



**CAZADERO COMMUNITY SERVICES DISTRICT
REGULAR MEETING
Monday, April 8, 2019 6:00PM
Fire Station 1, 5980 Cazadero Highway**

AGENDA

1. Call to Order, Pledge of Allegiance, Roll Call
2. Public Comment
3. Board Member Comment
4. Staff Report
5. New Business: Discussion/Action
 - a. Draft Audit-Conference call with John Blomberg
 - b. Park Insurance-Guest: Coop Gabelman
 - c. Cazadero, Timber Cove & Fort Ross Fire Districts forming a new governing District
 - d. Address signs
 - e. Traffic Calming-1000 Block, Cazadero Hwy.
 - f. Light Tower Purchase
 - g. Streamline website demo
 - h. Park Updates
 - i. FY 19/20 VFA Grant Application
6. Chief Report
 - a. Fire
 - b. Maintenance
7. Correspondence Discussion/Action
 - a. Email:
 1. Letter: SB670 Support letter to Senator McGuire
 2. Email: Cabling on Ground in Cazadero
 3. Email: Rotary Grant application
 4. Email: Austin Creed Rd.
 5. SCFDA Meeting Announcement
 6. FASIS Election Ballot
8. Approval of Minutes: Discussion/Action
 - a. Regular Meeting of March 11, 2019
 - b. Special Meeting of March 19, 2019

Disabled Accommodations: If you have a disability, which requires an interpreter or other person to assist you while attending the meeting, please call the District at 707-632-5960

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**CAZADERO COMMUNITY
SERVICES DISTRICT**

Financial Statements

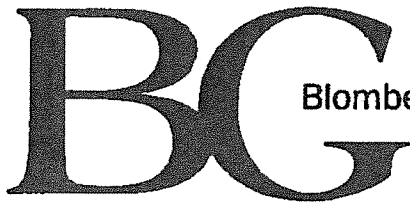
For the Fiscal Year Ended June 30, 2018
(With Comparative Amounts for Year 2017)

CAZADERO COMMUNITY SERVICES DISTRICT
COUNTY OF TRINITY, CALIFORNIA
June 30, 2018

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Blomberg & Griffin Accountancy Corporation
Certified Public Accountant

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Cazadero Community Services District
Cazadero, California

Report on the Financial Statements

We have audited the accompanying financial statements of Cazadero Community Service District as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the State Controller's *Minimum Audit Requirements for California Special Districts*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Cazadero Community Service District, as of June 30, 2018 and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis (omitted) and budgetary comparison schedule of general funds (page 17) be presented to supplement the basic financial statements. The District has not presented Management's Discussion and Analysis. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with enough evidence to express an opinion or provide any assurance

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the District's basic financial statements. The accompanying information, listed as supplementary information in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements of the District.

Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and, accordingly, we do not express an opinion on it or provide any assurance on it.

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Blomberg & Griffin A.C.
Stockton, CA
November 28, 2018

CAZASERO COMMUNITY SERVICES DISTRICT
Statement of Net Position
June 30, 2018 and 2017

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	<u>2018</u> <u>Business-Type</u> <u>Activities</u>	<u>2017</u> <u>Business-Type</u> <u>Activities</u>
ASSETS		
Current Assets:		
Cash and Investments	\$ 457,864	\$ 360,409
Interest Receivable	-	329
Due From Other Governments	<u>26,580</u>	<u>30,647</u>
Total Current Assets	<u>484,444</u>	<u>391,385</u>
Noncurrent Assets:		
Land	211,838	211,838
Building, Improvements and Equipment	1,576,929	1,527,020
Accumulated Depreciation	<u>(679,499)</u>	<u>(613,935)</u>
Total Noncurrent Assets	<u>1,109,268</u>	<u>1,124,923</u>
Total Assets	<u><u>\$ 1,593,712</u></u>	<u><u>\$ 1,516,308</u></u>
LIABILITIES		
Current Liabilities:		
Accounts Payable	\$ 6,225	\$ 10,252
Accrued Liabilities	2,218	-
Credit card liability	3,481	-
Westamerica Loan-Due Within One Year	<u>30,665</u>	<u>29,859</u>
Total Current Liabilities	<u>42,589</u>	<u>40,111</u>
Noncurrent Liabilities:		
Westamerica Loan-Due After One Year	<u>131,132</u>	<u>161,796</u>
Total Noncurrent Liabilities	<u>131,132</u>	<u>161,796</u>
Total Liabilities	<u>173,721</u>	<u>201,907</u>
NET POSITION		
Invested in Capital Assets, Net of Related Debt	947,471	933,268
Unreserved	<u>472,520</u>	<u>381,133</u>
Total Net Position	<u>1,419,991</u>	<u>1,314,401</u>
Total Liabilities and Net Position	<u><u>\$ 1,593,712</u></u>	<u><u>\$ 1,516,308</u></u>

The accompanying notes are an integral part of the financial statements

CAZADERO COMMUNITY SERVICES DISTRICT
Statement of Activities and Changes in Net Position
For the Years Ended June 30, 2018 and 2017

D R A F T

	2018 Business-Type Activities	2017 Business-Type Activities
EXPENDITURES/EXPENSES:		
Salaries & Employee Benefits	\$ 57,805	\$ 34,421
Service and supplies	102,248	101,881
Interest Expenses	5,175	5,828
Depreciation Expense	65,563	67,214
Total Expenditures/Expenses	230,791	209,344
PROGRAM REVENUES:		
Charges for Services	-	-
Total Program Revenues	-	-
Net Program Income (Expenses)	(230,791)	(209,344)
GENERAL REVENUES:		
Taxes and Assessment	259,713	255,044
Intergovernmental Revenues	1,762	-
Investment Income	2,055	1,374
Grants and Donations	20,838	15,335
Miscellaneous	52,013	425
Total General Revenues	336,381	272,178
Transfer of Funds	-	-
Change in Net Position	105,590	62,834
Net Position - Beginning of Year	1,314,401	1,251,567
Net Position - End of Year	\$ 1,419,991	\$ 1,314,401

The accompanying notes are an integral part of the financial statements

CAZADERO COMMUNITY SERVICES DISTRICT
Balance Sheet
Governmental Funds
June 30, 2018 and 2017

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	Governmental Activities	
	2018	2017
ASSETS:		
Cash and Investments	\$ 457,864	\$ 360,409
Due From Other Governments	26,580	30,647
Interest Receivable	-	329
Total Assets	\$ 484,444	\$ 391,385
 LIABILITIES and FUND BALANCES:		
Liabilities:		
Accounts Payable	\$ 6,225	\$ 2,081
Accrued Liabilities	5,699	8,171
Total Liabilities	11,924	10,252
Fund Balances:		
Unassigned	472,520	381,133
Total Fund Balances	472,520	381,133
Total Liabilities and Fund Balances	\$ 484,444	\$ 391,385

The accompanying notes are an integral part of the financial statements

CAZADERO COMMUNITY SERVICES DISTRICT
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Years Ended June 30, 2018 and 2017

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	Governmental Activities	
	2018	2017
GENERAL REVENUES:		
Taxes and Assessments	\$ 259,713	\$ 255,044
Intergovernmental Revenues	1,762	-
Unrestricted Investment Earnings	2,055	1,374
Grants and Donations	20,838	15,335
Miscellaneous	52,013	425
	336,381	272,178
EXPENDITURES:		
Operating Expenditures:		
Salaries and Employee Benefits	57,805	34,421
Services and Supplies	102,248	102,125
Capital Outlay	49,907	50,035
Debt Service		
Principal Retired	29,858	28,859
Interest	5,176	5,828
	244,994	221,268
Transfers	-	-
Net Change in Fund Balances	91,387	50,910
Fund Balances - Beginning of Year	381,133	330,223
Fund Balances - End of Year	\$ 472,520	\$ 381,133

The accompanying notes are an integral part of the financial statements

CAZADERO COMMUNITY SERVICES DISTRICT
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position
June 30, 2018 and 2017

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	Governmental Activities	
	2018	2017
Total Fund Balances - Governmental Funds	\$ 472,520	\$ 381,133
 Amounts reported for governmental activities in the statement of net position are different because:		
 Capital assets, net of accumulated depreciation used in governmental activities are not financial resources and therefore, are not reported in the funds.		
	2018	2017
Historical Cost	1,788,767	1,738,858
Accumulated Depreciation	(679,499)	(613,935)
	1,109,268	1,124,923
 Capital lease and notes payable for the purchase of capital assets is not a use of financial resources and is not reported in governmental funds financial statements	 (131,132)	 (191,655)
 Net Position - Governmental Activities	 \$ 1,450,656	 \$ 1,314,401

The accompanying notes are an integral part of the financial statements

CAZADERO COMMUNITY SERVICES DISTRICT
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and
Changes in Fund Balances to the Statement of Activities
For the Years Ended June 30, 2018 and 2017

D R A F T

	Governmental Activities	
	2018	2017
Net Change in Fund Balances - Governmental Funds	\$ 91,387	\$ 50,910
Amounts reported for governmental activities in the statement of net position are different because:		
Capital outlays is reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.		
	2018	2017
Add - Capital Outlate	49,907	50,035
Deduct - Depreciation expense	(65,563)	(67,214)
	(15,656)	(16,935)
Governmental funds report principal payments as expenditures but the repayment reduces long-term debt in the statement of net position. This is the amount of debt repayment.	29,858	28,859
Change in Net Position - Government Wide	\$ 105,589	\$ 62,834
	(1)	-

The accompanying notes are an integral part of the financial statements

Cazadero Community Services District
Notes to the Financial Statements
June 30, 2018

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NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity:

The Cazadero Community Services District of Sonoma County was organized under Government Code Section 61000 et seq, on April 30, 1963 by Resolution No. 58721. The District is governed by a five-member elected Board of Directors. The purpose of the District is to provide fire protection, street lighting, and support recreational and cultural activities in the Cazadero area. The District also maintains tennis courts and a playground.

Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately.

The statement of activities demonstrated the degree to which the direct expenses of the given function or segment of offset by program revenues. Direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or section and 2) grants and contributions that are restricted to meeting operational or capital requirements of a particular function or segment. Taxes and other items not properly Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation:

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable are available. Taxes, interest, and charges for services are available when receipt occurs within 365 days of the end of the accounting period so as to be both measurable and available. Licenses, permits, fines, forfeitures, and other revenues are recorded as revenues when received. Property taxes are available when their receipt occurs within sixty days of the end of the accounting period. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt services expenditures, as well as expenditures related to compensated absences and claims judgements are recorded only when payment is due.

NOTE 1

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Amounts recorded as program revenues include 1) charges to customers or applicants for goods, services or privileges provided and 2) capital grants and contributions. Internally dedicated resources are reported as general revenue rather than program revenues. Likewise, general revenues include all taxes.

Assets, Liabilities, and Net Assets or Fund Balance

1. Cash and Investments

The District's property tax revenue is received by Sonoma County treasurer, who distributes the funds to the District. The District retains an account in commercial bank. In addition, the district maintains an investment account with the California Local Agency Fund.

2. Property Taxes

The County of Sonoma is responsible for assessing, collecting and distributing property taxes in accordance with state law. Liens on real property are established January 1 for the ensuing fiscal year. The property tax is levied as of July 1 on all taxable property located in the County of Sonoma.

Secured property taxes are due in two installments, on November 1 and February 1, and are delinquent after December 10 and April 10, respectively. Additionally, supplemental property taxes are levied on a pro rata basis when changes in assessed valuation occur due to sales transaction or the completion of construction.

Since the passage of California's Proposition 13, beginning with the fiscal year 1978/1979 general property taxes are based either on a flat 1% rate applied to the 1975/1976 full value, or on 1% of the sales price of the property on sales transaction and construction after the 1975/1976 valuation. Taxable values on properties (exclusive of increases related to sales and construction) can rise at the maximum of 2% per year.

On June 30, 1993 the Board of Supervisors adopted the "Teeter" Method of property tax allocation. This method allocates property taxes based on the total property tax billed. At year-end County advances cash to each taxing jurisdiction equal to its current year delinquent property taxes. In exchange, the county received the penalties and interest on delinquent taxes. In exchange, the County receives the penalties and interest on delinquent taxes when collected. The penalties and interest on delinquent taxes when collected. The penalties and interest are used to pay the interest cost of borrowing the cash use for the advances.

NOTE 1

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

3. Capital Assets:

Capital assets, which include land, buildings and improvements, and equipment are reported in the applicable governmental activity's columns in the government-wide financial statements. Capital assets are defined by the district as assets with an initial, individual cost of more than \$3,000 and an estimated useful life in excess of two years. Such assets are recorded as historical cost of purchased or constricted. Donated capital assets are recorded at estimated fair market value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Buildings and improvements and equipment of the District are depreciated using the straight-line method over the following estimated useful lives:

	<u>Years</u>
Equipment	5-50
Buildings and Improvements	5-20

4. Net Position:

Net Position is classified into three components – net investment in capital assets, restricted and unrestricted. These classifications are defined as follows:

- Net investment in capital assets – This category group all capital assets, Including infrastructure, into one component of net position. Accumulated depreciation and the outstanding balance of debt that are attributable to the acquisition, construction or improvement of these assets reduce the balance in this in this category.
- Restricted net position – This category presents external restriction imposed by creditors, grantors, contributors or laws or regulation of other government and restrictions imposed by lase though constitutional provisions or enabling legislation.
- Unrestricted net position – This category represents net position of the entity, not restricted for any other project or purpose.
- When both restricted and unrestricted net position is available, restricted resources are used only after the unrestricted resources are depleted.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

5. Fund Balance:

In the fund financial statements, governmental funds report fund balance using the classifications listed in GASB Statement No. 54 Fund Balance Reporting and Governmental Fund Type Definitions. Initial distinction is made in reporting fund balance information identifying amounts that are considered nonspendable, such as fund balance associated with inventories. Spendable fund balance for the governmental fund consists of the following classifications:

- **Non-spendable Fund Balance:** This represents amounts not available to be spent because they are either (1) no in spendable form or (2) legally or contractually required to be maintained intact.
- **Restricted Fund Balance:** the portion of fund balance that can only be spent for specific purposes stipulated by constitution, external resources providers, or through enabling legislation.
- **Committed Fund Balance:** the portion of fund balance whose use is subject to formal action of the government's highest-level decision-making authority. These commitments remain binding unless changed or removed by formal action of the Board as the formal authority that imposed the constraint. The underlying action that imposed, modified, or removed the limitation would need to occur no later than the close of the reporting period.
- **Assigned:** the portion of fund balance that is intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. In funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed.
- **Unassigned:** the residual amount of all general fund spendable resources not contained in the other classifications.

