72%	2,550.00
Stn 2 Internet	116.07	771.03	62.94%	1,225.00
Stn 2 Telephone	62.29	440.27	45.86%	960.00
Total 6040 · Communications	720.35	4,953.21	65.3%	7,585.00
6060 · Food	30.00	461.24	92.25%	500.00
6080 · Household Supplies	0.00	95.25	11.91%	800.00
6100 · Insurance	0.00	11,911.00	82.6%	14,420.00
6140 · Equipment	3,175.72	4,927.29	82.12%	6,000.00
6149 · Maintenance-Radio/Pagers	0.00	495.38	13.76%	3,600.00
6180 · Maintenance-Bldg & Imp.				
Station 1	0.00	2,420.62	48.41%	5,000.00
Station 2	0.00	0.00	0.0%	1,500.00
Parks Maintenance-Playground	0.00	1,705.68	68.23%	2,500.00
Bi-Annual Gen Load Test	0.00	894.95	68.84%	1,300.00
6180 · Maintenance-Bldg & Imp. - Other	0.00	160.77		
Total 6180 · Maintenance-Bldg & Imp.	0.00	5,182.02	50.31%	10,300.00
6261 · Medical Equip	70.50	2,000.00	57.14%	3,500.00
6280 · Memberships/Certs	60.00	577.00	256.44%	225.00
6400 · Office expense	809.49	5,274.24	263.71%	2,000.00
6405 · Office Equip & Furnishings	0.00	636.15	24.47%	2,600.00
6410 · Mail and Postage Supplies	0.00	54.75	18.25%	300.00
6457 · Computer Chrgs-Firehouse Softwa	0.00	339.93	4.86%	7,000.00
6461 · Supplies/Expenses (Maintenance)	0.00	58.00		
6500 · Other Professional Svcs	0.00	0.00	0.0%	8,500.00
6510 · Recruitment/Retention	0.00	0.00	0.0%	5,000.00
6587 · LAFCO	0.00	0.00	0.0%	530.00
6610 · Legal	0.00	4,571.50	57.14%	8,000.00
6630 · Audit	0.00	0.00	0.0%	5,300.00
6634 · Bank Fees	0.00	0.00		
6654 · Medical Exam	0.00	0.00	0.0%	3,000.00
6800 · Publications and Legal Notices	0.00	0.00	0.0%	550.00
6880 · Minor Equipment/Sm Tools	0.00	748.22	18.71%	4,000.00
6881 · Safety Equip	0.00	1,678.90	18.65%	9,000.00
6883 · Fire Equip & Testing	0.00	205.07	5.13%	4,000.00
7053 · Permits/License/Fees	0.00	0.00	0.0%	700.00
7120 · Training	0.00	543.56	4.53%	12,000.00
7131 · Textbooks	0.00	0.00	0.0%	1,200.00
7201 · Gas & Oil	2,816.52	5,445.67	106.78%	5,100.00
7320 · Utilities				

	<u>Jan 20</u>	<u>Jul '19 - Jan 20</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Park Water	1,064.15	2,525.76	168.38%	1,500.00
Septic Monitoring Fee	0.00	175.00	43.75%	400.00
Siren Electricity	25.21	155.82	62.33%	250.00
Stn 1 Electricity	160.89	1,496.59	69.61%	2,150.00
Stn 1 Electricity Outdoor	53.61	360.15	80.03%	450.00
Stn 1 Garbage	1,377.71	1,423.18	109.48%	1,300.00
Stn 1 Propane	0.00	916.53	32.73%	2,800.00
Stn 1 Water	548.70	642.64	107.11%	600.00
Stn 2 Electricity	59.94	546.99	70.13%	780.00
Stn 2 Garbage	0.00	227.35	41.34%	550.00
Stn 2 Propane	0.00	818.43	46.11%	1,775.00
Stn 2 Water	0.00	0.00	0.0%	400.00
Street Lights Electricity	379.47	2,650.91	60.25%	4,400.00
7320 · Utilities - Other	0.00	16.64		
<b>Total 7320 · Utilities</b>	<b>3,669.68</b>	<b>11,955.99</b>	<b>68.89%</b>	<b>17,355.00</b>
7330 · Sanitation-Annual Septic Permit	0.00	0.00	0.0%	500.00
7335 · Park Development	0.00	0.00	0.0%	10,000.00
7910 · Principal Payment	0.00	0.00	0.0%	31,492.00
7930 · Interest Expense	0.00	6.70	0.19%	3,541.00
<b>Total 60 · Services/Supplies</b>	<b>11,352.26</b>	<b>64,560.57</b>	<b>31.37%</b>	<b>205,798.00</b>
<b>85 · Capital-Fixed Asset Expense</b>				
8570 · Structure	0.00	0.00	0.0%	20,000.00
<b>Total 85 · Capital-Fixed Asset Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>20,000.00</b>
<b>Total Expense</b>	<b>16,776.04</b>	<b>130,845.18</b>	<b>45.69%</b>	<b>286,353.00</b>
<b>Net Ordinary Income</b>	<b>-16,768.18</b>	<b>33,254.66</b>	<b>288.49%</b>	<b>11,527.00</b>
<b>Net Income</b>	<b>-16,768.18</b>	<b>33,254.66</b>	<b>288.49%</b>	<b>11,527.00</b>

# **FEBRUARY**

**Cazadero Community Services District**  
**Bills Presented for Payment**  
**February 5 through March 9, 2020**

Date	Num	Name	Amount
<b>Feb 5 - Mar 9, 20</b>			
02/06/2020	EFT	P. G. & E.	-379.47
02/06/2020	EFT	Frontier Communications	-218.19
02/06/2020	EFT	Frontier Communications	-62.29
02/10/2020	EFT	Frontier Communications	-163.89
02/19/2020	EFT	Comcast	-159.91
02/28/2020	EFT	Comcast	-116.02
02/28/2020	EFT	P. G. & E.	-232.93
02/28/2020	EFT	P. G. & E.	-84.23
03/06/2020	EFT	P. G. & E.	-381.79
03/01/2020	E-pay	EFTPS	-640.22
03/01/2020	9501	Caplan, Nancy K.	-415.57
03/01/2020	9502	Dewart, Alan	-461.75
03/01/2020	9503	Krausmann, Steven M	-688.80
03/01/2020	9504	Kulczewski, Sharon	-642.69
03/07/2020	9505	Bank of America Business ...	-100.00
03/07/2020	9506	Caplan, Nancy	-96.25
03/07/2020	9507	CAPRI	-2,851.00
03/07/2020	9508	CARPD	-200.00
03/07/2020	9509	Cazadero Supply	-68.15
03/07/2020	9510	Cazadero Water Company	-1,242.20
03/07/2020	9511	Complete Welders Supply	-137.00
03/07/2020	9512	Fishman Supply Company	-289.69
03/07/2020	9513	Recology Sonoma Marin	-45.47
03/07/2020	9514	Sherry Kulczewski	-306.61
03/07/2020	9515	Westgate Petroleum Co., Inc.	-2,816.52
<b>Feb 5 - Mar 9, 20</b>			<b>-12,800.64</b>

Cazadero Community Services District  
**Account Balances**  
As of February 29, 2020

	<u>Feb 29, 20</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1-Community First CU -Checking	90,000.00
2-Community First CU -Savings	10,002.74
1-Westam Check	336,772.01
L. A. I. F.	
Equipment Acct	34,650.00
Park Development	8,300.00
L. A. I. F. - Other	179,817.10
Total L. A. I. F.	<u>222,767.10</u>
Total Checking/Savings	<u>659,541.85</u>
Total Current Assets	<u>659,541.85</u>
<b>TOTAL ASSETS</b>	<b><u>659,541.85</u></b>
<b>LIABILITIES &amp; EQUITY</b>	<u>0.00</u>

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03/07/20

**Cazadero Community Services District**  
**Reconciliation Summary**  
**1-Community First CU -Checking, Period Ending 01/31/2020**

	Jan 31, 20
Beginning Balance	0.00
Cleared Transactions	
Deposits and Credits - 1 item	90,000.00
Total Cleared Transactions	90,000.00
Cleared Balance	<u>90,000.00</u>
Register Balance as of 01/31/2020	<u>90,000.00</u>
New Transactions	
Checks and Payments - 16 items	-11,001.92
Total New Transactions	-11,001.92
Ending Balance	<u><u>78,998.08</u></u>

## Cazadero Community Services District Reconciliation Detail 1-Community First CU -Checking, Period Ending 01/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						
<b>Cleared Transactions</b>						0.00
<b>Deposits and Credits - 1 item</b>						
Check	01/15/2020	9235	Community First Cre...	X	90,000.00	90,000.00
<b>Total Deposits and Credits</b>					<u>90,000.00</u>	<u>90,000.00</u>
<b>Total Cleared Transactions</b>					<u>90,000.00</u>	<u>90,000.00</u>
<b>Cleared Balance</b>					<u>90,000.00</u>	<u>90,000.00</u>
<b>Register Balance as of 01/31/2020</b>					<u>90,000.00</u>	<u>90,000.00</u>
<b>New Transactions</b>						
<b>Checks and Payments - 16 items</b>						
Paycheck	03/01/2020	9503	Krausmann, Steven M		-688.80	-688.80
Paycheck	03/01/2020	9504	Kulczewski, Sharon		-642.69	-1,331.49
Liability Check	03/01/2020	E-pay	EFTPS		-640.22	-1,971.71
Paycheck	03/01/2020	9502	Dewart, Alan		-461.75	-2,433.46
Paycheck	03/01/2020	9501	Caplan, Nancy K.		-415.57	-2,849.03
Bill Pmt -Check	03/07/2020	9507	CAPRI		-2,851.00	-5,700.03
Bill Pmt -Check	03/07/2020	9515	Westgate Petroleum...		-2,816.52	-8,516.55
Bill Pmt -Check	03/07/2020	9510	Cazadero Water Co...		-1,242.20	-9,758.75
Bill Pmt -Check	03/07/2020	9514	Sherry Kulczewski		-306.61	-10,065.36
Bill Pmt -Check	03/07/2020	9512	Fishman Supply Co...		-289.69	-10,355.05
Bill Pmt -Check	03/07/2020	9508	CARPD		-200.00	-10,555.05
Bill Pmt -Check	03/07/2020	9511	Complete Welders S...		-137.00	-10,692.05
Bill Pmt -Check	03/07/2020	9505	Bank of America Bu...		-100.00	-10,792.05
Bill Pmt -Check	03/07/2020	9506	Caplan, Nancy		-96.25	-10,888.30
Bill Pmt -Check	03/07/2020	9509	Cazadero Supply		-68.15	-10,956.45
Bill Pmt -Check	03/07/2020	9513	Recology Sonoma ...		-45.47	-11,001.92
<b>Total Checks and Payments</b>					<u>-11,001.92</u>	<u>-11,001.92</u>
<b>Total New Transactions</b>					<u>-11,001.92</u>	<u>-11,001.92</u>
<b>Ending Balance</b>					<u><u>78,998.08</u></u>	<u><u>78,998.08</u></u>



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03/07/20

**Cazadero Community Services District**  
**Reconciliation Summary**  
**2-Community First CU -Savings, Period Ending 01/31/2020**

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	<u>Jan 31, 20</u>
Beginning Balance	
Cleared Transactions	0.00
Deposits and Credits - 2 items	
	<u>10,000.75</u>
Total Cleared Transactions	<u>10,000.75</u>
Cleared Balance	<u>10,000.75</u>
Register Balance as of 01/31/2020	10,000.75
Ending Balance	10,000.75

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03/07/20

**Cazadero Community Services District  
Reconciliation Detail  
2-Community First CU -Savings, Period Ending 01/31/2020**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						
Cleared Transactions						0.00
Deposits and Credits - 2 items						
Check	01/15/2020	9235	Community First Cre...	X	10,000.00	10,000.00
Deposit	01/31/2020			X	0.75	10,000.75
Total Deposits and Credits					10,000.75	10,000.75
Total Cleared Transactions					10,000.75	10,000.75
Cleared Balance					10,000.75	10,000.75
Register Balance as of 01/31/2020					10,000.75	10,000.75
Ending Balance					10,000.75	10,000.75

**Cazadero Community Services District**  
**Reconciliation Summary**  
**1-Westam Check, Period Ending 01/31/2020**

---

	<u>Jan 31, 20</u>
Beginning Balance	449,071.65
Cleared Transactions	
Checks and Payments - 32 items	-115,807.84
Deposits and Credits - 2 items	7.11
Total Cleared Transactions	<u>-115,800.73</u>
Cleared Balance	<u><u>333,270.92</u></u>
Uncleared Transactions	
Checks and Payments - 7 items	-1,403.60
Deposits and Credits - 2 items	14,499.54
Total Uncleared Transactions	<u>13,095.94</u>
Register Balance as of 01/31/2020	<u><u>346,366.86</u></u>
New Transactions	
Checks and Payments - 9 items	-8,183.01
Total New Transactions	<u>-8,183.01</u>
Ending Balance	<u><u>338,183.85</u></u>

