



CAZADERO COMMUNITY SERVICES DISTRICT
PO BOX 508
CAZADERO CA 95421-0508

Board Meeting Agenda
May 8, 2024 ~ 6:30PM
Location ~ Fire Station #1
5980 Cazadero Hwy, Cazadero, CA 95421

The Board meeting agenda and all supporting documents are available for public review on the website at www.cazadero-csd.org and upon prior appointment at 5980 Cazadero Hwy, Cazadero CA, 72 hours in advance of a scheduled board meeting. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office upon prior appointment at 5980 Cazadero Hwy, Cazadero and on the website at www.cazadero-csd.org. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

In accordance with the Americans with Disabilities Act, anyone needing special assistance to participate in this meeting should contact District Administrative Assistant Sherry Kulczewski at (707) 591-1015. Notification 48-hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

President P. Barry

Director M. Berry

Director H. Canelis

Director D. DeBeaune

Director S. Griswold

OPEN TIME FOR PUBLIC EXPRESSION

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda and is restricted to matters within the Board's jurisdiction. Items that appear to warrant a more-lengthy presentation or Board consideration may be placed on the agenda for discussion at a future meeting. Please limit comments to three hundred (300) words.

AGENDA ADJUSTMENTS

An opportunity for the Board President to approve adjustments to the current agenda.

DIRECTOR REPORTS

An opportunity for Directors to report on their individual activities related to District Business.

STAFF REPORTS

1. Administrative Assistant
2. Fire Department and Firefighters Association Report
 - a. Operations
 - b. Administration
 - c. Training
 - d. Special Projects
3. Park & Rec Maintenance
4. Facilities

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director

1. Approval of Meeting Minutes – March 13, 2024
2. Approval of Financials – Month of February 2024

ACTION ITEMS

1. **Firehall fencing** – Discussion/Action –
2. **Fuel Tank for Fire Department** – Discussion/Action –
3. **Type 6 Vehicle for Fire Department** – Discussion/Action –
4. **Lower Russian River Governance Study and Resolution 23/24-03 to Oppose Special Districts Consolidation** – Discussion/Action –
5. **Insurance** – Discussion/Action –
6. **CalFire Amador Contract** – Discussion/Action –
7. **Tennis Backboard** – Discussion/Action –
8. **Resolution 23/24-04 to Oppose Initiative 1935 (Formerly 21-0042A1)** – Discussion/Action –

DISCUSSION ITEMS

1. **Fiber Optic Grant and Emergency Communications** – Discussion – Update on implementation of Emergency Radio Communications in Cazadero –
2. **Update on Grants** – Discussion –
3. **Measure H Update** – Discussion –
4. **Monte Rio-Gold Ridge Agreement** – Discussion –

FINANCIAL REPORTS

COMMUNICATIONS

1. Email from Cynthia Olson, Sonoma Local Agency Formation Commission, re: LAFCO Adopted Fiscal Year 2024-25 Preliminary Budget
2. Email from Coastal Hills Community Project, re: Timber Cove Fire Protection District news

ADJOURNMENT

STAFF REPORTS

CONSENT ITEMS



Cazadero Community Services District Meeting Minutes – March 13, 2024

1. Call to Order and Roll Call

The regular meeting of the Cazadero CSD Board was called to order at 6:35 PM on March 13, 2024. Director H. Canelis led the Pledge of Allegiance. The following Directors were present: P. Barry, M. Berry, H. Canelis, and D. DeBeaune. Director S. Griswold was absent. Chief Krausmann and AA Kulczewski were also present.

2. Public Comment

None.

3. Agenda Adjustments

None.

4. Director Reports

Director P. Barry and Chief Krausmann reported that Proposition H passed, the new tax starts in July, 2024, and funds raised from it will be available in 2025. The monies do not go into the General Fund and are specific to fire departments, they will pay for the stipend program as well as infrastructure upgrades in our District. It is suggested that we start planning now for the prospective funding we will receive.

5. Staff Reports

AA Kulczewski reported that she will cut April checks the last week of March and leave them in the district office for Director P. Barry to get signed and mailed; asked for someone to pick up the District mail while she was gone, Director DeBeaune offered to do so; reminded the Board that P. Barry's, D. DeBeaune's, and S. Griswold's terms expire on December 1, she has contacted the County on procedures.

Chief Krausmann reported that two new volunteers have joined our department; the County is scheduling for June to close Fort Ross Road just before Niestrath in a hard closure for the creek crossing, our fire Department is asking them to do it earlier due to fire season.

The Call Report for February:

Nature of Call	Number of Calls
Medical Aid	7
Hazardous Condition	11
Smoke Investigation	2

6. Consent Calendar Items

On a motion by Director H. Canelis, Seconded by Director D. DeBeaune, the Board moved to approve the minutes for the February 14, 2024, meeting and the financials for the month of January 2024.

VOTE: 4-0-0

7. Action Items

a. Firehall fencing – Director P. Barry reported he met with a representative of Coggins Fencing who reviewed the area and will get quotes/recommendations for fence panels. After some discussion of different light weight, nice looking fence panels, item tabled to May meeting.

b. Fuel Tank for Fire Department – Chief Krausmann presented several options for portable fuel tanks. It was mentioned a hazardous materials permit may be needed for a fuel trailer and a

suggestion was made that we look into a stationary tank. After further discussion, item tabled to May meeting.

- c. **Equipment for Fire Department** – Chief Krausmann would like to replace the departments old, out-of-date radios. New radios are usually about \$3500-4000 each, he can get five slightly used ones for \$8000 from Engelke, the Board approved the purchase. Director P. Barry said we need a new base station, too. Chief Krausmann also suggested the purchase of a type 6 (pickup sized) apparatus with the monies received from strike team equipment rentals. A type 6 would cover approximately 95% of district calls and be easier to drive for those not used to the bigger apparatus. He will try to get some specs from another fire district. After further discussion, item tabled to May meeting.
- d. **Approval of Draft Financial Statements from Auditor** – After discussion, on a motion by Director D. DeBeaune, Seconded by Director H. Canelis, the Board moved to accept the draft financial statements for the fiscal year ended 6/30/2023 from Blomberg & Griffin Accountancy Corporation. VOTE: 4-0-0:

8. Discussion Items

- a. **Update on grants** – Director D. DeBeaune reported she is working on a new grant.
- b. **Fiber Optic Grant and Emergency Communications** – Director P. Barry reported that work has started on the Star Link installation at Station 1.

9. Correspondence

Reviewed.

10. Financial Reports

AA Kulczewski reported bills totaling \$21,562.32 were presented for payment.

11. Adjournment

On a motion by Director D. DeBeaune, Seconded by Director H. Canelis, the Board moved to adjourn the meeting at 8:14 PM. VOTE: 4-0-0:

Paul Barry

Maureen Barry

Homer Canelis

Daina DeBeaune

Scott Griswold

Date

Cazadero Community Services District Profit & Loss Budget Performance February 2024						2:28 PM 03/17/2024 Accrual Basis
	Feb 24	Jul '23 - Feb 24	\$ Over Budget	% of Budget	Annual Budget	
Ordinary Income/Expense						
Income						
10 · Tax Revenue						
1000 · Property Taxes-CY Secured	0.00	198,430.23	-131,271.86	60.19%	329,702.09	
1011 · SB 2557 Prop Tax Admin	0.00	0.00	4,230.37	0.0%	-4,230.37	
1020 · Prop Tax-CY Supplemental	0.00	6,874.70	319.81	104.88%	6,554.89	
1040 · Prop Tax-CY Unsecured	0.00	10,918.19	1,282.10	113.31%	9,636.09	
1060 · Prop Tax-PY Secured	0.00	-18.84	-8.97	190.88%	-9.87	
1080 · Supplemental Prop Tax-PY	0.00	-12.57	-8.39	300.72%	-4.18	
1100 · Prop Taxes-PY Unsecured	0.00	209.03	42.27	125.35%	166.76	
Total 10 · Tax Revenue	0.00	216,400.74	-125,414.67	63.31%	341,815.41	
17 · Use of Money/Property						
1700 · Interest on Pooled Cash	-0.10	4,740.71	2,540.71	215.49%	2,200.00	
1703 · LAIF Interest	0.00	6,255.20	2,355.20	160.39%	3,900.00	
1704 · Comm First CU - Savings	5.58	46.92	-8.08	85.31%	55.00	
1801 · Hall Use	275.00	275.00	-175.00	61.11%	450.00	
Total 17 · Use of Money/Property	280.48	11,317.83	4,712.83	171.35%	6,605.00	
20 · Intergovernmental Revenues						
2440 · ST-HOPTR	0.00	1,014.98	-485.02	67.67%	1,500.00	
2500 · State-Other Funding (ST)	0.00	0.00	0.00	0.0%	0.00	
Total 20 · Intergovernmental Revenues	0.00	1,014.98	-485.02	67.67%	1,500.00	
40 · Miscellaneous Revenues						
4050 · State & Local Grants	1,137.73	248,672.30	248,672.30	100.0%	0.00	
4051 · Federal Grants	0.00	0.00	0.00	0.0%	0.00	
4105 · Insurance Loss Payment	0.00	11,095.00				
4200 · Equip Rental-State of CA	0.00	0.00	0.00	0.0%	0.00	
4201 · Strike Team-State of CA	0.00	0.00	0.00	0.0%	0.00	
4210 · State of CA EDD Refund	0.00	0.00	0.00	0.0%	0.00	
42111 · State - Other In-Lieu	0.00	6.23	6.23	100.0%	0.00	
Total 40 · Miscellaneous Revenues	1,137.73	259,773.53	259,773.53	100.0%	0.00	
Total Income	1,418.21	488,507.08	138,586.67	139.61%	349,920.41	
Gross Profit	1,418.21	488,507.08	138,586.67	139.61%	349,920.41	
Expense						
50 · Salaries/Employment Benefits						
51 · Fire Department-Salaries/Empl B						
5915 · Fire Department Payroll Expense	0.00	-11.67	-23,344.67	-0.05%	23,333.00	
5911 · Firefighter C & D Reimbursement						
Calls	0.00	7,480.00	3,080.00	170.0%	4,400.00	
Drills	0.00	2,060.00	-1,540.00	57.22%	3,600.00	
Stipend	1,400.00	15,600.00	-24,400.00	39.0%	40,000.00	

