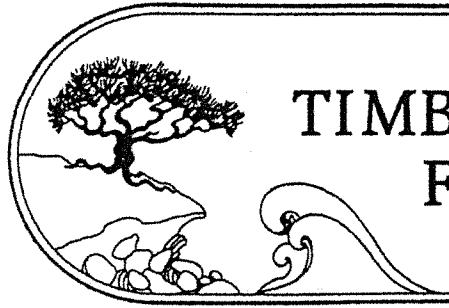




**CAZADERO COMMUNITY SERVICES DISTRICT  
SPECIAL MEETING  
Thursday, May 9, 2019 6:00PM  
Fire Station 1, 5980 Cazadero Highway**

**AGENDA**

1. Call to Order, Pledge of Allegiance, Roll Call
2. Public Comment
3. Board Member Comment
4. Staff Report
5. New Business: Discussion/Action
  - a. Consolidation/Annexation Update
  - b. Park Updates
  - c. Call/Drill Pay
  - d. Bathroom Remodel Update (Nancy Caplan request)
6. Chief Report
  - a. Fire
  - b. Maintenance
7. Correspondence Discussion/Action
  - a. Email:
    1. Letter: To Chief Williams re: Ord. 13A & response from Chief Williams
    2. Email: Save the date-Systems Mapping
    3. Email: Cazadero Hwy-Letter to HR Huffman
    4. Email: Support Continuation of NBNCBC
    5. Email: Support letter to Assemblyman Wood on AB 183
8. Approval of Minutes: Discussion/Action
  - a. Regular Meeting of April 8, 2019
9. Approval of Financials Discussion/Action
  - a. Presentation & Payment of Operating Expenses
10. Old Business: Discussion/Action
  - a. MSR Update
  - b. Lexipol Policy Review
11. Public Comment/Board Member Comment/Adjournment



## TIMBER COVE F. P. D.

April 9, 2019

Mike Nichols  
Cazadero Fire Department

Dear Mike

When the members of the Timber Cove Fire Protection District attended the meeting at your station on last Monday, April 1, we expected that the discussion would be based on how far west Cazadero Fire would take of the Fort Ross VFD and how far east Timber Cove FPD would go - a continuation of the discussion we had at our station several weeks before.

From that earlier meeting, our thinking was that Cazadero would take Navarro Ranch and Gualala Ranch; and Timber Cove would take Seaview Ranch and west to Odiyan on Tin Barn Road.

Somehow the conversation last Monday became driven by the concept that only a huge district composed of Cazadero, Fort Ross and Timber Cove would be acceptable to the county. (I don't think that was LAFCO's position initially, in fact Mark said early on in the discussion that he could just draw a line and call it good.)

The Timber Cove FPD Board of Directors had a Special Board Meeting several days after the meeting in Caz, and with input from the Chief and Assistant Chief decided unanimously that such a district would be too large for us at this time.

Timber Cove FPD is willing to consolidate with the Seaview Ranch portion of Fort Ross VFD. Taking over just this section would be a major undertaking for us.

At the present time, just covering Seaview Ranch will be a stretch for Timber Cove due to a shortage of active personnel. Our Stipend program, funded by the County, is a vital resource keeping us going at the present time.

So Timber Cove FPD, although not ruling out a future consolidation with Cazadero or other west county districts, we would like to perform any consolidations in small increments.

We know we've been told if we don't act now and "go big" that we will be left behind for adequate funding, but we do not feel we are in a position at this time to participate in such a large merger.

Yours truly

A handwritten signature in black ink that reads "ZIPPY". The letters are slanted and connected in a cursive-like style.

Zippy Singer  
Treasurer, Board of Directors  
Timber Cove Fire Protection District

cc: Lynda Hopkins  
Bill Adams  
Mark Bramfitt  
Steve Genesi  
Steve Krausman

## Heidi Flowers

---

**From:** Michael Nicholls  
**Sent:** Tuesday, April 02, 2019 11:49 AM  
**To:** Alan Dewart  
**Cc:** Heidi Flowers  
**Subject:** Re: FYI CCSD Park 2 days of paper theft in men's restroom.

Perfect timing Al;

We have a board meeting next Monday 6PM at the Firehouse. Can you research with your sources and make the presentation to the board re your suggestion with the cost. Have you considered switching to roll towels in a secure cabinet? Is that a better alternative for the park to move forward?

Heidi, can you please add Park Update to the board agenda.

Thanks

Mike

> On Apr 2, 2019, at 11:10 AM, Alan Dewart <[aldewart@gmail.com](mailto:aldewart@gmail.com)> wrote:

>

> Filled paper towels and toilet paper in restrooms fri and sun. Sat morn came in no paper in men's and this morn arrived to find same. I suspect person has some kind of universal key for hand towel dispenser and is probably just pulling out the toilet paper by hand. Probably a local who is struggling financially. Temporarily I'm going to put locking hasps on the hand towels and order some new "theft proof" dispensers for all (2 hand towel and 2 to). I haven't researched these yet but I want to get all metal, stainless and I suspect these will be a little costly, few hundred dollars for all. Can I go ahead with research and ordering or do you want an estimate (fishman supply) etc? Al

>

> Sent from my iPhone

4-8-19

a question or two to the  
board of Cozadere Community Ser.

now that it's spring it would  
be nice to have a planter box with  
flowers by the door.  
I could buy a half barrel -  
what do you think?

also, when will the bathrooms  
be remodeled? I can never get the  
floors looking clean. Last week I  
scrubbed them with bleach & a brush &  
they still looked dirty.

Nancy Coplan



**CAZADERO COMMUNITY SERVICES DISTRICT  
PO BOX 508  
CAZADERO CA 95421-0508**

April 9, 2019

James A. Williams, Assistant Fire Chief/Fire Marshall  
2300 County Center Drive Ste B220  
Santa Rosa CA 95403

Dear Fire Marshall Williams:

The Cazadero Community Services District Board of Directors met last night and discussed in detail the County Vegetation Management Agreement you submitted to our board for approval.

After much deliberation, it was felt following consultation with Chief Krausmann, we do not have sufficient volunteer or part-time paid staff available to conduct the required inspections. Further discussion by board members revealed CalFire has already inspected a number of parcels within our Community Services District. Chief Krausmann reported CalFire will continue to expand their inspection activity within the district this season. Following the presentation and discussion, our board then voted 5-0 on a motion disallowing approval of the Vegetation Management agreement offered by the county.

As you may know, Cazadero, Ft Ross and Timber Cove are currently exploring a consolidation of districts into the formation of a new fire district. Vegetation Management may be an activity the new district and board may wish to undertake following formation.

Sincerely,

Michael C Nicholls, President  
Cazadero Community Services District

Cc: Lynda Hopkins

## Heidi Flowers

---

**From:** James Williams  
**Sent:** Tuesday, April 09, 2019 11:15 AM  
**To:** Michael Nicholls  
**Cc:** Lynda Hopkins; Heidi Flowers  
**Subject:** Re: Veg Management - Cazadero

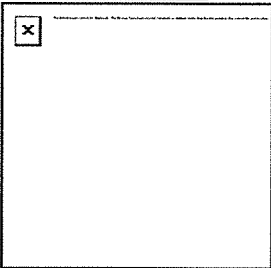
Mr. Nicholls:

Thanks for your letter indicating Cazadero Fire will not be participating in the program at this time. As you know, the Cal Fire program based on PRC 4290/4291 has no provision to inspect unimproved parcels as well no provision to provide for abatement. If in the future the potential consolidation comes to fruition we will follow up. In conclusion, if we receive a complaint in Cazadero we will notify Chief Krausmann and follow up and use the provisions identified in Chapter 13A of the County Code as applicable.

Thanks again to you and your board for considering partnering with Sonoma County on this important program. Please feel free to contact me if you have any questions.

Kind Regards,  
James Williams

James A. Williams,  
Assistant Chief/Fire Marshal  
Sonoma County Permit Sonoma Fire Prevention Division  
2300 County Center Dr., Suite # B220  
Santa Rosa, CA 95403  
James.Williams@sonoma-county.org  
P 707-565-1152  
F 707-565-1172



On Apr 9, 2019, at 10:45 AM, Michael Nicholls <[mcnicholls@me.com](mailto:mcnicholls@me.com)> wrote:

Please see the attached correspondence.

THIS EMAIL ORIGINATED OUTSIDE OF THE SONOMA COUNTY EMAIL SYSTEM.  
Warning: If you don't know this email sender or the email is unexpected,  
do not click any web links, attachments, and never give out your user ID or password.

<190409 Letter to Williams re Veg Mgmt.pdf>

## Heidi Flowers

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**From:** Heidi Flowers  
**Sent:** Tuesday, April 23, 2019 11:22 AM  
**To:** 'Michael Nicholls'; Homer Canelis (homer@austincreek.com); 'Maureen Berry'; 'cdogg olson'; 'AUSTIN CREEK FIRE DEPT. #1'; 'Steve Krausmann'  
**Subject:** Save the Date-West County Health systems mapping workshop  
**Attachments:** SAVE THE DATE-Systems mapping-1.pdf

Good morning,  
Passing along as requested. If you would like to attend please RSVP to Eve Harstad at [eharstad@wchealth.org](mailto:eharstad@wchealth.org)

Thank you,  
Heidi Flowers  
Administrative Assistant  
Russian River Fire Protection District  
707-869-9089 Office  
707-869-2811 Fax  
[hflowers@russianriverfire.org](mailto:hflowers@russianriverfire.org)  
[www.russianriverfire.org](http://www.russianriverfire.org)  
Office Hours: M-F 8:30-2:30





West County  
Health Centers  
*Caring for our Communities*  
a californiahealthcenter



***Rescheduled due to the Russian River Flood.  
New date: Wednesday May 29th***

*You are invited to a 'Systems Mapping' workshop hosted by West County Health Centers on **Wednesday, May 29th**. We are devoting a full day to focus on the **challenge of opioid addiction** (addiction to pain medication and heroin) in our community.*

Opioid addiction is an example of a critical problem for our community, families and neighbors yet is complex and messy and requires a thoughtful understanding of the underlying forces, and a collective approach to achieve meaningful and sustainable impact. We would be honored to have you participate in this process with us.