The District's fund balance is mostly unassigned; hence they do not have a policy regarding spending of fund balance according to fund balance categories. The District does not have encumbrance, stabilization arrangements or a minimum fund balance policy.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

GASB 54 Fund Balance Classifications by Purpose

Committed – Committed fund balance of \$30,665 represents the current portion of long-term debt expected to be paid with current financial resources.

Assigned – Assigned fund balance of \$42,589 represents funds sets aside for future loan payments and park development.

Unassigned – The District has unassigned fund balance in the amount of \$398,905. As of June 30, 2018, total fund balance was \$472,520.

6. Use of Estimates:

The preparation of financial statements required management to make estimates and assumptions that affect the reports amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reported period. Actual results could differ from those statements.

NOTE 2 STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

A. Budgetary Information:

Budgetary revenues estimates represent original estimates modified for any authorized adjustments which was contingent upon new or additional revenue sources. Budgetary expenditures amounts represent original appropriations adjusted by budget transfers and authorized appropriation adjustments made during the year. All budgets are adopted on a non-GAAP basis. The District's budgetary information was amended during the year by resolution of the Board of Directors.

NOTE 3 CASH AND INVESTMENTS

Cash and investments at June 30, 2018 and 2017 consisted of the following:

Investment in the California Local Agency Investment Fund (LAIF)

The District retains one account in a commercial bank. The District is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by the California Government Code under the oversight of the Treasurer of the State of California. The fair value of the District's investment in this pool is reported in the accompanying financial statements as cash equivalents at amounts based upon the District's pro rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized

Cazadero Community Services District
Notes to the Financial Statements
June 30, 2018

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NOTE 3 **CASH AND INVESTMENTS (Continued)**

cost of that portfolio). The balance available for withdrawal is base don the accounting record maintained by LAIF, which are recorded on an amortized cost basis. At June 30, 2018, the balance of such deposits was \$143,121.

The amount of cash at June 30, 2018 and 2017, are as follows:

	2018	2017
Cash with Westamerica Bank	\$ 313,052	\$ 217,288
Cash with Local Agency Investment Fund	144,812	143,121
Total Cash	\$ 457,864	\$ 360,409

NOTE 4 **CAPITAL ASSETS**

Summary of changes in capital assets for the year ended June 30, 2018, is as follows:

	Beginning Balance July 1, 2017	Additions	Retirements	Ending Balance June 30, 2018
Capital assets, not being depreciated:				
Land	\$ 211,838	\$ -	\$ -	\$ 211,838
Total capital assets, not being depreciated	211,838	-	-	211,838
Capital assets, being depreciated:				
Building and Improvements	413,564	49,907	-	463,471
Equipment	1,113,456	-	-	1,113,456
Total capital assets, being depreciated	1,527,020	49,907	-	1,576,927
Less accumulated depreciation for:				
Building and Improvements	(127,943)	(8,443)	-	(136,386)
Equipment	(485,992)	(57,120)	-	(543,112)
Total accumulated depreciation	(613,935)	(65,563)	-	(679,498)
Total capital assets, being depreciated, net	913,085	(15,656)	-	897,429
Capital assets, net	\$ 1,124,923	\$ (15,656)	\$ -	\$ 1,109,267

Cazadero Community Services District
Notes to the Financial Statements
June 30, 2018

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NOTE 4 CAPITAL ASSETS (Continued)

Depreciation expense was charges to functions/programs of the primary government as follows:

	2018	2017
Governmental Activities:		
Public Safe - Fire Protection	\$ 65,563	\$ 67,214
Total Depreciation Expense - Governmental Activities	\$ 65,563	\$ 67,214

NOTE 5 LONG TERM DEBT

Activity in the District's long-term obligations was as follows:

	7/1/2017 Balance	Additions	Retirements	6/30/2018 Balance	Current Portion
Lease -					
Westamerica	\$ 191,655	\$ -	\$ 29,858	\$ 161,797	\$ 30,665

Capital Leases Payable (General Fund Obligations)

In June 2014, the District entered into a lease purchase agreement with Westamerica Bank for the acquisition of a 2014 Ferrara Model RP550 Type III Wildland Fire engine. The cost of the truck was \$326,634 and financed for \$326,634 over a ten-year period. Interest on the lease-purchase is 2.70% and payments are due annually in June with final payment in 2023.

Future minimum principal and interest payments are as follows:

Capital Lease (General Fund Obligations)

Year ended June 30,	Principal	Interest
2019	30,665	4,368
2020	31,493	3,541
2021	32,344	2,690
2022	33,217	1,817
2023	34,078	929
	161,797	13,345

Cazadero Community Services District
Notes to the Financial Statements
June 30, 2018

D R A F T

NOTE 6 **OTHER INFORMATION**

Risk Management

The District retains two insurance policies through American Alternative Insurance Corporation whose agents have provided for commercial property, business auto and commercial general liability insurance coverage including a liquor liability section. The coverage also includes a volunteer Fireman's equipment floater.

Additionally, the District carries Workers' Compensation Insurance through the State compensation Insurance Fund for its clerical, seasonal and extra help employees.

Litigation

There is not pending or threatening litigation which would have a material effect on the Financial statements of the District.

NOTE 7 **SUBSEQUENT EVENTS**

Management has evaluated subsequent events through January 22, 2019, the date these financial statements were available for release.

CAZADERO COMMUNITY SERVICES DISTRICT
Statement of Revenues, Expenditures, and Changes in Fund Balances -
Budget and Actual
General Fund
For the Year Ended June 30, 2018

D R A F T

	<u>Budgeted Amounts</u>		<u>Actual - Budgetary Basis</u>	<u>Variance With Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Beginning Budgetary Fund Balance	\$ 330,223	\$ 330,223	\$ 330,223	\$ -
Resources (Inflows)				
Taxes and assessment	264,365	264,365	259,713	(4,652)
Unrestricted investment earnings	671	671	2,055	1,384
Grants and Donations	20,838	20,838	20,838	-
Miscellaneous	48,638	48,638	53,775	5,137
Amounts Available	<u>334,512</u>	<u>334,512</u>	<u>336,381</u>	<u>1,869</u>
Charges (Outflows)				
Salaries & Employee Benefits	62,739	62,739	57,805	4,934
Se Total Revenues	159,777	159,777	102,248	57,529
Capital outlay	65,735	65,735	49,907	15,828
Debt service				
Principle retire	44,138	44,138	29,858	14,280
Interest	5,176	5,176	5,176	-
Amounts Charged	<u>337,565</u>	<u>337,565</u>	<u>244,994</u>	<u>92,571</u>
Ending Budgetary Fund Balance	<u>\$ 327,170</u>	<u>\$ 327,170</u>	<u>\$ 421,610</u>	<u>\$ 94,440</u>

March 28, 2019

Mike Nicholls
President, Board of Directors
Cazadero Community Services District
5980 Cazadero Hwy.
Cazadero, CA 95421

Michael Singer
President, Board of Directors
Timber Cove Fire Protection District
3080 Seaview Rd.
Cazadero, CA 95421

Re: Joint representation and waiver of potential conflict of interest
in annexation planning for Ft. Ross fire service area

Dear Mike and Zippy:

Thank you for choosing me to advise your Districts in the reorganization planning in which Cazadero Community Services District and Timber Cove Fire Protection District will collaborate with the Sonoma County Local Agency Formation Commission (LAFCO) for the reorganization and annexation of the Ft. Ross fire service area. I recognize that you have your choice of legal counsel and appreciate the confidence you have shown in me and our firm by engaging us as your District's attorney.

1. **Joint Representation** You have asked me to represent each of your Districts in the aforementioned matter to ultimately obtain approval for reorganization and annexation through LAFCO. Certain rules of ethics, including California Rule of Profession Conduct 1.7, require that I should obtain a written consent from you on behalf of your District before accepting such joint representation. Accordingly, I am addressing the issue of joint representation in this letter and requesting that you consent to my joint representation of you as part of our written professional services fee agreement.

LAW OFFICES

3554 ROUND BARN BLVD., STE. 303

SANTA ROSA, CA 95403

(707) 528-2882 • FAX (707) 528-6015

E-mail: firm@majlaw.com • Website: majlaw.com

Michael Nicholls
Michael Singer
March 28, 2019
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Re: Joint representation and waiver of potential conflict of interest
in reorganization planning for Ft. Ross fire service area

During the course of my work to assist your Districts with reorganization, various conflicts of interest may arise between each District, including, but not limited to, allocation of territory to be annexed, tax revenue allocation, administrative and command relationships, and District logistics and governance. As attorney for each of your Districts, I cannot be an advocate one District over the other, but must try to balance all factors and make recommendations affecting measures to successfully achieve reorganization. As a result, such joint representation may result in less vigorous assertion or protection of one client's individual interests than if independent legal counsel represented that client. Accordingly, I am advising each of you that each District has the opportunity, as well as the legal right, to obtain independent legal advice from separate legal counsel. You should feel free to consult separate legal counsel at any time you consider appropriate concerning matters that are the subject of my joint representation, including whether or not you should sign this letter.

I have agreed to advise each of your Districts fairly and impartially with respect to this transaction. Despite my best efforts, the balance I attempt could end up favoring one District to the detriment of the other. In reliance upon your representations to me, I undertake this joint representation of your Districts with the understanding that neither District now perceives any actual conflict of interest in your respective positions. Moreover, based on the information you have provided me, there does not appear to be any actual conflict of interest between your Districts at this time. In sum, although the individual interests of your respective Districts may potentially differ, your objectives now appear to be the same.

Due to the complexity of the law and your personal circumstances, I cannot possibly anticipate or describe all the potential conflicts of interest that might arise between you in the future. Nor is it possible for me to advise you of the pros and cons of any particular issue from the point of view of each District or the potential adverse effects of any potential conflicts upon my representation of each of you. Because your Districts may not always perceive issues in the same way, and new facts may come to light or your District's interests may change, it is possible that a conflict of interest now exists or may arise in the future. If any of these issues are of concern to you or your District leadership, you should retain independent legal counsel to advise your District.

By signing this letter you will be acknowledging and consenting to my joint representation of you despite the potential for conflicts of interest arising during such joint representation. You will also be acknowledging that if any actual dispute arises between your District concerning the subject of my joint representation of you, I may be required to withdraw

Michael Nicholls
Michael Singer
March 28, 2019
Page 3

Re: Joint representation and waiver of potential conflict of interest
in reorganization planning for Ft. Ross fire service area

as counsel for either District absent further consent from either District. If any conflict of interest arises between your District of such a nature that I cannot in my judgment perform my obligations to each District in accordance with this agreement, I will withdraw from further representation of both Districts at that time. I will also advise both Districts to obtain independent legal counsel.

2. Confidential Information It is my expectation that each District will participate fully in the process and participate in all conferences and decisions. As part of the legal process, I will obtain confidential information from each District. Although such information certainly is confidential as to all other persons, as between your two Districts, I cannot keep that information confidential because I will be representing both District. I cannot keep confidential from either District any communication with the other as it relates to this transaction.

By signing this letter, you each agree that there will be complete and free disclosure and exchange of all information that I receive from your, or either of your Districts, in the course of my representation. Such information will not be confidential, regardless of whether I obtain such information in conferences with both Districts or in private conferences with only one District, including conferences that may have taken place before the date of this letter. You should not, however, assume that I will advise each District of the substance of every communication I have with each one of your Districts. I assume both Districts are discussing these matters with each other, and under this agreement, I will be entitled to rely upon the representations and statements made by either District. Copies of correspondence will be sent to both Districts jointly at your District address of record, unless you together instruct me otherwise.

By reason of my joint representation of your two Districts, no attorney-client privilege applies to communications between your District or with me in any future dispute between your Districts. In other words, information either of you gives me during my joint representation of you will not be privileged, as a matter of law, from disclosure to the other in any adversary proceeding between your Districts. Moreover, I could be compelled to testify concerning any such communication in any legal proceeding between your Districts.

Michael Nicholls
Michael Singer
March 28, 2019
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Re: Joint representation and waiver of potential conflict of interest
in reorganization planning for Ft. Ross fire service area

Please read this agreement carefully. If my joint representation of each of you is acceptable and if this agreement accurately states your understanding of the terms of my representation, please acknowledge your approval and acceptance of such joint representation and these terms by signing the enclosed copy of this letter in the space provided below and returning the signed letter to me. You should retain the original of this letter in your records.

If you have any questions, comments, or concerns about the terms of this agreement, please call me to discuss them and do not sign the enclosed copy of this letter. I would be pleased to answer any questions you might have. Once again, thank you for selecting me to assist your Districts in planning your future success.

MERRILL, ARNONE & JONES, LLP

Very truly yours,



William L. Adams

We also have read and understand the provisions concerning joint representation contained in this agreement and expressly consent to your joint representation of each of our Districts.

Dated: March 28, 2019

MICHAEL NICHOLLS

MICHAEL SINGER



County of Sonoma
State of California

THE WITHIN INSTRUMENT IS A
CORRECT COPY OF THE ORIGINAL
ON FILE IN THIS OFFICE.