	Feb 24	Jul '23 - Feb 24	\$ Over Budget	% of Budget	Annual Budget
Strike Team	0.00	0.00	0.00	0.0%	0.00
Total 5911 · Firefighter C & D Reimbursement	1,400.00	25,140.00	-22,860.00	52.38%	48,000.00
Total 51 · Fire Department-Salaries/Empl B	1,400.00	25,128.33	-46,204.67	35.23%	71,333.00
52 · Park & Rec-Salaries/Employ Bene					
5912 · Park & Rec Payroll Expenses	0.00	0.00	-7,346.00	0.0%	7,346.00
Total 52 · Park & Rec-Salaries/Employ Bene	0.00	0.00	-7,346.00	0.0%	7,346.00
54 · Admin-Salaries/Employ Benefits					
5914 · Admin Payroll Expenses	1,275.00	10,687.50	-13,907.50	43.45%	24,595.00
Total 54 · Admin-Salaries/Employ Benefits	1,275.00	10,687.50	-13,907.50	43.45%	24,595.00
5910 · Payroll Expenses	2,774.50	24,500.74			
5940 · Wrkmn Comp	0.00	22,813.00	-740.00	96.86%	23,553.00
Total 50 · Salaries/Employment Benefits	5,449.50	83,129.57	-43,697.43	65.55%	126,827.00
60 · Services/Supplies					
61 · Fire Department-Services/Suppli					
6021 · Clothing, Uniform, Personal	0.00	0.00	-1,300.00	0.0%	1,300.00
6022 · Safety Clothing	320.00	6,582.27	-2,417.73	73.14%	9,000.00
6040 · Communications					
Station 1 Emergency Phones	270.76	2,137.74	-912.26	70.09%	3,050.00
Stn 1 Internet	233.61	1,752.24	-647.76	73.01%	2,400.00
Stn 1 Telephone	338.12	2,575.49	-824.51	75.75%	3,400.00
Stn 2 Internet	191.18	1,432.12	-617.88	69.86%	2,050.00
Stn 2 Telephone	84.50	662.03	-287.97	69.69%	950.00
Total 6040 · Communications	1,118.17	8,559.62	-3,290.38	72.23%	11,850.00
6060 · Food	86.52	208.06	-491.94	29.72%	700.00
6101 · Insurance - Fire Department	0.00	117.00			
6149 · Maintenance-Radio/Pagers	-840.56	-379.82	-5,379.82	-7.6%	5,000.00
6181 · Maintenance - Fire Department					
Apparatus Annual Pump Testing	0.00	0.00	-1,100.00	0.0%	1,100.00
BIT Bi-Annual Inspection	0.00	0.00	0.00	0.0%	0.00
Gen Bi-Annual Load Test	0.00	0.00	-1,000.00	0.0%	1,000.00
Generator Maintenance	0.00	0.00	-200.00	0.0%	200.00
SCBA Testing	0.00	1,970.00	270.00	115.88%	1,700.00
Main Siren Maintenance	0.00	0.00	-500.00	0.0%	500.00
Station 2 Mntce (Include Siren)	0.00	0.00	-250.00	0.0%	250.00
Stn 2 Well Maintenance	0.00	0.00	-408.00	0.0%	408.00
Station 1 Mntce	0.00	16,066.09	12,066.09	401.65%	4,000.00
Total 6181 · Maintenance - Fire Department	0.00	18,036.09	8,878.09	196.94%	9,158.00
6261 · Medical Equip	88.54	704.72	-3,845.28	15.49%	4,550.00
6457 · Computer Chrgs-Firehouse Softwa	0.00	149.99	-850.01	15.0%	1,000.00
6461 · Misc Supplies/Expenses	0.00	705.89	705.89	100.0%	0.00
6510 · Recruitment/Retention	0.00	0.00	-1,000.00	0.0%	1,000.00
6526 · REDCOM	0.00	1,120.64	120.64	112.06%	1,000.00
6654 · Medical Exam	0.00	0.00	-2,500.00	0.0%	2,500.00

	Feb 24	Jul '23 - Feb 24	\$ Over Budget	% of Budget	Annual Budget
6820 · Rents and Leases - Equipment	0.00	0.00	0.00	0.0%	0.00
6880 · Minor Equipment/Sm Tools	249.16	648.90	-1,851.10	25.96%	2,500.00
6881 · Safety Equip	202.90	626.75	-9,373.25	6.27%	10,000.00
6883 · Fire Equip	0.00	0.00	-3,500.00	0.0%	3,500.00
7053 · Permits/License/Fees	75.00	75.00	-425.00	15.0%	500.00
7201 · Gas & Oil	32.78	2,251.51	-9,748.49	18.76%	12,000.00
7321 · Utilities - Fire Department					
Stn 2 Propane	0.00	613.81	-2,786.19	18.05%	3,400.00
Stn 2 Garbage	55.96	391.72	-168.28	69.95%	560.00
Stn 2 Electricity	171.01	854.45	-345.55	71.2%	1,200.00
Stn 1 Water	7.21	591.67	-58.33	91.03%	650.00
Stn 1 Propane	851.14	3,355.37	855.37	134.22%	2,500.00
Stn 1 Garbage	0.00	950.38	-399.62	70.4%	1,350.00
Stn 1 Electricity	314.01	2,380.00	-620.00	79.33%	3,000.00
Siren Electricity	26.00	171.22	-128.78	57.07%	300.00
Total 7321 · Utilities - Fire Department	1,425.33	9,308.62	-3,651.38	71.83%	12,960.00
7330 · Sanitation-Stn2					
Annual Septic Permit	0.00	0.00	-500.00	0.0%	500.00
Septic Monitoring Fee	0.00	125.00	-275.00	31.25%	400.00
Total 7330 · Sanitation-Stn2	0.00	125.00	-775.00	13.89%	900.00
7930 · Interest Expense	0.00	0.00	-1,820.00	0.0%	1,820.00
Total 61 · Fire Department-Services/Suppli	2,757.84	48,840.24	-42,397.76	53.53%	91,238.00
62 · Park & Rec-Services/Supplies					
7322 · Utilities - Park & Rec					
Electricity Outdoor	86.06	556.20	-143.80	79.46%	700.00
Park Garbage	0.00	0.00	-200.00	0.0%	200.00
Park Water	1.31	858.35	-671.65	56.1%	1,530.00
7322 · Utilities - Park & Rec - Other	0.00	0.25			
Total 7322 · Utilities - Park & Rec	87.37	1,414.80	-1,015.20	58.22%	2,430.00
Total 62 · Park & Rec-Services/Supplies	87.37	1,414.80	-1,015.20	58.22%	2,430.00
63 · Street Lights-Services/Supplies					
7323 · Utilities - Street Lights					
Street Lights Electricity	547.97	3,960.62	-1,439.38	73.35%	5,400.00
Total 7323 · Utilities - Street Lights	547.97	3,960.62	-1,439.38	73.35%	5,400.00
Total 63 · Street Lights-Services/Supplies	547.97	3,960.62	-1,439.38	73.35%	5,400.00
64 · Admin-Services/Supplies					
6280 · Memberships/Certs	0.00	0.00	-1,000.00	0.0%	1,000.00
6080 · Household Supplies	52.07	55.31	-444.69	11.06%	500.00
6400 · Office expense	120.00	2,953.27	-546.73	84.38%	3,500.00
6405 · Office Equip & Furnishings	0.00	0.00	-1,000.00	0.0%	1,000.00
6410 · Mail and Postage Supplies	0.00	0.00	-250.00	0.0%	250.00
6500 · Other Professional Svcs	0.00	0.00	-2,500.00	0.0%	2,500.00
6587 · LAFCO	0.00	0.00	-620.00	0.0%	620.00

	Feb 24	Jul '23 - Feb 24	\$ Over Budget	% of Budget	Annual Budget
6610 · Legal	0.00	0.00	-8,000.00	0.0%	8,000.00
6630 · Audit	0.00	0.00	-4,950.00	0.0%	4,950.00
6634 · Bank Fees	0.00	39.00	39.00	100.0%	0.00
6800 · Publications and Legal Notices	0.00	151.00	-119.00	55.93%	270.00
7051 · Refunds	0.00	0.00	0.00	0.0%	0.00
Total 64 · Admin-Services/Supplies	172.07	3,198.58	-19,391.42	14.16%	22,590.00
65 · Vegetation Management					
6540 · Chipper Maintenance	0.00	0.00	-1,400.00	0.0%	1,400.00
6545 · Boom Truck Maintenance	0.00	2,107.38	607.38	140.49%	1,500.00
6547 · 1980 Ford F350	0.00	26.55			
65 · Vegetation Management - Other	0.00	0.00	-50.00	0.0%	50.00
Total 65 · Vegetation Management	0.00	2,133.93	-816.07	72.34%	2,950.00
6100 · Insurance	0.00	39,464.50	-17,455.50	69.33%	56,920.00
6140 · Apparatus Maintenance	1,297.26	9,685.80	685.80	107.62%	9,000.00
6180 · Maintenance-Bldg & Imp.					
Parks Maintenance-Playground	30.35	15,661.92	13,161.92	626.48%	2,500.00
Brush Removal	0.00	0.00	0.00	0.0%	0.00
6180 · Maintenance-Bldg & Imp. - Other	0.00	0.00	-2,000.00	0.0%	2,000.00
Total 6180 · Maintenance-Bldg & Imp.	30.35	15,661.92	11,161.92	348.04%	4,500.00
7120 · Training	0.00	910.00	-9,090.00	9.1%	10,000.00
7335 · Park Development	0.00	26,123.00	16,123.00	261.23%	10,000.00
Total 60 · Services/Supplies	4,892.86	151,393.39	-63,634.61	70.41%	215,028.00
85 · Capital-Fixed Asset Expense					
8560 · Equipment (F/A)	0.00	0.00	-8,000.00	0.0%	8,000.00
Total 85 · Capital-Fixed Asset Expense	0.00	0.00	-8,000.00	0.0%	8,000.00
Total Expense	10,342.36	234,522.96	-115,332.04	67.03%	349,855.00
Net Ordinary Income	-8,924.15	253,984.12	253,918.71	388,295.55%	65.41
Net Income	-8,924.15	253,984.12	253,918.71	388,295.55%	65.41

Cazadero Community Services District

Account Balances

As of February 29, 2024

	<u>Feb 29, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
1-Community First CU -Checking	385,951.94
2-Community First CU -Savings	10,044.46
3-Community First CU - Park Dev	60,154.38
L. A. I. F.	
Equipment Acct	225,944.33
Park Development	8,300.00
L. A. I. F. - Other	2,352.89
Total L. A. I. F.	236,597.22
SonomaCo Pooled Investment Fund	207,709.81
Total Checking/Savings	900,457.81
Total Current Assets	900,457.81
TOTAL ASSETS	<u><u>900,457.81</u></u>
LIABILITIES & EQUITY	0.00