**Agenda:** 1-day community workshop designed to find collective understanding and narratives around the topic of community opioid addiction. This process will be engaging and highly interactive with a goal of creating a shared understanding of the underlying forces, and specific areas of potential impact. This will allow us to create an overarching systems map and narrative to use collectively moving forward.

**Date:** Wednesday, May 29th

**Time:** 8:30 am - 4:30 pm

**Location:** Guerneville School, Armstrong Woods Road

**Who should attend:**

- Organizations working with community members affected by addiction – law enforcement, first responders, healthcare, recovery support, housing, public health, pharmacy, mental health, policy
- Organizations supporting community resilience – education, social support, faith-based organizations, community advocacy, community leadership
- Those with lived life experience with addiction including family members, friends, neighbors
- Engaged citizens

Systems mapping helps us to take the focus off the problems that we observe on a daily basis and instead seek to understand the underlying drivers or dynamics that produce these problems. Once we understand these patterns that are at the source of our challenges, we are better equipped to make more comprehensive and strategic decisions about how we might shift things. You can watch [this video](#) from The Omidyar Group to learn a little about the process that we are using and the attached document that outlines the approach and organization that will be guiding us.

We will send more information closer to the day of the event, but for now we hope that this stimulates your curiosity and commitment to set the day aside to join us. We deeply value your perspective and truly welcome your engagement as we all work together to create a better, healthier future for all residents in our community.

Thank you and please reply no later than May 24th with your affirmative RSVP to Eve Harstad at [eharstad@wchealth.org](mailto:eharstad@wchealth.org) Please feel free to share this opportunity with those in your network that would add impact to this topic and day of exploration.

## Heidi Flowers

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**From:** Michael Nicholls  
**Sent:** Friday, April 26, 2019 3:42 PM  
**To:** Joy Lovinger  
**Cc:** Lynda Hopkins; Heidi Flowers  
**Subject:** Re: Caz Hwy  
**Attachments:** 181221 Letter to HR Huffman.pdf; Untitled attachment 01043.htm

Joy, thanks again for dropping me a note regarding Cazadero Hwy.

Attached you will find a letter I sent to Congressman Huffman back in December and I want you to know his staff is working to rectify the FEMA authorization delays for the Caz Hwy projects. At the present time (as of this week) the Congressman's office reports county TPW and FEMA will be jointly working on environmental, engineering and permitting required prior to a commencement of infrastructure repair. As Austin Creek is a protected Salmonoid spawning stream all sorts of challenges are created in attempting infrastructure repairs adjacent to the watercourse. (The closure of the Federal Government for over a month, followed by Midwestern Flooding and our own local flooding significantly delayed the process. California not being on the 'most favored list' of the current administration has also most likely contributed to the slow response.)

I had a conference call with Supervisor Hopkins (as well as personally meeting her here in Cazadero) earlier in the week with Johannes Hoevertsz, Director of TPW, and a member of the CAO's staff specifically requesting our lobbyist in Sacramento to determine if our local representatives (Senator Mike McGuire and Asm Jim Wood) could investigate running a bill during this legislative session relaxing CEQA regulations for infrastructure repair on fire/flood Tier 3 High Fire Threat Area Evacuation routes. We expect a readout in the very near future. Furthermore I've scheduled Senator Mike McGuire to attend our Lower Russian River MAC meeting to be held in Cazadero on August 15th. He will see first hand the concerns all of us share.

I attended the Sonoma County Fire Districts Association Meeting in Cloverdale last night, and addressed Chris Godley, the County's Emergency Services Director, stating infrastructure degradation within our CSD now delays significantly first responder calls. I reviewed the fact in front of all County Fire Agencies attending last evening's meeting, during the recent flooding Cazadero was an island onto itself, with PGE, Comcast and in some cases Frontier Communications service failing, therefore SoCo Alert, Reverse 911, and Nixle communication was non-existent in our area. I've gone on record with the County, my concerns regarding tree canopy vegetation growth over rural roads within our district and in the event of high winds; or God forbid fire, the limbs could fall and block our primary evacuation route out of the community.

Emergency Services responded they will be fully staffed on July 1 and Cazadero has been designated as one of 24 'special isolated communities' in the county which will be given special attention for emergency services. More information on that program will be forthcoming.

The county has already identified \$160 million in flood related damages, including \$28 million in road infrastructure issues county wide, and possibly up to \$8 million within the Cazadero CSD. The State has designated Napa, Lake, Mendocino and Sonoma as disaster areas which qualifies for a 75% reimbursement for repairs. The county also applied for Federal FEMA funding and is still waiting for a response - Both Congressmen Thompson and Huffman are pushing for a disaster determination which would then qualify the county for a 93% reimbursement. So, all 2019 flood damage infrastructure repair is on hold pending the Federal declaration. Once we get a yes or no, the county can begin the long process of repair. Sonoma County has 1,367 miles of county road, over 700 miles within Supervisorial District 5, and many were built without an

engineered base. That being said, evaluations and assessments are currently being made by TPW re repair prioritization within our Supervisorial District.

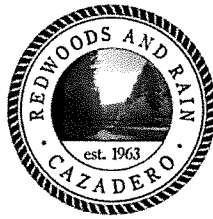
So, a lot has been going on behind the scenes, the County is well aware of our issues in Cazadero and I can report that engagement from your Community Services District, Supervisor Hopkins, County TPW, State Legislators and Congressman Huffman continues on a daily basis.

Joy, in closing, I want to advise you, CalTrans has no jurisdiction over county roads and most likely will refer you back to the County who is the responsible party.

I trust I've been able to provide you the additional transparency you requested. Please let me know if I can be of further help.

Sincerely,

Mike



CAZADERO COMMUNITY SERVICES DISTRICT  
PO BOX 508  
CAZADERO CA 95421-0508

December 15, 2018

Jared Huffman, Congressman 2<sup>nd</sup> District, CA  
US House of Representatives  
1630 Longworth Building  
Washington DC 20515

Dear Congressman Huffman:

**BACKGROUND**

In March 2016 during a severe winter storm, Cazadero incurred two major washouts and undercutting of our primary evacuation route due to heavy flows in Austin Creek, rendering Cazadero Hwy reduced to one-lane controlled traffic (photo attached). Sonoma County's Transportation and Public Works Department applied for FEMA funding for repairs in mid 2017 with the following reference numbers:

Caz Hwy 12.94 - PA-09-CA-4301-PW-00267(0)  
Caz Hwy 13.27 - PA-09-CA-4301-PW-00194(0)

Our concern rests with the fact one and one-half years have elapsed since the County's initial application for federal funding to repair the road. This primary route serving nearly 2,500 local and part-time vacation residents still has not been granted funding past the geotechnical stage of reconstruction. Our situation in Cazadero is similar to that of Paradise in Butte County – one primary road in and out of the community in the event of an emergency.

Cazadero has been defined as a Tier 3 Very High Threat Fire Zone by CPUC and CalFire, plus we are a mere 12 miles from the San Andreas Fault. Throttling transportation due to one-way traffic blockage at two undercut sites on our major evacuation route severely limits incoming first responders and of course restricts residential evacuees attempting to leave the area.

Page 2  
Congressman Huffman

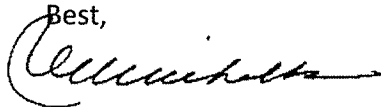
**THE ASK**

We ask for your assistance in ramping up the Federal funding process and environmental review in order that washout repairs can be completed cost effectively next summer to coordinate with a major 3.25-mile repaving project on Cazadero Hwy by the Sonoma County TPW.

Our situation is dire, and our constituents are becoming increasingly more alarmed regarding continued federal postponements restoring two-way traffic to our community's primary evacuation route.

Thank you!