ATTEST: NOV 13 2018

SHERYL BRANTON, Clerk/Secretary
BY [Signature]
DEPUTY CLERK/ASST. SECRETARY

Date: November 13, 2018

Item Number: 24
Resolution Number: 18-0491

4/5 Vote Required

A CONCURRENT RESOLUTION OF THE BOARD OF DIRECTORS OF THE WINDSOR FIRE PROTECTION DISTRICT, THE BOARD OF DIRECTORS OF THE RINCON VALLEY FIRE PROTECTION DISTRICT, THE BOARD OF DIRECTORS OF THE BENNETT VALLEY FIRE PROTECTION DISTRICT, AND THE BOARD OF SUPERVISORS OF THE COUNTY OF SONOMA; CONSTITUTING THE DISTRICTS' RESOLUTION OF APPLICATION TO THE LOCAL AGENCY FORMATION COMMISSION OF SONOMA COUNTY FOR THE REORGANIZATION OF THE WINDSOR FIRE PROTECTION DISTRICT

WHEREAS, the Boards of Directors of Windsor Fire Protection District ("WFPD"), Rincon Valley Fire Protection District ("RVFPD", Bennett Valley Fire Protection District ("BVFPD"), and the Board of Supervisors of the County of Sonoma on behalf of the Mountain Volunteer Fire Company in County Service Area No. 40 ("Mountain VFC"), all located in Sonoma County, California ("the Parties"), desire to initiate proceedings pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, commencing with section 56000 of the California Government Code ("Cortese-Knox-Hertzberg Act"), with the Local Agency Formation Commission of the County of Sonoma ("Sonoma LAFCO") for the reorganization of the Parties as specified herein; and

WHEREAS, the Parties have agreed to initiate proceedings with Sonoma LAFCO by adoption of this Concurrent Resolution for reorganization consisting of the dissolution of RVFPD and BVFPD, and detachment of Mountain VFC from County Service Area No. 40; and annexation of the territory in the dissolved Districts and detached area to the WFPD ("the Proposed Reorganization") resulting in a reorganized fire protection district ("the Reorganized District"); and

WHEREAS, California Government Code section 56853 provides in part that, in the case of a concurrent resolution for reorganization, Sonoma LAFCO shall approve or conditionally approve, the Proposed Reorganization; and

WHEREAS, the boundaries of the territory included in the Reorganized District will be the combined territories of WFPD; RVFPD; BVFPD, and Mountain VFC, as described in Exhibit "A", attached hereto and incorporated herein by this reference; and

WHEREAS, the territory included in the Reorganized District is inhabited, as defined in the Cortese-Knox- Hertzberg Act; and

WHEREAS, the Proposed Reorganization is consistent with the amended spheres of influence of the Parties, based on specific determinations in Sonoma LAFCO Resolution No. 2692, adopted on September 5, 2018; and

WHEREAS, the Parties desire that the Proposed Reorganization be subject to the following terms and conditions as set forth herein:

- a. The name of the Reorganized District shall be the "Sonoma County Fire District".
- b. The Reorganized District is intended to achieve greater economy and efficiency in providing fire protection and emergency services. The Parties have determined that the Proposed Reorganization is in the best interest of the Parties in order to protect better services to the residents of the Reorganized District.
- c. Pursuant to the provisions of California Health and Safety Code §13842 and Government Code section 56886(n), the Reorganized District shall be governed by a seven (7) member Board of Directors. The initial Board of Directors of the Reorganized District shall be composed of three (3) of the existing (5) directors of the WFPD; three (3) of the existing five (5) directors of the RVFPD; and one (1) of the existing five (5) directors of the BVFPD. The initial Board of Directors shall meet as soon as practicable after the effective date of the Proposed Reorganization and shall classify themselves by lot into two classes, one class consisting of four (4) directors and one class consisting three (3) directors. The term of office of the class having the greater number of directors shall be through December 2020, and subject to election in November 2020; and the term of the office of the class having the lesser number of directors shall be through December 2022, and subject to election in November 2022. Except for the initial Board of Directors, the term of office of directors shall be four years, and directors shall be elected or appointed as provided by law.
- d. All assets, unrestricted, restricted or fiduciary, held by the Parties shall be transferred to and become assets of the Reorganized District. The Reorganized District shall be the successor agency to the Parties.
- e. The Parties shall enter into a property tax allocation agreement to transfer the dissolving Districts' and Mountain VFC property tax allocation to WFPD for funding of the Reorganized District.
- f. The Parties request a determination by Sonoma LAFCO that the initial appropriation limit for the Reorganized District shall be the total of the combined existing appropriation limits of WFPD, RVFPD, BVFPD and Mountain VFC, as well as the anticipated

increased tax collections projected from the extension of the WFPD's special taxes throughout the Reorganized District.

- g. All liabilities of the Parties shall be transferred to and become liabilities of the Reorganized District.
- h. The effective date of the Proposed Reorganization shall be the date of recordation of the certificate of completion of reorganization as provided by Government Code section 57200 et seq.
- i. Distribution of Services: The Board of Directors of the Reorganized District will authorize an annual work plan for services throughout the Reorganized District.

WHEREAS, the Parties hereby consent to the Proposed Reorganization without election by the registered voters within the respective Districts and Mountain VFC; and

WHEREAS, the Parties' find that the Proposed Reorganization appears to be categorically exempt on the California Environmental Quality Act ("CEQA") by virtue of section 15320 of the State CEQA Guidelines ("Class 20 Exemption") because the Proposed Reorganization is a reorganization of a local government agencies where the changes do not change the geographical area in which previously existing powers are exercised.

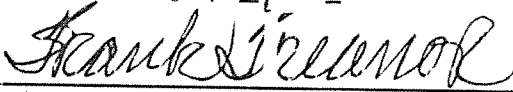
NOW, THEREFORE, the Boards of Directors of Windsor Fire Protection District, the Rincon Valley Fire Protection District, and the Bennett Valley Fire Protection District, and the Board of Supervisors exercising jurisdiction over and on behalf of Mountain VFC, hereby find, determine, declare, resolve and order as follows:

1. The foregoing recitals are true and correct and are adopted as herein for above-set forth.
2. Sonoma LAFCO is requested to undertake proceedings for the Proposed Reorganization according to the terms and conditions stated above and in the manner provided in the Cortese-Knox- Hertzberg Act.
3. The President of the Board of Directors of each Party is authorized and directed to execute this Concurrent Resolution and any other documents as Sonoma LAFCO may reasonably request to accomplish the Proposed Reorganization initiated by this Concurrent Resolution.

This Concurrent Resolution is effective from the latest date of execution shown below.

WINDSOR FIRE PROTECTION DISTRICT:

Passed, approved and adopted at a regular meeting of the Board of Directors of the Windsor Fire Protection District by the following votes. Passed and adopted this 16th day of Oct 2018.




President, Board of Directors

Ayes: 4

Noes: 1

Absent: 0

CERTIFICATION:



Clerk of the Board of Directors

RINCON VALLEY FIRE PROTECTION DISTRICT:

Passed, approved and adopted at a regular meeting of the Board of Directors of the Rincon Valley Fire Protection District by the following votes. Passed and adopted this 16th day of Oct 2018.



President, Board of Directors

Ayes: 3

Noes: 2

Absent: 0

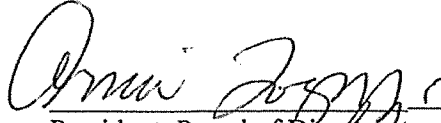
CERTIFICATION:



Clerk of the Board of Directors

BENNETT VALLEY FIRE PROTECTION DISTRICT:

Passed, approved and adopted at a regular meeting of the Board of Directors of the Bennett Valley Fire Protection District by the following votes. Passed and adopted this October 23, 2018.



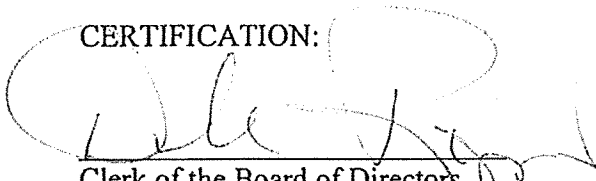
President, Board of Directors

Ayes: 4

Noes: 0

Absent: 1

CERTIFICATION:



Clerk of the Board of Directors

COUNTY OF SONOMA on behalf of the Mountain Volunteer Fire Company in County Service Area No. 40:

Supervisors:

Gorin: Aye	Rabbitt: Aye	Zane: Aye	Hopkins: Aye	Gore: Aye
Ayes: 5	Noes: 0	Absent: 0	Abstain: 0	

So Ordered.

ATTEST:

Clerk of the Board of Supervisors Date

Heidi Flowers

From: Johannes Hovertsz
Sent: Tuesday, April 02, 2019 7:27 PM
To: Michael Nicholls
Cc: Lynda Hopkins; Heidi Flowers; Clyde Galantine
Subject: Re: Car Crashes - Cazadero Hwy

Hi Michael,

I am forwarding the info to our traffic team. We meet on Monday mornings to go over issues like this one and Clyde or I will get back to you.

Thank you,

Johannes

On Mar 29, 2019, at 6:11 PM, Michael Nicholls <mcnicholls@me.com> wrote:

Johannes -

As a reminder we need the flexible reflective stakes replaced where two cars went off Caz Hwy at the 1000 block when your crews have an opportunity to catch up. Constituents have been asking if rumble strips at that point would/should be considered to calm traffic and I'd appreciate your thoughts on that subject.

The portable speed feedback sign placement prioritization is appreciated and certainly will signify to our community we are aware of the issue and attempting to slow traffic in advance of the curve.

Thanks again for your personal attention and prompt action to our requests!

Mike

On Mar 29, 2019, at 12:38 PM, Johannes Hovertsz <Johannes.Hovertsz@sonoma-county.org> wrote:

Michael,

We will schedule the portable speed feedback sign to address this location in two weeks. I am copying Clyde from TPW who is responsible for the as you can imagine very popular portable sign.

Thank you,

Johannes

From: Michael Nicholls <mcnicholls@me.com>
Date: Monday, March 25, 2019 at 10:04 AM

To: Mike Gonsalves <mikeofmarin@comcast.net>

Cc: Heidi Flowers <hflowers@russianriverfire.org>

Subject: Car Crashes - Cazadero Hwy

Mike, thanks for your comments regarding a neighbor's crash at the 1,000 block of Cazadero Hwy. This incident was reported to Johannes Hoevertsz, Director of Sonoma County Transportation and Public Works as well as Supervisor Hopkins following the incident - we had also reported the other incident which occurred earlier on St Patrick's Day. Once incident involved alcohol as reported on the Redcom Log, the other was speed related.

I initially requested guard rails at that location two years ago in a conversation with TPW, however the county explained in detail, traffic studies had proven that placement of guard rails at that site could in effect, bounce cars traveling at high speed into the southbound lane and potentially create a head on crash with a southbound vehicle, something we hadn't considered. The County, at our request, did add traffic calming signage, reflectors and chevron signs at the curve. Since the installation of signage in May 2018 there were no reported accidents at that curve until March 17, 2019. Prior to the signage, crashes were occurring on a regular basis since we repaved Caz Hwy and people began to speed on the new smooth pavement in excess of posted speed limits.

The Cazadero Community Services District board at the February meeting authorized the County of Sonoma to place a speed monitoring trailer to further calm traffic along that stretch of roadway, and we are now on the priority list for placement. We are also exploring the installation of aggressive new signage at that site.

I suggest your neighbor contact the County of Transportation and Public Works directly to report his concern and copy me at mcnicholls.lrrmac@gmail.com (my MAC email address)

I trust my reply answers your questions and concerns regarding the County's and Community Services District's efforts to calm traffic at this crash-prone location.

Best,

Mike

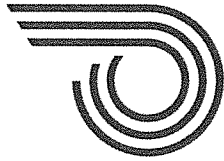
From Michael Gonsalves

Michael, a neighbor recently totaled his car running off the road near the end of Caz. Hwy. the other day. He told me he wanted to attend the next Community Club meeting to (demand) discuss having guard rails put in there where he went off the road and where that unfortunate young man was killed last year. I told him the CC wasn't the appropriate group to complain to, should he write to the Caz. community services district? I told him loudly demanding anything from anyone wasn't appropriate, but also told him I would check with you as our MAC rep. On how he should handle his request. I'm attaching a picture of his car in case you didn't see the post on fb about the accident. Steve Baxman said he was the second car rescued from that spot in 8 hours that day.

<image001.jpg>

THIS EMAIL ORIGINATED OUTSIDE OF THE SONOMA COUNTY EMAIL SYSTEM.

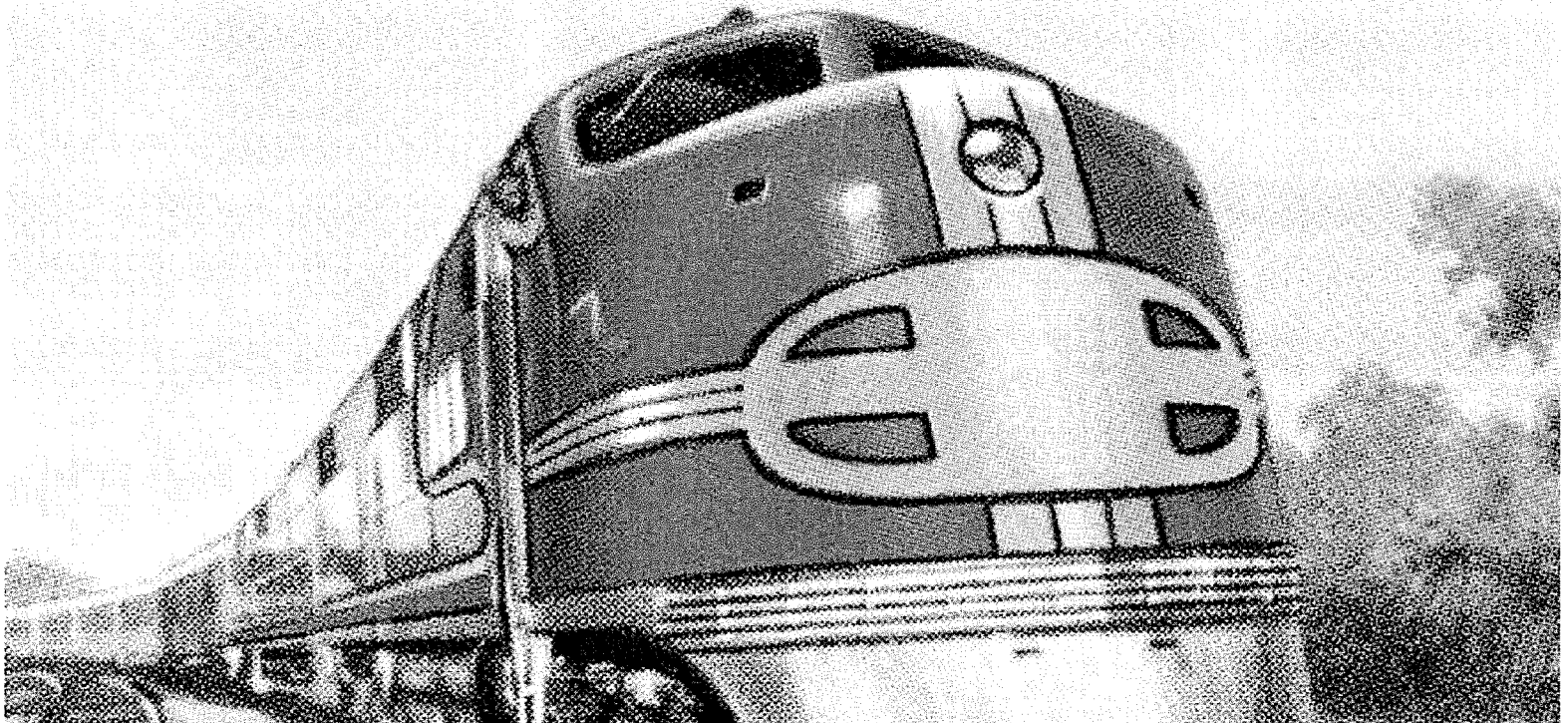
Warning: If you don't know this email sender or the email is unexpected, do not click any web links, attachments, and never give out your user ID or password.