Cazadero Community Services District
Deposit Detail
February 2024

Type	Date	Name	Account	Amount
Deposit	02/23/2024		1-Community First CU -Checking	2,917.23
		Fort Ross Voluneer Fire Department	6149 · Maintenance-Radio/Pagers	-1,229.50
		Wendy Jean Morgan	Deposits - Firehouse	-275.00
		Wendy Jean Morgan	1801 · Hall Use	-275.00
		State Of California	4050 · State & Local Grants	-1,137.73
TOTAL				-2,917.23
Deposit	02/29/2024		3-Community First CU - Park Dev	4.78
			1704 · Comm First CU - Savings	-4.78
TOTAL				-4.78
Deposit	02/29/2024		2-Community First CU -Savings	0.80
			1704 · Comm First CU - Savings	-0.80
TOTAL				-0.80

Cazadero Community Services District Check Detail March 1 - 17, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amo...
Bill Pmt -Check	EFT	03/04/2024	P. G. & E.	1-Community First CU ...		-171.01
Bill	5192 1/9-2/7/24	02/14/2024		Stn 2 Electricity	-171.01	171.01
TOTAL					-171.01	171.01
Bill Pmt -Check	EFT	03/04/2024	P. G. & E.	1-Community First CU ...		-426.07
Bill	1483 1/9-2/7/24	02/14/2024		Stn 1 Electricity Electricity Outdoor Siren Electricity	-314.01 -86.06 -26.00	314.01 86.06 26.00
TOTAL					-426.07	426.07
Bill Pmt -Check	EFT	03/08/2024	CA State Disbursemen...	1-Community First CU ...		-400.00
Bill	MAR 2024	03/01/2024		2100 · Payroll Liabilities	-400.00	400.00
TOTAL					-400.00	400.00
Bill Pmt -Check	EFT	03/11/2024	Frontier Communicatio...	1-Community First CU ...		-338.12
Bill	1755 2/16-3/1...	02/16/2024		Stn 1 Telephone	-338.12	338.12
TOTAL					-338.12	338.12
Bill Pmt -Check	EFT	03/11/2024	Frontier Communicatio...	1-Community First CU ...		-270.76
Bill	5185 2/16-3/1...	02/16/2024		Station 1 Emergency Ph...	-270.76	270.76
TOTAL					-270.76	270.76
Bill Pmt -Check	EFT	03/11/2024	Frontier Communicatio...	1-Community First CU ...		-84.50
Bill	1825 2/16-3/1...	02/16/2024		Stn 2 Telephone	-84.50	84.50
TOTAL					-84.50	84.50
Bill Pmt -Check	EFT	03/11/2024	P. G. & E.	1-Community First CU ...		-547.97
Bill	4044 1/17-2/1...	02/21/2024		Street Lights Electricity	-547.97	547.97
TOTAL					-547.97	547.97
Liability Check	E-pay	03/13/2024	EFTPS	1-Community First CU ...		-988.52
				2100 · Payroll Liabilities	-235.00	235.00
				2100 · Payroll Liabilities	-305.35	305.35
				2100 · Payroll Liabilities	-305.35	305.35
				2100 · Payroll Liabilities	-71.41	71.41
				2100 · Payroll Liabilities	-71.41	71.41
TOTAL					-988.52	988.52

Cazadero Community Services District

Check Detail

March 1 - 17, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amo...
Paycheck	10508	03/01/2024	Barrio, Gabriel	1-Community First CU ...		-369.40
				Stipend	-400.00	400.00
				5910 · Payroll Expenses	-0.40	0.40
				2100 · Payroll Liabilities	0.40	-0.40
				5910 · Payroll Expenses	-24.80	24.80
				2100 · Payroll Liabilities	24.80	-24.80
				2100 · Payroll Liabilities	24.80	-24.80
				5910 · Payroll Expenses	-5.80	5.80
				2100 · Payroll Liabilities	5.80	-5.80
				2100 · Payroll Liabilities	5.80	-5.80
				5910 · Payroll Expenses	-11.60	11.60
				2100 · Payroll Liabilities	11.60	-11.60
TOTAL					-369.40	369.40
Paycheck	10509	03/01/2024	Caplan, Nancy K.	1-Community First CU ...		-415.57
				5910 · Payroll Expenses	-450.00	450.00
				5910 · Payroll Expenses	-0.45	0.45
				2100 · Payroll Liabilities	0.45	-0.45
				5910 · Payroll Expenses	-27.90	27.90
				2100 · Payroll Liabilities	27.90	-27.90
				2100 · Payroll Liabilities	27.90	-27.90
				5910 · Payroll Expenses	-6.53	6.53
				2100 · Payroll Liabilities	6.53	-6.53
				2100 · Payroll Liabilities	6.53	-6.53
				5910 · Payroll Expenses	-13.05	13.05
				2100 · Payroll Liabilities	13.05	-13.05
TOTAL					-415.57	415.57
Paycheck	10510	03/01/2024	Dewart, Alan	1-Community First CU ...		-1,140.55
				5910 · Payroll Expenses	-500.00	500.00
				Stipend	-800.00	800.00
				5910 · Payroll Expenses	-1.30	1.30
				2100 · Payroll Liabilities	1.30	-1.30
				2100 · Payroll Liabilities	60.00	-60.00
				5910 · Payroll Expenses	-80.60	80.60
				2100 · Payroll Liabilities	80.60	-80.60
				2100 · Payroll Liabilities	80.60	-80.60
				5910 · Payroll Expenses	-18.85	18.85
				2100 · Payroll Liabilities	18.85	-18.85
				2100 · Payroll Liabilities	18.85	-18.85
				5910 · Payroll Expenses	-37.70	37.70
				2100 · Payroll Liabilities	37.70	-37.70
TOTAL					-1,140.55	1,140.55
Paycheck	10511	03/01/2024	Endsley, Stephanie R	1-Community First CU ...		-184.70
				Stipend	-200.00	200.00
				5910 · Payroll Expenses	-0.20	0.20
				2100 · Payroll Liabilities	0.20	-0.20
				5910 · Payroll Expenses	-12.40	12.40
				2100 · Payroll Liabilities	12.40	-12.40
				2100 · Payroll Liabilities	12.40	-12.40
				5910 · Payroll Expenses	-2.90	2.90
				2100 · Payroll Liabilities	2.90	-2.90
				2100 · Payroll Liabilities	2.90	-2.90
TOTAL					-184.70	184.70

Cazadero Community Services District

Check Detail

March 1 - 17, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amo...
Paycheck	10512	03/01/2024	Krausmann, Steven M	1-Community First CU ...		-791.50
				5910 · Payroll Expenses	-800.00	800.00
				Stipend	-200.00	200.00
				5910 · Payroll Expenses	-1.00	1.00
				2100 · Payroll Liabilities	1.00	-1.00
				2100 · Payroll Liabilities	97.00	-97.00
				5910 · Payroll Expenses	-62.00	62.00
				2100 · Payroll Liabilities	62.00	-62.00
				2100 · Payroll Liabilities	62.00	-62.00
				5910 · Payroll Expenses	-14.50	14.50
				2100 · Payroll Liabilities	14.50	-14.50
				2100 · Payroll Liabilities	14.50	-14.50
				2100 · Payroll Liabilities	35.00	-35.00
				5910 · Payroll Expenses	-29.00	29.00
				2100 · Payroll Liabilities	29.00	-29.00
TOTAL					-791.50	791.50
Paycheck	10513	03/01/2024	Kulczewski, Sharon	1-Community First CU ...		-749.98
				5914 · Admin Payroll Ex...	-850.00	850.00
				5910 · Payroll Expenses	-0.85	0.85
				2100 · Payroll Liabilities	0.85	-0.85
				2100 · Payroll Liabilities	35.00	-35.00
				5910 · Payroll Expenses	-52.70	52.70
				2100 · Payroll Liabilities	52.70	-52.70
				2100 · Payroll Liabilities	52.70	-52.70
				5910 · Payroll Expenses	-12.32	12.32
				2100 · Payroll Liabilities	12.32	-12.32
				2100 · Payroll Liabilities	12.32	-12.32
				5910 · Payroll Expenses	-24.65	24.65
				2100 · Payroll Liabilities	24.65	-24.65
TOTAL					-749.98	749.98
Paycheck	10514	03/01/2024	Loewen, Thomas	1-Community First CU ...		-523.50
				Stipend	-1,000.00	1,000.00
				2100 · Payroll Liabilities	400.00	-400.00
				5910 · Payroll Expenses	-1.00	1.00
				2100 · Payroll Liabilities	1.00	-1.00
				5910 · Payroll Expenses	-62.00	62.00
				2100 · Payroll Liabilities	62.00	-62.00
				2100 · Payroll Liabilities	62.00	-62.00
				5910 · Payroll Expenses	-14.50	14.50
				2100 · Payroll Liabilities	14.50	-14.50
				2100 · Payroll Liabilities	14.50	-14.50
TOTAL					-523.50	523.50
Paycheck	10515	03/01/2024	Norton, Sean R.	1-Community First CU ...		-369.40
				Stipend	-400.00	400.00
				5910 · Payroll Expenses	-0.40	0.40
				2100 · Payroll Liabilities	0.40	-0.40
				5910 · Payroll Expenses	-24.80	24.80
				2100 · Payroll Liabilities	24.80	-24.80
				2100 · Payroll Liabilities	24.80	-24.80
				5910 · Payroll Expenses	-5.80	5.80
				2100 · Payroll Liabilities	5.80	-5.80
				2100 · Payroll Liabilities	5.80	-5.80
TOTAL					-369.40	369.40

Cazadero Community Services District Check Detail March 1 - 17, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amo...
Paycheck	10516	03/01/2024	Schanz, Eric E.	1-Community First CU ...		-461.75
				5910 · Payroll Expenses	-500.00	500.00
				5910 · Payroll Expenses	-0.50	0.50
				2100 · Payroll Liabilities	0.50	-0.50
				5910 · Payroll Expenses	-31.00	31.00
				2100 · Payroll Liabilities	31.00	-31.00
				2100 · Payroll Liabilities	31.00	-31.00
				5910 · Payroll Expenses	-7.25	7.25
				2100 · Payroll Liabilities	7.25	-7.25
				2100 · Payroll Liabilities	7.25	-7.25
				5910 · Payroll Expenses	-14.50	14.50
				2100 · Payroll Liabilities	14.50	-14.50
TOTAL					-461.75	461.75
Bill Pmt -Check	10517	03/13/2024	Bank of America Busin...	1-Community First CU ...		-3,973.97
Bill	1/28-2/27/24	02/27/2024		Bank of America Credit ...	-3,973.97	3,973.97
TOTAL					-3,973.97	3,973.97
Bill Pmt -Check	10518	03/13/2024	Berry's Saw Mill	1-Community First CU ...		-113.25
Bill	300474	01/26/2024		Parks Maintenance-Play...	-113.25	113.25
TOTAL					-113.25	113.25
Bill Pmt -Check	10519	03/13/2024	Cazadero Supply	1-Community First CU ...		-607.55
Bill	113325	02/01/2024		Parks Maintenance-Play...	-30.35	30.35
Bill	8269	02/16/2024		6140 · Apparatus Mainte...	-577.20	577.20
TOTAL					-607.55	607.55
Bill Pmt -Check	10520	03/13/2024	Cazadero Water Comp...	1-Community First CU ...		-8.52
Bill	429 1/24-2/21/...	02/26/2024		Park Water	-1.30	1.30
				Park Water	-0.01	0.01
Bill	344 1/24-2/21/...	02/26/2024		Stn 1 Water	-7.15	7.15
				Stn 1 Water	-0.06	0.06
TOTAL					-8.52	8.52
Bill Pmt -Check	10521	03/13/2024	Complete Welders Sup...	1-Community First CU ...		-88.54
Bill	2268902	02/29/2024		6261 · Medical Equip	-88.54	88.54
TOTAL					-88.54	88.54
Bill Pmt -Check	10522	03/13/2024	Fire Risk Management ...	1-Community First CU ...		-5,703.25
Bill	FRMS-2023-0...	07/14/2023		5940 · Wrkmn Comp	-5,703.25	22,813.00
TOTAL					-5,703.25	22,813.00
Bill Pmt -Check	10523	03/13/2024	Signarama	1-Community First CU ...		-329.13
Bill	INV-63455	03/07/2024		6461 · Misc Supplies/Ex...	-329.13	329.13
TOTAL					-329.13	329.13