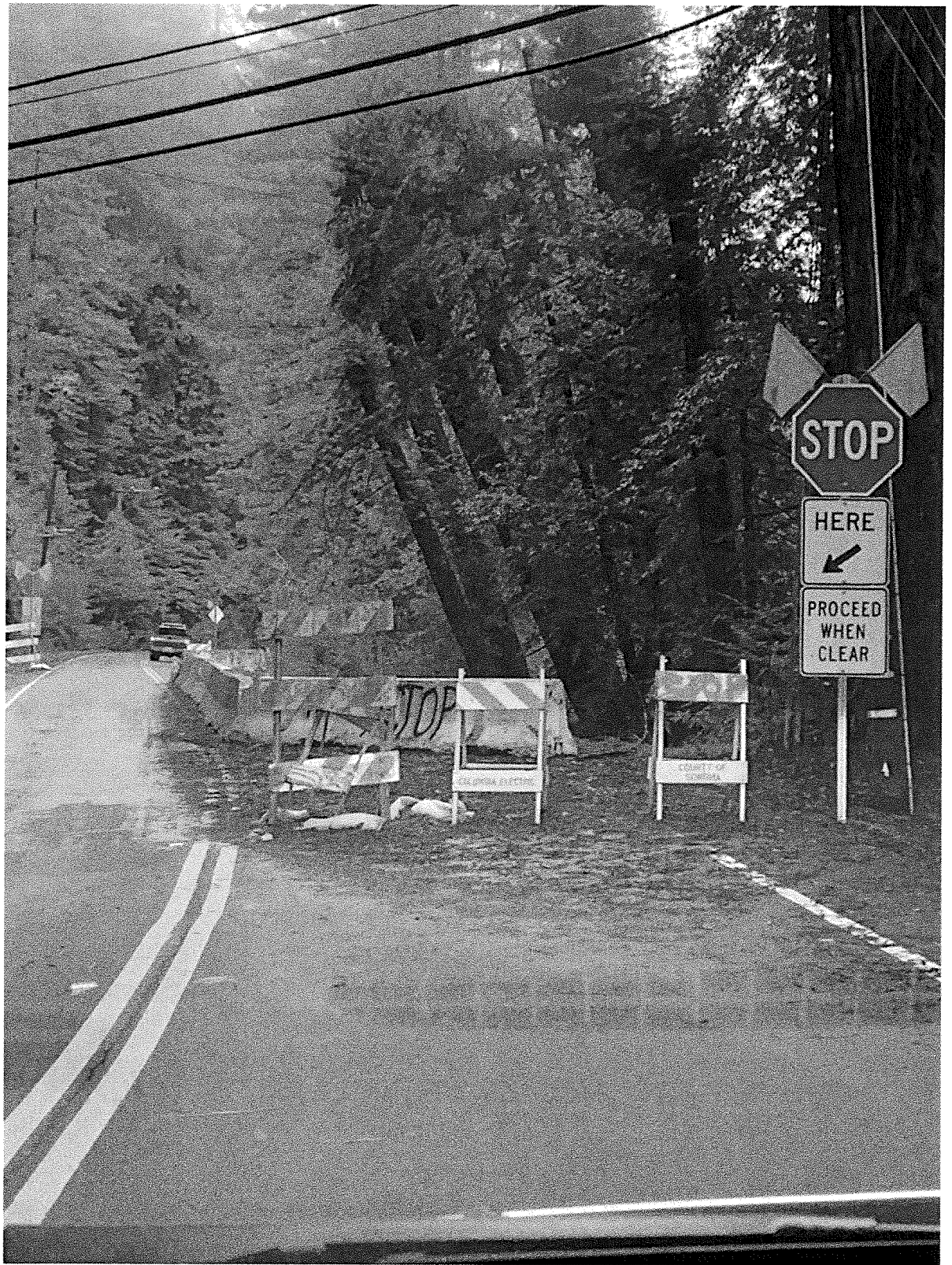
Best,



Michael C. Nicholls, President  
Cazadero Community Services District  
[mcnicholls@cazadero-csd.org](mailto:mcnicholls@cazadero-csd.org)

Attachment – Photo Cazadero Hwy Washout

Cc: CSD Board Members  
Supervisor Lynda Hopkins  
Jenny Calloway – District Director- Congressman Huffman  
Johannes Hoevertsz – Manager Sonoma County TPW  
Sheryl Bratton – Sonoma County CAO



STOP

HERE

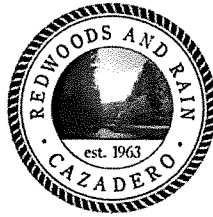


PROCEED  
WHEN  
CLEAR

STOP

CONSTRUCTION

CONSTRUCTION



CAZADERO COMMUNITY SERVICES DISTRICT  
PO BOX 508  
CAZADERO CA 95421-0508

April 29, 2019

Cynthia Walker, Director - Communications Division  
California Public Utilities Commission.  
505 Van Ness Ave.  
San Francisco, CA 94102

**Re: Support Continuation of NBNCBC**

Dear Ms. Walker:

It is increasingly impossible for people to live and work in the 21<sup>st</sup> century without adequate broadband access. Within Sonoma County, we face major infrastructure issues which impact first responders' ability to communicate in times of emergency; farmers' ability to adopt modernized farming practices (e.g. AgTech); students' ability to do homework effectively at home; healthcare patients' ability to utilize telehealth; and tourists' ability to explore our County effectively using mobile applications. Our communities are also restricted from broadband access due to digital illiteracy and unaffordable internet services/devices, which hinder the expansion and retention of our local workforce and discourages disadvantaged communities from receiving equitable opportunities.

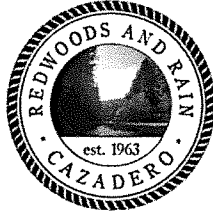
To help address this problem the Cazadero CSD strongly supports Sonoma County's membership in the North Bay/North Coast Broadband Consortium (NBNCBC). NBNCBC's goal is to bring fast, affordable, and reliable broadband services to all communities, in each county, and across the region by tackling broadband issues and finding sustainable long-term solutions. In addition to their work on broadband infrastructure and adoption projects, NBNCBC's involvement in regional, state, and federal legislative advocacy efforts has proven to be extremely effective. NBNCBC's continued collaboration with statewide organizations has forged new partnerships and opportunities for Sonoma County, sparking innovation and economic resiliency.

I strongly urge CASF to approve and fund the NBNCBC proposal, and its plan of action.

Thank you for your past efforts in supporting the NBNCBC's formation in 2014/2015, again in 2017/2018, and hopefully now from 2019-2022! We trust that you have recognized NBNCBC's past achievements and support its ongoing efforts in working to close the Digital Divide.

Sincerely,

Michael C Nicholls, President  
Cazadero Community Services District



**CAZADERO COMMUNITY SERVICES DISTRICT  
PO BOX 508  
CAZADERO CA 95421-0508**

May 7, 2019

Jim Wood, Assemblyman District 02  
The State Capitol  
Sacramento CA

Dear Assemblyman Wood:

I am writing to you today on behalf of the Cazadero Community Services District, in strong support of AB 183.

Telecommunications outages commonly occur in rural communities throughout our district due to many factors, including fiber cuts that occur from foliage and trees falling, vehicle accidents, failure in aging infrastructure, lack of maintenance, and in some cases, vandalism. When telecommunications outages occur, public safety is at risk if the situation is not dealt with immediately by service providers to restore their telecommunications services.

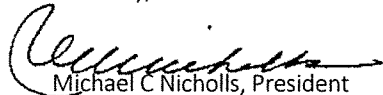
Telecommunications outages can impact landline, wireline, cable, and cellular services which are all necessary for communicating during an emergency. If there is a break in one or multiple services, there is an increased risk a first responder or resident will not receive an emergency notification.

During past outages, county staff and our agency's first responders have struggled to receive effective and timely responses from some providers on their efforts to restore services, where outages are sustained for hours, days, weeks, or even months on end. Following the 2019 floods that impacted our district, public agencies and residents did not receive consistent or thorough information from telecommunications providers on their efforts to restore their damaged infrastructure, causing major frustration and anxiety among constituents as to when, or if, their services would be restored.

AB 183, if approved, will help to address these issues by ensuring the public have publicly available information providing details and updates as to what efforts are being made by providers to repair their telecommunications infrastructure that sustained damage as a result of an emergency or natural disaster.

Thank you for your time and dedication to this important topic.

Sincerely,

  
Michael C Nicholls, President  
Cazadero Community Services District

Cc: Christian Vierra  
Calvin Sandeen





**Cazadero Community Services District**  
**Regular Meeting Minutes**

April 8, 2019

**I. Call to Order and Roll Call**

Director M. Nicholls called to order the regular meeting of the Cazadero Community Services District at 6:00PM on April 8, 2019 at Station #1, Director P. Barry led the pledge of allegiance. The following were present: Directors' Mike Nicholls, Paul Barry, Cory Olson, Maureen Berry and Homer Canelis. Chief Krausmann, AA Flowers, Coop Gabelman and Chief Lunardi were also present.

**II. Public Comment**

AA Flowers read a letter from Nancy Caplan regarding a planter box request for the front of the station and bathroom remodel project timeline. Item tabled until Chief Krasumann arrives.

**III. Board Member Comment**

None.

**IV. Staff Report**

AA Flowers reported the State Controllers labor report that is due April 30, 2019 has been submitted to the State Controllers Office.

**V. New Business**

**a. Draft Audit (Conference call with John Blomberg)-**

Auditor John Blomberg conducted a conference call with the Board and the following was noted:

- Management discussion analysis (summary of detail)-something to be added to audit next fiscal year
- Add reference- 2017 audit performed by other auditor
- Pg. 3-change heading from "Business" to "Government", \$687.00 interest added, combine A/P categories (accrued liabilities & West America Bank loan), change unreserved to unrestricted
- Pg. 5-Break fund balances down instead of "unassigned" to committed, assigned and unassigned
- Pg. 8-(1) will be removed
- Pg. 15- Note 4-"changes" to "changed"
- Pg. 17-"Outflows" services/supplies (under salaries/EE benefits), principle retire to retirement or paid

Mr. Blomberg will make suggested changes and send final draft to the District.

**b. Park Insurance-**

Agent Coop Gabelman was present to discuss the insurance policy for the park property. Mr. Gabelman stated the issue stems from the California court system; if a claim is brought against the fire department, the park policy could be tapped due to the property being owned by the fire department. Discussion held regarding options of how to renew the policy. Mr. Gabelman will research the idea of the park property being leased by another entity that has their own insurance and indemnifies Cazadero CSD. Mr. Gabelman stated if the policy is quoted with a new carrier the premium will most likely increase.

**c. Cazadero, Timber Cove & Fort Ross Fire Districts forming a new governing District-**

Legal counsel Bill Adams, Mark Bramfitt from LAFCO and representatives from each District met to discuss forming a new District. Items discussed included: cost of mapping, 10-15 year outlook, Timber Cove \$75.00 parcel tax and pros/cons- consolidation came out as the best option.