STREAMLINE

Having a compliant website just got easy.

SB 929 passed and the website compliance clock is ticking...
but don't worry, we've got your back.



Get compliant at getstreamline.com

California Website Compliance Checklist

Use this checklist to keep your district's website compliant with State and Federal requirements.

Public Records Act

SB 929:

Our district has created and maintains a website

Passed in 2018, all independent special districts must have a website that includes contact information (and all other requirements) by Jan. 2020

SB 272:

Our Enterprise System Catalog is posted on our website

All local agencies must publish a catalog listing all software that meets specific requirements—free tool at getstreamline.com/sb272

AB 2853 (optional):

We post public records to our website

This bill allows you to refer PRA requests to your site, if the content is displayed there, potentially saving time, money, and trees

The Brown Act

AB 392:

Agendas are posted to our website at least 72 hours in advance of regular meetings, 24 hours in advance of special meetings

This 2011 update to the Act, originally created in 1953, added the online posting requirement

AB 2257:

A link to the most recent agenda is on our home page, and agendas are searchable, machine-readable and platform independent

Required by Jan. 2019—text-based PDFs meet this requirement. Microsoft Word docs do not

State Controller Reports

Financial Transaction Report:

A link to the Controller's "By the Numbers" website is posted on our website

Report must be submitted within seven months after the close of the fiscal year—you can add the report to your site annually, but posting a link is easier

Compensation Report:

A link to the Controller's PublicPay website is posted in a conspicuous location on our website

Report must be submitted by April 30 of each year—you can also add the report to your site annually, but posting a link is easier

Healthcare District Websites

AB 2019:

If we're a healthcare district, we maintain a website that includes all items above, plus additional requirements

Including budget, board members, Municipal Service Review, grant policy and recipients, and audits

Open Data

AB 169:

Anything posted on our website that we call "open data" meets the requirements of AB 169

Defined as "retrievable, downloadable, indexable, and electronically searchable; platform independent and machine readable"... among other things

Section 508 ADA Compliance

CA gov code 7405:

State governmental entities shall comply with the accessibility requirements of Section 508

Requirements were updated in 2018—if you aren't sure, you can perform a basic test for accessibility at achecker.ca



California Special Districts Association
Districts Stronger Together

csda.net



STREAMLINE
Website compliance made easy

getstreamline.com



STREAMLINE

Empowering Special Districts to connect with their constituents in a painless, transparent manner, while staying compliant with state and federal online requirements.

Streamline is cloud-based software designed for special districts, meant to give district staff complete control over their content. It requires only an internet connection, and no special technical knowledge.

Features of note:

Full featured CMS: content management system is flexible and powerful enough that you have complete control over everything: navigation menus, content, images and files. Storage space is unlimited. File size is unlimited. No need to resize photos before uploading.

Post anything: use integrated tools like the sitewide calendar to display events, or embed your own widgets (donation or payment buttons, library catalogs, maps, videos and more) to enhance your site, increase donations and engagement.

Compliance tools keep you safe: the meeting dashboard shows you where you may be missing agendas and minutes, and sends you reminders before agendas need to be posted per state posting requirements. Section 508 / ADA compliance means the site is accessible to people with disabilities, with integrated tools to make staying compliant easy. Transparency dashboard and automated transparency report ensures the your district is sharing relevant content with the public. And, when the state brings new online mandates in the future, Streamline Web will be updated to help you stay in compliance.

Mobile friendly: Streamline is fully responsive, making it easily readable on any device, regardless of the size. This ensures that district sites are included in Google search results for mobile users.

Flexible design: Theme switcher allow users to customize the site with two clicks..

Domain name assistance: automatically generated URL (eg: www.acme.specialdistrict.org) allows district to go live without the need for buying and managing domain names, although existing domain names can also be used (eg: www.acmemunicipaldistrict.org).

Future-proof: Streamline Web is provided as SaaS (Software as a Service) product, ensuring districts never have to worry about upgrading software, investing in new technology, or building a new site. New features and themes become available to all clients at no additional cost.

Fully supported: unlimited support and training is included with membership. No more counting on your board secretary's nephew to update your website; we're here and ready to support you. :)

No risk: one low, all-inclusive monthly subscription fee, no long term commitment, and no up front investment saves many tens of thousands of dollars and eliminates the need for RFPs. You'll never have to go back to your board to ask for more money! Sign up for a free trial with absolutely no obligation - we think you'll like what you see. :)

Pricing is all inclusive - training, unlimited support and hosting, all new features we build over time.

Members of our partner agencies (CSDA, SDAO, FASD, UASD) receive a discount; if you're a member of one of these agencies, please indicate so when you sign-up.

Features	For Members	For Non-Members
Streamline™ Web	Included	Included
State Transparency Dashboard	Included	Included
Technical Support and Hosting	Unlimited, tickets and phone	Unlimited, tickets only
Annual Operating Revenue	Monthly Member Pricing	Monthly Nonmember Pricing
0 - \$15K	\$10	\$20
\$15K - \$50K	\$25	\$50
\$50K - \$250K	\$50	\$75
\$250K - \$500K	\$75	\$100
\$500K - \$1M	\$100	\$150
\$1M - \$5M	\$200	\$300
\$5M - \$10M	\$300	\$450
\$10M - \$20M	\$400	\$600
\$20M +	\$550	\$825

Heidi Flowers

From: Michael Nicholls
Sent: Tuesday, April 02, 2019 11:49 AM
To: Alan Dewart
Cc: Heidi Flowers
Subject: Re: FYI CCSD Park 2 days of paper theft in men's restroom.

Perfect timing Al;

We have a board meeting next Monday 6PM at the Firehouse. Can you research with your sources and make the presentation to the board re your suggestion with the cost. Have you considered switching to roll towels in a secure cabinet? Is that a better alternative for the park to move forward?

Heidi, can you please add Park Update to the board agenda.

Thanks

Mike

> On Apr 2, 2019, at 11:10 AM, Alan Dewart <aldewart@gmail.com> wrote:

>

> Filled paper towels and toilet paper in restrooms fri and sun. Sat morn came in no paper in men's and this morn arrived to find same. I suspect person has some kind of universal key for hand towel dispenser and is probably just pulling out the toilet paper by hand. Probably a local who is struggling financially. Temporarily I'm going to put locking hasps on the hand towels and order some new "theft proof" dispensers for all (2 hand towel and 2 to). I haven't researched these yet but I want to get all metal, stainless and I suspect these will be a little costly, few hundred dollars for all. Can I go ahead with research and ordering or do you want an estimate (fishman supply) etc? Al

>

> Sent from my iPhone

Heidi Flowers

From: Michael Nicholls
Sent: Saturday, March 30, 2019 12:19 PM
To: Heidi Flowers
Cc: Paul Barry
Subject: Fwd: FY 2019-20 Volunteer Fire Assistance Grant, Application Open

Heidi:

Paul has an excellent suggestion regarding the addition of Grant Opportunities to the board agenda for our April meeting. See the conversation string below for details.

Begin forwarded message:

From: "\"AUSTIN CREEK FIRE DEPT. #1\"" <acfd1@comcast.net>
Subject: Re: FY 2019-20 Volunteer Fire Assistance Grant, Application Open
Date: March 30, 2019 at 8:54:44 AM PDT
To: Mike Nicholls <mcnicholls@me.com>, Steve Krausmann <krausmann4@msn.com>

Should we have this put on the calendar to follow up on at next meeting and ask Heidi if there is available funding for our share of the 50%? And perhaps a draft list of equipment needed? Perhaps Steve Ginesi may have some idea on what they may need up the hill, and FTR has some non-county generated funds that could be the matching portion. Not sure if he can apply separately at this time. Perhaps you can discuss when you guys meet next week?

Sent from Mobile Command Post/Oregon

----- Original Message -----

From: Steve Krausmann
To: AUSTIN CREEK FIRE DEPT. #1, Michael Nicholls
Sent: March 29, 2019 at 7:47 AM
Subject: Re: FY 2019-20 Volunteer Fire Assistance Grant, Application Open

Mike and Paul I have used this grant before for small amounts it is a 50% matching grant and cap is not that high but we can look at some things

Sent from my iPhone

On Mar 29, 2019, at 6:20 AM, AUSTIN CREEK FIRE DEPT. #1 <acfd1@comcast.net> wrote:

This would be timely to take advantage of with the upcoming annexation of FTR, let me know how I can help.
PLB

Sent from Mobile Command Post

----- Original Message -----

From: Michael Nicholls
To: Paul Barry, Steve Krausmann
Sent: March 28, 2019 at 6:26 PM
Subject: Fwd: FY 2019-20 Volunteer Fire Assistance Grant, Application Open

Steve and Paul:

Grants are available to VFD's for the following items

Communications includes anything that can receive communications such as radios, handie talkies, pagers, alarm systems, etc. Towers are not acceptable items even if they are portable.

Equipment-Wildland includes tangible items that do not fit in the Communications, Safety or Training categories such as hand tools, fire hoses, nozzles, clamps, etc., which will be used for Wildland firefighting. Pumps, vehicles, and foam are not allowable.

Equipment-Structural includes tangible items that do not fit in the Communications, Safety or Training categories such as fire hoses, nozzles, clamps etc., which will be used for Structural firefighting. Pumps, vehicles, and foam are not allowable.

Safety-Wildland includes PPE for Wildland firefighting such as Nomex suits, hoods, goggles, fire shelters, hydration packs, etc. Medical/firstresponse/rescue items are not allowable.

Safety-Structural includes PPE for Structural firefighting such as gloves, turnout pants and coats, hoods, goggles, boots, Self-contained Breathing Apparatus (SCBA) etc. Medical/first-response/rescue items are not allowable.

Training cost includes any skill learned through videos, books, training components, tuition for training offsite, etc. Out of State training is not allowable.

This would certainly be a good opportunity to apply for funding for any of the above categories.

Mike

Begin forwarded message:

From: "Collins, Randolph" <rcollins@santarosa.edu>
Subject: FW: FY 2019-20 Volunteer Fire Assistance Grant, Application Open
Date: March 28, 2019 at 9:21:32 AM PDT

All,

Please see the enclosed information on CALFIRE's VFA grant Chief Gossner asked I share with the group.

Respectfully,

Randy Collins
Sec. SCFCA
(707) 836-2913

Subject: FW: FY 2019-20 Volunteer Fire Assistance Grant, Application Open

Mark Courson

Cal OES Fire & Rescue Division
Assistant Chief, Region II
Office: (916) 281-4484
Cell: (916) 281-4484
E-mail: mark.courson@caloes.ca.gov

From: Zander, Corey@CalOES <Corey.Zander@CalOES.ca.gov>
Sent: Wednesday, March 27, 2019 5:43 PM
To: Titus, Patrick@CalOES <Patrick.Titus@CalOES.ca.gov>; Franklin, Dave@CalOES <Dave.Franklin@CalOES.ca.gov>; Courson, Mark@CalOES <Mark.Courson@CalOES.ca.gov>; Lara, Javier@CalOES <Javier.Lara@CalOES.ca.gov>; Bondshu, Bill@CalOES <Bill.Bondshu@CalOES.ca.gov>
Subject: Fwd: FY 2019-20 Volunteer Fire Assistance Grant, Application Open

FYSA

Corey Zander
Assistant Chief, Region IV
Cal OES Fire & Rescue
916.712.6771
Corey.zander@caloes.ca.gov

Begin forwarded message:

From: "Zander, Corey@CalOES" <Corey.Zander@CalOES.ca.gov>
Date: March 27, 2019 at 17:42:18 PDT
To: OES R-IV Walder Erik <ewalder@southplacerefire.org>
Cc: "Bailey, Kit@CalOES" <Kit.Bailey@CalOES.ca.gov>
Subject: Fwd: FY 2019-20 Volunteer Fire Assistance Grant, Application Open

Chief
Can you forward to the OA's?
Thanks

Corey Zander

Assistant Chief, Region IV
Cal OES Fire & Rescue
916.712.6771
Corey.zander@caloes.ca.gov

Begin forwarded message:

Original message -----

From: "Esfandiary,
Megan@CALFIRE"
<Megan.Esfandiary@fire.ca.gov
v>
Date: 3/27/19 11:48 (GMT-
08:00)
To: "Esfandiary,
Megan@CALFIRE"
<Megan.Esfandiary@fire.ca.gov
v>
Subject: FY 2019-20 Volunteer
Fire Assistance Grant,
Application Open

Good afternoon,

The 2019 Volunteer Fire Assistance grant application is now open and will be posted on the CAL FIRE Cooperative Efforts web page shortly http://calfire.ca.gov/fire_protection/fire_protection_coop_efforts. The updated Procedural Guide and a solicitation letter from CAL FIRE Deputy Director Joe Tyler will also be posted. For your connivance I have attached all three to this email and a list of some of the most popular items requested in their correct category. Please use this list to help you fill out page 2 of the application if you are unsure what category a request should go in.

Applications need to be submitted both electronically to the CAL FIRE Grants email inbox at CALFIRE.Grants@fire.ca.gov **AND** they need to be printed, signed (page 3 and 5) and mailed to me at:

CAL FIRE
Grants Management Unit
ATTN: Megan Esfandiary
PO Box 944246
Sacramento, CA 94244-2460
The due date for the applications is **May 21, 2019** (11:59 for the electronic submissions)

Notes:

- Do not use Google Chrome to open this application. The CAL FIRE website has issues with it and when you try to open the application it will give you a "Please Wait..." message even if your Adobe is updated. Explorer or Fire Fox don't seem to have issues so I suggest those browsers.
- On section A (1st page) of the application there is a text field for your DUNS. If your DUNS starts with a zero, it will not let you input it. I can't seem to fix this so if you can, please note your DUNS in the email message for me. Every DUNS should be 9 digits.
- Please remember to register your DUNS with <https://www.sam.gov/SAM/> . Unless things have changed this website is not user friendly and the process to register your DUNS can take a few weeks. Your registration expires annually, I believe, so make sure it is updated. **YOUR DEPARTMENT CANNOT BE AWARDED IF YOU ARE NOT REGISTERED WITH SAM OR HAVE ACTIVE**

EXCLUSIONS WITH THE FEDERAL
GOVERNMENT.