**Cazadero Community Services District**  
**Reconciliation Detail**  
**1-Westam Check, Period Ending 01/31/2020**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						449,071.65
<b>Cleared Transactions</b>						
<b>Checks and Payments - 32 items</b>						
Paycheck	11/01/2019	9162	Brooke, Travis	X	-205.35	-205.35
Paycheck	12/01/2019	9213	Schanz, Eric E.	X	-1,012.09	-1,217.44
Paycheck	12/01/2019	9199	Brooke, Travis	X	-337.08	-1,554.52
Bill Pmt -Check	12/05/2019	9192	NSCAPCD	X	-75.00	-1,629.52
Paycheck	01/01/2020	9222	Kulczewski, Sharon	X	-921.38	-2,550.90
Paycheck	01/01/2020	9221	Krausmann, Steven M	X	-688.80	-3,239.70
Paycheck	01/01/2020	9220	Dewart, Alan	X	-461.75	-3,701.45
Paycheck	01/01/2020	9219	Caplan, Nancy K.	X	-415.57	-4,117.02
Bill Pmt -Check	01/03/2020	EFT	P. G. & E.	X	-377.08	-4,494.10
Bill Pmt -Check	01/09/2020	EFT	Frontier Communica...	X	-220.44	-4,714.54
Bill Pmt -Check	01/09/2020	EFT	Frontier Communica...	X	-165.81	-4,880.35
Bill Pmt -Check	01/09/2020	EFT	Frontier Communica...	X	-63.25	-4,943.60
Liability Check	01/11/2020	E-pay	EFTPS	X	-1,891.86	-6,835.46
Liability Check	01/11/2020	E-pay	EDD	X	-1,177.38	-8,012.84
Liability Check	01/11/2020	E-pay	EDD	X	-509.73	-8,522.57
Bill Pmt -Check	01/12/2020	9226	Fire Agencies Self I...	X	-2,329.00	-10,851.57
Bill Pmt -Check	01/12/2020	9232	Recology Sonoma ...	X	-1,423.18	-12,274.75
Bill Pmt -Check	01/12/2020	9223	Bank of America Bu...	X	-1,073.40	-13,348.15
Bill Pmt -Check	01/12/2020	9229	McPhail Fuel Co.	X	-327.75	-13,675.90
Bill Pmt -Check	01/12/2020	9227	Honey Bucket North ...	X	-218.37	-13,894.27
Bill Pmt -Check	01/12/2020	9231	Michael Nicholls	X	-195.91	-14,090.18
Bill Pmt -Check	01/12/2020	9230	Merrill, Arnone & Jo...	X	-180.00	-14,270.18
Bill Pmt -Check	01/12/2020	9233	Sherry Kulczewski	X	-159.49	-14,429.67
Bill Pmt -Check	01/12/2020	9224	Cazadero Supply	X	-127.42	-14,557.09
Bill Pmt -Check	01/12/2020	9234	Sonoma County Fire...	X	-60.00	-14,617.09
Bill Pmt -Check	01/12/2020	9225	Complete Welders S...	X	-58.10	-14,675.19
Check	01/15/2020	9235	Community First Cre...	X	-100,000.00	-114,675.19
Bill Pmt -Check	01/15/2020	9236	Sonoma County Fire...	X	-30.00	-114,705.19
Bill Pmt -Check	01/16/2020	EFT	Comcast	X	-153.00	-114,858.19
Bill Pmt -Check	01/29/2020	EFT	Intuit payroll	X	-650.00	-115,508.19
Bill Pmt -Check	01/31/2020	EFT	P. G. & E.	X	-239.71	-115,747.90
Bill Pmt -Check	01/31/2020	EFT	P. G. & E.	X	-59.94	-115,807.84
<b>Total Checks and Payments</b>					<b>-115,807.84</b>	<b>-115,807.84</b>
<b>Deposits and Credits - 2 items</b>						
Bill Pmt -Check	10/20/2019	9135	WestAmerica Bank- ...	X	0.00	0.00
Deposit	01/31/2020			X	7.11	7.11
<b>Total Deposits and Credits</b>					<b>7.11</b>	<b>7.11</b>
<b>Total Cleared Transactions</b>					<b>-115,800.73</b>	<b>-115,800.73</b>
<b>Cleared Balance</b>					<b>-115,800.73</b>	<b>333,270.92</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 7 items</b>						
Paycheck	11/01/2019	9166	Horn {volunteer}, Brit		-446.93	-446.93
Paycheck	12/01/2019	9205	Horn {volunteer}, Brit		-392.49	-839.42
Paycheck	12/01/2019	9210	Mercieca, Stephan J.		-64.64	-904.06
Paycheck	12/01/2019	9201	Dahle, Michael		-60.03	-964.09
Bill Pmt -Check	12/05/2019	9189	Marin Sonoma Mosq...		-62.06	-1,026.15
Bill Pmt -Check	01/12/2020	9228	Markell, Inc.		-261.38	-1,287.53
Bill Pmt -Check	01/28/2020	EFT	Comcast		-116.07	-1,403.60
<b>Total Checks and Payments</b>					<b>-1,403.60</b>	<b>-1,403.60</b>
<b>Deposits and Credits - 2 items</b>						
General Journal	06/30/2018	AJE6			13,458.37	13,458.37
Deposit	08/27/2019				1,041.17	14,499.54
<b>Total Deposits and Credits</b>					<b>14,499.54</b>	<b>14,499.54</b>
<b>Total Uncleared Transactions</b>					<b>13,095.94</b>	<b>13,095.94</b>
<b>Register Balance as of 01/31/2020</b>					<b>-102,704.79</b>	<b>346,366.86</b>

**Cazadero Community Services District**  
**Reconciliation Detail**  
**1-Westam Check, Period Ending 01/31/2020**

Type	Date	Num	Name	Clr	Amount	Balance
<b>New Transactions</b>						
<b>Checks and Payments - 9 items</b>						
Bill Pmt -Check	02/01/2020	9242	Bauer Compressors		-3,175.72	-3,175.72
Paycheck	02/01/2020	9240	Kulczewski, Sharon		-1,222.98	-4,398.70
Bill Pmt -Check	02/01/2020	9241	Bank of America Bu...		-778.51	-5,177.21
Paycheck	02/01/2020	9239	Krausmann, Steven M		-688.80	-5,866.01
Bill Pmt -Check	02/01/2020	9244	Cazadero Water Co...		-548.70	-6,414.71
Liability Check	02/01/2020	E-pay	EFTPS		-534.00	-6,948.71
Paycheck	02/01/2020	9238	Dewart, Alan		-461.75	-7,410.46
Paycheck	02/01/2020	9237	Caplan, Nancy K.		-415.58	-7,826.04
Bill Pmt -Check	02/01/2020	9243	Cascade Fire Equip...		-356.97	-8,183.01
Total Checks and Payments					-8,183.01	-8,183.01
Total New Transactions					-8,183.01	-8,183.01
<b>Ending Balance</b>					<b>-110,887.80</b>	<b>338,183.85</b>

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03/01/20

**Cazadero Community Services District**  
**Reconciliation Summary**  
L. A. I. F., Period Ending 01/31/2020

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	<u>Jan 31, 20</u>
Beginning Balance	
Cleared Transactions	221,494.67
Deposits and Credits - 1 item	
	<u>1,272.43</u>
Total Cleared Transactions	<u>1,272.43</u>
Cleared Balance	
Register Balance as of 01/31/2020	<u><u>222,767.10</u></u>
Ending Balance	222,767.10

**Cazadero Community Services District  
Reconciliation Detail  
L. A. I. F., Period Ending 01/31/2020**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						
<b>Cleared Transactions</b>						221,494.67
Deposits and Credits - 1 item						
Deposit	01/15/2019			X	1,272.43	1,272.43
Total Deposits and Credits					<u>1,272.43</u>	<u>1,272.43</u>
Total Cleared Transactions					<u>1,272.43</u>	<u>1,272.43</u>
Cleared Balance					<u>1,272.43</u>	<u>1,272.43</u>
Register Balance as of 01/31/2020					<u>1,272.43</u>	<u>222,767.10</u>
Ending Balance					<u><u>1,272.43</u></u>	<u><u>222,767.10</u></u>

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**Cazadero Community Services District**  
**Check Detail**  
January 14 through February 4, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	EFT	01/16/2020	Comcast		1-Westam Check		-153.00
Bill	01076...	12/21/2019			Stn 1 Internet	-153.00	153.00
TOTAL						-153.00	153.00
Bill Pmt -Check	EFT	01/28/2020	Comcast		1-Westam Check		-116.07
Bill	02847...	01/03/2020			Stn 2 Internet	-116.07	116.07
TOTAL						-116.07	116.07
Bill Pmt -Check	EFT	01/29/2020	Intuit payroll		1-Westam Check		-650.00
Bill	012920	01/29/2020			6400 · Office expense	-650.00	650.00
TOTAL						-650.00	650.00
Bill Pmt -Check	EFT	01/31/2020	P. G. & E.		1-Westam Check		-239.71
Bill	1483-...	01/15/2020			Stn 1 Electricity	-160.89	160.89
					Stn 1 Electricity Out...	-53.61	53.61
					Siren Electricity	-25.21	25.21
TOTAL						-239.71	239.71
Bill Pmt -Check	EFT	01/31/2020	P. G. & E.		1-Westam Check		-59.94
Bill	5192-...	01/15/2020			Stn 2 Electricity	-59.94	59.94
TOTAL						-59.94	59.94
Liability Check	E-pay	02/01/2020	EFTPS		1-Westam Check		-534.00
					2100 · Payroll Liabili...	-101.00	101.00
					2100 · Payroll Liabili...	-175.46	175.46
					2100 · Payroll Liabili...	-175.46	175.46
					2100 · Payroll Liabili...	-41.04	41.04
					2100 · Payroll Liabili...	-41.04	41.04
TOTAL						-534.00	534.00
Check	9235	01/15/2020	Community First C...		1-Westam Check		-100,000.00
					1-Community First ...	-90,000.00	90,000.00
					2-Community First ...	-10,000.00	10,000.00
TOTAL						-100,000.00	100,000.00
Bill Pmt -Check	9236	01/15/2020	Sonoma County Fi...		1-Westam Check		-30.00
Bill	012320	01/15/2020			6060 · Food	-30.00	30.00
TOTAL						-30.00	30.00



**Cazadero Community Services District  
Check Detail  
January 14 through February 4, 2020**

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	9237	02/01/2020	Caplan, Nancy K.		<b>1-Westam Check</b>		<b>-415.58</b>
				5910 · Payroll Expe...		-450.00	450.00
				5910 · Payroll Expe...		-0.45	0.45
				2100 · Payroll Liabili...		0.45	-0.45
				5910 · Payroll Expe...		-27.90	27.90
				2100 · Payroll Liabili...		27.90	-27.90
				2100 · Payroll Liabili...		27.90	-27.90
				5910 · Payroll Expe...		-6.52	6.52
				2100 · Payroll Liabili...		6.52	-6.52
				2100 · Payroll Liabili...		6.52	-6.52
				5910 · Payroll Expe...		-6.75	6.75
				2100 · Payroll Liabili...		6.75	-6.75
TOTAL						-415.58	415.58
Paycheck	9238	02/01/2020	Dewart, Alan		<b>1-Westam Check</b>		<b>-461.75</b>
				5910 · Payroll Expe...		-500.00	500.00
				5910 · Payroll Expe...		-0.50	0.50
				2100 · Payroll Liabili...		0.50	-0.50
				5910 · Payroll Expe...		-31.00	31.00
				2100 · Payroll Liabili...		31.00	-31.00
				2100 · Payroll Liabili...		31.00	-31.00
				5910 · Payroll Expe...		-7.25	7.25
				2100 · Payroll Liabili...		7.25	-7.25
				2100 · Payroll Liabili...		7.25	-7.25
				5910 · Payroll Expe...		-7.50	7.50
				2100 · Payroll Liabili...		7.50	-7.50
TOTAL						-461.75	461.75
Paycheck	9239	02/01/2020	Krausmann, Steve...		<b>1-Westam Check</b>		<b>-688.80</b>
				5910 · Payroll Expe...		-800.00	800.00
				5910 · Payroll Expe...		-0.80	0.80
				2100 · Payroll Liabili...		0.80	-0.80
				2100 · Payroll Liabili...		25.00	-25.00
				5910 · Payroll Expe...		-49.60	49.60
				2100 · Payroll Liabili...		49.60	-49.60
				2100 · Payroll Liabili...		49.60	-49.60
				5910 · Payroll Expe...		-11.60	11.60
				2100 · Payroll Liabili...		11.60	-11.60
				2100 · Payroll Liabili...		11.60	-11.60
				2100 · Payroll Liabili...		25.00	-25.00
				5910 · Payroll Expe...		-12.00	12.00
				2100 · Payroll Liabili...		12.00	-12.00
TOTAL						-688.80	688.80
Paycheck	9240	02/01/2020	Kulczewski, Sharon		<b>1-Westam Check</b>		<b>-1,222.98</b>
				5910 · Payroll Expe...		-1,473.75	1,473.75
				5910 · Payroll Expe...		-1.47	1.47
				2100 · Payroll Liabili...		1.47	-1.47
				2100 · Payroll Liabili...		122.00	-122.00
				5910 · Payroll Expe...		-91.37	91.37
				2100 · Payroll Liabili...		91.37	-91.37
				2100 · Payroll Liabili...		91.37	-91.37
				5910 · Payroll Expe...		-21.37	21.37
				2100 · Payroll Liabili...		21.37	-21.37
				2100 · Payroll Liabili...		21.37	-21.37
				2100 · Payroll Liabili...		16.03	-16.03

**Cazadero Community Services District  
Check Detail  
January 14 through February 4, 2020**

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					5910 · Payroll Expe...	-22.11	22.11
					2100 · Payroll Liabili...	22.11	-22.11
TOTAL						-1,222.98	1,222.98
Bill Pmt -Check	9241	02/01/2020	Bank of America B...		1-Westam Check		-778.51
Bill	12/28/...	01/27/2020			Bank of America Cr...	-778.51	778.51
TOTAL						-778.51	778.51
Bill Pmt -Check	9242	02/01/2020	Bauer Compressors		1-Westam Check		-3,175.72
Bill	263520	01/27/2020			6140 · Equipment	-975.00	975.00
Bill	263558	01/27/2020			6140 · Equipment	-2,200.72	2,200.72
TOTAL						-3,175.72	3,175.72
Bill Pmt -Check	9243	02/01/2020	Cascade Fire Equi...		1-Westam Check		-356.97
Bill	103786	10/25/2019			6880 · Minor Equip...	-356.97	356.97
TOTAL						-356.97	356.97
Bill Pmt -Check	9244	02/01/2020	Cazadero Water C...		1-Westam Check		-548.70
Bill	11/13/...	01/08/2020			Stn 1 Water	-3.35	3.35
					Stn 1 Water	-6.67	6.67
					Stn 1 Water	-538.68	538.68
TOTAL						-548.70	548.70

**POSTED**  
3-7-20

CAZADERO COMMUNITY SERVICES DISTRICT

January 28, 2020 - February 27, 2020

WorldPoints

Company Statement

**Account Information:**  
www.bankofamerica.com

**Mail Billing Inquiries to:**  
BANK OF AMERICA  
PO BOX 982238  
EL PASO, TX 79998-2238

**Mail Payments to:**  
BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796

**Customer Service:**  
1.800.673.1044, 24 Hours

**TTY Hearing Impaired:**  
1.888.500.6267, 24 Hours

**Outside the U.S.:**  
1.509.353.6656, 24 Hours

**For Lost or Stolen Card:**  
1.800.673.1044, 24 Hours

**Business Offers:**  
www.bankofamerica.com/mybusinesscenter

**Cardholder Activity Summary**

Account Number	Credit Limit	Total Activity	Payments and Other Credits	Balance Transfer Activity	Cash Advance Activity	Purchases and Other Charges	Fees Charged
<b>KRAUSMANN, STEVE</b>							
10,000		100.00	0.00	0.00	0.00	100.00	0.00

**Payment Information**

New Balance Total ..... \$100.00  
**Minimum Payment Due** ..... **\$100.00**  
**Payment Due Date** ..... **03/25/20**  
**Late Payment Warning:** If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:  
 \$19.00 for balance less than \$100.01  
 \$29.00 for balance less than \$1,000.01  
 \$39.00 for balance less than \$5,000.01  
 \$49.00 for balance equal to or greater than \$5,000.01

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

**Account Summary**

Previous Balance ..... \$778.51  
 Payments and Other Credits ..... -\$778.51  
 Balance Transfer Activity ..... \$0.00  
 Cash Advance Activity ..... \$0.00  
 Purchases and Other Charges ..... \$100.00  
**Fees Charged** ..... **\$0.00**  
**Finance Charge** ..... **\$0.00**  
 New Balance Total ..... \$100.00  
 Credit Limit ..... \$10,000  
 Credit Available ..... \$9,900.00  
 Statement Closing Date ..... 02/27/20  
 Days in Billing Cycle ..... 31