A meeting will be held on April 30, 2019, 6:30 PM at Timber Cove; legal counsel will be in attendance to answer questions.

Questions/comments-Can Cazadero's fire station be transferred to the Cazadero Community Club and then leased back to the fire department? Consolidation may be a benefit when it comes to requesting funding (Amador contract). Chief Lunardi of Occidental is supportive; would also like to see Region 5 come together.

On a motion by Director Canelis, seconded by Director P. Barry, the Board approved the concept of consolidation subject to concurrence of Fort Ross and Timber Cove Boards approval and resolution of details involved in consolidation. VOTE: 4/0/1 (Director C. Olson abstained due to being a volunteer).

**d. Address Signs-**

The fire department will have a booth at the BBQ with sign information.

**e. Traffic Calming-1000 Blk, Cazadero Hwy.-**

Discussion held; item deemed to not be in the purview of the CSD.

**f. Light Tower Purchase-**

Chief Krausmann obtained a quote for two towers and power cords for an approximate total of \$9822.50.

**g. Streamline website demo-**

AA Flowers reviewed the demo website produced by Streamline. On a motion by Director C. Olson, seconded by Director P. Barry, the Board moved to use Streamline as the web designer/host for the CSD's website. VOTE: 5/0/0.

**h. Park Updates-**

Item tabled.

**i. FY 19/20 VFA Grant Application-**

Chief Krausmann and Director P. Barry will win on the application; amount will be incorporated into the FY 19/20 budget.

## VI. Chief's Report

### 1.1. Call Report – March

Nature of Call	March
Medical Aid	8
Fire Alarm Sounding	1
Hazardous Conditions	2
Vehicle Accidents	2

1.2 Chief Krausmann will order the air quality monitor.

1.3 Vegetation management contract-Chief Krausmann reported that CalFire is already working on property inspections and due to limited staffing it would be very difficult for Cazadero CSD to perform property inspections. On a motion by Director M. Berry, seconded by Director Canelis, the Board moved to decline signing the contract (Ordinance 13A) due to duplication of work and limited staffing. VOTE: 5/0/0.

1.4 E5266: Auxiliary pump repair-Ferrara will pay 1/3, Mike Duran will pay 1/3 and the CSD will pay 1/3; District's portion will be approximately \$3,000-3,500.00.

1.5 Chief Krausmann and Chief Ginessi will work on the installation of the new sign in front of the station.

## VII. Correspondence

- a. Letter: SB670 Support letter to Senator McGuire- Information only.
- b. Email: Cabling on Ground in Cazadero- Information only.
- c. Email: Rotary Grant Application- Information only.
- d. Email: Austin Creek Road-Information only.
- e. SCFDA Meeting Announcement- Directors C. Olson and M. Nicolls will attend.
- f. FASIS Election Ballot- On a motion by Director Canelis, seconded by Director M. Berry, the Board moved to vote for the three incumbents. VOTE: 5/0/0.

## VIII. Approval of Minutes

On a motion by Director Canelis, seconded by Director Olson, the Board moved to approve the minutes of the March 11, 2019 regular meeting and March 19, 2019 special meeting as presented. VOTE: 5/0/0.

## IX. Approval of Financials

- 1.1. Financials for April were presented by Administrator Flowers. AA Flowers provided account reconciliations, account balances, Bank of America credit card statement and profit/loss report for March 2019.
- 1.2. OPEX- AA Flowers presented invoices for payment. On a motion by Director M. Berry, seconded by Director Canelis the Board moved to approve April operating expenses in the amount of \$10,841.16. VOTE: 5/0/0. Extraordinary OPEX: FASIS-4<sup>th</sup> QTR workers compensation insurance \$2348.00 and LN Curtis & Sons-3 jackets \$4160.05

**X. Old Business**

- a. **MSR Update-** Release of draft MSR will be released in May; sent to Chief's for review.
- b. **Sonoma Clean Power-** Discussion held; Sonoma Clean Power is currently 1% under PG&E.
- c. **Lexipol Policy Review-** Tabled to May.

**XI. Public Comment**

None.

**XII. Board Comment**

None.

**XIII. Adjournment**

- 1.1 The meeting adjourned at 9:13PM on motion by Director M. Berry and seconded by Director C. Olson by a 5/0/0 vote. The May meeting is scheduled at Station #1 on May 13, 2019.

\_\_\_\_\_  
Michael Nicholls

\_\_\_\_\_  
Maureen Berry

\_\_\_\_\_  
Paul Barry

\_\_\_\_\_  
Cory Olson

\_\_\_\_\_  
Homer Canelis

\_\_\_\_\_  
Date

## Cazadero CSD

**To:** Board of Directors  
**From:** Heidi Flowers  
**Date:** May 8, 2019  
**Re:** Financial Report-May 2019

---

Attached:

Reconciliation-Month ending 4/30/2019

Account Balances

Profit & Loss-April 2019

Bank of America credit card statement

OPEX:

Bills presented for May 2019 total **\$45,918.25**. This includes payroll for 3 employees for the month of April, nine EFT payments, three for Frontier Communications, three for PGE Utilities, two for Comcast and one E-pay for payroll taxes.

Jim-n-i Rentals-\$9,082.50 2 light towers (PGE Grant)

LN Curtis & Sons-\$2,909.76 3 Turnout pants (Recruitment/Retention Grant)

Matlock Roofing-\$25,600.00 Remaining balance of station 1 re-roof

Merrill, Arnone & Jones- \$2,040.00 Legal

I will be working on a budget re-forecast for the June meeting; the budget is overall looking good. The County's predictions are slightly higher than our final budget; we should see an additional tax allocation the beginning of July (true up based on County's predictions). Expenditures are looking good; I feel we are on track to end the fiscal year on a positive note. Chief Krausmann and I are meeting in the next few weeks to review the budget and make determine if any adjustments are needed (this will be brought to the June meeting for Board review/approval).

**Cazadero Community Services District**  
**Reconciliation Summary**  
1-Westam Check, Period Ending 04/30/2019

---

	<u>Apr 30, 19</u>
<b>Beginning Balance</b>	468,145.34
<b>Cleared Transactions</b>	
Checks and Payments - 25 items	-11,343.57
Deposits and Credits - 2 items	122,548.57
<b>Total Cleared Transactions</b>	<u>111,205.00</u>
<b>Cleared Balance</b>	<u><u>579,350.34</u></u>
<b>Uncleared Transactions</b>	
Checks and Payments - 3 items	-1,009.21
<b>Total Uncleared Transactions</b>	<u>-1,009.21</u>
<b>Register Balance as of 04/30/2019</b>	<u><u>578,341.13</u></u>
<b>New Transactions</b>	
Checks and Payments - 4 items	-1,858.86
<b>Total New Transactions</b>	<u>-1,858.86</u>
<b>Ending Balance</b>	<u><u>576,482.27</u></u>

## Cazadero Community Services District

## Reconciliation Detail

1-Westam Check, Period Ending 04/30/2019

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						468,145.34
<b>Cleared Transactions</b>						
<b>Checks and Payments - 25 items</b>						
Bill Pmt -Check	02/08/2019	8974	Markell, Inc.	X	-458.51	-458.51
Check	03/28/2019	EFT	Comcast	X	-109.10	-567.61
Paycheck	04/01/2019	8995	Krausmann, Steven M	X	-688.80	-1,256.41
Paycheck	04/01/2019	8993	Caplan, Nancy K.	X	-415.58	-1,671.99
Check	04/01/2019	EFT	P. G. & E.	X	-201.47	-1,873.46
Check	04/02/2019	EFT	P. G. & E.	X	-71.64	-1,945.10
Bill Pmt -Check	04/05/2019	9003	L. N. Curtis & Sons	X	-4,160.05	-6,105.15
Bill Pmt -Check	04/05/2019	9000	Fire Agencies Self I...	X	-2,348.00	-8,453.15
Bill Pmt -Check	04/05/2019	9005	Sonoma County Jun...	X	-397.00	-8,850.15
Bill Pmt -Check	04/05/2019	9004	Merrill, Arnone & Jo...	X	-390.00	-9,240.15
Check	04/05/2019	EFT	P. G. & E.	X	-361.80	-9,601.95
Liability Check	04/05/2019	E-pay	EFTPS	X	-340.76	-9,942.71
Bill Pmt -Check	04/05/2019	8996	Accredited Septic	X	-175.00	-10,117.71
Bill Pmt -Check	04/05/2019	8998	Cazadero Supply	X	-171.76	-10,289.47
Bill Pmt -Check	04/05/2019	9002	Fishman Supply Co...	X	-131.85	-10,421.32
Bill Pmt -Check	04/05/2019	8997	Bank of America Bu...	X	-73.48	-10,494.80
Check	04/05/2019	eft	Frontier Communica...	X	-59.06	-10,553.86
Bill Pmt -Check	04/05/2019	8999	Complete Welders S...	X	-58.10	-10,611.96
Bill Pmt -Check	04/05/2019	9001	Fire Engineering	X	-39.00	-10,650.96
Check	04/08/2019	EFT	Frontier Communica...	X	-155.15	-10,806.11
Check	04/09/2019	EFT	Frontier Communica...	X	-202.19	-11,008.30
Check	04/16/2019	EFT	Comcast	X	-152.93	-11,161.23
Liability Check	04/16/2019	E-pay	EDD	X	-94.43	-11,255.66
Liability Check	04/16/2019	E-pay	EDD	X	-75.00	-11,330.66
Liability Check	04/16/2019	E-pay	EFTPS	X	-12.91	-11,343.57
Total Checks and Payments					-11,343.57	-11,343.57
<b>Deposits and Credits - 2 items</b>						
Deposit	04/24/2019			X	122,539.87	122,539.87
Deposit	04/30/2019			X	8.70	122,548.57
Total Deposits and Credits					122,548.57	122,548.57
Total Cleared Transactions					111,205.00	111,205.00
Cleared Balance					111,205.00	579,350.34
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Paycheck	12/10/2018	8935	Nunez {volunteer}, S...		-18.47	-18.47
Paycheck	04/01/2019	8994	Dewart, Alan		-461.75	-480.22
Bill Pmt -Check	04/08/2019	9006	Russian River Fire P...		-528.99	-1,009.21
Total Checks and Payments					-1,009.21	-1,009.21
Total Uncleared Transactions					-1,009.21	-1,009.21
Register Balance as of 04/30/2019					110,195.79	578,341.13
<b>New Transactions</b>						
<b>Checks and Payments - 4 items</b>						
Paycheck	05/01/2019	9009	Krausmann, Steven M		-688.80	-688.80
Paycheck	05/01/2019	9008	Dewart, Alan		-461.75	-1,150.55
Paycheck	05/01/2019	9007	Caplan, Nancy K.		-415.57	-1,566.12
Liability Check	05/07/2019	E-pay	EFTPS		-292.74	-1,858.86
Total Checks and Payments					-1,858.86	-1,858.86
Total New Transactions					-1,858.86	-1,858.86
<b>Ending Balance</b>					<b>108,336.93</b>	<b>576,482.27</b>