Cazadero Community Services District Check Detail March 1 - 17, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amo...
Bill Pmt -Check	10524	03/14/2024	Cazadero Volunteer Fir...	1-Community First CU ...		-388.94
Bill	Costco 659-8-...	02/12/2024		6149 · Maintenance-Rad...	-388.94	388.94
TOTAL					-388.94	388.94
Bill Pmt -Check	10525	03/14/2024	Engelke Construction, ...	1-Community First CU ...		-8,000.00
Bill	031124	03/11/2024		6149 · Maintenance-Rad...	-8,000.00	8,000.00
TOTAL					-8,000.00	8,000.00
Bill Pmt -Check	10526	03/14/2024	US Fire Pump Compan...	1-Community First CU ...		-5,205.93
Bill	USFP1524	01/29/2024		6140 · Apparatus Mainte...	-5,205.93	5,205.93
TOTAL					-5,205.93	5,205.93

Cazadero Community Services District
Reconciliation Summary
1-Community First CU -Checking, Period Ending 02/29/2024

	Feb 29, 24
Beginning Balance	407,169.05
Cleared Transactions	
Checks and Payments - 29 items	-19,829.18
Deposits and Credits - 1 item	2,917.23
Total Cleared Transactions	-16,911.95
Cleared Balance	390,257.10
Uncleared Transactions	
Checks and Payments - 8 items	-4,305.16
Total Uncleared Transactions	-4,305.16
Register Balance as of 02/29/2024	385,951.94
New Transactions	
Checks and Payments - 24 items	-19,057.51
Total New Transactions	-19,057.51
Ending Balance	366,894.43

Cazadero Community Services District Reconciliation Detail

1-Community First CU -Checking, Period Ending 02/29/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						407,169.05
Cleared Transactions						
Checks and Payments - 29 items						
Paycheck	12/09/2023	10452	Decarly {Strike Tea...	X	-1,015.73	-1,015.73
Bill Pmt -Check	12/13/2023	10470	Marin Sonoma Mosq...	X	-70.92	-1,086.65
Paycheck	01/01/2024	10481	Shane, Stephen	X	-554.10	-1,640.75
Paycheck	01/01/2024	10480	Schanz, Eric E.	X	-461.75	-2,102.50
Paycheck	01/01/2024	10476	Endsley, Stephanie R	X	-369.40	-2,471.90
Paycheck	02/01/2024	10490	Dewart, Alan	X	-1,672.23	-4,144.13
Paycheck	02/01/2024	10492	Kulczewski, Sharon	X	-1,099.46	-5,243.59
Paycheck	02/01/2024	10491	Krausmann, Steven M	X	-606.80	-5,850.39
Paycheck	02/01/2024	10489	Caplan, Nancy K.	X	-415.58	-6,265.97
Bill Pmt -Check	02/02/2024	EFT	P. G. & E.	X	-411.50	-6,677.47
Bill Pmt -Check	02/02/2024	EFT	P. G. & E.	X	-134.75	-6,812.22
Bill Pmt -Check	02/08/2024	EFT	P. G. & E.	X	-515.39	-7,327.61
Bill Pmt -Check	02/09/2024	EFT	Frontier Communica...	X	-338.85	-7,666.46
Bill Pmt -Check	02/09/2024	EFT	Frontier Communica...	X	-270.76	-7,937.22
Bill Pmt -Check	02/09/2024	EFT	Frontier Communica...	X	-82.77	-8,019.99
Liability Check	02/13/2024	E-pay	EFTPS	X	-1,192.14	-9,212.13
Bill Pmt -Check	02/14/2024	10495	Bank of America Bu...	X	-3,273.79	-12,485.92
Bill Pmt -Check	02/14/2024	10499	Cazadero Volunteer ...	X	-1,996.93	-14,482.85
Bill Pmt -Check	02/14/2024	10500	Cazadero Water Co...	X	-1,363.68	-15,846.53
Bill Pmt -Check	02/14/2024	10507	Tamagni, Joseph	X	-670.41	-16,516.94
Bill Pmt -Check	02/14/2024	10505	REDCOM	X	-329.60	-16,846.54
Bill Pmt -Check	02/14/2024	10506	Steve Krausmann.	X	-312.48	-17,159.02
Bill Pmt -Check	02/14/2024	10498	Cazadero Supply	X	-144.50	-17,303.52
Bill Pmt -Check	02/14/2024	10501	Complete Welders S...	X	-94.06	-17,397.58
Bill Pmt -Check	02/14/2024	10502	Kulczewski, Sherry	X	-66.00	-17,463.58
Bill Pmt -Check	02/14/2024	10497	Caplan, Nancy	X	-52.07	-17,515.65
Bill Pmt -Check	02/16/2024	EFT	Comcast	X	-233.61	-17,749.26
Bill Pmt -Check	02/16/2024	EFT	Recology Sonoma ...	X	-55.96	-17,805.22
Bill Pmt -Check	02/28/2024	EFT	McPhail Fuel Co.	X	-2,023.96	-19,829.18
Total Checks and Payments					-19,829.18	-19,829.18
Deposits and Credits - 1 item						
Deposit	02/23/2024			X	2,917.23	2,917.23
Total Deposits and Credits					2,917.23	2,917.23
Total Cleared Transactions					-16,911.95	-16,911.95
Cleared Balance					-16,911.95	390,257.10
Uncleared Transactions						
Checks and Payments - 8 items						
Paycheck	12/31/2022	10229	Ward, Andre		-36.94	-36.94
Paycheck	12/09/2023	10455	Horn {volunteer}, Brit		-258.58	-295.52
Paycheck	02/01/2024	10493	Schanz, Eric E.		-461.75	-757.27
Bill Pmt -Check	02/14/2024	10496	Bill's Lock & Safe S...		-2,271.94	-3,029.21
Bill Pmt -Check	02/14/2024	10503	L. N. Curtis & Sons		-585.92	-3,615.13
Bill Pmt -Check	02/14/2024	10494	49er Communicatio...		-423.85	-4,038.98
Bill Pmt -Check	02/14/2024	10504	NSCAPCD		-75.00	-4,113.98
Bill Pmt -Check	02/28/2024	EFT	Comcast		-191.18	-4,305.16
Total Checks and Payments					-4,305.16	-4,305.16
Total Uncleared Transactions					-4,305.16	-4,305.16
Register Balance as of 02/29/2024					-21,217.11	385,951.94

Cazadero Community Services District
Reconciliation Detail
1-Community First CU -Checking, Period Ending 02/29/2024

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 24 items						
Paycheck	03/01/2024	10510	Dewart, Alan		-1,140.55	-1,140.55
Paycheck	03/01/2024	10512	Krausmann, Steven M		-791.50	-1,932.05
Paycheck	03/01/2024	10513	Kulczewski, Sharon		-749.98	-2,682.03
Paycheck	03/01/2024	10514	Loewen, Thomas		-523.50	-3,205.53
Paycheck	03/01/2024	10516	Schanz, Eric E.		-461.75	-3,667.28
Paycheck	03/01/2024	10509	Caplan, Nancy K.		-415.57	-4,082.85
Paycheck	03/01/2024	10508	Barrio, Gabriel		-369.40	-4,452.25
Paycheck	03/01/2024	10515	Norton, Sean R.		-369.40	-4,821.65
Paycheck	03/01/2024	10511	Endsley, Stephanie R		-184.70	-5,006.35
Bill Pmt -Check	03/04/2024	EFT	P. G. & E.		-426.07	-5,432.42
Bill Pmt -Check	03/04/2024	EFT	P. G. & E.		-171.01	-5,603.43
Bill Pmt -Check	03/08/2024	EFT	CA State Disbursem...		-400.00	-6,003.43
Bill Pmt -Check	03/11/2024	EFT	P. G. & E.		-547.97	-6,551.40
Bill Pmt -Check	03/11/2024	EFT	Frontier Communica...		-338.12	-6,889.52
Bill Pmt -Check	03/11/2024	EFT	Frontier Communica...		-270.76	-7,160.28
Bill Pmt -Check	03/11/2024	EFT	Frontier Communica...		-84.50	-7,244.78
Bill Pmt -Check	03/13/2024	10522	Fire Risk Manageme...		-5,703.25	-12,948.03
Bill Pmt -Check	03/13/2024	10517	Bank of America Bu...		-3,973.97	-16,922.00
Liability Check	03/13/2024	E-pay	EFTPS		-988.52	-17,910.52
Bill Pmt -Check	03/13/2024	10519	Cazadero Supply		-607.55	-18,518.07
Bill Pmt -Check	03/13/2024	10523	Signarama		-329.13	-18,847.20
Bill Pmt -Check	03/13/2024	10518	Berry's Saw Mill		-113.25	-18,960.45
Bill Pmt -Check	03/13/2024	10521	Complete Welders S...		-88.54	-19,048.99
Bill Pmt -Check	03/13/2024	10520	Cazadero Water Co...		-8.52	-19,057.51
Total Checks and Payments					-19,057.51	-19,057.51
Total New Transactions					-19,057.51	-19,057.51
Ending Balance					-40,274.62	366,894.43

Cazadero Community Services District
Reconciliation Summary
2-Community First CU -Savings, Period Ending 02/29/2024

	<u>Feb 29, 24</u>
Beginning Balance	10,043.66
Cleared Transactions	
Deposits and Credits - 1 item	<u>0.80</u>
Total Cleared Transactions	<u>0.80</u>
Cleared Balance	<u><u>10,044.46</u></u>
Register Balance as of 02/29/2024	10,044.46
Ending Balance	10,044.46