CAZADERO COMMUNITY SERVICES DISTRIC

January 28, 2020 - February 27, 2020

Page 3 of 4

**Transactions**

Posting Transaction

Date	Date	Description	Reference Number	Amount
<b>CAZADERO COMMUNITY SERVICES DISTRIC</b>				
Account Number: [REDACTED]				
<b>Payments and Other Credits</b>				
02/10	02/07	PAYMENT - THANK YOU	0391530000000542687399	- 778.51
<b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>				<b>- \$778.51</b>
<b>KRAUSMANN, STEVE</b>				
Account Number: [REDACTED]				
<b>Purchases and Other Charges</b>				
02/17	02/16	IN *DIGITAL DEPLOYMENT 916-2080903 CA	55432860047200073012361	100.00
<b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b>				<b>\$100.00</b>

**Finance Charge Calculation**

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.74% V	\$0.00	\$0.00
CASH	25.74% V	\$0.00	\$0.00

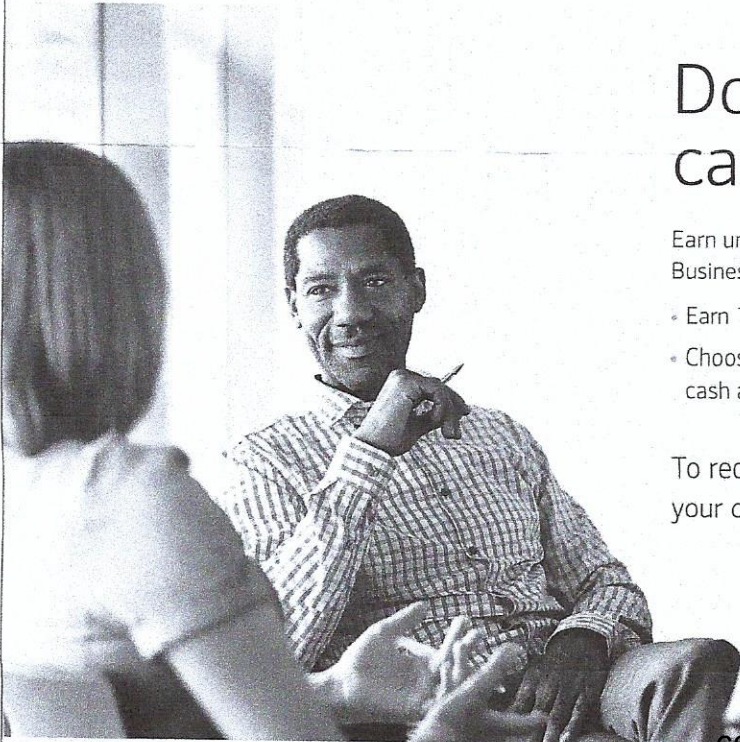
V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

**WorldPoints Rewards for Business™ Summary**

Beginning Balance	1,549.05	Other Bonuses	.00
Earned	503.51		
Redeemed	.00		
Adjustments	.00	<b>Ending Balance</b>	<b>2,052.56</b>

Redeem your points for cash, gift cards and travel by calling 1.800.673.1044, or visit [bankofamerica.com/business](http://bankofamerica.com/business)

**BANK OF AMERICA BUSINESS ADVANTAGE**



Don't forget all your card has to offer

Earn unlimited rewards when you use your WorldPoints® Rewards for Business card for everyday purchases and recurring monthly expenses.

- Earn 1 reward point per \$1 in purchases
- Choose from flexible redemption options like gift cards, cash and travel with no blackout dates

To redeem your rewards, log in to Online Banking, select your credit card account then go to the **Rewards** tab.

**Cazadero Community Services District  
Profit & Loss Budget Performance  
February 2020**

10:05 PM  
03/07/2020  
Accrual Basis

	<u>Feb 20</u>	<u>Jul '19 - Feb 20</u>	<u>% of Budget</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>10 · Tax Revenue</b>				
1000 · Property Taxes-CY Secured	0.00	148,346.44	53.55%	277,025.00
1011 · SB 2557 Prop Tax Admin	0.00	0.00	0.0%	-3,325.00
1020 · Prop Tax-CY Supplemental	0.00	1,089.57	19.12%	5,700.00
1040 · Prop Tax-CY Unsecured	0.00	8,560.27	114.14%	7,500.00
1042 · Cost Reim-Coll DEL CY UNS	0.00	0.00	0.0%	-80.00
1060 · Prop Tax-PY Secured	0.00	0.00	0.0%	-60.00
1080 · Supplemental Prop Tax-PY	0.00	0.00	0.0%	-30.00
1100 · Prop Taxes-PY Unsecured	0.00	0.00	0.0%	150.00
1105 · 2017 Wildfire Tax Loss	0.00	0.00	0.0%	0.00
<b>Total 10 · Tax Revenue</b>	<u>0.00</u>	<u>157,996.28</u>	<u>55.07%</u>	<u>286,880.00</u>
<b>17 · Use of Money/Property</b>				
1704 · Comm First CU - Savings	1.99	2.74		
1700	0.00	0.00	0.0%	530.00
1700 · Interest on Pooled Cash	0.00	10.24		
1702 · WestAmerica Bank	5.09	50.20	71.71%	70.00
1703 · LAIF Interest	0.00	1,041.17	32.54%	3,200.00
1801 · Hall Use	0.00	0.00	0.0%	450.00
<b>Total 17 · Use of Money/Property</b>	<u>7.08</u>	<u>1,104.35</u>	<u>25.99%</u>	<u>4,250.00</u>
<b>20 · Intergovernmental Revenues</b>				
2080 · Fish & Game in lieu of Prop T	0.00	6.29		
2440 · ST-HOPTR	0.00	0.00	0.0%	1,750.00
2500 · State-Other Funding (ST)	0.00	0.00	0.0%	0.00
<b>Total 20 · Intergovernmental Revenues</b>	<u>0.00</u>	<u>6.29</u>	<u>0.36%</u>	<u>1,750.00</u>
<b>40 · Miscellaneous Revenues</b>				
4040 · Misc. Income				
4040 A · Recruitment/Retention-Region 5	0.00	5,000.00	100.0%	5,000.00
<b>Total 4040 · Misc. Income</b>	<u>0.00</u>	<u>5,000.00</u>	<u>100.0%</u>	<u>5,000.00</u>
<b>Total 40 · Miscellaneous Revenues</b>	<u>0.00</u>	<u>5,000.00</u>	<u>100.0%</u>	<u>5,000.00</u>
<b>Total Income</b>	<u>7.08</u>	<u>164,106.92</u>	<u>55.09%</u>	<u>297,880.00</u>
<b>Gross Profit</b>	7.08	164,106.92	55.09%	297,880.00
<b>Expense</b>				
<b>50 · Salaries/Employment Benefits</b>				
5910 · Payroll Expenses	3,521.94	32,428.31	89.49%	36,235.00
5911 · Firefighter C & D Reimbursement				
Calls	0.00	2,925.00		
Drills	0.00	4,000.00		
Strike Team	0.00	23,466.24		
5911 · Firefighter C & D Reimbursement - Other	0.00	0.00	0.0%	15,000.00
<b>Total 5911 · Firefighter C &amp; D Reimbursement</b>	<u>0.00</u>	<u>30,391.24</u>	<u>202.61%</u>	<u>15,000.00</u>
5940 · Wrkmm Comp	0.00	6,987.00	74.97%	9,320.00

	<u>Feb 20</u>	<u>Jul '19 - Feb 20</u>	<u>% of Budget</u>	<u>Annual Budget</u>
<b>Total 50 · Salaries/Employment Benefits</b>	3,521.94	69,806.55	115.28%	60,555.00
<b>60 · Services/Supplies</b>				
6015 · Annexation/Consolidation Costs	0.00	180.00		
6021 · Clothing, Uniform, Personal	0.00	1,310.73	59.58%	2,200.00
6022 · Safety Clothing	0.00	948.77	6.33%	15,000.00
<b>6040 · Communications</b>				
Station 1 Emergency Phones	163.87	1,304.92	130.49%	1,000.00
Stn 1 Internet	159.83	1,237.74	66.91%	1,850.00
Stn 1 Telephone	218.19	1,741.14	68.28%	2,550.00
Stn 2 Internet	116.02	887.05	72.41%	1,225.00
Stn 2 Telephone	62.35	502.62	52.36%	960.00
<b>Total 6040 · Communications</b>	<u>720.26</u>	<u>5,673.47</u>	<u>74.8%</u>	<u>7,585.00</u>
6060 · Food	0.00	461.24	92.25%	500.00
6080 · Household Supplies	0.00	95.25	11.91%	800.00
6100 · Insurance	0.00	11,911.00	82.6%	14,420.00
6140 · Equipment	0.00	4,927.29	82.12%	6,000.00
6149 · Maintenance-Radio/Pagers	0.00	495.38	13.76%	3,600.00
<b>6180 · Maintenance-Bldg &amp; Imp.</b>				
Station 1	0.00	2,420.62	48.41%	5,000.00
Station 2	0.00	0.00	0.0%	1,500.00
Parks Maintenance-Playground	68.15	1,773.83	70.95%	2,500.00
Bi-Annual Gen Load Test	0.00	894.95	68.84%	1,300.00
<b>6180 · Maintenance-Bldg &amp; Imp. - Other</b>	<u>0.00</u>	<u>160.77</u>		
<b>Total 6180 · Maintenance-Bldg &amp; Imp.</b>	<u>68.15</u>	<u>5,250.17</u>	<u>50.97%</u>	<u>10,300.00</u>
6261 · Medical Equip	66.50	2,066.50	59.04%	3,500.00
6280 · Memberships/Certs	0.00	577.00	256.44%	225.00
6400 · Office expense	100.00	5,374.24	268.71%	2,000.00
6405 · Office Equip & Furnishings	0.00	636.15	24.47%	2,600.00
6410 · Mail and Postage Supplies	0.00	54.75	18.25%	300.00
6457 · Computer Chrgs-Firehouse Softwa	0.00	339.93	4.86%	7,000.00
6461 · Supplies/Expenses (Maintenance)	0.00	58.00		
6500 · Other Professional Svcs	0.00	0.00	0.0%	8,500.00
6510 · Recruitment/Retention	0.00	0.00	0.0%	5,000.00
6587 · LAFCO	0.00	0.00	0.0%	530.00
6610 · Legal	0.00	4,571.50	57.14%	8,000.00
6630 · Audit	0.00	0.00	0.0%	5,300.00
6634 · Bank Fees	0.00	0.00		
6654 · Medical Exam	0.00	0.00	0.0%	3,000.00
6800 · Publications and Legal Notices	0.00	0.00	0.0%	550.00
6880 · Minor Equipment/Sm Tools	0.00	748.22	18.71%	4,000.00
6881 · Safety Equip	0.00	1,678.90	18.65%	9,000.00
6883 · Fire Equip & Testing	0.00	205.07	5.13%	4,000.00
7053 · Permits/License/Fees	0.00	0.00	0.0%	700.00
7120 · Training	0.00	543.56	4.53%	12,000.00
7131 · Textbooks	0.00	0.00	0.0%	1,200.00
7201 · Gas & Oil	0.00	5,445.67	106.78%	5,100.00
7320 · Utilities				

	<u>Feb 20</u>	<u>Jul '19 - Feb 20</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Park Water	147.07	2,672.83	178.19%	1,500.00
Septic Monitoring Fee	0.00	175.00	43.75%	400.00
Siren Electricity	26.85	182.67	73.07%	250.00
Stn 1 Electricity	149.70	1,646.29	76.57%	2,150.00
Stn 1 Electricity Outdoor	56.38	416.53	92.56%	450.00
Stn 1 Garbage	0.00	1,423.18	109.48%	1,300.00
Stn 1 Propane	0.00	916.53	32.73%	2,800.00
Stn 1 Water	0.83	643.47	107.25%	600.00
Stn 2 Electricity	84.23	631.22	80.93%	780.00
Stn 2 Garbage	0.00	227.35	41.34%	550.00
Stn 2 Propane	0.00	818.43	46.11%	1,775.00
Stn 2 Water	0.00	0.00	0.0%	400.00
Street Lights Electricity	381.79	3,032.70	68.93%	4,400.00
7320 · Utilities - Other	0.00	16.64		
<b>Total 7320 · Utilities</b>	<b>846.85</b>	<b>12,802.84</b>	<b>73.77%</b>	<b>17,355.00</b>
7330 · Sanitation-Annual Septic Permit	0.00	0.00	0.0%	500.00
7335 · Park Development	0.00	0.00	0.0%	10,000.00
7910 · Principal Payment	0.00	0.00	0.0%	31,492.00
7930 · Interest Expense	0.00	6.70	0.19%	3,541.00
<b>Total 60 · Services/Supplies</b>	<b>1,801.76</b>	<b>66,362.33</b>	<b>32.25%</b>	<b>205,798.00</b>
<b>85 · Capital-Fixed Asset Expense</b>				
8570 · Structure	0.00	0.00	0.0%	20,000.00
<b>Total 85 · Capital-Fixed Asset Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>20,000.00</b>
<b>Total Expense</b>	<b>5,323.70</b>	<b>136,168.88</b>	<b>47.55%</b>	<b>286,353.00</b>
<b>Net Ordinary Income</b>	<b>-5,316.62</b>	<b>27,938.04</b>	<b>242.37%</b>	<b>11,527.00</b>
<b>Net Income</b>	<b>-5,316.62</b>	<b>27,938.04</b>	<b>242.37%</b>	<b>11,527.00</b>

# **CORRESPONDENCE**



**CazaderoCSD**

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**From:** MWD & CLCA <watermanagement@clca.org>  
**Sent:** Friday, February 21, 2020 9:35 AM  
**To:** cazaderocsd@comcast.net  
**Subject:** Feeling under the weather?



**Time to get MWEL, again!**

**Thursday  
March 26, 2020  
Cal Poly Pomona**

Agriscapes Visitor Center  
4102 University Dr.  
Pomona, CA 91768

*Sponsored by Metropolitan Water District, Three Valleys Municipal Water District  
and Cal Poly Pomona Horticulture Dept.*

[Click Here to Register](#)

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**Scheduled Speakers:**

Krista Reger **Metropolitan Water District**  
Julie Saare-Edmonds **Department of Water Resources**  
Doug Kent **Cal Poly Pomona**  
Matthew Conway **Rain Bird Corporation**  
Peter Estournes **Landscape and MWELo Expert**

**Earn CEUs for your APLD, IA, ISA, QWEL and NALP certifications!**

*Workshop is 8 a.m. to 4 p.m. includes continental breakfast and lunch sponsored by MWD and the host agency*

**Workshop Agenda:**

- History and future of the ordinance
- Review a relevant MWELo document package submission case study
- Review a relevant MWELo post-wildfire case study
- Have an understanding of overall water efficient landscape best management practices (BMPs)
- Firescaping-based plant design (BMPs)
- Participate in an interactive MWELo-based MAWA and ETWU exercise
- Ask questions of the state's leading MWELo experts

---

**This workshop is FREE\* to all who pre-register and attend thanks to a generous sponsorship by the Metropolitan Water District.**

- Register with CLCA and place a \$50 deposit\* on the workshop you wish to attend.
- Upon your full attendance at the workshop, you will receive your \$50 deposit back via a check that will be mailed to you.