- Double check your contact information especially your email address!!! I do most of my work through email and I try very hard to get in contact with anyone who has issues with their application so all can be submitted, but when phone numbers and email address are incorrect I can only do so much.
- NO SCANNED COPIES. All hard copies need to be wet ink signatures. All electronic submissions need to be attached in their original, fillable, PDF format. The electronic submissions should NOT have a signature.

Feel free to call or email if you have any questions, issues, or concerns. I'm always happy to help!
Thank you

Megan Esfandiary

CAL FIRE

Grants Management Unit

(916) 653-3649

Megan.Esfandiary@fire.ca.gov



CAZADERO COMMUNITY SERVICES DISTRICT

PO BOX 508

CAZADERO CA 95421-0508

March 20, 2019

Senator Mike McGuire
1303 10th Street, Room 5061
Sacramento, CA 95814
Phone: 916-651-4002

RE: Support SB 670

Dear Senator McGuire,

Our CSD charter grants authority for Fire Protective Services, Parks & Recreation and Streetlighting within the district boundaries. We support SB 670 Telecommunications: outages affecting public safety.

Telecommunications outages regularly occur in our community due to many factors, such as fiber and/or wireline failures from foliage and trees falling, vehicle accidents, aging infrastructure, lack of maintenance, and in rare cases vandalism. When telecommunications outages occur, public safety is at risk if the situation is not dealt with immediately by service providers. Unfortunately, response times from providers is not within hours, but in most instances, we wait days for service restoration or clearing downed lines from roadways in our community. During the recent lower Russian River Flooding, first PG&E failed, followed by Comcast in our area for four days. We were in the dark, literally with loss of power, voice and internet capability. Indeed, we were completely cut off from the world and on our own!

Due to poor service from Frontier Communications, many residents elected to move to Comcast for voice communication along with internet and video service. Loss of Comcast service during the storm, which dumped 21 ½" of rain at my home in 48 hours, left most residents without any ability to utilize 911, or to be contacted by SoCo Alert, Nixle, or other emergency services. The county was unable to communicate effectively with the public in our area via Reverse 911 Calls or Wireless Emergency Alerts as there is no cellular reception in Cazadero.

Thank you for your continued advocacy on rural needs and telecommunication issues.

Sincerely,

Michael Nicholls, President
Cazadero Community Services District

Cc: Heidi Flowers

Heidi Flowers

From: Michael Nicholls
Sent: Sunday, March 24, 2019 4:38 PM
To: Charlie Born
Cc: Steve Krausmann; Lynda Hopkins; Martha Guzman Aceves; Calvin Sandeen; Heidi Flowers
Subject: Cabling on Ground in Cazadero

Hello Charlie ~

Our Fire Department reported downed cabling from 1880 AUSTIN CREEK RD, Cazadero 95421 to PGE Pole Badge Number 2595 back in early March following the storms which affected our area. Our fire department cleared the cabling from the county roadway, but didn't move downed cabling hung up in trees. However three weeks later, nothing has been done by Frontier to rectify the issue. (You will note weeds growing between the downed cabling in some of the photos.) Today I personally placed another call to request the cabling to be re-hung on poles and received trouble ticket # 4258617 noting the request. Photos are attached!

Quite frankly this is another example of Frontier's continuing infrastructure issues in Cazadero! When can we expect to have this situation corrected?

Thank you,

Mike

Photos taken by Michael Nicholls, 3/23/2018 - 3:35PM between 1880 Austin Creek Road, Cazadero and PG&E Pole Badge Number 2595 as noted in the photos.





















Heidi Flowers

From: Michael Nicholls
Sent: Tuesday, March 26, 2019 10:15 AM
To: Donna Roper
Cc: Heidi Flowers; Al Dewart
Subject: 190326 rotary-grant-application - Bike Rack
Attachments: 190326 rotary-grant-application - Bike Rack-1 copy.pdf

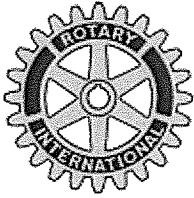
Hello Donna ~

Attached is a modest grant request for a much needed bike rack at the Parmeter Memorial Park in Cazadero. We would normally apply for TOT funding for a project of this type, however we have been advised TOT funding will be dedicated primarily to flood relief this year.

Thanks for offering the opportunity for our Cazadero Community Services District to apply for a Rotary Grant for this much needed project.

Best,

Mike



Russian River Rotary Club Community Grants Program

Applications Accepted: March 25-April 25

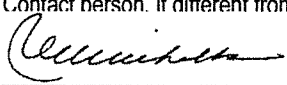
<p>Criteria:</p> <ol style="list-style-type: none"> 1. Russian River Area focus 2. Long-term community impact 3. General merit 4. Lack of alternative funding sources 5. Proof of 501 (c) 3 status (not required) 6. Copy of Budget 	<p>The Russian River Rotary funds community grants for projects, programs, and/or improvements. If we do not fund your project at this time, you are welcome to apply again during the next grant application period.</p> <p>Questions?</p> <p>Please contact Donna Roper, dodesr@aol.com</p>
---	---

Date: March 26, 2019 Referring Rotarian: (if applicable) _____

Please answer all questions. Applications should consist of this page and the back of this page only. Do not refer to or use attachments. All requests will be considered based upon the criteria listed above. As it has been our goal to assist as many applicants as possible, we have typically approved grants requesting funds in the \$250 - \$1500 range.

Cazadero Community Services District

Legal name of organization		501(c)3 number (not required)	
PO Box 508	Cazadero CA 95421	632-5663	www.cazadero-csd.org
Address of organization		Phone	Fax
Michael Nicholls	President		mcnicholls@cazadero-csd.org
Head of Organization		Title	Email

Contact person, if different from above	Phone/s	Fax	Email
			

Signature of head of organization

Amount requested: \$ 550 Other Funding Sources _____

Principal purposes and services of your organization: A governmental agency chartered for fire protection services, parks & recreation, and street lighting within the boundaries of the district. Over 90% of tax dollars received are directed to fire protection services in this Tier 3 High Fire Threat designated area.

Describe program, organization's needs, and identify measurable outcomes for grant you are requesting funds for:

As an internationally known cycling destination we propose, if awarded, to purchase a 9 bike capacity rack for visitors using park facilities. Cyclists are bringing their bikes into the only public restrooms in Cazadero as there is no bike rack in the community. Tax base in the district has been focused on fire protective services, with no tax based funding available for this project.

Submit by April 15 to: Russian River Rotary Club, P.O. Box 394, Guerneville, CA ,95446 or
email to: dodesr@aol.com

Heidi Flowers

From: Johannes Hoevertsz
Sent: Tuesday, April 02, 2019 7:24 PM
To: Michael Nicholls
Cc: Lynda Hopkins; Heidi Flowers
Subject: Re: Austin Creek Rd

Hi Michael,

Thank you for sharing this information. I will share with our maintenance team to address accordingly.

Johannes

On Mar 31, 2019, at 6:09 PM, Michael Nicholls <mcnicholls@me.com> wrote:

Hello Johannes:

I wanted to take a sec to provide a bit of additional background 4600 block of Austin Creek Rd. The Berkeley Music Camp (Cazadero Performing Arts Center) is a high volume seasonal summer camp for internationally musically gifted young people and causes the minimal daily traffic during winter months to increase by hundreds of vehicles during summer seasonal events. If not repaired, Austin Creek Rd may become much worse than its present status between the area your staff examined and the three mile bridge. Another way to access the Cazadero Performing Arts Center via Kramer Rd already has at least two slides and one large area that still has standing water.

With over 600 students attending 8 different two-week summer sessions, free weekly concerts, large semi-truck camp supply trucks, and parents dropping off and picking up students, it is vital we do our best to prioritize county road repair and primary access to the camp. Information regarding the internationally known camp can be viewed at <http://www.cazadero.org>

Thanks again!

Mike

THIS EMAIL ORIGINATED OUTSIDE OF THE SONOMA COUNTY EMAIL SYSTEM.

Warning: If you don't know this email sender or the email is unexpected, do not click any web links, attachments, and never give out your user ID or password.

Sonoma County Fire Districts Association

MEETING ANNOUNCEMENT

Thursday - April 25, 2019

Place: Cloverdale Fire Protection District
451 S. Cloverdale Blvd, Cloverdale, CA

When: Thursday, April 25, 2019
Social Hour - (No host bar) 6:00 pm
Appetizers
Dinner/Meeting 7:00 pm
Raffle (*proceeds benefit the SCFDA*)

Hosted by: Cloverdale Fire Protection District

Program: TBD

Dinner Menu:

Baked Chicken or Grilled Steak
Tortellini
Salad
Dessert

Cost: \$ 35.00 per person

Payable to: Please make checks payable to:
Sonoma County Fire Districts Association

RSVP: Please RSVP with entrée choice to:
Lisa Guerrero lisaguerrero@goldridgefire.org
(707) 823-1084
Deadline to RSVP is Friday April 19th

Sonoma County Fire Districts' Association

MEETING AGENDA

Cloverdale Fire Protection District
451 S. Cloverdale Blvd., Cloverdale, CA
April 25, 2019

1. CALL MEETING TO ORDER at 7:00 PM
 - Welcome by Hosting Agency (Cloverdale Fire Protection District)
 - Self Introductions / Pass the Roster
2. TREASURER'S REPORT: Balance in account as of 03/31/19
3. COMMITTEE REPORTS:
 - FDAC/EBA:
 - LAFCO: Mark Bramfitt
 - POLITICAL ACTION: Frank Treanor
 - FAIRA:
 - FASIS:
 - FIRE SERVICES:
4. PROGRAM:
5. OLD BUSINESS:
 - Approve 1/31/19 Meeting Minutes: **Action Item**
6. NEW BUSINESS:
 - Selection of representative to the Strategic Leadership Group - Committee: **Action Item**
 - Recognizing outgoing SCFDA President, Dan George
7. GOOD OF THE ORDER:
8. NEXT MEETING:
 - July 25, 2019 - Geyserville
9. MOTION TO ADJOURN MEETING:



FIRE AGENCIES SELF INSURANCE SYSTEM

1750 Creekside Oaks Drive, Suite 200
Sacramento, CA 95833
800 541-4591 Fax 916-244-1199

April 3, 2019

OFFICIAL ELECTION BALLOT FOR THE ELECTION OF THREE EXPIRING POSITIONS ON THE FASIS BOARD OF DIRECTORS

Dear FASIS Members:

An election is to be held to fill three positions on the FASIS Board of Directors that will expire on June 30, 2019. Each position's new term will be from July 1, 2019, through June 30, 2022.

Included with this transmittal is an official election ballot for the three expiring positions. Please note that there are several candidates running for the three expiring positions, so the three candidates that receive the most votes will fill these positions.

Please take this opportunity to complete and sign the enclosed ballot and return it to **FASIS** **postmarked no later than May 10, 2019:**

FASIS, c/o York
1750 Creekside Oaks Drive, Suite 200
Sacramento, California 95833

It may also be faxed to (916) 244-1199, or sent via email to: kim.sackett@yorkrisk.com.

***** Ballots received after the postmarked date of May 10, 2019, deadline will not be counted. *****

Please contact Kim Sackett, at (800) 541-4591, extension 19025, if you have any questions.



FIRE AGENCIES SELF INSURANCE SYSTEM

1750 Creekside Oaks Drive, Suite 200
 Sacramento, CA 95833
 800-541-4591 Fax 916-244-1199

FASIS Board of Directors - Official Election Ballot

In response to a Call for Letters of Interest and Nomination Form, the FASIS Nominating Committee has received the following submissions for THREE (3) Board of Directors' positions that will expire on June 30, 2019. The Nominating Committee is recommending the following candidates for consideration by the full membership. A brief summary of each candidate's related experience is included with this ballot.

OFFICIAL BALLOT - FASIS 2019 BOARD OF DIRECTORS' ELECTION

Please clearly mark an X in only THREE (3) of the following boxes, or mark the "none of the above" box.

Candidates for three (3) expiring positions on the FASIS Board of Directors Term of July 1, 2019, through June 30, 2022	VOTE (X)
South Placer Fire District - Mr. Gary Grenfell, Director	<input type="checkbox"/>
*Vacaville Fire Protection District - Mr. Howard Wood, Fire Chief	<input type="checkbox"/>
*Bodega Bay Fire Protection District - Mr. Sean Grinnell, Fire Chief	<input type="checkbox"/>
*Valley of the Moon Fire Protection District - Mr. Stephen Akre, Fire Chief	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

**Incumbent Board Member*

OR

<i>None of the potential candidates listed above.</i>	<input type="checkbox"/>
---	--------------------------

Signature of person completing on behalf of your District: _____ Print Name: _____ Position Title: _____ District Address: _____ Date completed: _____ E-mail: _____

Either mail this completed and signed ballot to: FASIS, c/o York, 1750 Creekside Oaks Drive, Suite #200, Sacramento, CA 95833, or fax it to (916) 244-1199, or scan the signed ballot and e-mail it to kim.sackett@yorkkrisk.com before May 10, 2019.

Your vote is very important. Please vote and return your official Ballot by May 10, 2019.

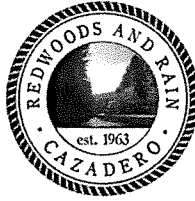
Please note: Any ballots received with a postmark, faxed, or emailed after May 10, 2019, will not be counted.