Account Statement

Reconciled #3 5.7.19

CAZADERO COMMUNITY SERVICES DISTRICT  
 PO BOX 508  
 CAZADERO CA 95421-0508

If you have any questions  
 about your account please call  
 800-848-1088  
 CUSTOMER SERVICE  
 ACCOUNT NUMBER  
 403-01595-1  
 STATEMENT DATE CYCLE  
 04/30/19 31  
 ITEMS ENCLOSED PAGE  
 0 1  
 YEAR-TO-DATE INTEREST  
 31.94

PREVIOUS BALANCE	CHECKS AND WITHDRAWALS	DEPOSITS AND CREDITS	INTEREST MINUS CHARGES	NEW BALANCE
468,145.34 ✓	NUMBER 25 AMOUNT 11,343.57	NUMBER 1 AMOUNT 122,539.87	8.70	579,350.34 ✓

ACCOUNT ACTIVITY

BALANCE SUMMARY

PUBLIC INTEREST CHECKING	- - CURRENT RATE	.02%
32 DAYS THIS CYCLE	ANNUAL PERCENTAGE YIELD EARNED	.02%
----- DEPOSITS -----		
DATE	DESCRIPTION	AMOUNT
04/24	OTHER GOVERNMENT - CLAIMS	122,539.87 ✓
04/30	RMR*IV*PROP TAX REV APRIL 2019**12253 INTEREST	8.70 ✓
----- WITHDRAWALS-FEES-CHARGES -----		
DATE	DESCRIPTION	AMOUNT
04/01	COMCAST 8155300 - 440284727	109.10 ✓
04/02	PACIFIC GAS & EL - PAYMENT	201.47 ✓
04/03	PACIFIC GAS & EL - PAYMENT	71.64 ✓
04/05	FRONTIER ONLINE - E-BILL	202.19 ✓
04/05	FRONTIER ONLINE - E-BILL	59.06 ✓
04/08	PACIFIC GAS & EL - PAYMENT	361.80 ✓
04/08	FRONTIER ONLINE - E-BILL	155.15 ✓
04/09	IRS - USATAXPYMT	340.76 ✓
04/18	EMPLOYMENT DEVEL - EDD EFTPMT	94.43 ✓
04/18	EMPLOYMENT DEVEL - EDD EFTPMT	75.00 ✓
04/18	IRS - USATAXPYMT	12.91 ✓
04/19	COMCAST 8155300 - 440107647	152.93 ✓

PREVIOUS BALANCE	DATE	BALANCE
468,145.34	03/29	
467,577.73	04/01	
467,376.26	04/02	
467,304.62	04/03	
467,043.37	04/05	
466,526.42	04/08	
466,185.66	04/09	
465,081.28	04/10	
460,475.46	04/18	
457,974.53	04/19	
457,627.77	04/22	
457,230.77	04/23	
579,341.64	04/24	
579,350.34	04/30	
NEW BALANCE	04/30	579,350.34

----- CHECKS -----					
ITEM	DATE	AMOUNT	ITEM	DATE	AMOUNT
8974	04/01	458.51 ✓	9000	04/19	2,348.00 ✓
8993*	04/10	415.58 ✓	9001	04/24	39.00 ✓
8995*	04/10	688.80 ✓	9002	04/18	131.85 ✓
8996	04/22	175.00 ✓	9003	04/18	4,160.05 ✓
8997	04/18	73.48 ✓	9004	04/24	390.00 ✓
8998	04/22	171.76 ✓	9005	04/23	397.00 ✓
8999	04/18	58.10 ✓			

\* INDICATES GAP IN CHECK SEQUENCE

EXTRA CASH LINE OF CREDIT CUSTOMERS: YOUR ACCOUNT DETAILS ARE LISTED BELOW. LATE PAYMENT WARNING: IF YOUR MINIMUM PAYMENT IS NOT RECEIVED BY THE PAYMENT DUE DATE YOU MAY BE CHARGED A LATE FEE OF \$5.

PREVIOUS BALANCE	ADVANCES AND DEBITS	PAYMENTS AND CREDITS	INTEREST CHARGED	FEES CHARGED	NEW BALANCE
NUMBER	AMOUNT	NUMBER	AMOUNT		

LINE OF CREDIT CREDIT AVAILABLE ANNUAL PERCENTAGE RATE DAILY PERIODIC RATE  
 PAYMENT PAST DUE + PAYMENT THIS PERIOD = MINIMUM PAYMENT DUE DATE YEAR-TO-DATE INTEREST PAID

THANK YOU FOR BANKING WITH US. NOTICE: SEE 'BACK OF STATEMENT' TAB FOR IMPORTANT INFORMATION.





Account Statement

CAZADERO COMMUNITY SERVICES DISTRICT
PO BOX 508
CAZADERO CA 95421-0508

If you have any questions
about your account please call
800-848-1088
CUSTOMER SERVICE
ACCOUNT NUMBER
403-01595-1
STATEMENT DATE CYCLE
04/30/19 31
ITEMS ENCLOSED PAGE
0 2
YEAR-TO-DATE INTEREST
31.94

ACCOUNT ACTIVITY

PUT YOUR FUTURE IN FOCUS WITH A COMPLIMENTARY FINANCIAL
REVIEW FROM SORRENTO PACIFIC FINANCIAL. SECURITIES ARE
NOT INSURED, MAY LOSE VALUE AND HAVE NO BANK GUARANTEE.

BALANCE SUMMARY

Cazadero Community Services District  
Post Office Box 508  
Cazadero, CA 95421-0508

WESTAMERICA BANK  
Cupertino, CA 95014  
95-4210111

8974

2/9/2019

PAY TO THE ORDER OF Markel, Inc. \$458.51  
Four Hundred Fifty-Eight and 51/100

Markel, Inc.  
1520 Mark West Springs Road  
Santa Rosa, CA 95404

MEMO INV 173101 & 173191

\*008974\* ⑆121140218⑆ 0403015951⑆

2193229 9102 03393 33323

Exchange Bank - Santa Rosa, CA  
20190329 0102 00008 00020  
⑆⑆121101985⑆⑆

For Deposit Only  
Markel, Inc.  
A/C # 1000000327

\$458.51 8974 04012019

Cazadero Community Services District  
Post Office Box 508  
Cazadero, CA 95421-0508

WESTAMERICA BANK  
Cupertino, CA 95014  
95-4210111

8993

4/1/2019

PAY TO THE ORDER OF Nancy K. Caplan \$415.58  
Four Hundred Fifteen and 58/100

Nancy K. Caplan  
8555 Azusa Creek Road  
P. O. Box 112  
Cazadero, CA 95421-0112

MEMO Pay Period: 03/01/2019 - 03/31/2019

\*008993\* ⑆121140218⑆ 0403015951⑆

0086 6779 0682384 >121140218< 041019 WAB

Nancy K. Caplan

\$415.58 8993 04102019

Cazadero Community Services District  
Post Office Box 508  
Cazadero, CA 95421-0508

WESTAMERICA BANK  
Cupertino, CA 95014  
95-4210111

8995

4/1/2019

PAY TO THE ORDER OF Steven M. Krausmann \$688.80  
Six Hundred Eighty-Eight and 80/100

Steven M. Krausmann  
705 Chimney Rock Road  
Cazadero, CA 95421

MEMO Pay Period: 03/01/2019 - 03/31/2019

\*008995\* ⑆121140218⑆ 0403015951⑆

0546 8752 0451976 >121140218< 041019 WAB

For Deposit Only  
A/C # 1000000327

\$688.80 8995 04102019

Cazadero Community Services District  
Post Office Box 508  
Cazadero, CA 95421-0508

WESTAMERICA BANK  
Cupertino, CA 95014  
95-4210111

8996

4/5/2019

PAY TO THE ORDER OF Accredited Septic \$175.00  
One Hundred Seventy-Five and 00/100

Accredited Septic  
P. D. Box 1236  
Rainier Park, CA 94927

MEMO Send Annual Billing INV 4884

\*008996\* ⑆121140218⑆ 0403015951⑆

0672 6779 0688352 >121140218< 042219 WAB

For Deposit Only  
A/C # 1000000327

\$175.00 8996 04222019

Cazadero Community Services District  
Post Office Box 508  
Cazadero, CA 95421-0508