*\* Your deposit of \$50 becomes non-refundable if you do not attend the workshop or attend less than 90% of the workshop or if you cancel your attendance within 10 days of the workshop.*

**Who should attend?**

Landscape professionals that **design, install or maintain commercial landscapes** of any size in California.

**Register Now**

***Sponsored by***



California Landscape Contractors Association  
(916) 830-2780 | [clca.org](http://clca.org)

CLCA | 1491 River Park Drive #100, Sacramento, CA 95815

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**SONOMA COUNTY FIRE CHIEFS  
ASSOCIATION MEETING  
ANNUAL MEETING MINUTES  
February 12, 2020 at 9:30 AM  
Sonoma County Fire District ST 1**

**ATTENDANCE**

Daren Bellach	Kenwood	Leonard Thompson	Pataluma/RAFD
Bill Bullard	Graton	Dean Anderson	AMR
Jeff Schach	Petaluma	Mark Heine	Sonoma County Fire District
Ben Nicholls	CAL FIRE	James Salvante	Coastal Valley EMS
Bill Braga	Sebastopol	Ron Busch	Sonoma County Fire District
Matt Epstein	DCRFD	Tony Gossner	Santa Rosa
Dave Franceschi	Forestville	Mike Nicholls	Cazadero
Jason Boaz	Healdsburg	Shepley Schroth-Cary	NBF/Gold Ridge
Doug Williams	SMART	James Williams	Sonoma County
Sean Grinnell	Bodega Bay	Mark Courson	OES
Dan George	NBF/Gold Ridge	Mike Mickelson	NBF/Wilmar
Robert Johnson	Sonoma County Fire District	KT McNulty	REDCOM
Mark Dunn	Sonoma County Fire District	Matt Gustafson	Sonoma County Fire District
Cyndi Foreman	Sonoma County Fire District	Caerleon Safford	Permit Sonoma
Jim Wickham	PG&E	Mark Pomi	Kentfield Fire
Mike Bates	RPPS		

**Call to Order:** Chief Boaz began the meeting at 0932 and led the pledge.

**Host Chief Introduction:** Chief Heine welcomed everyone

**Presidents Report:** Chief Association Officer Shirts have been handed out. County wide Lexipol program did not meet the February 1<sup>st</sup> deadline to have the County pay for all agencies who have Lexipol. The County agreed to pay \$100,000.00. Lexipol came in at \$98,000.00. It was decided that we could not agree to that amount with no room for growth. We may have to back out the cities. Jason will look more into this with Lexipol, trying to lower the fees. If you are a District, hold off on paying your bill for now.

**Changes to the Agenda:** Caerleon Safford to do a presentation on the County wide CWPP. Jim Wickham from PG&E will be doing a presentation as well.

**Approval of Minutes:** Motion to approve the minutes by Chief Grinnell, second by Chief Heine. Unanimous vote.

**Treasurer's Report:** Submitted by Hans reported the following:

Chiefs General Fund:	\$1,510.16
Survivors Fund:	\$105,896.31
OP's/TO's Fund:	\$2,015.92
TO's Command Grant	\$25,000.00
FPO Safety Trailer:	\$8,956.90
Career Succession:	\$1,375.64
FPO General Fund:	\$1,977.57
Youth Fire Setter Fund	\$41.53
FITF	\$1,613.49
Safety Pals Gen. Fund:	\$36,850.47
Safety Pals Trailer:	\$2,500.00
	\$187,737.99

Hans reported that the last Treasurer's report had some errors. In August he failed to record a \$120.00 deposit for a class fee. In January he had failed to show a deposit for the Annual Lunch fees of \$867.04 and had posted the wrong amount for the D&S Award plaque.

**Correspondence:** Email from Chief Gossner, from Cal Chiefs: To clean up the language in a trailer bill, First Responder fees to be applicable to all fire service organizations. Co-sponsor community paramedic bill from last session. EMS summit group to look at EMS delivery through 2025. More details on the Cal Chiefs website.

**Presentation:** Chief Bullard – Sonoma County Dive Team – Reported on what first responders can do help the dive team prior to arrival and while on scene. Witness interviews, what to ask and how to triangulate positions on a map. For more information or to learn about joining the team, contact Bill Bullard at 707-292-7286

Jim Wickham – PG&E – Gas Academy in Winters free to agencies in March, Community Wildfire Safety Program with new safety measures. If any agency does a control/prescribed burn, please contact Jim. Underground gas lines will melt and cause leaks, Jim can check the maps and advise you on any underground lines.

Caerleon Safford – CWPP – To conduct hazard fuel reduction projects. Identify areas that need hazard reduction, Mitigate on how to handle the hazards. Increase awareness on wildfire risk. Find ways to include the fire attack maps into the program. Funding is not guaranteed, but projects that are currently in the program will get priority. The CWPP is tied into the County Hazard Mitigation Program. Projects should be done by 2022 which is also the end of the grant period. Trying to figure out how to break down the data throughout the County creating boundaries, using Supervisor District maps, fire zones, PRMD perk tests maps, Regional Zone maps, and historical fire boundaries are needed to be figured out.

Chief Mark Heine – Cal Chiefs Report – Largest attendance this last year for the annual conference. This year's conference will be in Santa Clara in September. A lot of focus right now on AB1705 Federal reimbursement programs for MediCal and Medicare. Huge focus on the PSPS and how we interact with insurance companies and private fire companies. 2020 goals will be looking for agencies to join Cal Chiefs, EMS and Wildfire. The State is pushing OES on how do we get resources quicker the Mutual Aid system does not work. ROSS will be shut down March 1<sup>st</sup> and IROC will replace it and start up on March 12. No one has been trained on the new system.

**Old Business:** None

**New Business:**

Measure G Endorsement Motion: Chief Heine, 2<sup>nd</sup>: Chief Gossner, Unanimous vote.

FSWG trying to get the word out and get endorsements. No organized opposition as of today. Marin County will be endorsing Measure G as well as their own Measure.

Remaining funds from the County to facilitate mental heal programs \$1,667.00. Suggestions on how to spend, Sending 1 or 2 to a Sue Farren Conference and CISM training were options. Send an email to Chief Boaz with your suggestions.

**Standing Committee Reports:**

- **Fire Service Working Group:** Chief Heine reported in addition to the above, LAFCO Commission has asked to address recommendations for a Sphere of influences by mid-March. Addressing the funding needs for CSA40. LAFCO reimbursements have been provided to the Supervisors for agencies in the process during 2020. All risk rather than wildfire contract amendment language during Red Flag Warnings. Joe Peterson stepped down from the FSWG group and Bob Taylor has stepped up to take his place.
- **Regional Zone Reports:** Chief Boaz asked for and received the following reports

**CALFIRE:** Chief Nichols shared the California Climate Investment Grants have been sent off to Sacramento to see who will be getting the next wave of grants. Agencies are not reaching out to the unit before submitting the grant. If there's a want or need to do something locally, please reach out to the local BC or Ben to start that process. 2 C-130's will be starting flight hours without tanks by this fire season and will be available.

Copter 104 still on target for this summer. Boggs underway with larger pad development for the new copter. Region Fuels Crews – 10 across the state, 5 north and 5 south. 1449 will be the identifier for the crew for this unit who is in Davis and will be trying to move them to Sonoma County.

**Zone 3:** Chief Bellach reported Sonoma Valley Fire continuing to fill the FF Paramedic spots internally and externally. Application into LAFCO for the reorganization.

**Zone 4:** No report

**Zone 5:** Chief Franceschi reported the Region is trying to figure out where they all are going to be split. Will be putting in for a grant for direct fiber connection to the station. Ca. Public Utility Commission is asking for an App from PG & E for reporting damage to PG & E infrastructure. They are asking any agencies with comments to be submitted to them.

**Zone 6:** Chief Boaz reported Geyserville and Cloverdale still moving forward with the JPA. LAFCO will begin working on the MSR for the North County. Healdsburg has brought on 8 new reserve firefighters. Chief Epstein reported he has 9 volunteers in their volunteer academy. Insurance companies selling death/accident insurance to fire agencies as a pay as you go that are under insured and not able to pay claims, CSFA is working on a AB to stop this. If this is something you have questions or comments on, Contact Chief Epstein. CSFA is working on Prop 172 and asking Sacramento to do an audit on it. The audit will be done on certain counties to see how much money is the fire service vs law enforcement is getting. It was asked if the Fire Chiefs would like to participate (Sonoma County) in the audit. Question came up from Chief Heine, what is the risk? We know we are not receiving the funds. Chief Boaz asked for this to be added to new business for next month's meeting. Chief Epstein asked the group if anyone is interested in training on (Name to be determined) proper terminology regarding LGBT education. He will send out a flier and date/location when he receives it.

**Zone 7:** Chief Heine reported July 1<sup>st</sup> go live date for the annexation of Russian River and Bodega Bay. Finished a recruitment for volunteers, 19 in background right now. Concerns on the Region Zones having to change now with consolidations happening along with running out of engine numbers county wide.

**Zone 8:** Continuing to meet, focusing on operational how to work together.

**Zone 9:** Chief Schach reported BC Dave Cahn has retired, Interim positions filling the position, ladder truck is out of service. Battalion Chief boundary drop in South County is working well. Radio Emergency Button (Motorola Radio) is getting close to be completed, Training will start next month. Still looking and discussing collaborations and consolidations with South County. BC Mike Bates reported that RP west side station went out to bid at around \$900.00+ sq. ft. There are 2 BC's working under him. A few people have left the agency, Mike said he will be leaving next month and is in background with SMART. The truck has been out of service since June. Six month rotations on the fire side as of now.

**OES:** Chief Coursen reported the request list for OES apparatus needs to be updated for requests and passed the list around. Fire Dept. census form is out, it tied into the MARS program, the deadline is February 21 to have it completed. Issues with the contractor for the MARS program right now. If you have not signed in or received an invitation, please contact the help desk to make sure you get notice of it.

- **Training/OP's:** No report
- **FPO's:** Cyndi Foreman reported she has free massages to give out from the Windsor Chamber of Commerce. They were able to raise enough funds to buy 45 massages.
- **Fire Districts:** No Report
- **Volunteer Fire Companies:** Chief Mickelson reported they have a board meeting tonight and the Board of Supervisors approved the tax shift for Mayacamas to Sonoma Valley Fire.
- **Vegetation Management:** Chief Williams shared the season is over and the program has been retooled. Inspections will be starting June 1<sup>st</sup>. Training will start in the next 60 days.

#### **Ad-Hoc Committee Reports:**

- **Fire/EMS:** Chief Schach reported Emergency Medical Care Council talked about the Corona Virus, REDCOM noted they are asking questions regarding the virus on 911 calls. Pulse Point App being used and activated many times. Still need to verify AED's with-in the App. AED's must be verified to show up in the App. Look for un-verified AED's that need to be verified with-in the App. Looking into the homeless and mental health. What are other ways to get the population out of the emergency services side to create less of an impact?
- **County Alerting System:** No report
- **Sonoma OP Area Up-Staffing Plan:** Chief Gossner reported Fire Scope has developed a pilot program Expedited Resource Response Plan for immediate need resources with the big agencies to the south, Ventura, L.A. County. Looking at developing a plan for us from this program. Chief George reported that he is still missing invoices from agencies for the County up staffing from last season.

**REDCOM:** KT McNulty reported they had their kickoff meeting for the Marin County Feasibility Study for providing dispatch services for all of Marin's Fire and EMS Agencies. REDCOM Director recruitment is still underway, down to 3

candidates. CAD upgrade will be starting next week. Issue with Tablet Command and being able to pull data from the CAD into the tablet software. Working on way to fix it.

**Closed Session:** None

**Good of the Order:**

- Chief Bates stated that the new station came in at 4300 sq. ft. at \$906.00 sq. ft. All the bids came in under \$5M.
- Chief Gossner stated that Santa Rosa approved to purchase a new truck. Approx. 350 days to build. They will have a truck available to sell if anyone is interested.
- Chief Mark Pomi mentioned Marin County has Measure C on the March ballot it's JPA with 17 different agencies. Marin County Fire Chiefs meets on the 3<sup>rd</sup> Thursday of every month.
- Doug Williams stated that the Survivors Reunion is ramping up again and will be May 23<sup>rd</sup>. SMART Measure I on the Ballot for March. If anyone has a project that involves the railroad right of way, to engage early with communication to SMART. Anyone who would like SMART training, connect with Doug.
- Chief Nichols Stated that Marshal is making progress with the Mark West Pre Attack Maps. They should be ready by fire season this year.
- Chief Bullard stated his Board approved to hire a half time admin. Assistant. If you know anybody that might be interested please contact him.
- James Salvante stated the EMS Agency is looking for an extra help EMS coordinator.
- Dean Anderson stated the new regional Director for Sonoma County will be Brian Hendrickson from Napa County. Dean will continue to advise and mentor through the company.
- Chief Boaz will be attending an event tonight that represents the Fire Chiefs group, Leadership Santa Rosa Chops Team Club Ballot Party providing info on Measure G.

**Adjournment:** At 12:00

**Next Meeting:** March 11<sup>th</sup> Healdsburg Fire Department

Respectfully Submitted,

Daren Bellach  
SCFCA Secretary

## CazaderoCSD

---

**From:** Michael Nicholls <mcnicholls@me.com>  
**Sent:** Thursday, March 5, 2020 6:03 PM  
**To:** cazaderoCSD@comcast.net  
**Subject:** Fwd: LGBTQ Best Practices Training

Please add to the correspondence in the board packet

Thanks!

Begin forwarded message:

**From:** Matt Epstein <[matt.epstein@dcrfire.org](mailto:matt.epstein@dcrfire.org)>  
**Subject:** LGBTQ Best Practices Training  
**Date:** March 2, 2020 at 3:30:46 PM PST

Hello,

Attached is the flyer for the class that I brought up at the last chief's meeting. I am very excited to be able to offer this. I feel it is a very important topic for all of us to better understand.

I would very much appreciate the support of this group by sending some of your staff if you can. I think it sends a strong message about our commitment to providing the best service to our community.

Thank you in advance-

--

Matt Epstein

Fire Chief

Dry Creek Rancheria Fire Department

3250 HWY 128, Geyserville, CA 95441

Office: (707) 814-4393

Cell: (707) 874-8601

[matt.epstein@dcrfire.org](mailto:matt.epstein@dcrfire.org)

If you would like to schedule a phone call or a meeting please click here: [calendly.com/matte-2](https://calendly.com/matte-2)





LGBTQ Connection & Dry Creek Rancheria Fire Department present:

# LGBTQ Best Practices for First Responders

A Free Training to Improve  
awareness, access & inclusion  
of Lesbian, Gay, Bisexual,  
Transgender & Queer  
Individuals in Sonoma County.