Cazadero Community Services District
Reconciliation Detail
2-Community First CU -Savings, Period Ending 02/29/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						10,043.66
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	02/29/2024			X	0.80	0.80
Total Deposits and Credits					0.80	0.80
Total Cleared Transactions					0.80	0.80
Cleared Balance					0.80	10,044.46
Register Balance as of 02/29/2024					0.80	10,044.46
Ending Balance					<u>0.80</u>	<u>10,044.46</u>

Cazadero Community Services District Reconciliation Summary

3-Community First CU - Park Dev, Period Ending 02/29/2024

	<u>Feb 29, 24</u>
Beginning Balance	60,149.60
Cleared Transactions	
Deposits and Credits - 1 item	<u>4.78</u>
Total Cleared Transactions	<u>4.78</u>
Cleared Balance	<u>60,154.38</u>
Register Balance as of 02/29/2024	60,154.38
Ending Balance	60,154.38

Cazadero Community Services District
Reconciliation Detail
3-Community First CU - Park Dev, Period Ending 02/29/2024

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						60,149.60
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	02/29/2024			X	4.78	4.78
Total Deposits and Credits					4.78	4.78
Total Cleared Transactions					4.78	4.78
Cleared Balance					4.78	60,154.38
Register Balance as of 02/29/2024					4.78	60,154.38
Ending Balance					4.78	60,154.38

Cazadero Community Services District
Reconciliation Summary
L. A. I. F., Period Ending 02/29/2024

	<u>Feb 29, 24</u>
Beginning Balance	236,597.22
Cleared Balance	236,597.22
Register Balance as of 02/29/2024	236,597.22
Ending Balance	236,597.22

Cazadero Community Services District
Reconciliation Detail
L. A. I. F., Period Ending 02/29/2024

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						236,597.22
Cleared Balance						236,597.22
Register Balance as of 02/29/2024						236,597.22
Ending Balance						<u>236,597.22</u>

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03/10/24

Cazadero Community Services District
Reconciliation Summary
SonomaCo Pooled Investment Fund, Period Ending 02/29/2024

	<u>Feb 29, 24</u>
Beginning Balance	207,709.91
Cleared Transactions	
Checks and Payments - 1 item	-0.10
Total Cleared Transactions	<u>-0.10</u>
Cleared Balance	<u>207,709.81</u>
Register Balance as of 02/29/2024	207,709.81
Ending Balance	207,709.81

**Cazadero Community Services District
Reconciliation Detail
SonomaCo Pooled Investment Fund, Period Ending 02/29/2024**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						207,709.91
Cleared Transactions						
Checks and Payments - 1 item						
Check	02/29/2024			X	-0.10	-0.10
Total Checks and Payments					-0.10	-0.10
Total Cleared Transactions					-0.10	-0.10
Cleared Balance					-0.10	207,709.81
Register Balance as of 02/29/2024					-0.10	207,709.81
Ending Balance					-0.10	207,709.81

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03/17/24

Cazadero Community Services District
Reconciliation Summary
Bank of America Credit Card, Period Ending 02/27/2024

	<u>Feb 27, 24</u>
Beginning Balance	3,273.79
Cleared Transactions	
Charges and Cash Advances - 12 items	-4,297.58
Payments and Credits - 3 items	3,597.40
Total Cleared Transactions	<u>-700.18</u>
Cleared Balance	<u><u>3,973.97</u></u>
Uncleared Transactions	
Payments and Credits - 2 items	4,265.97
Total Uncleared Transactions	<u>4,265.97</u>
Register Balance as of 02/27/2024	<u><u>-292.00</u></u>
Ending Balance	-292.00

**Cazadero Community Services District
Reconciliation Detail
Bank of America Credit Card, Period Ending 02/27/2024**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						3,273.79
Cleared Transactions						
Charges and Cash Advances - 12 items						
Credit Card Charge	01/27/2024	AutoR...	Intuit payroll	X	-850.00	-850.00
Credit Card Charge	01/28/2024	223140	Bank of America Bu...	X	-340.99	-1,190.99
Credit Card Charge	01/30/2024	223175	Bank of America Bu...	X	-1,650.00	-2,840.99
Credit Card Charge	01/31/2024	9083891	Shell Oil	X	-71.97	-2,912.96
Credit Card Charge	02/01/2024	A3FE...	Streamline	X	-120.00	-3,032.96
Credit Card Charge	02/03/2024	06356...	Bank of America Bu...	X	-49.65	-3,082.61
Credit Card Charge	02/05/2024	G89020	True Value Hardware	X	-159.46	-3,242.07
Credit Card Charge	02/07/2024	32838...	Bank of America Bu...	X	-640.00	-3,882.07
Credit Card Charge	02/16/2024	101866	Bataeff Salvage Co...	X	-202.90	-4,084.97
Credit Card Charge	02/17/2024	G93462	True Value Hardware	X	-89.70	-4,174.67
Credit Card Charge	02/17/2024	152016	Lambert 76	X	-32.78	-4,207.45
Credit Card Charge	02/19/2024	7184884	ROUNDTABLE PIZZA	X	-90.13	-4,297.58
Total Charges and Cash Advances					-4,297.58	-4,297.58
Payments and Credits - 3 items						
Bill	01/27/2024	12/28/...	Bank of America Bu...	X	3,273.79	3,273.79
Credit Card Credit	02/08/2024	AtlTac...	Bank of America Bu...	X	320.00	3,593.79
Credit Card Credit	02/23/2024	RT 21...	Bank of America Bu...	X	3.61	3,597.40
Total Cleared Transactions					-700.18	-700.18
Cleared Balance					700.18	3,973.97
Uncleared Transactions						
Payments and Credits - 2 items						
General Journal	06/30/2021	06302...			292.00	292.00
Bill	02/27/2024	1/28-2...	Bank of America Bu...		3,973.97	4,265.97
Total Uncleared Transactions					4,265.97	4,265.97
Register Balance as of 02/27/2024					-3,565.79	-292.00
Ending Balance					-3,565.79	-292.00

ACTION ITEMS

Blue
Sky

CONSULTING GROUP

LOWER RUSSIAN RIVER GOVERNANCE STUDY

OPTIONS FOR IMPROVING SERVICE DELIVERY IN THE REGION

October 30, 2023

Prepared by

The Blue Sky Consulting Group

DRAFT

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2 ACKNOWLEDGEMENTS

The report was prepared by Matthew Newman and Shawn Blosser for the County of Sonoma; Peter Bluhon managed the community engagement process and Seth Miller provided support and strategic guidance for the project. The authors wish to thank the many community members who participated in the community workshops, the community leaders who participated in stakeholder interviews, and the Sonoma County staff who provided valuable insights, data and information for the analyses conducted.

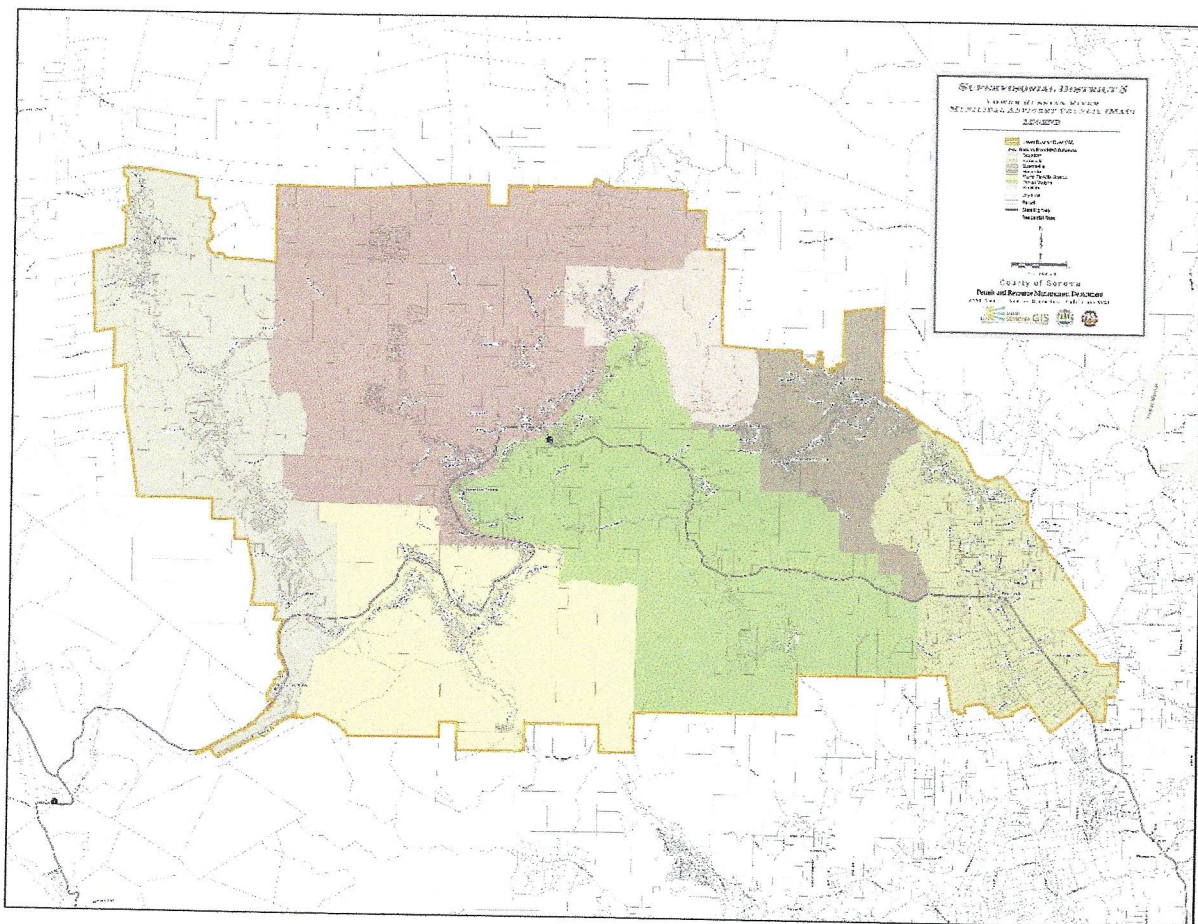
3 OVERVIEW

In the summer of 2022, Sonoma County issued a Request for Proposals (RFP) to conduct a “Lower Russian River Local Governance Options Study.” The RFP identified the overall goal of the study: “to improve the delivery of government services in the lower Russian River.” The study also seeks to “engage and inform community members and participating organizations of the existing challenges faced with the current governance structures and identify potential solutions.”

3.1 Defining the Region

The Lower Russian River (LRR) region consists of several unique communities spread along the Russian River in western Sonoma County; communities include Forestville, Hacienda, Rio Nido, Guerneville, Monte Rio, Villa Grande, and Cazadero. Figure 1 presents a map of the LRR region.