**CANDIDATES FOR THE FASIS BOARD OF DIRECTORS
TO FILL THREE (3) EXPIRING POSITIONS
FOR A TERM OF JULY 1, 2019, THROUGH JUNE 30, 2022**

CANDIDATES' SUMMARY OF EXPERIENCE

District	Candidates' Name	Summary of Experience
South Placer Fire District	Mr. Gary Grenfell, Director	Director Grenfell served the City of San Jose Fire Department for over 30 years and retired at the rank of Fire Captain. Director Grenfell has been a Director for the South Placer Fire District (SPFD) for over 18 years and served on the FASIS Board for multiple terms. Director Grenfell is committed to the Fire Service, which is evident by his almost 50 years of service to the citizens of California as an active duty firefighter and now as a Director of SPFD. Director Grenfell enjoys serving the agencies represented by FASIS and has their best interests in mind when he volunteers his services.
*Vacaville Fire Protection District	Mr. Howard Wood, Fire Chief	Chief Wood has participated on the FASIS Board since it was created in 1984 and currently holds the position of Vice President. He has been involved and attends the majority of the meetings.
*Bodega Bay Fire Protection District	Mr. Sean Grinnell, Fire Chief	The Bodega Bay Fire Protection District has maintained a seat on the Board since the mid 90's and Chief Grinnell has been involved since 2000. Chief Grinnell also served as President of the Board from 2005 to 2014, and is proud to say he participated in and made tough decisions that helped shape and guide the FASIS organization.
*Valley of the Moon Fire Protection District	Mr. Stephen Akre, Fire Chief	Valley of the Moon FPD has been a long-standing member and representative on the FASIS Board. Chief Akre is very interested in being re-elected as a member of the FASIS Board and continuing to serve our Fire Districts. In addition to being Fire Chief of Valley of the Moon Fire Protection District, he also serves as Chief of the Glen Ellen Fire District, City of Sonoma, and soon the Mayacamas Fire District, as well as serving as the Vice President of the Sonoma County Fire Districts Association. Chief Akre feels that these experiences and connections allow him the opportunity to serve and represent the interests and concerns of Valley of the Moon FPD and other Sonoma County Districts, and humbly asks for your consideration in allowing him to continue to serve on the FASIS Board.

* Incumbent Member to the FASIS Board of Directors



Cazadero Community Services District Regular Meeting Minutes

March 11, 2019

I. Call to Order and Roll Call

Director P. Barry called to order the regular meeting of the Cazadero Community Services District at 6:05PM on March 11, 2019 at Station #1, Director Olson led the pledge of allegiance. The following were present: Directors' Paul Barry, Cory Olson, Maureen Berry and Homer Canelis. Chief Krausmann, AA Flowers and Chief Ginessi were also present. Director Nicholls was absent.

II. Public Comment

None.

III. Board Member Comment

None.

IV. Staff Report

AA Flowers reported on information received from insurance agent Coop Gabelman. Mr. Gabelman will be in at the regular meeting April 8, 2019 to discuss options. AA Flowers will ask Mr. Gabelman the following: Do they have other clients that are CSD's? If so, who insures their parks? Is there any alternative since the "Fire Department" doesn't own the park parcels, the CSD does?

V. New Business

a. Fort Ross Annexation-

Director Nicholls letter to Mark Bramfitt was reviewed. Director P. Barry reported Mr. Bramfitt recommended discussing the option of having only one District annex Fort Ross instead of Cazadero CSD and Timber Cove each annexing half. Bill Adams suggested developing three plans 1. As discussed-Cazadero CSD and Timber Cove each annex one half of Fort Ross 2. Take only the volunteers, close unneeded stations and surplus apparatus 3. Take volunteers and draw line at Bohan Dillon Road. If the decision is made for Cazadero CSD to annex all of Fort Ross, Mr. Bramfitt asked for a revised letter stating the new decision. Chiefs Krausmann, Ginessi and Lynn will meet to discuss the following: who would be the lead agency and rate for mutual aid and bring information back to the Board.

b. Regional Consolidation Letter-

Director Nicholls drafted and submitted to Chief Lunardi a letter of regional consolidation support pending results of a high level MSR and contingent upon adequate funding from the County. Thus far Russian River, Monte Rio and Cazadero CSD have submitted letters to Chief Lunardi. Forestville and Graton have yet to submit a letter.

c. Address Signs-

Chief Krausmann will speak with the firefighters association regarding the address sign program.

VI. Chief's Report

1.1. Call Report – February

Nature of Call	February
Medical Aid	4
Fire Alarm Sounding	4
Hazardous Conditions	3
Public Assist	2

1.2 Auto aid was also provided to Guerneville; flood related calls.

1.3 Chief Krausmann reported that Chief Williams would like to speak with the Board again regarding Ordinance 13A. A special meeting was set for Tuesday, March 19, 2019; Chief Krausmann will confirm with Chief Williams and let AA Flowers know if he can attend the meeting on the 19th.

1.4 Fort Ross Road will be closed March 12th-15th; signage has been put up.

1.5 Chief Krausmann discussed generator use at station 1 and 2; manual mode vs. auto mode. A lot of propane was used to run generators during times when the stations were not in use. Chief Krausmann will look into the pros and cons of manual vs. auto mode use on the generators.

1.6 The new LED sign has arrived; Chief Krausmann will look into what is needed to install the new sign.

VII. Correspondence

a. Email: Radar Feedback Trailer Placement- Discussion held; sign language suggested by the County "Don't Kill, Don't Die, Slow Down" is a bit harsh and is unacceptable. The Board suggested the following as possible options: Please slow down and be safe and/or Don't drink and drive. AA Flowers will relay the information to Director Nicholls.

b. Email: Tamalpais CSD Does Local Sol 100% Renewable- Information only.

c. Email: TPW Inspection-Cazadero CSD; Thank you letter to Johannes Howvertsz- Discussion held regarding culverts (replacement and/or repair) and paving in front of the General Store, Post Office, Cazadero Supply, etc. Discussion held regarding potential costs, who is performing the work and if it could be included in the initial project.

VIII. Approval of Minutes

On a motion by Director Canelis, seconded by Director Olson, the Board moved to approve the minutes of the February 11, 2019 meeting as presented. VOTE: 4/0/1 (Director Nicholls absent).

IX. Approval of Financials

1.1. Financials for March were presented by Administrator Flowers. AA Flowers provided account reconciliations, account balances, Bank of America credit card statement and profit/loss report for February 2019.

1.2. OPEX- AA Flowers presented invoices for payment. On a motion by Director M. Berry, seconded by Director Olson the Board moved to approve March operating expenses in the amount of \$9,126.63. VOTE: 4/0/1 (Director Nicholls absent). Extraordinary OPEX: Bank of America Credit Card-\$2,844.03 and LN Curtis & Sons-\$1,109.36 (Helmets).

X. Old Business

a. **MSR Update-** Director P. Barry reported the MSR draft should be ready in July.

XI. Public Comment

None.

XII. Board Comment

None.

XIII. Adjournment

1.1 The meeting adjourned at 7:48PM on motion by Director Olson and seconded by Director Canelis by a 4/0/1 VOTE (Director Nicholls absent). The April meeting is scheduled at Station #1 on April 8, 2019.

Michael Nicholls

Maureen Berry

Paul Barry

Cory Olson

Homer Canelis

Date



Cazadero Community Services District
Special Meeting Minutes

March 19, 2019

I. Call to Order and Roll Call

Director Nicholls called to order the special meeting of the Cazadero Community Services District at 6:01pm on March 19, 2019 at Station #1. Director Nicholls led the pledge of allegiance. The following were present: Directors Mike Nicholls, Paul Barry, Homer Canelis, and Maureen Berry. Chief Krausmann was present. Guest, Chief Williams, was present. A member of the public, Scott McKinley, was present. Director Cory Olson was absent. Public Comment

II. Public Comment

None.

III. Board Member Comment

Director Nicholls provided information regarding surplus equipment at the Graton Fire Department. In addition, Director Nicholls stated that Steve Acre, Sonoma Valley, has an opening for a paramedic.

IV. Ordinance 13A Abatement of Hazardous Vegetation and Combustible Material

Chief Williams presented a detailed overview of the purpose, implementation, and limitations of the defensible space ordinance. There was discussion concerning funding limitations, scope of work to be completed in the first year, landowner/occupant notifications by mail, public awareness meetings, and abatement procedures. According to Chief Williams, pilot programs at Camp Meeker and Fitch Mountain resulted in 75% of inspected properties being brought into compliance.

Specific tasks to be completed in the first year, as outlined by Chief Williams: A contract has been sent to the Cazadero Fire Department allocating \$79.50 (maximum) per parcel for inspection of 200 parcels. The Cazadero Fire Department will select the specific parcels to be inspected, will designate these parcels on an inspection map, and will submit the map to the County. The property owners and residents of each parcel will be informed, by mail, of the inspection and the requirements of the ordinance. The 200 inspections will be performed, citations issued if necessary, abatement actions taken to bring non-conforming parcels into compliance, and liens placed on parcels to recover costs of abatement.

Other ancillary issues were discussed: Director Canelis expressed concern regarding hazardous vegetation along county roads. Director Nicholls emphasized the need for undergrounding utilities and improving cell phone service in our area.

V. Public Comment

None.

VI. Board Comment

None.

VII. Adjournment

The meeting adjourned at 7:25pm on motion by Director Canelis and seconded by Director Paul Barry by a 4/0/1 vote (Director Olson absent).

Michael Nicholls

Maureen Berry

Paul Barry

Cory Olson

Homer Canelis

Date

DRAFT

Cazadero CSD

To: Board of Directors
From: Heidi Flowers
Date: April 8, 2019
Re: Financial Report-April 2019

Attached:

Reconciliation-Month ending 3/31/2019

Account Balances

Profit & Loss-March 2019

Bank of America credit card statement

OPEX:

Bills presented for April 2019 total **\$10,841.16**. This includes payroll for 3 employees for the month of March, six EFT payments, one for Frontier Communications, three for PGE Utilities, one for Comcast and one E-pay for payroll taxes.

FASIS-\$2,348.00- 4th QTR workers compensation insurance

LN Curtis & Sons-\$4,160.05 3 Jackets

Cazadero Community Services District
Reconciliation Summary
1-Westam Check, Period Ending 03/31/2019

	<u>Mar 31, 19</u>
Beginning Balance	478,613.45
Cleared Transactions	
Checks and Payments - 23 items	-10,475.75
Deposits and Credits - 1 item	7.64
	<u>-10,468.11</u>
Total Cleared Transactions	-10,468.11
Cleared Balance	<u><u>468,145.34</u></u>
Uncleared Transactions	
Checks and Payments - 2 items	-476.98
	<u>-476.98</u>
Total Uncleared Transactions	-476.98
Register Balance as of 03/31/2019	<u><u>467,668.36</u></u>
New Transactions	
Checks and Payments - 4 items	-1,906.89
	<u>-1,906.89</u>
Total New Transactions	-1,906.89
Ending Balance	<u><u>465,761.47</u></u>

Cazadero Community Services District

Reconciliation Detail

1-Westam Check, Period Ending 03/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						478,613.45
Cleared Transactions						
Checks and Payments - 23 items						
Check	02/28/2019	EFT	P. G. & E.	X	-213.57	-213.57
Check	02/28/2019	EFT	Comcast	X	-109.10	-322.67
Check	02/28/2019	EFT	P. G. & E.	X	-64.35	-387.02
Paycheck	03/01/2019	8981	Krausmann, Steven M	X	-640.80	-1,027.82
Paycheck	03/01/2019	8980	Dewart, Alan	X	-461.75	-1,489.57
Paycheck	03/01/2019	8979	Caplan, Nancy K.	X	-415.57	-1,905.14
Check	03/07/2019	EFT	P. G. & E.	X	-354.52	-2,259.66
Bill Pmt -Check	03/08/2019	8983	Bank of America Bu...	X	-2,844.03	-5,103.69
Bill Pmt -Check	03/08/2019	8987	L. N. Curtis & Sons	X	-1,109.36	-6,213.05
Bill Pmt -Check	03/08/2019	8989	Merrill, Arnone & Jo...	X	-690.00	-6,903.05
Bill Pmt -Check	03/08/2019	8988	McPhail Fuel Co.	X	-577.40	-7,480.45
Bill Pmt -Check	03/08/2019	8986	EDD	X	-491.57	-7,972.02
Bill Pmt -Check	03/08/2019	8984	Blomberg & Griffin A...	X	-350.00	-8,322.02
Liability Check	03/08/2019	E-pay	EFTPS	X	-292.74	-8,614.76
Check	03/08/2019	EFT	Frontier Communica...	X	-198.83	-8,813.59
Bill Pmt -Check	03/08/2019	8982	Al Dewart	X	-171.68	-8,985.27
Check	03/08/2019	EFT	Frontier Communica...	X	-153.79	-9,139.06
Bill Pmt -Check	03/08/2019	8991	Sonoma County Co...	X	-64.00	-9,203.06
Check	03/08/2019	EFT	Frontier Communica...	X	-62.91	-9,265.97
Bill Pmt -Check	03/08/2019	8985	Complete Welders S...	X	-53.30	-9,319.27
Bill Pmt -Check	03/08/2019	8990	Recology Sonoma ...	X	-41.75	-9,361.02
Bill Pmt -Check	03/11/2019	8992	Russian River Fire P...	X	-961.80	-10,322.82
Check	03/16/2019	EFT	Comcast	X	-152.93	-10,475.75
Total Checks and Payments					-10,475.75	-10,475.75
Deposits and Credits - 1 item						
Deposit	03/29/2019			X	7.64	7.64
Total Deposits and Credits					7.64	7.64
Total Cleared Transactions					-10,468.11	-10,468.11
Cleared Balance					-10,468.11	468,145.34
Uncleared Transactions						
Checks and Payments - 2 items						
Paycheck	12/10/2018	8935	Nunez {volunteer}, S...		-18.47	-18.47
Bill Pmt -Check	02/08/2019	8974	Markell, Inc.		-458.51	-476.98
Total Checks and Payments					-476.98	-476.98
Total Uncleared Transactions					-476.98	-476.98
Register Balance as of 03/31/2019					-10,945.09	467,668.36
New Transactions						
Checks and Payments - 4 items						
Paycheck	04/01/2019	8995	Krausmann, Steven M		-688.80	-688.80
Paycheck	04/01/2019	8994	Dewart, Alan		-461.75	-1,150.55
Paycheck	04/01/2019	8993	Caplan, Nancy K.		-415.58	-1,566.13
Liability Check	04/05/2019	E-pay	EFTPS		-340.76	-1,906.89
Total Checks and Payments					-1,906.89	-1,906.89
Total New Transactions					-1,906.89	-1,906.89
Ending Balance					-12,851.98	465,761.47



Account Statement

CAZADERO COMMUNITY SERVICES DISTRICT
 PO BOX 508
 CAZADERO CA 95421-0508

If you have any questions
 about your account please call
 800-848-1088
 CUSTOMER SERVICE

ACCOUNT NUMBER
 403-01595-1

STATEMENT DATE CYCLE
 03/29/19 31

ITEMS ENCLOSED PAGE
 0 1

YEAR-TO-DATE INTEREST
 23.24

*Reconciled HJ
 4-5-19*

PREVIOUS BALANCE	CHECKS AND WITHDRAWALS	DEPOSITS AND CREDITS	INTEREST MINUS CHARGES	NEW BALANCE
478,613.45 ✓	NUMBER 23 AMOUNT 10,475.75	NUMBER 0 AMOUNT .00	7.64	468,145.34