**Tuesday, April  
14th, 1pm-5pm**

River Rock Casino  
3250 Hwy 128  
Geyserville, CA



**Sign up now,  
space is limited!!**

## Don't miss your opportunity to:

- Learn appropriate terminology to identify and describe gender identity and sexual orientation
- Discuss the difference between sexual orientation and gender identity and how these two aspects of identity relate to each other
- Utilize practical ways to create an inclusive workplace
- Compare important moments in LGBTQ history
- Identify resource and referral information for LGBTQ people and their families.

## Who is this for?

First Responders who are interested in improving their reach & understanding of LGBTQ people.



To RSVP: [Contact@dcrfire.org](mailto:Contact@dcrfire.org) by April 6th

## CazaderoCSD

---

**From:** Michael Nicholls <mcnicholls@me.com>  
**Sent:** Thursday, March 5, 2020 6:00 PM  
**To:** cazaderoCSD@comcast.net  
**Subject:** Fwd: Comment on Sky Garden & Request for Park Improvement Plant

Please add to the correspondence in the board packet.

Thanks!

Mike

Begin forwarded message:

**From:** Michael Nicholls <[mcnicholls@me.com](mailto:mcnicholls@me.com)>  
**Subject:** Re: Comment on Sky Garden & Request for Park Improvement Plant  
**Date:** March 2, 2020 at 10:36:06 PM PST  
**To:** Ro Felde <[rofeltman@gmail.com](mailto:rofeltman@gmail.com)>

Hello Rochana:

Yes, the county had an incorrect MAC email address posted on their website which was discovered and updated in December. My correct MAC address is [mcnicholls.lrrmac@gmail.com](mailto:mcnicholls.lrrmac@gmail.com). The county had omitted my middle initial and all mail sent to the incorrect address went into cyberspace never to be seen again. So your assumption was correct, I never received your correspondence from November 13th.

Your letter to me dated yesterday is timely as we have a Cazadero CSD board meeting next week. The ad hoc committee working on the park plan will be reporting out progress which will be captured in the minutes of the meeting. Once they have completed the budget process, the committee will be in a position to make a complete park plan presentation to the board which will be posted on the CSD website.

Normally letters such as yours are acted upon only at public board meetings, but I wanted to acknowledge receipt as a matter of common courtesy as you've been patiently waiting for a reply, through not fault of mine or yours, since November.

Sincerely,

Michael Nicholls

On Mar 1, 2020, at 12:05 PM, Ro Felde <[rofeltman@gmail.com](mailto:rofeltman@gmail.com)> wrote:

Hello Michael,

It's been over three months since I sent this email and I'm still waiting for a reply. Perhaps you weren't getting MAC emails so I tracked down your other address.

Where is the Park Improvement Plan?

-Rochana Felde

On Wed, Nov 13, 2019 at 12:00 AM Ro Felde <[rofeltman@gmail.com](mailto:rofeltman@gmail.com)> wrote:

Hi Mike,

I agree with the eloquent email my husband Mark De Souza sent you regarding Sky Garden and our attendance at the 11/11 CSD board meeting.

I was the one that stood up and asked where the Park Improvement Plan was as it does not exist on the CSD website. I would still like to see the Park Improvement Plan and I don't understand why this has not been made available to Cazadero residents. This lack of transparency is one of the things that concerns me the most.

In case my position was not clear, I echo the sentiment that putting a train caboose dining car on the Sky Garden site is questionable. Who is being served and what is the problem that is trying to be solved? If this is for bicyclists, there are tables at the park - is the problem that we need more? If this is to increase tourism, I can't really see how it would. Is it meant to increase the "curb appeal" of Cazadero? If that is the case then there are quite a few other things that need to be addressed first, and in my opinion, a train caboose seems kitschy. How much will the train project cost (initially and for ongoing maintenance), and is that going to take money away from park improvements that could be made for community safety instead?

My understanding is that the CSD owns quite a bit of the undeveloped property adjacent to the west side of the park. I want to know what the plan is for removing the broom, brush, and dead trees there that are an extreme fire hazard. Having a fire safe community seems like it should be the highest priority right now, and it is also of personal interest because this land butts up to ours.

Aside from the Cazadero community as a whole, neighbors of the park should especially be notified of changes and plans for the park property. The way that noise travels up the hill, we hear everything that goes on down there - every tennis ball being hit, every basketball that bounces, every child that yells or cries. Even people having regular conversations. Any changes to the use of the park that could result in increased noise or traffic is something that I want to know about and have a say about.

As a MAC rep (that I voted for), your stated MAC goal is to decrease distrust held by many in regard to "the county". It appears that Cazadero residents also distrust their own CSD, and I can see why after attending yesterday's meeting. Some are saying there is a conflict of interest with you being both our MAC rep and being on the CSD board. I'm not sure if that is true but what I do see is that you certainly have a unique opportunity to bring more transparency to the CSD, and to represent the voice of the residents. The first step is to make the Park Improvement Plan available to the public and allow public comment.

I do appreciate and want to thank you for the work you do as MAC rep, you are clearly knowledgeable and experienced in matters of county government and this is a great boon to our area. I hope I can look forward to thanking you for your work as a CSD board member as well.

Best Regards,

Rochana Felde  
6315 Austin Creek Road

1 WEIL, GOTSHAL & MANGES LLP  
 2 Stephen Karotkin (*pro hac vice*)  
 (stephen.karotkin@weil.com)  
 3 Ray C. Schrock, P.C. (*pro hac vice*)  
 (ray.schrock@weil.com)  
 4 Jessica Liou (*pro hac vice*)  
 (jessica.liou@weil.com)  
 5 Matthew Goren (*pro hac vice*)  
 (matthew.goren@weil.com)  
 6 767 Fifth Avenue  
 7 New York, NY 10153-0119  
 8 Tel: 212 310 8000  
 Fax: 212 310 8007

KELLER & BENVENUTTI LLP  
 Tobias S. Keller (#151445)  
 (tkeller@kellerbenvenuti.com)  
 Jane Kim (#298192)  
 (jkim@kellerbenvenuti.com)  
 650 California Street, Suite 1900  
 San Francisco, CA 94108  
 Tel: 415 496 6723  
 Fax: 650 636 9251

9 *Attorneys for Debtors*  
 10 *and Debtors in Possession*

11 **UNITED STATES BANKRUPTCY COURT**  
 12 **NORTHERN DISTRICT OF CALIFORNIA**  
 13 **SAN FRANCISCO DIVISION**

14 **In re:**

15 **PG&E CORPORATION,**

16 **- and -**

17 **PACIFIC GAS AND ELECTRIC**  
**COMPANY,**

18 **Debtors.**

- 19  Affects PG&E Corporation
- 20  Affects Pacific Gas and Electric Company
- 21  Affects both Debtors

Chapter 11 Case  
 No. 19-30088 (DM)  
 (Lead Case)  
 (Jointly Administered)

**AMENDED NOTICE OF HEARING ON APPROVAL OF (A) PROPOSED DISCLOSURE STATEMENT FOR DEBTORS' AND SHAREHOLDER PROPONENTS' JOINT CHAPTER 11 PLAN OF REORGANIZATION; (B) PLAN SOLICITATION AND VOTING PROCEDURES; (C) FORMS OF BALLOTS, SOLICITATION PACKAGES, AND RELATED NOTICES; AND (D) OTHER RELATED RELIEF**

22 *\* All papers shall be filed in the Lead Case, No. 19-30088 (DM).*

23 **PLEASE TAKE NOTICE THAT:**

24 1. **The Plan and Proposed Disclosure Statement.** On February 7, 2020, pursuant to  
 25 section 1125 of the Bankruptcy Code, PG&E Corporation and Pacific Gas and Electric Company, as  
 26 debtors and debtors in possession (collectively, the "Debtors"), filed the proposed disclosure statement  
 27 [Docket No. 5700] (together with all schedules and exhibits thereto, and as may be modified, amended,  
 28

Weil, Gotshal & Manges LLP  
 767 Fifth Avenue  
 New York, NY 10153-0119

1 or supplemented from time to time, the “**Proposed Disclosure Statement**”<sup>1</sup> for the *Debtors’ and*  
2 *Shareholder Proponents’ Joint Chapter 11 Plan of Reorganization, dated January 31, 2020* [Docket  
3 No. 5590] (together with all schedules and exhibits thereto, and as may be modified, amended, or  
4 supplemented from time to time, the “**Plan**”).

5 2. **Solicitation Procedures Motion.** In accordance with the amended Disclosure Statement  
6 approval and Plan confirmation schedule established by the Court [Docket No. 5732] (the “**Scheduling**  
7 **Order**”), the Debtors will file, on or before February 18, 2020, a Motion requesting, *inter alia*, that the  
8 Court (i) approve Plan solicitation and voting procedures, and (ii) approve the forms of Ballots,  
9 Solicitation Packages, and related notices to be sent to the Debtors’ creditors and equity interest holders  
10 in connection with confirmation of the Plan (the “**Solicitation Procedures Motion**”).

11 3. **Disclosure Statement Hearing.** A hearing (the “**Disclosure Statement Hearing**”) to  
12 consider approval of the Proposed Disclosure Statement and the relief requested in the Solicitation  
13 Procedures Motion will be held before the Honorable Dennis Montali, United States Bankruptcy Judge,  
14 on **March 10, 2020 at 10:00 a.m. (Prevailing Pacific Time), and, if needed, March 11, 2020 at 10:00**  
15 **a.m. (Prevailing Pacific Time)**, in Courtroom 17 of the United States Bankruptcy Court for the Northern  
16 District of California, San Francisco Division (the “**Bankruptcy Court**”), 450 Golden Gate Avenue,  
17 16th Floor, San Francisco, California 94102, or as soon thereafter as counsel can be heard. The  
18 Disclosure Statement Hearing may be continued from time to time without further notice to creditors,  
19 equity interest holders, or other parties in interest other than by an announcement in the Bankruptcy  
20 Court of such continuance or as indicated in any notice of agenda of matters scheduled for hearing filed  
21 by the Debtors with the Bankruptcy Court.

22 4. **Objections or Responses to the Proposed Disclosure Statement and Solicitation**  
23 **Procedures Motion.**

24 a. **Core Parties.** Pursuant to the Court’s Scheduling Order, the following parties  
25 (collectively, the “**Core Parties**”) must serve any responses or objections to approval of the Proposed  
26 \_\_\_\_\_

27 <sup>1</sup> Capitalized terms used but not defined herein have the meanings ascribed to such terms in the Proposed  
28 Disclosure Statement.

1 Disclosure Statement or any of the relief sought in the Solicitation Procedures Motion (each, a  
2 **“Disclosure Statement or Solicitation Objection”**) by e-mail on the parties listed in Paragraph  
3 4.c.(v)C-L below (**BUT NOT FILED OR SENT TO THE BANKRUPTCY COURT**) so as to be  
4 received no later than **4:00 p.m. on February 28, 2020 (Prevailing Pacific Time)**: (i) the Tort Claimants  
5 Committee; (ii) the Creditors Committee; (iii) the U.S. Trustee; (iv) the Ad Hoc Group of Subrogation  
6 Claimholders; (v) the Ad Hoc Committee of Senior Unsecured Noteholders; (vi) the U.S. Department of  
7 Justice; (vii) the Office of the California Attorney General; (viii) Governor Gavin Newsom; (ix) the  
8 California Public Utilities Commission; (x) the Ad Hoc Committee of Holders of Trade Claims; (xi)  
9 Valley Clean Energy Alliance; (xii) City and County of San Francisco; (xiii) South San Joaquin  
10 Irrigation District; (xiv) BOKF, NA, solely in its capacity as Indenture Trustee for the Utility Senior  
11 Notes; (xv) Adventist Health System/West and Feather River Hospital; and (xvi) the Consenting Fire  
12 Claimant Professional Group. Counsel for any of the Core Parties who have served objections or  
13 responses shall meet and confer with counsel for the Debtors and the Shareholder Proponents no later  
14 than March 5, 2020, to attempt to resolve any Disclosure Statement or Solicitation Objections. To the  
15 extent any Disclosure Statement or Solicitation Objection of a Core Party is not resolved during such  
16 meet and confer, the applicable Core Party shall file and serve its Disclosure Statement or Solicitation  
17 Objection in accordance with Bankruptcy Rule 3017(a), Local Bankruptcy Rule 3017-1(a), and the  
18 procedures set forth below so as to be received no later than **4:00 p.m. on March 6, 2020 (Prevailing**  
19 **Pacific Time)**.

20           b. **All Other Parties.** Pursuant to the Court’s Scheduling Order, Disclosure  
21 Statement or Solicitation Objections of any other parties (*e.g.*, parties other than the Core Parties) must  
22 be filed with the Bankruptcy Court and served in accordance with Bankruptcy Rule 3017(a), Local  
23 Bankruptcy Rule 3017-1(a), and the procedures set forth below so as to be received no later than **4:00**  
24 **p.m. on March 6, 2020 (Prevailing Pacific Time)**.