FIGURE 1: MAP OF THE LOWER RUSSIAN RIVER AREA



3.2 Municipal vs Countywide Services

Residents of the Lower Russian River area receive services from multiple local governmental entities. These services can broadly be categorized into (a) municipal services and (b) countywide services.

3.2.1 Municipal services

In general, municipal services are those services typically provided by a city. These services include public safety; fire protection; public works including street and road maintenance; parks and libraries; community development including land use planning, code enforcement, and building permit issuance; and water and wastewater. For residents in the unincorporated area of a county (such as the Lower Russian River area), the county government provides municipal services that are not otherwise provided by a special district, such as an independent park or fire district.

3.2.2 Countywide services

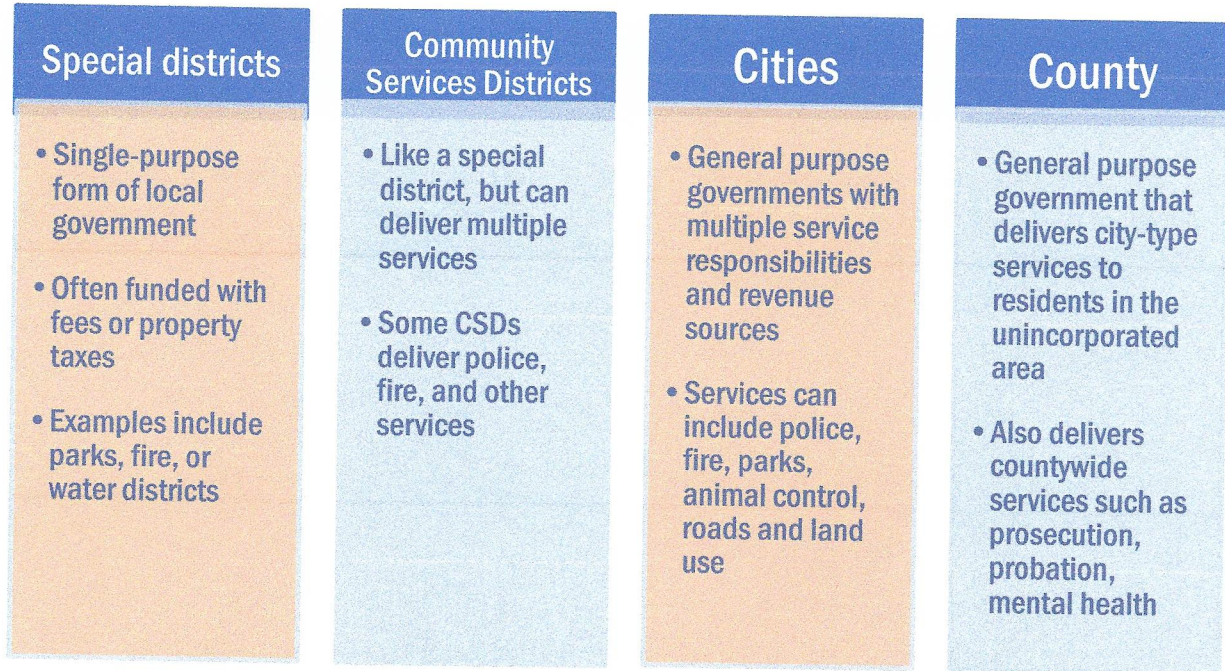
In addition to municipal services, local residents receive services from the county government. These services are available to all county residents, regardless of whether they live in a city or the unincorporated part of the county. These services include prosecution (district attorney) and criminal defense (public defender); property tax administration (assessor); and health and human services, among others.

3.2.3 Local Governments in the Region

The LRR region is served by multiple local government entities:

1. Sonoma County
2. Cazadero Community Services
3. Forestville County Water
4. Forestville Fire Protection
5. Monte Rio Fire Protection
6. Monte Rio Recreation & Park
7. Russian River County Sanitation District
8. Russian River County Water
9. Russian River Fire Protection
10. Russian River Recreation & Park
11. Sweetwater Springs County Water

In addition, as a means of aiding the community in identifying important issues and communicating those issues to the Sonoma County Board of Supervisors, the region is served by a Municipal Advisory Council or MAC. Specifically, the Lower Russian River MAC was established to “advise the Board of Supervisors and other County decision-makers on local planning and management decisions relating to the Lower Russian River region; to provide a regular forum for citizen participation in the formation of advisory recommendations on those decisions; and to provide a bridge for communication between the County and residents, businesses, and the general public on local government decisions affecting the Lower Russian River.”

FIGURE 2: TYPES OF GOVERNMENTAL ENTITIES IN THE LRR

Finally, a number of non-governmental entities have formed to help organize and serve the community, in addition to the region's local governments. These entities include the following:

1. Lower Russian River Municipal Advisory Committee
2. Friends of Rio Nido
3. Forestville Planning Association
4. West County Community Services
5. River to Coast Children's Services
6. Friends of Villa Grande
7. Friends of Monte Rio
8. Firesafe Guerneville
9. Russian River Alliance
10. Hacienda Improvement Association

4 ISSUES CONFRONTING THE REGION

In order to identify the most important issues confronting the region, members of the community were engaged through three main avenues: (a) interviews with community leaders, (b) participation in a community workshop and (c) submission of feedback via an online form.

4.1 Community Leader Interviews

Interviews were conducted with more than 20 community leaders. (Please see Appendix 1: Stakeholder Interviews for a complete list of individuals interviewed.) These meetings were designed to identify the most important issues confronting the region. Meetings were conducted in person and virtually during January – February 2023.

4.2 Community Workshop

On February 4th, a community workshop was held at the Guerneville School. All members of the community were invited to participate, and the proceedings were conducted in English and Spanish. More than 130 members of the community participated. During the workshop, participants worked in small breakout groups to identify priority services that were not working well or were needed but not yet provided. Participants ranked the top priority needs and issues and reported these results to the broader workgroup.

4.3 On-line community input

In addition to the stakeholder interviews and community workshop, members of the community were invited to offer their suggestions and insights via an online form. More than 135 responses to the online form were received.

4.4 Summary of Issues Confronting the Region

Reflecting the residents and communities in the region, the feedback received was broad and diverse. Not all members agreed about the most important issues to address, and some community members disagreed about how to address certain problems, such as the response to homelessness or the enforcement of vacation rental policies or building code violations. And, with a community as diverse as the LRR region, no single list can adequately capture all of the depth and breadth of the concerns and suggestions raised. The following list, however, provides a consolidated summary of the concerns raised by the community. Each item on the list was raised by at least two community leaders, two breakout groups at the community meeting, or multiple online responses; many of these issues were raised by a majority of the stakeholders and community members.

Throughout the community engagement process, one clear theme emerged: the community feels it lacks a voice. Many stakeholders and members of the community expressed frustration with a perceived lack of responsiveness from and effective communication with Sonoma County decision makers. Multiple stakeholders and community members expressed the view that the County Board of Supervisors appears more focused on events in Santa Rosa or the Highway 101 corridor than on addressing concerns of the LRR region. Indeed, this overarching perception colored many of the comments and concerns raised throughout the community engagement process.

FIGURE 3: CONSOLIDATED LIST OF COMMUNITY CONCERNS

Need	Description
Public safety/enhanced sheriff's patrols	Long response times, lack of enforcement of public drug dealing, poor response to homelessness; lack of enforcement of traffic safety violations (e.g., speeding).
Lack of responsiveness, poor service from Permit Sonoma	Residents and businesses must travel to Santa Rosa for service; permit costs are high; concern that inspectors are overzealous in conducting inspections. Some reported poor code enforcement; others expressed concern about overzealous code enforcement.
Poor road condition	Roads are in poor repair; many roads have not been repaved in many years; some repairs made by the county are shoddy and fail soon after repair is made. Need for more sidewalks and crosswalks.
Poor responsiveness from county public works	County fails to communicate with residents about community needs or planned work.
Vacation rental impacts	Many communities have a large number of vacation rentals that cause noise, congestion, and other adverse impacts. Community does not have an effective means to reform/change vacation rental policies or increase enforcement actions for violations of existing regulations.
Lack of services/activities for youth	Community lacks sufficient activities for area youth; too few park facilities such as skate parks.
Poor cell and broadband service	Limited cell service in many communities; limited choice of broadband providers. Impacts the ability to respond to natural disasters.
Trash collection in towns	Limited/no trash pick-up in Guerneville.
Economic Development	Limited resources for economic development. Perception that county economic development is more interested in promoting other areas of the county, such as the City of Sonoma.
Streetscape, Aesthetics, Development	Limited resources for improving public spaces
Public Restrooms	Few public restrooms for residents and visitors.
Affordable housing	Lack of affordable housing; increasing costs; perception that vacation rentals are taking rental properties off the market.
Poor emergency response, evacuation plans	Poor emergency preparedness; few resources for community available in Spanish.

Need	Description
Water/Wastewater	Many communities not served by county/district provided water or wastewater. Many septic systems are in poor repair; hinders ability to develop properties in the region. Wastewater polluting river due to poor septic systems.
Mental health services (including youth, adults, bilingual)	Lack of available mental health services in the region; affects both youth and adults. Need for additional bilingual mental health resources.
SUD services	Lack of available substance use disorder treatment services in the region.
Homeless services	Lack of services for homeless; lack of housing, shelter, safe parking areas for individuals experiencing homelessness. Perception that homelessness is a crisis, especially in Guerneville.
Transit	Poor transit services. Only covers major arteries; infrequent service.
Food insecurity	Few resources for the food insecure.
Bilingual support	Lack of bilingual support for accessing government services. Need for ESL classes, interpreters at schools and health clinic, etc.
Lack of urgent care in LRR	No urgent care in the LRR region. Residents must drive to Santa Rosa for care.
Lack of primary care	Few physicians in the region; providers not accepting new patients
Lack of specialty care physicians	Few physicians in the region.
Lack of affordable dental care	Few dentists in the region.
Need teen health programs	Lack of available primary/specialty care in the region, especially for youth.

5 ADDRESSING COMMUNITY CONCERNS

The LRR community has identified a need for improvements across a very broad array of government services and issue areas (see Figure 3). Each of these concerns represents an important area for improvement raised by multiple stakeholders or community members. Depending on the issue raised and the governmental entity responsible for delivering the service, a different type of response may be appropriate. For example, some issues relate to countywide services, and potentially affect residents in both unincorporated and incorporated areas throughout the county. These countywide issues may be best addressed by highlighting the specific concerns with the board of supervisors, working cooperatively with other communities in the county, or engaging with advocates and service providers to improve service delivery. In other cases, efforts to address a concern or issue are already underway; in these cases, it may be best to continue to work within the existing processes to build on past efforts and ensure that these processes have the best chance for success. For other issues, however, the best solution may well be a change to the way the service is delivered – that is through a change to the way the region is governed.