ACCOUNT ACTIVITY

BALANCE SUMMARY

PUBLIC INTEREST CHECKING	- - CURRENT RATE	.02%	DATE	BALANCE			
29 DAYS THIS CYCLE	ANNUAL PERCENTAGE YIELD EARNED	.02%	PREVIOUS BALANCE				
DATE	DESCRIPTION	AMOUNT	02/28	478,613.45			
03/29	INTEREST	7.64 ✓	03/01	478,335.53			
- - - - -	-WITHDRAWALS-FEES-CHARGES-	- - - - -	03/04	478,226.43			
DATE	DESCRIPTION	AMOUNT	03/08	477,610.17			
03/01	PACIFIC GAS & EL - PAYMENT	213.57 ✓	03/11	477,456.38			
03/01	PACIFIC GAS & EL - PAYMENT	64.35 ✓	03/12	477,163.64			
03/04	COMCAST 8155300 - 440284727	109.10 ✓	03/13	476,748.07			
03/08	PACIFIC GAS & EL - PAYMENT	354.52 ✓	03/15	476,107.27			
03/08	FRONTIER ONLINE - E-BILL	198.83 ✓	03/18	474,653.90			
03/08	FRONTIER ONLINE - E-BILL	62.91 ✓	03/19	469,875.13			
03/11	FRONTIER ONLINE - E-BILL	153.79 ✓	03/20	469,185.13			
03/12	IRS - USATAXPYMT	292.74 ✓	03/21	468,551.70			
03/19	COMCAST 8155300 - 440107647	152.93 ✓	03/25	468,201.70			
- - - - -	CHECKS	- - - - -	03/28	468,137.70			
ITEM	DATE	AMOUNT	ITEM	DATE	AMOUNT	NEW BALANCE	
8979	03/13	415.57 ✓	8986	03/18	491.57 ✓	03/29	468,145.34
8980	03/21	461.75 ✓	8987	03/19	1,109.36 ✓		
8981	03/15	640.80 ✓	8988	03/19	577.40 ✓		
8982	03/21	171.68 ✓	8989	03/20	690.00 ✓		
8983	03/19	2,844.03 ✓	8990	03/19	41.75 ✓		
8984	03/25	350.00 ✓	8991	03/28	64.00 ✓		
8985	03/19	53.30 ✓	8992	03/18	961.80 ✓		

DID YOU KNOW MOBILE CHECK DEPOSIT IS AVAILABLE WITH
 THE STARCONNECT PLUS MOBILE BANKING APP?
 DOWNLOAD THE APP TO YOUR MOBILE DEVICE TODAY!

EXTRA CASH LINE OF CREDIT CUSTOMERS: YOUR ACCOUNT DETAILS ARE LISTED BELOW. LATE PAYMENT WARNING: IF YOUR
 MINIMUM PAYMENT IS NOT RECEIVED BY THE PAYMENT DUE DATE YOU MAY BE CHARGED A LATE FEE OF \$5.

PREVIOUS BALANCE	ADVANCES AND DEBITS	PAYMENTS AND CREDITS	INTEREST CHARGED	FEES CHARGED	NEW BALANCE
NUMBER	AMOUNT	NUMBER	AMOUNT		
LINE OF CREDIT	CREDIT AVAILABLE	ANNUAL PERCENTAGE RATE	DAILY PERIODIC RATE	PAYMENT PAST DUE + PAYMENT THIS PERIOD = MINIMUM PAYMENT DUE DATE	YEAR-TO-DATE INTEREST PAID

THANK YOU FOR BANKING WITH US. NOTICE: SEE 'BACK OF STATEMENT' TAB FOR IMPORTANT INFORMATION.

Cazadero Community Services District
Post Office Box 503
Cazadero, CA 95421-0503

WESTAMERICA BANK
Cazadero, CA 95448
90-40211211

8979
3/1/2019

PAY TO THE ORDER OF: Nancy K. Caplan \$415.57
Four Hundred Fifteen and 57/100 DOLLARS

Nancy K. Caplan
5885 Austin Creek Road
P. O. Box 112
Cazadero, CA 95421-0112

MEMO
Pay Period: 02/01/2019 - 02/28/2019

008979 1211402180 0403015951*

1081 6719 0671886 > 1211402180 031319 WAB

Nancy K. Caplan

\$415.57 8979 03132019

Cazadero Community Services District
Post Office Box 503
Cazadero, CA 95421-0503

WESTAMERICA BANK
Cazadero, CA 95448
90-40211211

8980
3/1/2019

PAY TO THE ORDER OF: Alan Dewart \$461.75
Four Hundred Sixty-One and 75/100 DOLLARS

Alan Dewart
PO BOX 503
Cazadero, CA 95421

MEMO
Pay Period: 02/01/2019 - 02/28/2019

008980 1211402180 0403015951*

1211019850 15010602 20190320

Alan Dewart

\$461.75 8980 03212019

Cazadero Community Services District
Post Office Box 503
Cazadero, CA 95421-0503

WESTAMERICA BANK
Cazadero, CA 95448
90-40211211

8981
3/1/2019

PAY TO THE ORDER OF: Steven M. Krausmann \$640.80
Six Hundred Forty and 80/100 DOLLARS

Steven M. Krausmann
705 Chimney Rock Road
Cazadero, CA 95421

MEMO
Pay Period: 02/01/2019 - 02/28/2019

008981 1211402180 0403015951*

0482 6792 0446696 > 1211402180 031519 WAB

Steven M. Krausmann

For deposit only
403016256

\$640.80 8981 03152019

Cazadero Community Services District
Post Office Box 503
Cazadero, CA 95421-0503

WESTAMERICA BANK
Cazadero, CA 95448
90-40211211

8982
3/8/2019

PAY TO THE ORDER OF: Al Dewart \$171.68
One Hundred Seventy-One and 68/100 DOLLARS

Al Dewart

MEMO
Reimbursement-Home Depot

008982 1211402180 0403015951*

1211019850 15010601 20190320

Al Dewart

0070181821

\$171.68 8982 03212019

Cazadero Community Services District
Post Office Box 503
Cazadero, CA 95421-0503

WESTAMERICA BANK
Cazadero, CA 95448
90-40211211

8983
3/8/2019

PAY TO THE ORDER OF: Bank of America Business Mastercard \$2,844.03
Two Thousand Eight Hundred Forty-Four and 03/100 DOLLARS

Bank of America Business Mastercard
P. O. Box 15796
Wilmington, DE 19886-5796

MEMO
10000-XXXX-XXXX-3883

008983 1211402180 0403015951*

0002 155734 03172019 1 8 0076
030971 50884499781383 8627PX
FOR DEPOSIT ONLY BANK OF AMERICA NA
@311001600

Check 254748 03/17/2019 76 228 0 Sm Bus 15796 HBK7TPX 61

\$2,844.03 8983 03192019

Cazadero Community Services District
Post Office Box 503
Cazadero, CA 95421-0503

WESTAMERICA BANK
Cazadero, CA 95448
90-40211211

8984
3/8/2019

PAY TO THE ORDER OF: Blomberg & Griffin Accountancy Corp. \$350.00
Three Hundred Fifty and 00/100 DOLLARS

Blomberg & Griffin Accountancy Corp.
1013 North California Street
Stockton, CA 95202

MEMO
State Controller Financial Transaction report

008984 1211402180 0403015951*

0002 155734 03172019 1 8 0076
030971 50884499781383 8627PX
FOR DEPOSIT ONLY BANK OF AMERICA NA
@311001600

Check 254748 03/17/2019 76 228 0 Sm Bus 15796 HBK7TPX 61

\$350.00 8984 03252019

Cazadero Community Services District
Post Office Box 508
Cazadero, CA 95421-0508

WESTAMERICA BANK
Carmichael, CA 95648
95-4212111

8985

3/8/2019

PAY TO THE ORDER OF: Complete Welders Supply \$53.30

Fifty-Three and 30/100

Complete Welders Supply
P. O. Box 2518
Napa, CA 94558

MEMO 04838

Carly Morrison Bay

⑈008985⑈ ⑆121140218⑆ 0403015951⑈

For Deposit Only - JPMC

\$53.30 8985 03192019

Cazadero Community Services District
Post Office Box 508
Cazadero, CA 95421-0508

WESTAMERICA BANK
Carmichael, CA 95648
95-4212111

8986

3/8/2019

PAY TO THE ORDER OF: EDDO \$491.57

Four Hundred Ninety-One and 57/100

Employment Development Dept.
P. O. Box 820278
Sacramento, Ca 94230-0278

MEMO Letter ID L1040281728 Acct 098-1213-9

Carly Morrison Bay

⑈008986⑈ ⑆121140218⑆ 0403015951⑈

WESTAVEN CA BANK For Deposit Only CA STATE TREASURER EDDO#12 Attorney Of Public Accountant

\$491.57 8986 03182019

Cazadero Community Services District
Post Office Box 508
Cazadero, CA 95421-0508

WESTAMERICA BANK
Carmichael, CA 95648
95-4212111

8987

3/8/2019

PAY TO THE ORDER OF: L. N. Curtis & Sons \$1,109.38

One Thousand One Hundred Nine and 38/100

L. N. Curtis & Sons
Dept 34921
PO Box 39000
San Francisco, CA 94139

MEMO INV 251282

Carly Morrison Bay

⑈159518040⑈ ⑆121140218⑆ 0403015951⑈

\$1,109.36 8987 03192019

Cazadero Community Services District
Post Office Box 508
Cazadero, CA 95421-0508

WESTAMERICA BANK
Carmichael, CA 95648
95-4212111

8988

3/8/2019

PAY TO THE ORDER OF: McPhail Fuel Company \$577.40

Five Hundred Seventy-Seven and 40/100

McPhail Fuel Co.
PO Box 990
Colton, Ca 94931-0990

MEMO CAZCO1

Carly Morrison Bay

⑈159518040⑈ ⑆121140218⑆ 0403015951⑈

\$577.40 8988 03192019

Cazadero Community Services District
Post Office Box 508
Cazadero, CA 95421-0508

WESTAMERICA BANK
Carmichael, CA 95648
95-4212111

8989

3/8/2019

PAY TO THE ORDER OF: Merrill, Arnone & Jones, LLP \$690.00

Six Hundred Ninety and 00/100

Merrill, Arnone & Jones, LLP
3554 Round Barn Blvd., STE 303
Santa Rosa, CA 95403

MEMO INV 216071

Carly Morrison Bay

⑈008989⑈ ⑆121140218⑆ 0403015951⑈

\$690.00 8989 03202019

Cazadero Community Services District
Post Office Box 508
Cazadero, CA 95421-0508

WESTAMERICA BANK
Carmichael, CA 95648
95-4212111

8990

3/8/2019

PAY TO THE ORDER OF: Racology Sonoma Marin \$41.75

Forty-One and 75/100

Racology Sonoma Marin
County, Inc.
P.O. Box 1300
Suisun, CA 94585-4300

MEMO Acct 1810138527

Carly Morrison Bay

⑈008990⑈ ⑆121140218⑆ 0403015951⑈

\$41.75 8990 03192019

Cazadero Community Services District
Post Office Box 508
Cazadero, CA 95421-0508

WESTAMERICA BANK
Guerneville, CA 95446
954031911

8991

3/8/2019

PAY TO THE ORDER OF: Sonoma County Counsel \$64.00
Sixty-Four and 00/100 DOLLARS

Sonoma County Counsel
575 Administration Drive, Room 105A
Santa Rosa, CA 95403-2881

MEMO INV G:11846

#008991# 1211402186 0403015951#

Cazadero Community Services District
Post Office Box 628
Cazadero, CA 95421-0508

WESTAMERICA BANK
Guerneville, CA 95446
954031911

8992

3/11/2019

PAY TO THE ORDER OF: Russian River Fire Protection \$961.80
Nine Hundred Sixty-One and 80/100 DOLLARS

Russian River Fire Protection
14100 Armstrong Woods Road
P.O. Box 367
Guerneville, CA 95446

MEMO January 14-March 10, 2019 Shared Admin Svcs

#008992# 1211402186 0403015951#

3/27/2019 09017395

FOR DEPOSIT ONLY
COUNTY COUNSEL

8074 >121180782< 03-15-2019 601776218635838

This is the original of
check and is subject to
verification
COUNSEL
COUNSEL

\$64.00

8991

03282019

\$961.80

8992

03182019

Heidi Flowers

From: Maureen Berry
Sent: Friday, April 05, 2019 11:58 AM
To: Heidi Flowers
Subject: Re: WestAmerica stmt for review

Looks good!