25           c. **Response and Objection Procedures.** Disclosure Statement or Solicitation  
26 Objections must:

- 27           (i) Be in writing;
- 28

- 1 (ii) State the name and address of the objecting party and the amount and nature of the Claim or  
Interest of such party;
- 2 (iii) State with particularity **in short, concise bullet points** (without points and authorities in  
3 support), the basis and nature of any objection or response to the Proposed Disclosure  
Statement and include, where appropriate, proposed language to be incorporated into the  
4 Proposed Disclosure Statement to resolve any such objection or response;
- 5 (iv) Conform to the Bankruptcy Rules, the Bankruptcy Local Rules, the *Order Establishing  
Procedures for Disclosure Statement and Confirmation Hearing* (N.D. Cal. May 2017)  
6 (Montali, J.), and the Scheduling Order; and
- 7 (v) Be served on the following parties:
- 8 A. Clerk, U.S. Bankruptcy Court for the Northern District of California, 450 Golden  
Gate Avenue, Mail Box 36099, San Francisco, California 94102;
- 9 B. The Debtors, c/o PG&E Corporation and Pacific Gas and Electric Company, 77  
10 Beale Street, P.O. Box 770000, San Francisco, California 94177 (Attn: Janet  
Loduca, Esq.);
- 11 C. The attorneys for the Debtors, (A) Weil, Gotshal & Manges LLP, 767 Fifth  
12 Avenue, New York, New York 10153 (Attn: Stephen Karotkin, Esq.  
(stephen.karotkin@weil.com), Jessica Liou, Esq. (jessica.liou@weil.com), and  
13 Matthew Goren, Esq. (matthew.goren@weil.com)), (B) Keller & Benvenuti  
LLP, 650 California Street, Suite 1900, San Francisco, California 94108 (Attn:  
14 Tobias S. Keller, Esq. (tkeller@kellerbenvenuti.com) and Jane Kim, Esq.  
(jkim@kellerbenvenuti.com)), and (C) Cravath, Swaine & Moore LLP,  
15 Worldwide Plaza, 825 Eighth Avenue, New York, New York 10019 (Attn: Paul  
H. Zumbro, Esq. (pzumbro@cravath.com), Kevin J. Orsini, Esq.  
16 (korsini@cravath.com), and Omid H. Nasab, Esq. (onasab@cravath.com));
- 17 D. The U.S. Trustee, 450 Golden Gate Avenue, 5th Floor, Suite 05-0153, San  
18 Francisco, California 94102 (Attn: James L. Snyder, Esq.  
(James.L.Snyder@usdoj.gov) and Timothy Laffredi, Esq.  
(Timothy.S.Laffredi@usdoj.gov));
- 19 E. The attorneys for the administrative agent under the Debtors' debtor-in-  
20 possession financing facility, (A) Stroock & Stroock & Lavan LLP, 180 Maiden  
Lane, New York, New York 10038-4982 (Attn: Kristopher M. Hansen, Esq.  
21 (khansen@stroock.com), Erez E. Gilad, Esq. (egilad@stroock.com), and  
Matthew G. Garofalo, Esq. (mgarofalo@stroock.com)) and (B) Stroock &  
22 Stroock & Lavan LLP, 2029 Century Park East, Los Angeles, California 90067-  
3086 (Attn: Frank A. Merola, Esq. (fmerola@stroock.com));
- 23 F. The attorneys for the collateral agent under the Debtors' debtor-in-possession  
24 financing facility, Davis Polk & Wardwell LLP, 450 Lexington Avenue, New  
York, New York 10017 (Attn: Eli J. Vonnegut, Esq.  
25 (eli.vonnegut@davispolk.com), David Schiff, Esq.  
(david.schiff@davispolk.com), and Timothy Graulich, Esq.  
26 (timothy.graulich@davispolk.com));
- 27 G. The attorneys for the CPUC, Paul, Weiss, Rifkind, Wharton & Garrison LLP,  
28 1285 Avenue of the Americas, New York, New York 10019-6064 (Attn: Alan W.  
Kornberg, Esq. (akornberg@paulweiss.com), Brian S. Hermann, Esq.



(bhermann@paulweiss.com), Walter R. Rieman, Esq. (wrieman@paulweiss.com), Sean A. Mitchell, Esq. (smitchell@paulweiss.com), and Neal P. Donnelly, Esq. (ndonnelly@paulweiss.com));

H. The attorneys for the Creditors Committee, (A) Milbank LLP, 55 Hudson Yards, New York, New York 10001-2163 (Attn: Dennis F. Dunne, Esq. (DDunne@milbank.com) and Samuel A. Kahlil, Esq. (skhalil@milbank.com)) and (B) Milbank LLP, 2029 Century Park East, 33rd Floor, Los Angeles, California 90067 (Attn: Gregory A. Bray, Esq. (GBray@milbank.com) and Thomas R. Kreller, Esq. (TKreller@milbank.com));

I. The attorneys for the Tort Claimants Committee, (A) Baker & Hostetler LLP, 1160 Battery Street, Suite 100, San Francisco, California 94111 (Attn: Robert A. Julian, Esq. (rjulian@bakerlaw.com) and Cecily A. Dumas, Esq. (cdumas@bakerlaw.com)) and (B) Baker & Hostetler LLP, 11601 Wilshire Boulevard, Suite 1400, Los Angeles, California, 90025-0509 (Attn: Eric E. Sagerman, Esq. (esagerman@bakerlaw.com) and Lauren T. Attard, Esq. (lattard@bakerlaw.com));

J. The attorneys for the Ad Hoc Group of Subrogation Claim Holders, (A) Willkie Farr & Gallagher LLP, 787 Seventh Avenue, New York, New York 10019-6099 (Attn: Matthew A. Feldman, Esq. (mfeldman@willkie.com), Joseph G Minias Esq. (jminias@willkie.com), Benjamin P. McCallen Esq. (bmccallen@willkie.com), and Daniel I. Forman Esq. (dforman@willkie.com)) and (B) Diemer & Wei, LLP, 100 West San Fernando Street, Suite 555, San Jose, California 95113 (Attn: Kathryn S. Diemer (kdiemer@diemerwei.com));

K. The attorneys for the Shareholder Proponents, Jones Day, 555 South Flower Street, Fiftieth Floor, Los Angeles, California 90071-2300 (Attn: Bruce S. Bennett, Esq. (bbennett@jonesday.com), Joshua M. Mester, Esq. (jmester@jonesday.com), and James O. Johnston, Esq. (jjohnston@jonesday.com)); and

L. The attorneys for the Ad Hoc Committee of Senior Unsecured Noteholders, (A) Akin Gump Strauss Hauer & Feld LLP, One Bryant Park, New York, New York, 10036 (Attn: Michael S. Stamer, Esq. (mstamer@akingump.com), Ira S. Dizengoff, Esq. (idizengoff@akingump.com), David H. Botter, Esq. (dbotter@akingump.com), Abid Qureshi, Esq. (aqureshi@akingump.com) and (B) Akin Gump Strauss Hauer & Feld LLP, 580 California Street, Suite 1500, San Francisco, California 94104 (Attn: Ashley Vinson Crawford, Esq. (avcrawford@akingump.com)).

**THE COURT NARROWLY CONSTRUES SECTION 1125(a)(1) OF THE BANKRUPTCY CODE. OBJECTIONS TO THE PROPOSED DISCLOSURE STATEMENT ARE TO MAKE SURE THAT ADEQUATE DISCLOSURE WILL ENABLE AN IMPAIRED CREDITOR OR SHAREHOLDER TO MAKE AN INFORMED JUDGMENT ABOUT THE PLAN. OBJECTIONS TO THE PROPOSED DISCLOSURE STATEMENT SHOULD NOT INCLUDE OBJECTIONS TO CONFIRMATION, ALTERNATIVES TO THE PLAN, OR**

1 OTHER IRRELEVANT MATTERS. THE ONLY EXCEPTION IS THAT AN OBJECTION  
2 MAY BE BASED UPON A GOOD FAITH BELIEF THAT THE PROPOSED PLAN IS  
3 UNCONFIRMABLE AS A MATTER OF LAW. THE COURT WILL NOT TREAT THE  
4 ABSENCE OF AN OBJECTION TO CONFIRMATION AS A WAIVER OF SUCH AN  
5 OBJECTION FILED LATER WHEN THE PLAN IS READY TO BE CONSIDERED.

6 IF ANY OBJECTION TO THE PROPOSED DISCLOSURE STATEMENT OR THE  
7 SOLICITATION PROCEDURES MOTION IS NOT TIMELY FILED AND SERVED AS  
8 PRESCRIBED HEREIN, THE OBJECTING PARTY MAY BE BARRED FROM OBJECTING  
9 TO THE ADEQUACY OF THE PROPOSED DISCLOSURE STATEMENT OR ANY OF THE  
10 RELIEF SOUGHT IN CONNECTION WITH THE SOLICITATION PROCEDURES MOTION  
11 AND MAY NOT BE HEARD AT THE DISCLOSURE STATEMENT HEARING.

12 5. Other Relevant Dates. The Scheduling Order also approved and established the  
13 following dates and deadlines:

- 14 a. February 21, 2020 at 4:00 p.m. (Prevailing Pacific Time): Deadline for filing any  
15 objection to, or request for estimation of, a Claim for purposes of voting on the  
16 Plan.
- 17 b. February 21, 2020 at 4:00 p.m. (Prevailing Pacific Time): Deadline for filing  
18 summary of Fire Victim Claims Resolution Procedures.
- 19 c. February 28, 2020: Deadline to file substantially final form of Subrogation  
20 Wildfire Trust Agreement.
- 21 d. February 28, 2020: Deadline for Debtors to file proposed executive summary of  
22 Plan treatment of Fire Victim Claims (this document is referred to as the Fire  
23 Victim Claim Plan Treatment Summary in the Proposed Disclosure Statement).
- 24 e. March 3, 2020: Deadline to file substantially final forms of each of the Fire Victim  
25 Trust Agreement and the Fire Victim Claims Resolution Procedures
- 26 f. March 6, 2020 at 4:00 p.m. (Prevailing Pacific Time): Deadline for any creditor  
27 or shareholder to file a motion pursuant to Bankruptcy Rule 3018(a) seeking to  
28 temporarily allow its Claim or Interest in a different class or amount for purposes  
of voting to accept or reject the Plan.
- g. March 9, 2020: Debtors to file revised or amended Plan and Proposed Disclosure  
Statement.

- h. May 15, 2020 at 4:00 p.m. (Prevailing Pacific Time): Deadline for submitting Ballots to accept or reject the Plan.
- i. May 15, 2020 at 4:00 p.m. (Prevailing Pacific Time): Deadline for filing and serving objections to Plan confirmation.
- j. May 19, 2020 at 10:00 a.m. (Prevailing Pacific Time): Pre-confirmation scheduling conference. **Principal counsel representing a party, or any pro se party, objecting to confirmation of the Plan must appear in person at a pre-confirmation scheduling conference on May 19, 2020 at 10:00 a.m. (Prevailing Pacific Time) to discuss scheduling any evidentiary matters to be dealt with in connection with the Confirmation Hearing and scheduling for briefing of contested legal issues. Failure to appear may result in the objection being stricken.**
- k. May 27, 2020 at 10:00 a.m. (Prevailing Pacific Time): First day of Confirmation Hearing.

6. **Miscellaneous.** The Proposed Disclosure Statement and the Plan (and, once filed, the Solicitation Procedures Motion) are on file with the Clerk of the Bankruptcy Court and may be examined by interested parties at no cost at <https://restructuring.primeclerk.com/pge/>. The Proposed Disclosure Statement and the Plan (and, once filed, the Solicitation Procedures Motion) may also be: (i) examined by interested parties during normal business hours at the office of the Clerk on a public computer terminal; (ii) accessed for a fee via PACER at <http://www.canb.uscourts.gov/>; and (iii) obtained by written request to the Debtors' solicitation agent, Prime Clerk LLC ("Prime Clerk" or the "Solicitation Agent"), at the address or e-mail address below:

If by standard, overnight, or hand delivery:	If by e-mail to:
PG&E Information c/o Prime Clerk, LLC One Grand Central Place 60 East 42nd Street, Suite 1440 New York, NY 10165	pgeinfo@primeclerk.com

**THE SOLICITATION AGENT IS NOT AUTHORIZED TO, AND WILL NOT PROVIDE, LEGAL ADVICE.**

Dated: February 11, 2020

**WEIL, GOTSHAL & MANGES LLP**

By: /s/ Stephen Karotkin  
Stephen Karotkin

*Attorneys for Debtors and Debtors in Possession*

## CazaderoCSD

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**From:** Michael Nicholls <mcnicholls@me.com>  
**Sent:** Friday, March 6, 2020 5:05 PM  
**To:** cazaderoCSD@comcast.net  
**Subject:** Fwd: CalOES Community Power Resiliency BCP  
**Attachments:** OES\_Community\_Resiliency\_Ltr\_to\_Asm\_Bud\_Subcomm\_5\_03062020.pdf; Untitled attachment 00026.html; OES\_Community\_Resiliency\_Ltr\_to\_Sen\_Bud\_Subcomm\_5\_03062020.pdf; Untitled attachment 00029.html

Include with correspondence please...Please also open and include the attached letter to Senator Skinner

Begin forwarded message:

**From:** John Kennedy <[jkennedy@rcrcnet.org](mailto:jkennedy@rcrcnet.org)>  
**Subject:** CalOES Community Power Resiliency BCP  
**Date:** March 6, 2020 at 4:59:35 PM PST  
**To:** "[ncronenwett@counties.org](mailto:ncronenwett@counties.org)" <[ncronenwett@counties.org](mailto:ncronenwett@counties.org)>, Derek Dolfie <[ddolfie@cacities.org](mailto:ddolfie@cacities.org)>, Julia Hall <[JuliaH@acwa.com](mailto:JuliaH@acwa.com)>, Alyssa Silhi <[alyssas@csda.net](mailto:alyssas@csda.net)>, Danielle Blacet <[dblacet@cmua.org](mailto:dblacet@cmua.org)>, Geof Syphers <[gsyphers@sonomacleanpower.org](mailto:gsyphers@sonomacleanpower.org)>, "[grant.davis@scwa.ca.gov](mailto:grant.davis@scwa.ca.gov)" <[grant.davis@scwa.ca.gov](mailto:grant.davis@scwa.ca.gov)>, "[NReardon@SonomaCleanPower.org](mailto:NReardon@SonomaCleanPower.org)" <[NReardon@SonomaCleanPower.org](mailto:NReardon@SonomaCleanPower.org)>, "[mcnicholls@cazadero-csd.org](mailto:mcnicholls@cazadero-csd.org)" <[mcnicholls@cazadero-csd.org](mailto:mcnicholls@cazadero-csd.org)>

Hello all,

Please find attached a letter that we sent out to the Budget Subcommittees today on the CalOES \$50 million community power resiliency proposal. In it, we indicate our support for the proposal and make four suggestions to improve program effectiveness:

1. Do not require a local match
2. Ensure the timely award and distribution of grants
3. Establish a state pool of emergency backup generators that can be deployed to critical facilities in an emergency
4. Ensure that electrical panel upgrades are eligible for funding

Let me know if you all have an interest in this proposal and how I can help. We've got a little more time to tease out the details for #3 if anyone is interested.

Senate Sub 5 will be hearing CalOES proposals on Thursday the 19<sup>th</sup> and Assembly Sub 5 will hear the CalOES proposals on Monday the 23<sup>rd</sup>. I've got meetings scheduled with the Budget Committee consultants next week to start chatting about the proposal and how to make it work effectively for locals.

Take care and have a good weekend!

*John Kennedy*

Legislative Advocate

Rural County Representatives of California  
1215 K St., Suite 1650  
Sacramento, CA 95814  
(916) 447-4806



RURAL COUNTY REPRESENTATIVES  
OF CALIFORNIA

March 6, 2020

The Honorable Nancy Skinner  
Chair, Senate Budget & Fiscal Review Subcommittee  
No. 5 on Corrections, Public Safety, and the Judiciary  
State Capitol, Room 4085  
Sacramento, CA 95814

**RE: Governor's Office of Emergency Services Community Power Resiliency  
Budget Change Proposal – SUPPORT**

Dear Senator Skinner:

On behalf of the Rural County Representatives of California (RCRC), I offer RCRC's support for the Governor's Office of Emergency Services (OES) Community Power Resiliency Budget Change Proposal (BCP) (0690-049-BCP-2020-GB). RCRC is an association of thirty-seven rural California counties and the RCRC Board of Directors is comprised of an elected supervisor from each of the member counties.