FIGURE 4: POTENTIAL RESPONSE TO CONCERNS RAISED BY THE LRR COMMUNITY

Issue	Best means of addressing
Countywide service (e.g. mental health, SUD, transit, food insecurity, lack of health care resources in the LRR)	Highlight community concern with BOS
Issues subject to existing improvement efforts (e.g. fire district consolidation; water and waste water district consolidation or expansion)	Support existing process
Issues that have been (partially) addressed (e.g. recent expansion of road funding)	Provide input and feedback to county as road repairs are undertaken; develop strengthened lines of communication between region and County
Municipal services that could be improved (e.g., land use/building permits/zoning, vacation rental impacts, affordable housing, public safety, public works, parks/services for youth, trash pick-up/restrooms/streetscape, cell/broadband service, economic development)	Explore governance solution

5.1 Governance Options

Several options exist to improve governance in the LRR, ranging from a strengthening of existing institutions to an expansion of their role and scope of services to formation of a new governmental entity such as a community services district or even a new city.

5.1.1 Strengthening existing institutions

The LRR region currently receives services from several special districts (see “Special Districts Serving the Lower Russian River Region” on page 25). In addition, the region has a municipal advisory counsel or MAC, which helps with communicating the region’s needs and concerns to the Sonoma County Board of Supervisors. And, there are a range of non-governmental organizations that also serve the region. Strengthening these organizations could take many forms, all with the potential to improve service delivery while minimizing community effort and financial risk.

5.1.1.1 ENHANCED MAC

One potential option for improving local control and tailoring service needs to locally identified needs and preferences is to pursue an enhanced MAC. One option for increasing the relevance and importance of the MAC would be to seek authority from the board of supervisors to develop a discretionary budget for the region. Under such an approach, the board would set aside a share of the county general fund budget to be allocated according to the preferences and priorities identified by the MAC. Because the MAC consists of unelected representatives, the budget recommendations made by the MAC would be just that, recommendations. However, this mechanism would allow the community to have more direct input into the needs and priorities of the community.

5.1.1.2 LRR COUNCIL OF GOVERNMENTS

Another option for strengthening existing institutions is the formation of a LRR Council of Governments. This council would consist of representatives from all the local governmental entities that deliver services to the region or neighboring areas, including Sonoma County, special districts, the City of Sebastopol and possibly other entities. Participation would be voluntary, but by convening regular meetings among representatives of the region’s local governments, there would be the potential to improve coordination, benefit from economies of scale in service delivery, and improve responses to region-wide issues such as tourism impacts, disaster preparedness, road repairs and other issues.

5.1.1.3 IMPROVE EXISTING SPECIAL DISTRICTS

Finally, as with any organization, there is the potential to improve the existing special districts serving the region. Improved communication with the community could help to ensure that the highest priority community needs are being met while enhanced community participation in local elections and board meetings can help to improve governance.

5.1.2 Consolidate existing special districts

Beyond improvements to existing institutions, service delivery in the LRR could potentially be improved through consolidation of existing special districts. While consolidation risks diluting local control, it also offers the advantage of economies of scale and improved coordination on regional issues.

District consolidation has the potential to improve service delivery by lowering costs and ensuring that the best available local talent is available to participate on boards and to manage organizations. All special districts are required to hold regular meetings, comply with state

reporting requirements, prepare financial statements, and respond to legal issues that arise. By consolidating, these costs can be shared among a single larger entity, allowing any savings to be utilized for purposes identified by the community or district board. And, consolidated special districts can help to better manage regional issues, such as tourism impacts or traffic, better than could multiple smaller districts operating in isolation. Finally, a larger district will be able to better manage budgetary fluctuations as a result of having a more diversified (larger) revenue base.

District consolidation would need to be approved by each community, and risks losing a degree of (micro) local control. However, in some cases the benefits may outweigh the costs.

Existing park and recreation, water, wastewater and community services districts are all potential beneficiaries of the economies of scale and other benefits that result from consolidation.

5.1.3 Create a new community services district

While consolidating existing special districts offers many advantages, existing special districts are limited in the types of services they can offer. A new community services district has the potential to expand service delivery beyond those services already delivered by special districts in the region. Such a district, if approved by the Local Agency Formation Commission (LAFCO)¹ and authorized by local voters, could deliver a wide range of municipal services, including parks and recreation, trash collection and downtown beautification, and even law enforcement and road maintenance. In fact, a community services district can do most of what a city government can do, with the notable exception of policies affecting land use and zoning.

Creating a new community services district would involve a substantial effort on the part of the local community to organize and identify the highest priority needs, raise needed funds to pursue an application with the LAFCO (e.g., for legal fees, mapping, and financial analysis), and manage the formation process up through the time of a local election, among other requirements.²

If a new district would take over responsibility for a service currently provided by Sonoma County, the organizers of the community effort would need to negotiate with the county to determine the extent to which the new district would lower costs for the county and the amount of resources that would be transferred to the new district to cover these costs. In general, such a transfer would result in a “revenue neutral” shift of resources, such that the reduction in county costs would result in a shift of an equivalent amount of resources, with the new district having at its disposal the same amount of resources that the county had previously spent on serving the region.

While a new community services district would not necessarily have at its disposal more resources to provide local services, it could nevertheless improve service delivery by ensuring that services are well tailored to locally identified needs and preferences. Service levels could

¹ The LAFCO is a local entity tasked with regulating boundaries of local governments and overseeing the process of creating new local governments in the county.

² For additional information on forming a new special district, see the “Special District Formation Guide” available at <https://calafco.org/resources/calafco-publications/special-district-formation-guide>.

also be enhanced if local voters approved additional revenue sources for the district, for example by increasing the hotel tax, adding a local parcel tax, or charging a fee for services such as beach access or parking or neighborhood beautification and trash collection. In addition, a new district would potentially be eligible to apply for and receive revenue from state or federal grant programs.

Because community services districts have a potentially very broad scope of services, it would be possible for local voters to authorize a new district to provide a wide range of services, such as law enforcement and road maintenance, but direct the local board to begin operations with a smaller mandate to, for example, take over responsibility for local county parks and downtown trash collection and other beautification activities. To the extent the new district is successful, it could seek to expand its scope of services in the future.

5.1.3.1 SOME EXAMPLES OF OTHER CSDS THROUGHOUT THE STATE

Throughout the state there are numerous examples of community services districts with a broad portfolio of services. These districts often function as a quasi “town government” for unincorporated communities, providing many of the services that cities provide. For example, in Tuolumne County, the Twain Harte CSD provides water, sewer, fire protection and parks to the unincorporated community of Twain Harte near Sonora. In FY 22-23, the district’s budget was \$7.4 million, with revenue coming primarily from service charges, taxes and assessments, and grant and donation revenue.

In Placer County, the community of Olympic Valley receives services from the Olympic Valley Public Services District. The District provides water, emergency services, and sewer and garbage collection as well as a limited amount of snow removal. In FY 23-24, the district’s budget was \$9.5 million, with revenue primarily from rate payers and property taxes.

In Contra Costa County, the unincorporated community of Kensington receives services from the Kensington Police Protection and Community Services District, which provides law enforcement, recreation, and garbage services, and the Kensington Fire Protection District, which contracts with the city of El Cerrito to provide fire protection services. In FY 23-24 the two districts’ combined budgets were approximately \$10 million, with revenue coming primarily from property taxes and voter approved special assessments.

These are just a handful of the many examples of community services districts that provide municipal-type services to unincorporated communities throughout the state.

5.1.4 Form a new city

Finally, the governance solution with the greatest potential to improve local control (and thereby ensure that the highest local needs are met) is the formation of a new city. A newly formed city would have responsibility for (and the ability to improve) the full range of municipal services, including land use and zoning (including control over policies surrounding vacation rentals), law enforcement, public works including streets and roads, trash collection, and animal control.³

³ Note that, of the governance options presented here, only a newly formed city would have the ability to control land use and zoning, building permit issuance, and vacation rentals.

To fund these services, which are currently provided by Sonoma County, the leaders of the community effort to form the new city would need to negotiate with the county to determine the savings to the county associated with transferring these responsibilities to the new city and the corresponding amount of revenue to transfer to fund the new city's service delivery. In general, this transfer would be revenue neutral and so would not result in an enhanced level of services. In other words, the new city would have available the same amount of resources that the county is currently spending to deliver services to the region. In some cases, the amount of money transferred to a new city could exceed this revenue neutral amount; specifically, if responsibility for infrastructure such as government buildings or roads were to be transferred to a new city, but the negotiations regarding this transfer revealed that these facilities were in disrepair or otherwise had been subject to underinvestment, the negotiations could – in theory – result in a payment to the new city to compensate for the costs the new city would incur to upgrade transferred infrastructure. In general, however, to the extent that locally generated tax revenues (e.g., from property, sales, and hotel taxes) exceed the amount of revenue transferred by the county, these additional revenues would be retained by the county to fund countywide services benefitting the region, such as prosecution and probation, court security and jails, and county administration.

Any enhancements in service delivery would come from improved local control, which can help ensure that the highest priority local needs are addressed or (potentially) a new revenue source such as a higher local sales tax, business license tax, or hotel tax. In addition, a new city would potentially be eligible to apply for and receive revenue from state or federal grant programs. However, a new city would also face substantial additional costs for things such as hiring municipal staff and funding needed financial reserves. Because the new city would be smaller than the county, it would not benefit to the same extent from economies of scale, with the result that the new city's costs to maintain the same level of services would be (somewhat) higher. As a result of these considerations, many new cities have struggled financially, and no new city has been formed in the state for more than 10 years. Indeed, many local finance experts believe that formation of a new city is not financially feasible under current state laws governing municipal incorporations.⁴

5.1.4.1 OTHER SMALL CITIES

Throughout California there are many cities that are comparable in size to the Lower Russian River region. For example, there are 104 cities in the state with populations between 5,000 and 15,000. These cities include Cotati (population 7,512), Sebastopol (7,512), Cloverdale (9,029), Sonoma (10,755), and Healdsburg (11,174) in Sonoma County as well as communities that, similar to the LRR, rely on tourism for a large share of their economic activity, including Morro Bay (10,638), Pacific Grove (14,942), and Half Moon Bay (11,462), to name just a few. Budgets for small cities vary from less than \$1 million annually to almost \$40 million; as identified in the section "Financial Analysis" on page 18, if the LRR were a city its general fund budget would likely fall squarely within this range.

⁴ For more information on forming a new community services district, please see Appendix 2: Forming a new governmental entity.

5.1.5 Comparing Governance Solutions

Each of these options has a different potential to improve local control, requires a different amount of effort from the local community, and carries a different level of risk to the community.