WESTAMERICA BANK  
Cupertino, CA 95014  
95-4210111

8997

4/5/2019

PAY TO THE ORDER OF Bank of America Business Mastercard \$73.48  
Seventy-Three and 48/100

Bank of America Business Mastercard  
P. O. Box 19796  
Wilmington, DE 19860-5796

MEMO XXXX-XXXX-XXXX-3883

\*008997\* ⑆121140218⑆ 0403015951⑆

0002 286307 04172019 1 8 0055  
617992 3588664997813983 WBA1CS  
FOR DEPOSIT ONLY BANK OF AMERICA NA  
9031001606

Checks 272233 04/17/2019 55 149 B Sm Bus 15796 NBR41CS 71

\$73.48 8997 04182019

Cazadero Community Services District  
Post Office Box 508  
Cazadero, CA 95421-0508

WESTAMERICA BANK  
Cupertino, CA 95014  
95-4210111

8998

4/5/2019

PAY TO THE ORDER OF Cazadero Supply \$171.76  
One Hundred Seventy-One and 76/100

Cazadero Supply  
P. O. Box 69  
Cazadero, CA 95421

MEMO INV 107363

\*008998\* ⑆121140218⑆ 0403015951⑆

0672 6779 0688352 >121140218< 042219 WAB

FOR DEPOSIT ONLY  
A/C # 1000000327

\$171.76 8998 04222019

Cazadero Community Services District  
Post Office Box 508  
Cazadero, CA 94211-0508

WESTAMERICA BANK  
Cazadero, CA 94211  
8999

4/5/2019

PAY TO THE ORDER OF Complete Welders Supply  
Fifty-Eight and 10/100 \$58.10

Complete Welders Supply  
P. O. Box 2518  
Napa, CA 94558

MEMO 04636

#008999# 121140218# 0403015951#

For Deposit Only - JPMC

\$58.10 8999 04182019

Cazadero Community Services District  
Post Office Box 508  
Cazadero, CA 94211-0508

WESTAMERICA BANK  
Cazadero, CA 94211  
9000

4/5/2019

PAY TO THE ORDER OF FASIS  
Two Thousand Three Hundred Forty-Eight and 00/100 \$2,348.00

Fire Agencies Self Insurance System  
c/o California Bank & Trust  
Fiscal Services  
520 Capital Mall, Suite 100  
Sacramento, CA 95814-4714  
CA2001

MEMO

#009000# 121140218# 0403015951#

\$2,348.00 9000 04192019

Cazadero Community Services District  
Post Office Box 508  
Cazadero, CA 94211-0508

WESTAMERICA BANK  
Cazadero, CA 94211  
9001

4/5/2019

PAY TO THE ORDER OF Fire Engineering  
Thirty-Nine and 00/100 \$39.00

Fire Engineering  
Penwell Corporation  
P. O. Box 4364  
Chicago, IL 60680-4309

MEMO Magazine Subscription

#1595103070# 121140218# 0403015951#

\$39.00 9001 04242019

Cazadero Community Services District  
Post Office Box 508  
Cazadero, CA 94211-0508

WESTAMERICA BANK  
Cazadero, CA 94211  
9002

4/5/2019

PAY TO THE ORDER OF Fishman Supply Company  
One Hundred Thirty-One and 85/100 \$131.85

Fishman Supply Company  
P. O. Box 750279  
Petaluma, CA 94975-0279

MEMO Acct 13245

#009002# 121140218# 0403015951#

\$131.85 9002 04182019

JPMORGANCHASE BK NA CR TO NMD  
042319 474009982- PAYER ALL  
07647138 0623093 RTS RESVD  
06631187 239 000000001009752

For Deposit Only  
To the Account of 13245220  
04/17/2019  
FASIS  
121140218

Cazadero Community Services District  
Post Office Box 508  
Cazadero, CA 94211-0508

WESTAMERICA BANK  
Cazadero, CA 94211  
9003

4/5/2019

PAY TO THE ORDER OF L. N. Curtis & Sons  
Four Thousand One Hundred Sixty and 05/100 \$4,160.05

L. N. Curtis & Sons  
Dept 34921  
PO Box 39000  
San Francisco, CA 94139

MEMO INV 270553

#009003# 121140218# 0403015951#

\$4,160.05 9003 04182019

Cazadero Community Services District  
Post Office Box 508  
Cazadero, CA 94211-0508

WESTAMERICA BANK  
Cazadero, CA 94211  
9004

4/5/2019

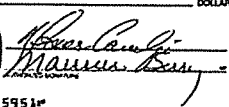
PAY TO THE ORDER OF Meml, Amone & Jones, LLP  
Three Hundred Ninety and 00/100 \$390.00

Meml, Amone & Jones, LLP  
3554 Round Barn Blvd., STE 303  
Santa Rosa, CA 95403

MEMO INV 319057

#009004# 121140218# 0403015951#

\$390.00 9004 04242019

Cazadero Community Services District Post Office Box 808 Cazadero, CA 95421-6508		METABERICA BANK Cupertino, CA 95014 90-42713111	9005
PAY TO THE ORDER OF Sonoma County Junior College District		4/5/2019	\$ 397.00
Three Hundred Ninety-Seven and 00/100		DOLLARS	
Sonoma County Junior College District Accounting 1501 Mendocino Ave. Santa Rosa, CA 95401			
MEMO AR19-01557		#009005# 421140218# 0403015951#	

20190422 0105 00008 00022

Exchange Bank - Santa Rosa, CA  
20190422 0105 00008 00022  
>>121101985<<

PAY TO THE EXCHANGE BANK  
121101985  
SPEC CLEARING ACCOUNT  
ACCOUNT NO. 000006640

\$397.00

9005

04232019

## Heidi Flowers

---

**From:** Maureen Berry  
**Sent:** Wednesday, May 08, 2019 11:38 AM  
**To:** Heidi Flowers  
**Subject:** RE: April bank stmt & check images for review

Looks good 😊

---

**From:** Heidi Flowers [<mailto:hflowers@russianriverfire.org>]  
**Sent:** Tuesday, May 07, 2019 11:20 AM  
**To:** Maureen Berry <[Maureen@caz95421.com](mailto:Maureen@caz95421.com)>  
**Subject:** April bank stmt & check images for review

Good morning,  
Attached is the bank statement for April, since the meeting was moved to Thursday I'll be reconciling tomorrow. Sorry for the rush. Thanks!

Thank you,  
Heidi Flowers  
Administrative Assistant  
Russian River Fire Protection District  
707-869-9089 Office  
707-869-2811 Fax  
[hflowers@russianriverfire.org](mailto:hflowers@russianriverfire.org)  
[www.russianriverfire.org](http://www.russianriverfire.org)  
Office Hours: M-F 8:30-2:30

12:06 PM

05/07/19

**Cazadero Community Services District**  
**Reconciliation Summary**  
L. A. I. F., Period Ending 04/14/2019

---

	<u>Apr 14, 19</u>
Beginning Balance	147,173.98
Cleared Transactions	
Deposits and Credits - 1 item	<u>923.20</u>
Total Cleared Transactions	<u>923.20</u>
Cleared Balance	<u><u>148,097.18</u></u>
Register Balance as of 04/14/2019	148,097.18
Ending Balance	148,097.18

## Cazadero Community Services District

## Reconciliation Detail

L. A. I. F., Period Ending 04/14/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						147,173.98
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	04/15/2019			X	923.20	923.20
Total Deposits and Credits					923.20	923.20
Total Cleared Transactions					923.20	923.20
Cleared Balance					923.20	148,097.18
Register Balance as of 04/14/2019					923.20	148,097.18
Ending Balance					923.20	148,097.18

Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

[www.treasurer.ca.gov/pmia-laif/laif.asp](http://www.treasurer.ca.gov/pmia-laif/laif.asp)  
May 07, 2019

*Reconciled H3  
5.7.19*

CAZADERO COMMUNITY SERVICES DISTRICT

MANAGER  
P.O. BOX 508  
CAZADERO, CA 95421

PMIA Average Monthly Yields

**Account Number:**  
16-49-006

Tran Type Definitions

April 2019 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
4/15/2019	4/12/2019	QRD	1604097	SYSTEM	923.20

Account Summary

Total Deposit:	923.20	✓ Beginning Balance:	147,173.98 ✓
Total Withdrawal:	0.00	Ending Balance:	148,097.18 ✓



Cazadero Community Services District  
Account Balances  
As of April 30, 2019

	Apr 30, 19
<b>ASSETS</b>	
Current Assets	
Checking/Savings	578,341.13
1-Westam Check	105,147.18
L. A. I. F.	
Total Checking/Savings	683,488.31
Total Current Assets	683,488.31
<b>TOTAL ASSETS</b>	<b>683,488.31</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Long Term Liabilities	
WestAmerica Loan - Brush Truck	181,655.19
Total Long Term Liabilities	181,655.19
Total Liabilities	181,655.19
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>181,655.19</b>