RCRC member counties have suffered the lion's share of destruction caused by catastrophic wildfires over the past decade and experienced most of the state's PSPS events. We do not underestimate the risk of wildfire danger and appreciate the role that expertly-informed, tailored PSPS events play in avoiding catastrophic wildfires; however, PSPS events can have debilitating consequences in many of our communities, where local governments are often least able to shoulder the additional costs and lost revenues.

RCRC appreciates last year's allocation of grant funding to counties to partially offset unanticipated PSPS-related costs; however, much more assistance is needed. RCRC supports this BCP's request of \$50 million to "bolster community resiliency...in response to investor-owned utilities (IOU) expanded use of power shutoff events." There are many critical facilities and infrastructure<sup>1</sup> that need assistance to ensure their

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<sup>1</sup> Defined by the CPUC to include those facilities and infrastructure that are essential to public safety and require additional assistance and advanced planning to ensure resiliency during a de-energization event. Critical facilities and infrastructure includes police stations, fire stations, emergency operation centers, schools, jails, prisons, public health departments, medical facilities (including, but not limited to hospitals, skilled nursing facilities, nursing homes, blood banks, health care facilities, dialysis centers, and hospice facilities), facilities involved in the pumping, treatment, distribution, storage, or delivery of water or wastewater, communications carrier infrastructure (including, but not limited to selective routers, central offices, head ends, cellular switches, remote terminals, and cellular sites)

1215 K Street, Suite 1650, Sacramento, CA 95814 | [www.rcrcnet.org](http://www.rcrcnet.org) | 916.447.4806 | Fax: 916.448.3154

continued operation during a power outage. We agree with OES that additional facilities, like state fairgrounds, county elections offices, and food storage reserves play crucial roles in local resiliency efforts and yet may lack the backup power necessary to serve that purpose. As such, we support state investments in those facilities to enhance local resiliency.

RCRC supports establishing a \$50 million community resiliency grant program; however, its effectiveness will be highly dependent on whether the program is structured correctly. We offer the following suggestions to ensure program effectiveness:

**Do not impose a local match requirement.** Local match requirements regressively impact under-resourced communities. We fear that imposing a local match component (as contemplated in the 2020-21 Budget Summary document) will preclude many of the state's poorest counties and communities from accessing the fund. Many rural jurisdictions are economically disadvantaged, lack the resources to provide whatever local match may be required, and bore a disproportionate share of recent PSPS events.

**Ensure the timely award and distribution of grants.** It is imperative that the program quickly select awardees and disburse funding so that projects can be completed before the 2020 PSPS season begins.

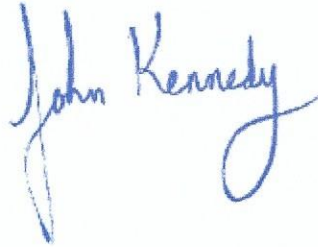
**Establish a state pool of emergency backup generators that can be deployed in an emergency.** There are many smaller critical facilities that lack emergency backup generation because they may lack the resources to procure a generator, including smaller water systems and fire departments. Furthermore, there will always be a small universe of smaller facilities whose backup generators will fail during an emergency. To protect against a loss of essential services, RCRC suggests that the Office of Emergency Services acquire a small pool of emergency backup generators that can be requested by small critical facilities (state small water systems, community water systems, noncommunity water systems, wastewater systems, fire departments, etc.) or by other critical facilities whose backup generator fails during a PSPS event or other emergency.

**Ensure that electrical panel upgrades are eligible for funding.** Recent PSPS experiences demonstrated that many existing facilities need electrical panel upgrades in order to hook up and run off emergency backup generators. Electrical upgrades can be performed well in advance of the acquisition of backup generation and can be standalone projects or combined with the procurement and installation of backup generation. Providing funding for electrical panel upgrades is a cost-effective pathway to significantly improve resiliency because it avoids lengthy delays associated with performing that work during an event. Furthermore, funding electrical panel upgrades will help ensure that critical facilities and infrastructure can quickly utilize backup power supplies that are available on the rental market or that may be available through the state pool suggested above.

The Honorable Nancy Skinner  
OES Community Power Resiliency BCP  
March 6, 2020  
Page 3

Please do not hesitate to contact me if you should have any questions or concerns regarding RCRC's recommendations on this item.

Sincerely,



JOHN KENNEDY  
Legislative Advocate

cc: The Honorable Holly J. Mitchell, Chair, Senate Budget & Fiscal Review  
Committee  
Members of the Senate Budget & Fiscal Review Subcommittee No. 5 on  
Corrections, Public Safety, and the Judiciary  
Yong Salas, Consultant, Senate Budget & Fiscal Review Subcommittee No. 5 on  
Corrections, Public Safety, and the Judiciary  
Matt Osterli, Consultant, Senate Republican Caucus





**Russian River Rotary Club  
Community Grants Program**  
Applications Accepted: March 6-April 15

<p>Criteria:</p> <ol style="list-style-type: none"> <li>1. Russian River Area focus</li> <li>2. Long-term community impact</li> <li>3. General merit</li> <li>4. Lack of alternative funding sources</li> <li>5. Proof of 501 (c) 3 status (not required)</li> <li>6. Copy of Budget</li> </ol>	<p>The Russian River Rotary funds community grants for projects, programs, and/or improvements. If we do not fund your project at this time, you are welcome to apply again during the next grant application period.</p> <p>Questions? Please contact Donna Roper, <a href="mailto:dodesr@aol.com">dodesr@aol.com</a></p>
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Date: \_\_\_\_\_ Referring Rotarian: (if applicable) \_\_\_\_\_

*Please answer all questions. Applications should consist of this page and the back of this page only. Do not refer to or use attachments. All requests will be considered based upon the criteria listed above. As it has been our goal to assist as many applicants as possible, we have typically approved grants requesting funds in the \$250 - \$1500 range.*

Legal name of organization \_\_\_\_\_ 501(c)3 number (not required) \_\_\_\_\_

Address of organization \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_ Website \_\_\_\_\_

Head of Organization \_\_\_\_\_ Title \_\_\_\_\_ Email \_\_\_\_\_

Contact person, if different from above \_\_\_\_\_ Phone/s \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Signature of head of organization \_\_\_\_\_

Amount requested: \$ \_\_\_\_\_ Other Funding Sources \_\_\_\_\_

Principal purposes and services of your organization:

Describe program, organization's needs, and identify measurable outcomes for grant you are requesting funds for:

Submit by **April 15** to: Russian River Rotary Club, P.O. Box 394, Guerneville, CA ,95446 or  
email to: [dodesr@aol.com](mailto:dodesr@aol.com)



## CazaderoCSD

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**From:** Michael C Nicholls <mcnicholls@me.com>  
**Sent:** Friday, March 6, 2020 7:46 PM  
**To:** cazaderoCSD@comcast.net  
**Subject:** Fwd: 50kW Generator-Cazadero Fire  
**Attachments:** C4.4-50kW MSS Updated LEHE1587-04.pdf; Untitled attachment 00003.html

Add to correspondence pls

Sent from my iPhone

Begin forwarded message:

**From:** "Thao H. Maw" <THMaw@petersonpower.com>  
**Date:** March 6, 2020 at 12:03:27 PM PST  
**To:** "mcnicholls@me.com" <mcnicholls@me.com>, "skrausmann@cazadero-csd.org" <skrausmann@cazadero-csd.org>  
**Cc:** Kevin Kent <kekent@petersonpower.com>, "Will P. Durkin" <WPDurkin@petersonpower.com>  
**Subject:** RE: 50kW Generator-Cazadero Fire

Good Afternoon Mike,

I'd like to follow up as our sales rep Kevin Kent is currently out of the office. A budgetary price for a C4.4-50kW CAT diesel generator with standard accessories, weather enclosure and a 24 hour tank is \$42,040 ballpark. However if generator sizing is necessary, Kevin along with your electrical contractor would better assist with designing what is required for your site. In the meantime, I have also attached the generator spec sheet for your review.

Thanks,

Thao Maw  
Project Estimator  
Peterson Power Systems  
510-206-2114  
thmaw@petersonpower.com  
www.petersonpower.com  
Customer First | Integrity | Excellence | Teamwork | Fun

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**From:** Will P. Durkin <WPDurkin@petersonpower.com>  
**Sent:** Friday, March 6, 2020 8:37 AM  
**To:** Thao H. Maw <THMaw@petersonpower.com>  
**Subject:** RE: 50kW Generator-Cazadero Fire

---

**From:** Will P. Durkin  
**Sent:** Tuesday, March 3, 2020 10:53 AM

**To:** Kevin Kent <[kekent@petersonpower.com](mailto:kekent@petersonpower.com)>

**Cc:** [mcnicholls@me.com](mailto:mcnicholls@me.com); Steve Krausmann <[skrausmann@cazadero-csd.org](mailto:skrausmann@cazadero-csd.org)>

**Subject:** 50kW Generator-Cazadero Fire

Good morning Kevin,

I spoke with Mike Nicholls of Cazadero Fire this morning in regards to some service work. In our conversation he informed me that they are looking at replacing a failed unit at their Station 1 location. (5980 Cazadero Hwy, Cazadero CA 95421). He is looking for a diesel powered, 50kW sized machine. They are having a board meeting next Monday and are hoping to have a quote in hand by then.

Mike can be reached at 707-632-5663 (home) or 415-297-5500 (cell) and I have copied him on this email.

I will be at their site later this afternoon, if there is anything I can do to assist you while I am there, please let me know.

Thanks,

**Will P. Durkin**

Peterson Power Systems

*Product Support Sales Representative*

[wpdurkin@petersonpower.com](mailto:wpdurkin@petersonpower.com)

[www.petersonpower.com](http://www.petersonpower.com)

707.322.2279 Direct

707.571.7221 Office

800.796.5610 **24 Hour Emergency Service**



Image shown might not reflect actual configuration

## 40 ekW- 60 ekW

### 60 Hz

Standby	Prime
40 ekW	36 ekW
50 ekW	45 ekW
60 ekW	55 ekW

## BENEFITS & FEATURES

### CAT® GENERATOR SET PACKAGE

Cat generator set packages have been fully prototype tested and certified torsional vibration analysis reports are available. The packages are designed to meet the NFPA 110 requirement for loading, conform to the ISO 8528-5 steady state and full transient response requirements.

### CAT DIESEL ENGINES

The four-cycle Cat diesel engine combines consistent performance with excellent fuel economy and transient response that meets or exceeds ISO 8528-5. The engines feature a reliable, rugged, and durable design that has been field proven in thousands of applications worldwide in emergency standby installations.

### COOLING SYSTEM

The cooling system has been designed and tested to ensure proper generator set cooling, and includes the radiator, fan, belts, and all guarding installed as standard. Contact your Cat dealer for specific ambient and altitude capabilities.

### GENERATORS

The generators used on Cat packages have been designed and tested to work with the Cat engine. The generators are built with robust Class H insulation and provide industry-leading motor starting capability and altitude capabilities.

### EMCP CONTROL PANELS

The EMCP controller features the reliability and durability you have to come to expect from your Cat equipment. The EMCP 4 is a scalable control platform designed to ensure reliable generator set operation, providing extensive information about power output and engine operation. EMCP 4 systems can be further customized to meet your needs through programming and expansion modules.

## SPECIFICATIONS

### ENGINE SPECIFICATIONS

Engine Model	Cat® C4.4 In-line 4, 4-cycle diesel
Bore x Stroke	105mm x 127mm (4.1 in x 5.0 in)
Displacement	4.4 L (269 in <sup>3</sup> )
Compression Ratio	18.2:1
Aspiration	Turbocharged
Fuel Injection System	Common Rail
Governor	Electronic & ADEM™
Emission Certifications	US EPA TIER III Non-Road

### GENERATOR SET SPECIFICATIONS

Alternator Design	Brushless Single Bearing, 4 Pole
Stator	2/3 Pitch
No. of Leads	12
Available Voltage Options	480/240/208V
Frequency	60Hz
Alternator Voltage	12V
Alternator Insulation & IP	Class H; IP23
Standard Temperature Rise	125/130 Deg C
Available Excitation Options	Self-Excited, AREP
Voltage Regulation, Steady State +/-	≤0.5%

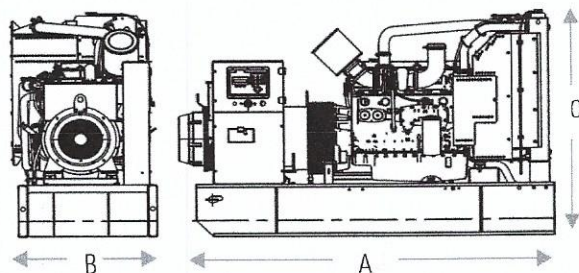
## STANDARD EQUIPMENT

Control panels	EMCP4.2 control panel.
Cooling system	Radiator and cooling fan complete with protective guards. Standard ambient temperatures up to 50degC (122degF). 50% coolant antifreeze/corrosion inhibitor. Coolant Reservoir
Fuel system	Primary & secondary fuel filters. Flexible fuel lines.
Generators and generator attachments	Brushless, self-excited 2/3 pitch, random wound. IP23 Protection. Insulation Class H and temperature rise Integrated Voltage Regulator
Governing system	Cat Electronic Governor (ADEM A4).
Protection System	Safety Shutoff – Low Oil Pressure Safety Shutoff – Overspeed Coolant Level Sensor
Starting/charging system	12-Volt Electric Starting Motor Batteries with rack & cables
General	Paint – Caterpillar Yellow except rails and radiators gloss black

## OPTIONAL EQUIPMENT

Exhaust	Silencer System 10, 25, 35 dBA
Control panels	Remote Annunciators NFPA110 bundle Oil temp guage & sender Earth (Ground) Fault Relay Discrete i/o module
Circuit Breakers	3-Pole 100% Rated – Single & Dual breaker combination.
Enclosures	Sound Attenuated (SA)- Level 1 & Level 2 Weather Protective
Cooling system	Radiator Stone guards. Radiator transition flange
Fuel System	Integral & Sub Base Fuel Tanks: 146, 271 Gal
Generators and generator attachments	AREP, PMG
Starting/charging system	Standard Battery Set
Certifications	IBC Seismic & Wind Certifications
General	Tool Set.