On Apr 5, 2019, at 11:05 AM, Heidi Flowers <hflowers@russianriverfire.org> wrote:

Hi,
Sorry for sending this late, I plan on reconciling later today when I get back from Cazadero. If you can't get to it by then I understand. Thanks ☺

Thank you,
Heidi Flowers
Administrative Assistant
Russian River Fire Protection District
707-869-9089 Office
707-869-2811 Fax
hflowers@russianriverfire.org
www.russianriverfire.org
Office Hours: M-F 8:30-2:30

<MARCH 2019 STMT-CK IMAGES.PDF>

1:53 PM

04/05/19

Cazadero Community Services District

Reconciliation Summary

L. A. I. F., Period Ending 03/14/2019

	<u>Mar 14, 19</u>
Beginning Balance	147,173.98
Cleared Balance	147,173.98
Register Balance as of 03/14/2019	147,173.98
Ending Balance	147,173.98

1:53 PM

04/05/19

Cazadero Community Services District

Reconciliation Detail

L. A. I. F., Period Ending 03/14/2019

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						147,173.98
Cleared Balance						147,173.98
Register Balance as of 03/14/2019						147,173.98
Ending Balance						<u>147,173.98</u>

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
April 05, 2019

CAZADERO COMMUNITY SERVICES DISTRICT

MANAGER
P.O. BOX 508
CAZADERO, CA 95421

PMIA Average Monthly Yields

Account Number:
16-49-006

Reconciled HJ
4.5.19

Tran Type Definitions

March 2019 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	147,173.98 ✓
Total Withdrawal:	0.00	Ending Balance:	147,173.98 ✓

Cazadero Community Services District
Account Balances
As of March 31, 2019

1:44 PM
04/05/19
Accrual Basis

	Mar 31, 19
ASSETS	
Current Assets	
Checking/Savings	467,559.26
1-Westam Check	104,223.98
L. A. I. F.	
Total Checking/Savings	571,783.24
Total Current Assets	571,783.24
TOTAL ASSETS	571,783.24
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
WestAmerica Loan - Brush Truck	181,655.19
Total Long Term Liabilities	181,655.19
Total Liabilities	181,655.19
TOTAL LIABILITIES & EQUITY	181,655.19

**Cazadero Community Services District
Profit & Loss Budget Performance
March 2019**

1:45 PM

04/05/2019

Accrual Basis

	Mar 19	Jul '18 - Mar 19	% of Budget	Annual Budget
Ordinary Income/Expense				
Income				
10 · Tax Revenue				
1000 · Property Taxes-CY Secured	0.00	140,372.69	51.12%	274,600.00
1011 · SB 2557 Prop Tax Admin	0.00	0.00	0.0%	-3,400.00
1020 · Prop Tax-CY Supplemental	0.00	1,311.12	26.22%	5,000.00
1040 · Prop Tax-CY Unsecured	0.00	7,707.52	105.58%	7,300.00
1042 · Cost Reim-Coll DEL CY UNS	0.00	-123.82	165.09%	-75.00
1060 · Prop Tax-PY Secured	0.00	0.00	0.0%	-70.00
1080 · Supplemental Prop Tax-PY	0.00	0.00	0.0%	-50.00
1100 · Prop Taxes-PY Unsecured	0.00	0.00	0.0%	300.00
1105 · 2017 Wildfire Tax Loss	0.00	5,136.81		
Total 10 · Tax Revenue	0.00	154,404.32	54.44%	283,605.00
17 · Use of Money/Property				
1700 · Interest on Pooled Cash	0.00	11.45	2.29%	500.00
1702 · WestAmerica Bank	7.64	47.77	95.54%	50.00
1703 · LAIF Interest	0.00	2,361.70	157.45%	1,500.00
1801 · Hall Use	0.00	550.00		
Total 17 · Use of Money/Property	7.64	2,970.92	144.92%	2,050.00
20 · Intergovernmental Revenues				
2080 · Fish & Game in lieu of Prop T	0.00	0.00		
2440 · ST-HOPTR	0.00	0.00	0.0%	2,000.00
2500 · State-Other Funding (ST)	0.00	148,399.05	119.94%	123,730.00
Total 20 · Intergovernmental Revenues	0.00	148,399.05	118.03%	125,730.00
40 · Miscellaneous Revenues				
4015 · Interest Earned	0.00	4.38		
4040 · Misc. Income				
4040 A · Recruitment/Retention-Region 5	0.00	15,000.00		
Total 4040 · Misc. Income	0.00	15,000.00		
4050 · State & Local Grants	0.00	22,000.00		
4210 · State of CA EDD Refund	0.00	106.47		
Total 40 · Miscellaneous Revenues	0.00	37,110.85		
Total Income	7.64	342,885.14	83.35%	411,385.00
Gross Profit	7.64	342,885.14	83.35%	411,385.00
Expense				
Maintenance				
Playground	0.00	1,204.71		
Supplies	0.00	144.81		
Total Maintenance	0.00	1,349.52		
Misc. Operating				
Firefighter Expenses				
7120 · Training	0.00	0.00	0.0%	10,500.00
Total Firefighter Expenses	0.00	0.00	0.0%	10,500.00
Total Misc. Operating	0.00	0.00	0.0%	10,500.00
50 · Salaries/Employment Benefits				
5910 · Payroll Expenses	1,914.88	25,062.85	115.23%	21,750.00
5911 · Firefighter C & D Reimbursement				
Calls	0.00	1,560.00		
Drills	0.00	2,330.00		
Strike Team	0.00	83,590.72	109.12%	76,606.00
5911 · Firefighter C & D Reimbursement - Other	0.00	0.00	0.0%	4,000.00
Total 5911 · Firefighter C & D Reimbursement	0.00	87,480.72	108.53%	80,606.00

	Mar 19	Jul '18 - Mar 19	% of Budget	Annual Budget
5922 · FICA Retirement	0.00	0.00	0.0%	6,350.00
5924 · Medicare	0.00	0.00	0.0%	1,500.00
5925 · CA Employment Training Tax	0.00	0.00	0.0%	100.00
5935 · Unemployment Insurance	491.57	491.57	44.69%	1,100.00
5940 · Wrkmn Comp	0.00	7,044.00	74.94%	9,400.00
Total 50 · Salaries/Employment Benefits	2,406.45	120,079.14	99.4%	120,806.00
60 · Services/Supplies				
6021 · Clothing, Uniform, Personal	0.00	0.00	0.0%	1,180.00
6022 · Safety Clothing	0.00	1,188.23	11.88%	10,000.00
6040 · Communications				
Station 1 Emergency Phones	0.00	355.62		
Stn 1 Internet	152.93	1,190.26	66.13%	1,800.00
Stn 1 Telephone	352.62	1,854.82	103.05%	1,800.00
Stn 2 Internet	109.10	865.40	61.81%	1,400.00
Stn 2 Telephone	62.91	761.74	89.62%	850.00
6040 · Communications - Other	0.00	2,871.13		
Total 6040 · Communications	677.56	7,898.97	135.03%	5,850.00
6060 · Food	0.00	186.82	37.36%	500.00
6080 · Household Supplies	0.00	793.52	158.7%	500.00
6100 · Insurance				
Business	0.00	13,331.00		
6100 · Insurance - Other	0.00	1,648.00	11.77%	14,000.00
Total 6100 · Insurance	0.00	14,979.00	106.99%	14,000.00
6140 · Equipment	0.00	6,243.28	104.06%	6,000.00
6149 · Maintenance-Radio/Pagers				
Pagers	0.00	176.25		
Radios	0.00	1,054.00		
6149 · Maintenance-Radio/Pagers - Other	0.00	785.29	30.2%	2,600.00
Total 6149 · Maintenance-Radio/Pagers	0.00	2,015.54	77.52%	2,600.00
6180 · Structure				
Bi-Annual Gen Load Test	0.00	0.00	0.0%	1,300.00
Parks	171.68	901.59	15.03%	6,000.00
Station 1	0.00	225.44	2.25%	10,000.00
Station 2	0.00	0.00	0.0%	1,500.00
6180 · Structure - Other	0.00	2,090.08		
Total 6180 · Structure	171.68	3,217.11	17.11%	18,800.00
6261 · Medical Equip	53.30	1,441.17	48.04%	3,000.00
6280 · Memberships/Certs	0.00	225.00	112.5%	200.00
6400 · Office expense	0.00	1,897.29	126.49%	1,500.00
6405 · Office Equip & Furnishings	0.00	0.00	0.0%	1,000.00
6457 · Computer Chrgs-Firehouse Softwa	0.00	0.00	0.0%	7,000.00
6500 · Other Professional Svcs	961.80	4,896.67	75.33%	6,500.00
6510 · Recruitment/Retention	1,109.36	3,906.98		
6587 · LAFCO	0.00	613.00	99.68%	615.00
6610 · Legal	754.00	1,138.00		
6630 · Audit	350.00	5,300.00	99.07%	5,350.00
6654 · Medical Exam	0.00	0.00	0.0%	2,805.00
6880 · Minor Equipment/Sm Tools	0.00	623.91	20.8%	3,000.00
6881 · Safety Equip	0.00	260.83	3.34%	7,800.00
6883 · Fire Equip & Testing	0.00	9,383.95	234.6%	4,000.00
7053 · Permits/License/Fees	0.00	0.00	0.0%	450.00
7131 · Textbooks	0.00	0.00	0.0%	1,000.00
7201 · Gas & Oil				
Gasoline	0.00	59.64		
7201 · Gas & Oil - Other	0.00	3,320.02	83.0%	4,000.00
Total 7201 · Gas & Oil	0.00	3,379.66	84.49%	4,000.00

	Mar 19	Jul '18 - Mar 19	% of Budget	Annual Budget
7320 · Utilities				
Park Water	0.00	706.88		
Septic Monitoring Fee	0.00	595.00	59.5%	1,000.00
Siren Electricity	0.00	104.42	41.77%	250.00
Stn 1 Electricity	0.00	1,279.77	53.32%	2,400.00
Stn 1 Electricity Outdoor	0.00	254.09	50.82%	500.00
Stn 1 Garbage	0.00	1,265.27	101.22%	1,250.00
Stn 1 Propane	577.40	2,753.65	68.84%	4,000.00
Stn 1 Water	0.00	475.70	190.28%	250.00
Stn 2 Electricity	0.00	634.79	70.53%	900.00
Stn 2 Garbage	41.75	339.02	67.8%	500.00
Stn 2 Propane	0.00	793.57	61.04%	1,300.00
Stn 2 Water	0.00	0.00	0.0%	700.00
Street Lights Electricity	354.52	2,841.33	66.08%	4,300.00
7320 · Utilities - Other	0.00	51.45		
Total 7320 · Utilities	973.67	12,094.94	69.71%	17,350.00
7330 · Sanitation-Annual Septic Permit	0.00	0.00	0.0%	420.00
7335 · Park Development	0.00	0.00	0.0%	10,000.00
7910 · Principal Payment	0.00	0.00	0.0%	29,858.00
7930 · Interest Expense	0.00	0.00	0.0%	5,177.00
7950 · E5266 Strike Team	0.00	0.00	0.0%	47,124.00
Total 60 · Services/Supplies	5,051.37	81,683.87	37.54%	217,579.00
85 · Capital-Fixed Asset Expense				
8560 · Building Improvements (Equip)	0.00	0.00	0.0%	25,500.00
8570 · Structure	0.00	0.00	0.0%	25,000.00
Total 85 · Capital-Fixed Asset Expense	0.00	0.00	0.0%	50,500.00
Total Expense	7,457.82	203,112.53	50.86%	399,385.00
Net Ordinary Income	-7,450.18	139,772.61	1,164.77%	12,000.00
Net Income	-7,450.18	139,772.61	1,164.77%	12,000.00



CAZADERO COMMUNITY SERVICES DISTRICT

WorldPoints

February 28, 2019 - March 27, 2019

Company Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 982238
EL PASO, TX 79998-2238

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

TTY Hearing Impaired:
1.888.500.6267, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Cardholder Activity Summary

Account Number	Total Activity	Payments and Other Credits	Balance Transfer Activity	Cash Advance Activity	Purchases and Other Charges	Fees Charged
Credit Limit KRAUSMANN, STEVE						
10,000	73.48	0.00	0.00	0.00	73.48	0.00

Payment Information

New Balance Total \$50.98
Minimum Payment Due **\$50.98**
Payment Due Date **04/23/19**

Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:
 \$19.00 for balance less than \$100.01
 \$29.00 for balance less than \$1,000.01
 \$39.00 for balance less than \$5,000.01
 \$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$2,821.53
 Payments and Other Credits -\$2,844.03
 Balance Transfer Activity \$0.00
 Cash Advance Activity \$0.00
 Purchases and Other Charges \$73.48
Fees Charged **\$0.00**
Finance Charge **\$0.00**

New Balance Total \$50.98
 Credit Limit \$10,000
 Credit Available \$9,949.02
 Statement Closing Date 03/27/19
 Days in Billing Cycle 28

0284403 0005098 0005098 5588464997813883

BUSINESS CARD
 PO BOX 15796
 WILMINGTON, DE 19886-5796

CAZADERO COMMUNITY SERVICES DISTRICT **N0013080
 PO BOX 508
 CAZADERO, CA 95421-0508

Account Number:
February 28, 2019 - March 27, 2019

New Balance Total \$50.98
Minimum Payment Due **\$50.98**
Payment Due Date **04/23/19**

Enter payment amount

\$

For change of address/phone number, see reverse side.

Mail this coupon along with your check payable to:
BUSINESS CARD,
 or make your payment online at
 www.bankofamerica.com

⑆54999001⑆1⑆16174997813883⑆

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
CAZADERO COMMUNITY SERVICES DISTRIC				
Account Number:				
03/18	03/17	Payments and Other Credits PAYMENT - THANK YOU TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD	07715300000000592238880	- 2,844.03 -\$2,844.03
KRAUSMANN, STEVE				
Account Number:				
02/28	02/26	Purchases and Other Charges SHELL OIL 57445330103 ROHNERT PARK CA TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD	55308769058547744032206	73.48 \$73.48

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	17.49% V	\$0.00	\$0.00
CASH	26.49% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

WorldPoints Rewards for Business™ Summary

Beginning Balance	54,320.57	Other Bonuses	.00
Earned	453.49		
Redeemed	.00		
Adjustments	.00	Ending Balance	52,370.06

Redeem your points for cash, gift cards and travel by calling 1.800.673.1044, or visit bankofamerica.com/business

Bank of America Business Advantage

LIFE / BETTER CONNECTED®

Don't forget all your card offers

Earn unlimited rewards when you use your WorldPoints® Rewards for Business card for everyday purchases and recurring monthly expenses.

- Earn 1 reward point per \$1 in purchases
- Then choose from flexible redemption options like gift cards, cash and travel with no blackout dates

To redeem your rewards, log in to Online Banking, select your credit card account then go to the **Rewards** tab.

1:35 PM

04/05/19

Accrual Basis

Cazadero Community Services District

Bills Presented for Payment

April 2019

Date	Num	Name	Amount
Apr 19			
04/16/2019	EFT	Comcast	-152.93
04/09/2019	EFT	Frontier Communications	-202.19
04/02/2019	EFT	P. G. & E.	-71.64
04/01/2019	EFT	P. G. & E.	-201.47
04/05/2019	EFT	P. G. & E.	-361.80
04/05/2019	E-pay	EFTPS	-340.76
04/01/2019	8993	Caplan, Nancy K.	-415.58
04/01/2019	8994	Dewart, Alan	-461.75
04/01/2019	8995	Krausmann, Steven M	-688.80
04/05/2019	8996	Accredited Septic	-175.00
04/05/2019	8997	Bank of America Business ...	-73.48
04/05/2019	8998	Cazadero Supply	-171.76
04/05/2019	8999	Complete Welders Supply	-58.10
04/05/2019	9000	Fire Agencies Self Insuranc...	-2,348.00
04/05/2019	9001	Fire Engineering	-39.00
04/05/2019	9002	Fishman Supply Company	-131.85
04/05/2019	9003	L. N. Curtis & Sons	-4,160.05
04/05/2019	9004	Merrill, Arnone & Jones, LLP	-390.00
04/05/2019	9005	Sonoma County Junior Coll...	-397.00
Apr 19			<u>-10,841.16</u>