**Cazadero Community Services District  
Profit & Loss Budget Performance  
April 2019**

3:49 PM

05/08/2019

Accrual Basis

	Apr 19	Jul '18 - Apr 19	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
<b>10 - Tax Revenue</b>						
1000 · Property Taxes-CY Secured	122,795.73	263,168.42	274,600.00	-11,431.58	95.84%	274,600.00
1011 · SB 2557 Prop Tax Admin	-3,293.00	-3,293.00	-3,400.00	107.00	96.85%	-3,400.00
1020 · Prop Tax-CY Supplemental	2,111.93	3,423.05	5,000.00	-1,576.95	68.46%	5,000.00
1040 · Prop Tax-CY Unsecured	0.00	7,707.52	7,300.00	407.52	105.58%	7,300.00
1042 · Cost Reim-Coll DEL CY UNS	0.00	-123.82	-75.00	-48.82	165.09%	-75.00
1060 · Prop Tax-PY Secured	0.00	0.00	-70.00	70.00	0.0%	-70.00
1080 · Supplemental Prop Tax-PY	0.00	0.00	-50.00	50.00	0.0%	-50.00
1100 · Prop Taxes-PY Unsecured	0.00	0.00	300.00	-300.00	0.0%	300.00
1105 · 2017 Wildfire Tax Loss	0.00	5,136.81				
<b>Total 10 · Tax Revenue</b>	<b>121,614.66</b>	<b>276,018.98</b>	<b>283,605.00</b>	<b>-7,586.02</b>	<b>97.33%</b>	<b>283,605.00</b>
<b>17 - Use of Money/Property</b>						
1700 · Interest on Pooled Cash	54.97	66.42	500.00	-433.58	13.28%	500.00
1702 · WestAmerica Bank	8.70	56.47	50.00	6.47	112.94%	50.00
1703 · LAIF Interest	923.20	3,284.90	1,500.00	1,784.90	218.99%	1,500.00
1801 · Hall Use	0.00	550.00				
<b>Total 17 · Use of Money/Property</b>	<b>986.87</b>	<b>3,957.79</b>	<b>2,050.00</b>	<b>1,907.79</b>	<b>193.06%</b>	<b>2,050.00</b>
<b>20 - Intergovernmental Revenues</b>						
2080 · Fish & Game in lieu of Prop T	0.00	0.00				
2440 · ST-HOPTR	870.24	870.24	2,000.00	-1,129.76	43.51%	2,000.00
2500 · State-Other Funding (ST)	0.00	148,399.05	123,730.00	24,669.05	119.94%	123,730.00
<b>Total 20 · Intergovernmental Revenues</b>	<b>870.24</b>	<b>149,269.29</b>	<b>125,730.00</b>	<b>23,539.29</b>	<b>118.72%</b>	<b>125,730.00</b>
<b>40 - Miscellaneous Revenues</b>						
4015 · Interest Earned	0.00	4.38				
4040 · Misc. Income						
4040 A · Recruitment/Retention-Region 5	0.00	15,000.00				
<b>Total 4040 · Misc. Income</b>	<b>0.00</b>	<b>15,000.00</b>				
4050 · State & Local Grants	0.00	22,000.00				
4210 · State of CA EDD Refund	0.00	106.47				
<b>Total 40 · Miscellaneous Revenues</b>	<b>0.00</b>	<b>37,110.85</b>				
<b>Total Income</b>	<b>123,471.77</b>	<b>466,356.91</b>	<b>411,385.00</b>	<b>54,971.91</b>	<b>113.36%</b>	<b>411,385.00</b>
<b>Gross Profit</b>	<b>123,471.77</b>	<b>466,356.91</b>	<b>411,385.00</b>	<b>54,971.91</b>	<b>113.36%</b>	<b>411,385.00</b>
<b>Expense</b>						
<b>Maintenance</b>						
Playground	131.85	1,336.56				
Supplies	0.00	144.81				
<b>Total Maintenance</b>	<b>131.85</b>	<b>1,481.37</b>				
<b>Misc. Operating</b>						
<b>Firefighter Expenses</b>						
7120 · Training	397.00	397.00	10,500.00	-10,103.00	3.78%	10,500.00
<b>Total Firefighter Expenses</b>	<b>397.00</b>	<b>397.00</b>	<b>10,500.00</b>	<b>-10,103.00</b>	<b>3.78%</b>	<b>10,500.00</b>
<b>Total Misc. Operating</b>	<b>397.00</b>	<b>397.00</b>	<b>10,500.00</b>	<b>-10,103.00</b>	<b>3.78%</b>	<b>10,500.00</b>
<b>50 - Salaries/Employment Benefits</b>						
5910 · Payroll Expenses	1,914.87	26,977.72	21,750.00	5,227.72	124.04%	21,750.00
5911 · Firefighter C & D Reimbursement						
Calls	0.00	1,560.00				
Drills	0.00	2,330.00				
Strike Team	0.00	83,590.72	76,606.00	6,984.72	109.12%	76,606.00
5911 · Firefighter C & D Reimbursement - Other	0.00	0.00	4,000.00	-4,000.00	0.0%	4,000.00
<b>Total 5911 · Firefighter C &amp; D Reimbursement</b>	<b>0.00</b>	<b>87,480.72</b>	<b>80,606.00</b>	<b>6,874.72</b>	<b>108.53%</b>	<b>80,606.00</b>
5922 · FICA Retirement	0.00	0.00	6,350.00	-6,350.00	0.0%	6,350.00
5924 · Medicare	0.00	0.00	1,500.00	-1,500.00	0.0%	1,500.00
5925 · CA Employment Training Tax	0.00	0.00	100.00	-100.00	0.0%	100.00
5935 · Unemployment Insurance	0.00	491.57	1,100.00	-608.43	44.69%	1,100.00
5940 · Wrkmm Comp	2,348.00	9,392.00	9,400.00	-8.00	99.92%	9,400.00
<b>Total 50 · Salaries/Employment Benefits</b>	<b>4,262.87</b>	<b>124,342.01</b>	<b>120,806.00</b>	<b>3,536.01</b>	<b>102.93%</b>	<b>120,806.00</b>
<b>60 - Services/Supplies</b>						
6021 · Clothing, Uniform, Personal	0.00	0.00	1,180.00	-1,180.00	0.0%	1,180.00
6022 · Safety Clothing	0.00	1,188.23	10,000.00	-8,811.77	11.88%	10,000.00
6040 · Communications						
Station 1 Emergency Phones	155.15	510.77				
Stn 1 Internet	152.93	1,343.19	1,800.00	-456.81	74.62%	1,800.00
Stn 1 Telephone	202.19	2,057.01	1,800.00	257.01	114.28%	1,800.00
Stn 2 Internet	0.00	865.40	1,400.00	-534.60	61.81%	1,400.00

	Apr 19	Jul '18 - Apr 19	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Stn 2 Telephone	59.06	820.80	850.00	-29.20	96.57%	850.00
6040 · Communications - Other	0.00	2,871.13				
<b>Total 6040 · Communications</b>	<b>569.33</b>	<b>8,468.30</b>	<b>5,850.00</b>	<b>2,618.30</b>	<b>144.76%</b>	<b>5,850.00</b>
6060 · Food	0.00	186.82	500.00	-313.18	37.36%	500.00
6080 · Household Supplies	0.00	793.52	500.00	293.52	158.7%	500.00
6100 · Insurance						
Business	0.00	13,331.00				
6100 · Insurance - Other	0.00	1,648.00	14,000.00	-12,352.00	11.77%	14,000.00
<b>Total 6100 · Insurance</b>	<b>0.00</b>	<b>14,979.00</b>	<b>14,000.00</b>	<b>979.00</b>	<b>106.99%</b>	<b>14,000.00</b>
6140 · Equipment	0.00	6,243.28	6,000.00	243.28	104.06%	6,000.00
6149 · Maintenance-Radio/Pagers						
Pagers	0.00	176.25				
Radios	0.00	1,054.00				
6149 · Maintenance-Radio/Pagers - Other	0.00	785.29	2,600.00	-1,814.71	30.2%	2,600.00
<b>Total 6149 · Maintenance-Radio/Pagers</b>	<b>0.00</b>	<b>2,015.54</b>	<b>2,600.00</b>	<b>-584.46</b>	<b>77.52%</b>	<b>2,600.00</b>
6180 · Structure						
BI-Annual Gen Load Test	0.00	0.00	1,300.00	-1,300.00	0.0%	1,300.00
Parks	0.00	901.59	6,000.00	-5,098.41	15.03%	6,000.00
Station 1	171.76	397.20	10,000.00	-9,602.80	3.97%	10,000.00
Station 2	0.00	0.00	1,500.00	-1,500.00	0.0%	1,500.00
6180 · Structure - Other	0.00	2,090.08				
<b>Total 6180 · Structure</b>	<b>171.76</b>	<b>3,388.87</b>	<b>18,800.00</b>	<b>-15,411.13</b>	<b>18.03%</b>	<b>18,800.00</b>
6261 · Medical Equip	58.10	1,499.27	3,000.00	-1,500.73	49.98%	3,000.00
6280 · Memberships/Certs	0.00	225.00	200.00	25.00	112.5%	200.00
6400 · Office expense	39.00	1,936.29	1,500.00	436.29	129.09%	1,500.00
6405 · Office Equip & Furnishings	0.00	0.00	1,000.00	-1,000.00	0.0%	1,000.00
6457 · Computer Chrgs-Firehouse Softwa	0.00	0.00	7,000.00	-7,000.00	0.0%	7,000.00
6500 · Other Professional Svcs	528.99	5,425.66	6,500.00	-1,074.34	83.47%	6,500.00
6510 · Recruitment/Retention	5,123.05	9,030.03				
6587 · LAFCO	0.00	613.00	615.00	-2.00	99.88%	615.00
6610 · Legal	390.00	1,528.00				
6630 · Audit	0.00	5,300.00	5,350.00	-50.00	99.07%	5,350.00
6654 · Medical Exam	0.00	0.00	2,805.00	-2,805.00	0.0%	2,805.00
6880 · Minor Equipment/Sm Tools	0.00	623.91	3,000.00	-2,376.09	20.8%	3,000.00
6881 · Safety Equip	0.00	260.83	7,800.00	-7,539.17	3.34%	7,800.00
6883 · Fire Equip & Testing	0.00	9,383.95	4,000.00	5,383.95	234.6%	4,000.00
7053 · Permits/License/Fees	0.00	0.00	450.00	-450.00	0.0%	450.00
7131 · Textbooks	0.00	0.00	1,000.00	-1,000.00	0.0%	1,000.00
7201 · Gas & Oil						
Gasoline	0.00	59.64				
7201 · Gas & Oil - Other	0.00	3,320.02	4,000.00	-679.98	83.0%	4,000.00
<b>Total 7201 · Gas &amp; Oil</b>	<b>0.00</b>	<b>3,379.66</b>	<b>4,000.00</b>	<b>-620.34</b>	<b>84.49%</b>	<b>4,000.00</b>
7320 · Utilities						
Park Water	0.00	706.88				
Septic Monitoring Fee	175.00	350.00	1,000.00	-650.00	35.0%	1,000.00
Siren Electricity	21.53	125.95	250.00	-124.05	50.38%	250.00
Stn 1 Electricity	131.86	1,411.63	2,400.00	-988.37	58.82%	2,400.00
Stn 1 Electricity Outdoor	48.08	302.17	500.00	-197.83	60.43%	500.00
Stn 1 Garbage	0.00	1,265.27	1,250.00	15.27	101.22%	1,250.00
Stn 1 Propane	0.00	2,753.65	4,000.00	-1,246.35	68.84%	4,000.00
Stn 1 Water	0.00	475.70	250.00	225.70	190.28%	250.00
Stn 2 Electricity	71.64	706.43	900.00	-193.57	78.49%	900.00
Stn 2 Garbage	0.00	339.02	500.00	-160.98	67.8%	500.00
Stn 2 Propane	0.00	793.57	1,300.00	-506.43	61.04%	1,300.00
Stn 2 Water	0.00	0.00	700.00	-700.00	0.0%	700.00
Street Lights Electricity	361.80	3,203.13	4,300.00	-1,096.87	74.49%	4,300.00
7320 · Utilities - Other	0.00	51.45				
<b>Total 7320 · Utilities</b>	<b>809.91</b>	<b>12,484.85</b>	<b>17,350.00</b>	<b>-4,865.15</b>	<b>71.96%</b>	<b>17,350.00</b>
7330 · Sanitation-Annual Septic Permit	0.00	420.00	420.00	0.00	100.0%	420.00
7335 · Park Development	0.00	0.00	10,000.00	-10,000.00	0.0%	10,000.00
7910 · Principal Payment	0.00	0.00	29,858.00	-29,858.00	0.0%	29,858.00
7930 · Interest Expense	0.00	0.00	5,177.00	-5,177.00	0.0%	5,177.00
7950 · E5266 Strike Team	0.00	0.00	47,124.00	-47,124.00	0.0%	47,124.00
<b>Total 60 · Services/Supplies</b>	<b>7,690.14</b>	<b>89,374.01</b>	<b>217,579.00</b>	<b>-128,204.99</b>	<b>41.08%</b>	<b>217,579.00</b>
85 · Capital-Fixed Asset Expense						
8560 · Building Improvements (Equip)	0.00	0.00	25,500.00	-25,500.00	0.0%	25,500.00
8570 · Structure	0.00	0.00	25,000.00	-25,000.00	0.0%	25,000.00
<b>Total 85 · Capital-Fixed Asset Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>50,500.00</b>	<b>-50,500.00</b>	<b>0.0%</b>	<b>50,500.00</b>
<b>Total Expense</b>	<b>12,481.86</b>	<b>215,594.39</b>	<b>399,385.00</b>	<b>-183,790.61</b>	<b>53.98%</b>	<b>399,385.00</b>