## WEIGHTS & DIMENSIONS



Standby Ratings	Dim "A" mm (in)	Dim "B" mm (in)	Dim "C" mm (in)	Generator Set Weight <sup>1</sup> kg (lb)
<b>C4.4</b>	1932 (76)	1110 (44)	1767 (70)	890 (1962)

<sup>1</sup>Weight includes: Oversize generator, skid base, circuit breaker, oil, and coolant



Image shown might not reflect actual configuration

## INTEGRAL & SUB BASE FUEL TANKS

### FEATURES

- UL Listed for United States (UL 142) and Canada (CAN/ULC S601)
- Facilitate compliance with NFPA 30 code, NFPA 37 and 110 standards and CSA C282 code and B139-09 standard
- Welded, heavy steel gauge construction with a containment basin sized as a minimum 110% of the tank
- Gloss black polyester triglycidyl isocyanurate (TGIC) powder coating
- Dedicated external customer interface area with access to the 4" (101.6 mm) fuel fill, visual level gauge, normal and emergency vents
- Rear electrical stub-up area with removable access panel
- Removable engine supply and return dip tubes
- Two additional 1" (25.4 mm) ports for customer use
- Tanks are rated to safely support the weight of the generator
- 8 gal (30.3 L) drip pan for oil and coolant (for generator sets up to 60 kW only)
- Standard NPT tank fittings
- UL listed emergency vents sized as per UL standards 3" (76.2 mm), 4" (101.6 mm), and 5" (127 mm) NPT
- Normal atmospheric vent 1-1/4" (31.75 mm)
- Top-mounted fuel level sensor with control panel alarms
- Top-mounted leak detection switch
- Lockable fuel fill cap, 4" (101.6 mm) NPT.

### Description

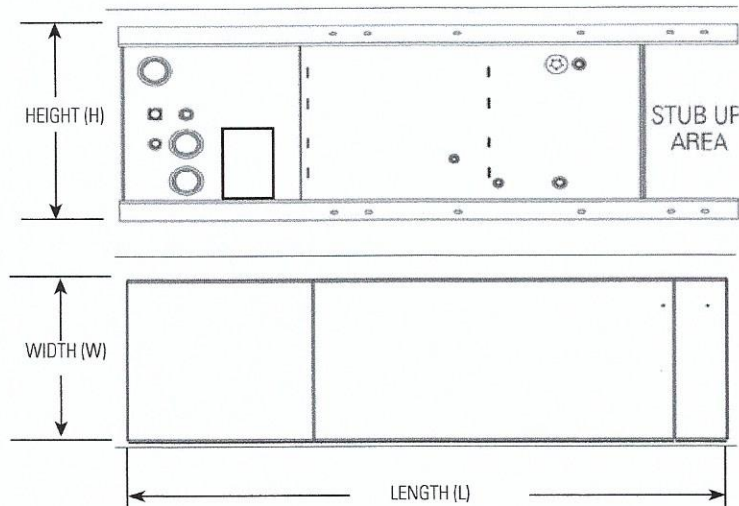
- Dual wall, secondary containment
- Pressure tested to UL requirements
- Fuel tank mounts directly below generator skid base
- Modular tank design is compatible with all factory units open and enclosed

### Options

- Emergency vent and normal vent extension kits 12' (3.66 m)
- 5 gal (18.9 L) spill containment
- Overfill prevention valve
- Tank riser to allow for visual secondary containment leak inspection
- Drop tube

## Sub-Base Fuel Tank Capacities with Fuel Tank Dimensions

Engine Model	Tank Feature Code	Generator Set Rating kW	Est. Run Time hrs	Fillable Capacity		Usable Capacity		Vent in	Length 'L'		Width 'W'		Height 'H'		Weight (Dry)	
				L gal	gal	L gal	gal		mm	in	mm	in	mm	in	kg	lb
C4.4	INTFT140 SBT140	40	36	520	137	508	134	3	2483	97.8	1000	39.4	533	21.0	336	740
		50	29													
		60	26													
	INTFT250 SBT250	40	68	965	255	952	251	3					864	34.0	466	1027
		50	55													
		60	49													



Tanks are UL Listed and constructed in accordance with UL Standard for Safety UL 142, Steel Aboveground Tanks for Flammable and Combustible Liquids and Canada CAN/ULC Fabricated Steel above ground Horizontal Tanks for Flammable and Combustible Liquids.

Fuel tanks facilitate compliance with the following United States NFPA Code and Standards:

N FPA 30: Flammable and Combustible Liquids code

NFPA 37: Standard for the Installation and Use of Stationary Combustion Engines and Gas Turbines.

NFPA 110: Standard for Emergency and Standby Power Systems

Fuel tanks facilitate compliance with the following Canadian Standard and Code:

CSA C282 – Emergency Electrical Power Supply for Buildings.

CSA B139-09 – Installation Code for Oil-Burning Equipment.





## Weather Protective and Sound Attenuated Enclosures 60 Hz

### FEATURES

---

#### Robust / Highly Corrosion Resistant Construction

- Stainless steel flush fitting latches and hinges tested and proven to withstand extreme conditions of corrosion
- Zinc plated or stainless steel fastener

#### Excellent Access

- Single side access for service and controls
- All non-service sides have removable doors and/or panels
- Radiator fill access
- Lube oil and coolant drains piped to the exterior of the enclosure base
- Large cable entry area for installation ease
- Double doors on both sides
- Vertically hinged doors with solid bar door stays to hold doors in place when open

#### Security and Safety

- Lockable access doors which give full access to control panel and breaker
- Cooling fan and battery charging alternator fully guarded
- Fuel fill, oil fill, and battery can only be reached via lockable access
- Stub-up area is rodent proof.

#### Options

- Weather Protective Enclosure
- Sound Attenuated Enclosure – Weather protective with critical silencer
- Cat Yellow or white paint
- UL Listed fuel tanks

#### Transportability

- These enclosures are of extremely rugged construction to withstand outdoor exposure and rough handling common on many construction sites. The sound deadening material is of a self-extinguishing design
- This range of enclosures are designed on modular principles with many interchangeable components permitting on site repair

## Enclosure Sound Pressure Levels (SPL) at 100%

Weather Protective Enclosure		Cooling Air Flow Rate		SPL @7m (23ft)
Model	Standby ekW	m³/s	cfm	dBA
D40-2LC	40	1.7	3602	85
D50-2LC	50	1.7	3602	86
D60-2LC	60	1.9	4026	88

Sound Attenuated Enclosure				
Model	Standby ekW	m³/s	cfm	dBA
D40-2LC	40	1.7	3602	74
D50-2LC	50	1.7	3602	74
D60-2LC	60	1.9	4026	74

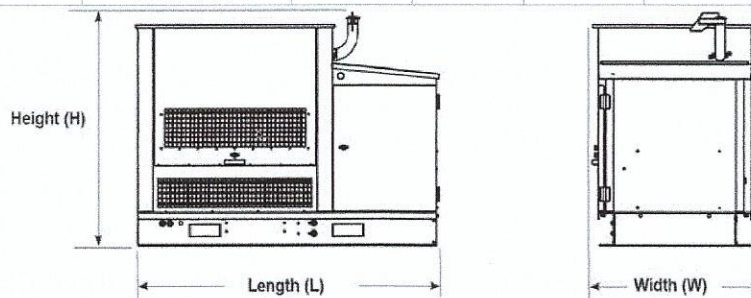
## Weights & Dimensions

### Weights:

Model	Standby ekW	Skid Base		WP Enclosure		SA Enclosure	
		kg	lb	kg	lb	kg	lb
D40-2LC	40	80	176	121	267	137	302
D50-2LC	50						
D60-2LC	60						

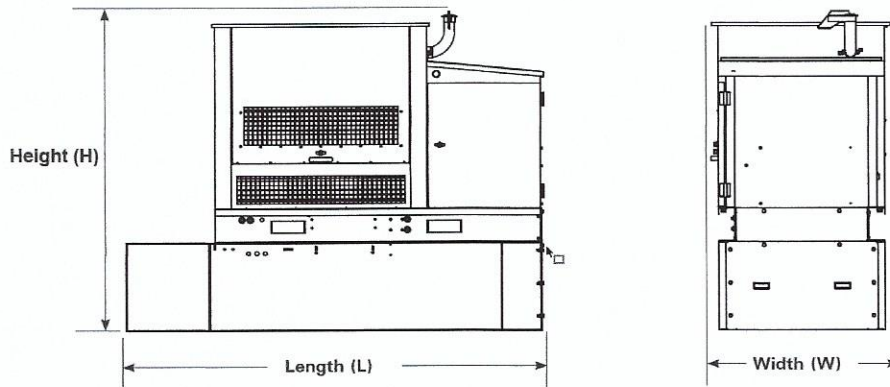
### Enclosure Dimensions: Skid Bases

Engine Model	Generator Set Rating ekW	Enclosure	Width 'W'		Length 'L'		Height 'H'	
			mm	in	mm	in	mm	in
C4.4	40	Weather Protective/ Sound Attenuated	1075	42.3	1972	77.6	1378	54.3
	50							
	60							



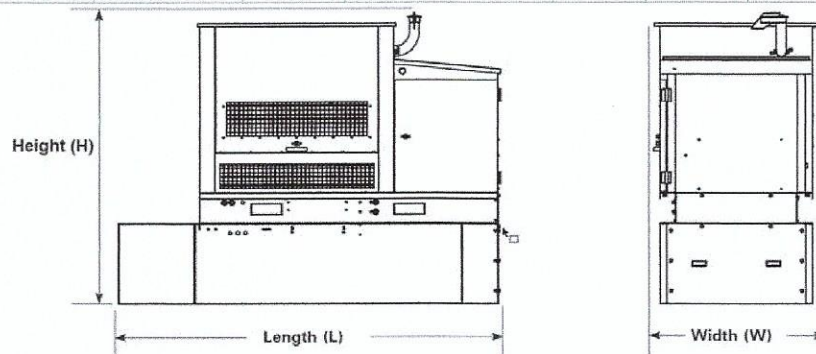
## Enclosure Dimensions: UL Listed Sub Tank Base.

Engine Model	Generator Set Rating ekW	Enclosure	137 Gallon Sub Base Tank				255 Gallon Sub Base Tank			
			Length 'L'		Height 'H'		Length 'L'		Height 'H'	
			mm	in	mm	in	mm	in	mm	in
C4.4	40	Weather Protective/ Sound Attenuated	2503	98.5	1912	75.3	2503	98.5	2241	88.2
	50									
	60									



## Enclosure Dimensions: UL Listed Integral Tanks.

Engine Model	Generator Set Rating ekW	Enclosure	137 Gallon Sub Base Tank				255 Gallon Sub Base Tank			
			Length 'L'		Height 'H'		Length 'L'		Height 'H'	
			mm	in	mm	in	mm	in	mm	in
C4.4	40	Weather Protective/ Sound Attenuated	2503	98.5	1712	67.4	2503	98.5	2041	80.4
	50									
	60									



## EMCP 4 CONTROL KEY FEATURES

### EMCP 4 control features

- Run / Auto / Stop Control
- Speed and Voltage Adjust
- Engine Cycle Crank
- 24-volt DC operation
- Environmental sealed front face
- Text alarm/event descriptions

### Digital indication for:

- RPM
- DC volts
- Operating hours
- Oil pressure (psi, kPa or bar)
- Coolant temperature
- Volts (L-L & L-N), frequency (Hz)
- Amps (per phase & average)
- ekW, kVA, kVAR, kW-hr, %kW, PF (4.2 only)

### Warning/shutdown with common LED indication of:

- Low oil pressure
- High coolant temperature
- Overspeed
- Emergency Stop
- Failure to start (overcrank)
- Low coolant temperature
- Low coolant level



### Programmable protective relaying functions:

- Generator phase sequence
- Over/Under voltage (27/59)
- Over/Under Frequency (81 o/u)
- Reverse Power (kW) (32) (4.2 only)
- Reverse reactive power (kVAR) (32RV)
- Overcurrent (50/51)

### Communications:

- 4 digital inputs & 4 relay outputs (4.1)
- 6 digital inputs & 8 relay outputs (4.2)
- 12 digital inputs & 8 relay outputs (4.4)
- Customer data link (Modbus RTU) (4.2 only)
- Accessory module data link (4.2 only)
- Serial annunciator module data link (4.2 only)
- Emergency stop pushbutton

### Compatible with the following:

- Digital I/O module
- Local Annunciator
- Remote CAN annunciator
- Remote serial annunciator

## FINANCING

Caterpillar offers an array of financial products to help you succeed through financial service excellence. Options include loans, finance lease, operating lease, working capital, and revolving line of credit. Contact your local Cat dealer for availability in your region.

## WORLDWIDE PRODUCT SUPPORT

Cat dealers provide extensive post-sale support including maintenance and repair agreements. Cat dealers have over 1,800 dealer branch stores operating in 200 countries. The Caterpillar® SOS<sup>SM</sup> program effectively detects internal engine component condition, even the presence of unwanted fluids and combustion by-products.

# LET'S DO THE WORK.™

[www.Cat.com/electricpower](http://www.Cat.com/electricpower)

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**PETERSON**

Peterson Power Systems, Inc.  
 3710 REGIONAL PKWY  
 SANTA ROSA, CA 95403  
 800-464-1558

**Quote #2088297 - 1**

**CAZADERO COMMUNITY SVCS DIST**  
 PO BOX 508  
 CAZADERO 95421

CUSTOMER NO.	CONTACT	PHONE NO.	FAX NO.	WORK ORDER NO.
1244050	MIKE NICHOLLS	415-297-5500		
Quote NO.	P.O. NO.	DATE	EMAIL	
2088297		3/6/2020	mcnicholls@me.com	
MAKE	MODEL	SERIAL NO.	UNIT NO.	SMU
GK	0058831	7443142	STATION 1	
DESCRIPTION:				
7443142-GK-5980 CAZADERO HWY -10KW-T/S NO START				

**SEGMENT: 01** PERFORM TROUBLESHOOTING PROCEDURE

PETERSON POWER SYSTEMS WILL PERFORM THE FOLLOWING SERVICES:  
 -PERFORM CORRECT LOCKOUT TAGOUT OF THE UNIT.  
 -PERFORM TROUBLESHOOTING PROCEDURE TO DETERMINE CAUSE OF UNIT NOT STARTING.  
 -REMOVE LOCKOUT TAGOUT.

NOTE: AFTER TROUBLESHOOTING A REPAIR PROPOSAL WILL BE PROVIDED IF THE PROBLEM CANNOT BE CORRECTED WHILE ON SITE.

**Segment 01 Total:** 1,125.00  
**Total Segments:** 1,125.00

- This estimate will expire 30 days from the estimate date.
- Price excludes Freight Charges, Operating Supplies/EPA Fees and Overtime.
- Terms: Net 30.
- Sales Taxes where applicable are not included with the above prices.

**ESTIMATED REPAIR TIME.:** from start date  
 "The Signature is an authorization to proceed with the required repair work as described within the quote".

Issued PO# \_\_\_\_\_, Authorized Name \_\_\_\_\_ Please Print.

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_ . \_\_\_\_\_  
 Signature

Any Questions? Please Call Will Durkin at 707-322-2279.

### **Terms and Conditions**

The purchases of goods and/or services sold by Peterson Power Systems, Inc. (PPSI) are subject to the PPSI terms and conditions available at Seller's website (<http://www.petersonpower.com/about/terms/peterson-power-systems-inc-customer-service-agreement-terms-and-conditions>) PPSI reserves the right to modify their terms and conditions at any time without prior notice and the current version shall supersede all prior versions upon posting to Seller's website.