	Apr 19	Jul '18 - Apr 19	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Net Ordinary Income	110,989.91	250,762.52	12,000.00	238,762.52	2,089.69%	12,000.00
Net Income	110,989.91	250,762.52	12,000.00	238,762.52	2,089.69%	12,000.00



CAZADERO COMMUNITY SERVICES DISTRICT

WorldPoints

March 28, 2019 - April 27, 2019

Company Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 982238
EL PASO, TX 79998-2238

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

TTY Hearing Impaired:
1.888.500.6267, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Cardholder Activity Summary

Table with 7 columns: Account Number, Credit Limit, Total Activity, Payments and Other Credits, Balance Transfer Activity, Cash Advance Activity, Purchases and Other Charges, Fees Charged. Row for KRAUSMANN, STEVE.

Payment Information

New Balance Total ..... \$940.50
Minimum Payment Due ..... \$940.50
Payment Due Date ..... 05/23/19

Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:
\$19.00 for balance less than \$100.01
\$29.00 for balance less than \$1,000.01
\$39.00 for balance less than \$5,000.01
\$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance ..... \$50.98
Payments and Other Credits ..... -\$73.48
Balance Transfer Activity ..... \$0.00
Cash Advance Activity ..... \$0.00
Purchases and Other Charges ..... \$963.00
Fees Charged ..... \$0.00
Finance Charge ..... \$0.00
New Balance Total ..... \$940.50

Credit Limit ..... \$10,000
Credit Available ..... \$9,059.50
Statement Closing Date ..... 04/27/19
Days in Billing Cycle ..... 31

0007348 0094050 0094050 5588464997813883



BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796



CAZADERO COMMUNITY SERVICES DISTRICT
PO BOX 508
CAZADERO, CA 95421-0508

Account Number:
March 28, 2019 - April 27, 2019

New Balance Total ..... \$940.50
Minimum Payment Due ..... \$940.50
Payment Due Date ..... 05/23/19

Enter payment amount

\$

For change of address/phone number, see reverse side.

Mail this coupon along with your check payable to:
BUSINESS CARD,
or make your payment online at
www.bankofamerica.com

549990011116174997813883

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
<b>CAZADERO COMMUNITY SERVICES DISTRIC</b>				
Account Number:				
<b>Payments and Other Credits</b>				
04/17	04/17	PAYMENT - THANK YOU	10715300000000583255533	- 73.48
<b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>				<b>-\$73.48</b>
<b>KRAUSMANN, STEVE</b>				
Account Number:				
<b>Purchases and Other Charges</b>				
04/17	04/16	CASCADE FIRE EQUIPMENT 541-7790394 OR	55417349106281067740929	963.00
<b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b>				<b>\$963.00</b>

**Finance Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	17.49% V	\$0.00	\$0.00
CASH	26.49% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

**WorldPoints Rewards for Business™ Summary**

Beginning Balance	52,370.06	Other Bonuses	.00
Earned	963.00		
Redeemed	.00		
Adjustments	.00	<b>Ending Balance</b>	<b>51,822.06</b>

Redeem your points for cash, gift cards and travel by calling 1.800.673.1044, or visit [bankofamerica.com/business](http://bankofamerica.com/business)

Bank of America Business Advantage

LIFE / BETTER CONNECTED®

# Around-the-clock protection

Your Bank of America Business Mastercard® protects you 24/7 with:

- **Purchase Assurance®**  
Covers your purchases in case of theft or damage within 90 days of purchase<sup>1</sup>
- **Extended Warranty**  
Covers you for one additional year, on top of the manufacturer's warranty<sup>1</sup>
- **Zero Liability**  
Protects you in case of unauthorized use of your card<sup>2</sup>

<sup>1</sup> Certain restrictions, conditions and exclusions apply to Mastercard benefits. Benefits subject to change without notice. Mastercard Guide to Benefits is included in your new card account package mailed at account opening, and at [bankofamerica.com](http://bankofamerica.com) through the owner's, or authorized officer's, Online Banking profile by selecting the card product in the account overview page then by selecting the Help & Support tab.

<sup>2</sup> Claims may only be filed against posted and settled transactions subject to dollar limits and subsequent verification, including providing all requested information supporting fraudulent use claim. Refer to your Business Card Agreement for further details.

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Bank of America and Life/Better Connected are registered trademarks of Bank of America Corporation.

**Cazadero Community Services District**  
**Bills Presented for Payment**  
**May 2019**

05/08/19

Accrual Basis

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
<b>May 19</b>				
	05/16/2019	eft	Comcast	-152.93
	05/10/2019	EFT	Frontier Communications	-199.87
	05/10/2019	EFT	Frontier Communications	-58.78
	05/10/2019	EFT	Frontier Communications	-154.65
	05/02/2019	EFT	Comcast	-109.10
	05/02/2019	EFT	P. G. & E.	-53.81
	05/07/2019	EFT	P. G. & E.	-368.05
	05/01/2019	EFT	P. G. & E.	-186.73
	05/07/2019	E-pay	EFTPS	-292.74
	05/01/2019	9007	Caplan, Nancy K.	-415.57
	05/01/2019	9008	Dewart, Alan	-461.75
	05/01/2019	9009	Krausmann, Steven M	-688.80
	05/08/2019	9010	Al Dewart	-47.01
	05/08/2019	9011	Bank of America Business ...	-963.00
	05/08/2019	9012	Cascade Fire Equipment Co...	-152.31
	05/08/2019	9013	Cazadero Supply	-35.02
	05/08/2019	9014	Complete Welders Supply	-56.50
	05/08/2019	9015	Jim-n-i Rentals	-9,082.50
	05/08/2019	9016	L. N. Curtis & Sons	-2,909.76
	05/08/2019	9017	Matlock Roofing, Inc.	-25,600.00
	05/08/2019	9018	McPhail Fuel Co.	-499.57
	05/08/2019	9019	Merrill, Arnone & Jones, LLP	-2,040.00
	05/08/2019	9020	Michael Nicholls	-140.06
	05/08/2019	9021	Pat's Equipment	-609.00
	05/08/2019	9022	Recology Sonoma Marin	-41.75
	05/08/2019	9023	Russian River Fire Protection	-528.99
	05/08/2019	9024	Sonoma County Fire District...	-70.00
<b>May 19</b>				<b>-45,918.25</b>