FIGURE 5: COMPARING GOVERNANCE SOLUTIONS

	Strengthen Existing Institutions	Consolidate Existing Special Districts	New Community Services District	Form a New City
Local Control	Limited	Some	More	Highest
Community Effort	Least	Some	Higher	Highest
Degree of Risk	Lowest	Limited Risk	More	Highest

As shown in Figure 5, strengthening existing institutions offers the most limited improvements in local control, but also requires the least community effort and carries the lowest amount of risk. In contrast, forming a new city offers the highest degree of local control but also requires the most community effort and carries the greatest degree of risk.

Improved **local control** means that the entity responsible for delivering local services is responsive to local needs and preferences. If the entity delivering the services is small in scale, focused on serving the local community, and is managed by locally elected representatives, the potential for a high degree of local control exists.

Because strengthening existing institutions would not change the entity responsible for delivering services, its potential to improve local control is limited. In contrast, forming a new community services district or a new city has the potential to significantly improve local control by assuming responsibility for services currently delivered by Sonoma County.

The **community effort** needed to achieve improvements in local control results from steps required to form a new governmental entity (or consolidate existing special districts). While these tasks vary depending on the type of entity to be formed and the scope of services to be performed, in general formation of a new governmental entity requires a significant effort from the local community to do the following tasks:

1. *Organize a group of community members to lead the district formation or municipal incorporation effort.* Self government starts with the need to organize the community to explore forming a new district or new city.
2. *Raise needed funds to conduct financial and mapping analyses and analyze legal issues.* In order to form a new district or city, the community will need to precisely identify the boundaries of the new governmental entity, which generally requires hiring a mapping consultant to draw the needed maps. In addition, it is usually necessary to hire a consultant to perform a fiscal analysis to demonstrate that the new entity will be fiscally

viable and to engage lawyers for purposes of drafting needed legal documents. Each of these activities requires a funding source, which generally includes money raised from the community.

3. *Negotiate with Sonoma County and prepare and submit application materials to the LAFCO.* TO form a new governmental entity, the community will need to prepare and submit an application to the local entity known as Sonoma County Local Agency Formation Commission (<https://sonomalafco.org/>). The LAFCO determines whether the new entity is viable and conducts a hearing on the proposal.
4. *Run for office and participate in governance of the new entity.* Finally, community members will need to govern the new entity, whether serving on the board of a CSD or on the council for a new city.

More information about forming a new district can be found in a publication prepared by the California Special Districts Association entitled “Special District Formation Guide.”⁵

The ***degree of risk*** refers to the financial and managerial risks of self-government. While enhanced local control can improve service delivery, it also carries an increased risk to the community. Economic downturns, natural disasters, or unexpected cost over-runs are all the responsibility of the entity delivering the service. And, while not common, municipal bankruptcy filings do in fact occur. For example, the cities of Vallejo, Stockton, Mammoth Lakes, and San Bernardino have all filed for bankruptcy at some point.

In addition to financial risk, local governments face managerial risk (i.e., the risk that local government managers do not perform well, mismanage resources, or otherwise fail to deliver on the promise of improved service delivery). Currently, Sonoma County bears the majority of these risks on behalf of the LRR community. If a new entity is formed, it will have the responsibility to manage these risks.

5.1.6 Community Workshop #2

On July 15, 2023, a second community workshop was conducted at the Guerneville School. During this workshop, the county staff and consulting team presented to the community a series of potential governance solutions followed by a question and answer session with community members in attendance.⁶

Community members engaged in a discussion of the various governance options (presented above) as well as the benefits and potential costs of each.

Participants at the workshop participated in a poll at the conclusion of the meeting. And, while these results are not a random sample of the community, the responses from the survey can nevertheless provide some insight into the views of those who participated in the workshop (and benefitted from the education and community engagement that occurred).

⁵ See “Special District Formation Guide” available at <https://calafco.org/sites/default/files/documents/2016%20Formation%20Guide%20WEB.PDF>.

⁶ Approximately 30 community members attended the workshop.

The results from the survey of workshop participants indicated that many participants wanted to see services improve, but also felt that building on existing institutions had some merit. When asked, “what do you think about current service delivery in the LRR?” 27% said “dramatic change is needed” while 73% said “improve what we have.”

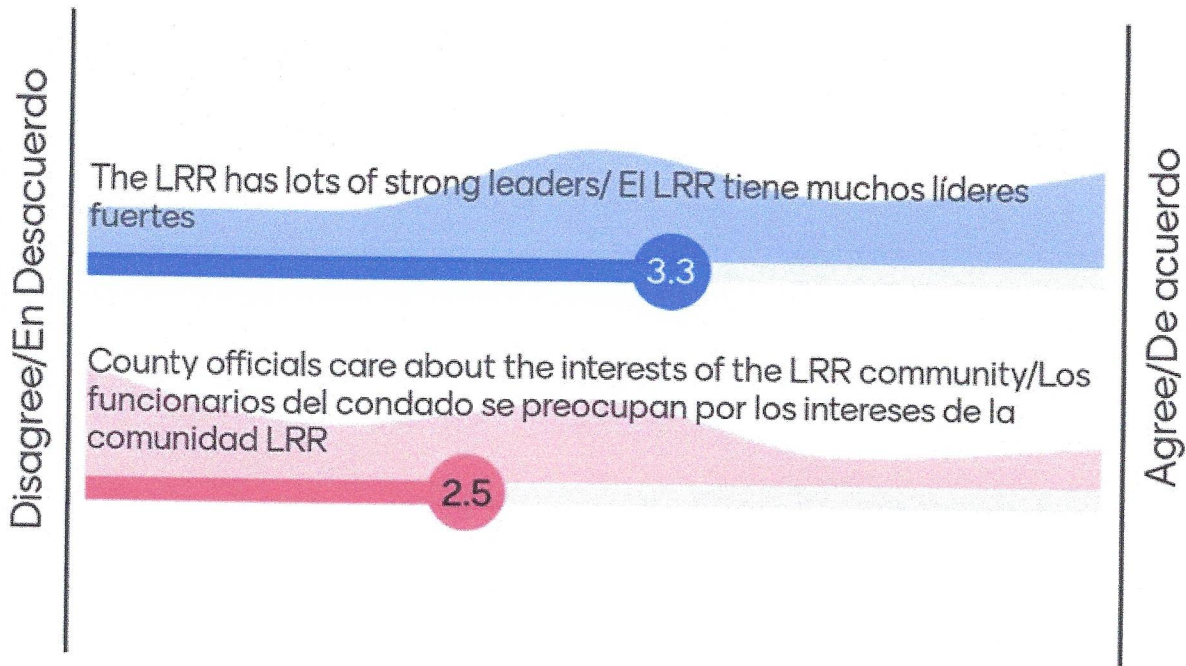
When asked whether it was more important to improve local control or minimize risk, participants were relatively evenly split, with a preference for local control earning an average score of 6.3 on a 10-point scale, and minimizing risk earning a score of 6.0, as shown in Figure 6.

FIGURE 6: COMMUNITY WORKSHOP #3 SURVEY RESULTS



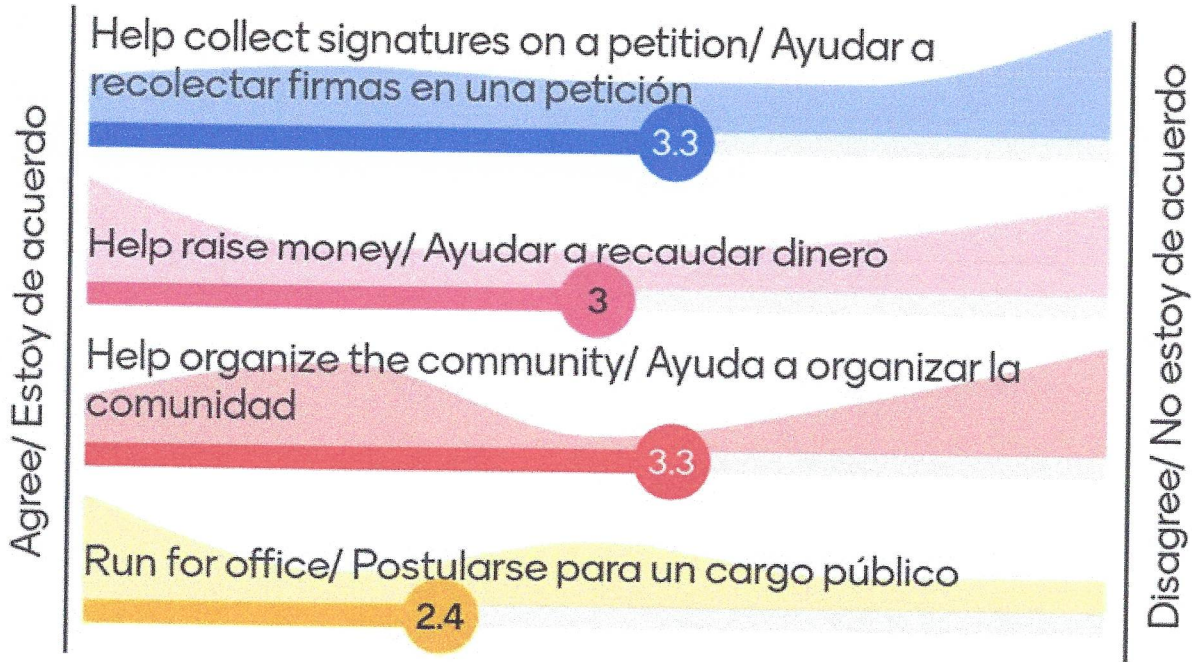
Workshop participants were also asked about their views of potential local leaders as compared to their confidence in Sonoma County officials. As shown in Figure 7, workshop participants had more confidence in local leaders than they did in Sonoma County officials.

FIGURE 7: COMMUNITY WORKSHOP #3 SURVEY, CONT.



Workshop participants were also asked about their willingness to engage in the community organizing and other activities needed to pursue a governance solution. When asked about the extent to which they agreed or disagreed with specific statements regarding these tasks, workshop participants expressed some willingness to help gather signatures, raise money, and organize the community (all measures scored a 3 or higher on a five-point scale as shown in Figure 8). Only willingness to run for office and to help govern a new governmental entity scored below a 3.

FIGURE 8: COMMUNITY INTEREST IN GOVERNANCE ACTIVITIES



While not necessarily representative of the entire LRR community, these results suggest that a governance solution that builds on existing institutions, minimizes risk, and employs local managers and board members would potentially meet with success.

6 FINANCIAL ANALYSIS

This section presents data and analysis regarding revenues and service expenditures in the Lower Russian River region. Currently Sonoma County is the municipal service provider for most services in the LRR region; therefore, this analysis focuses on estimates of revenues generated for and municipal service expenditures by Sonoma County in the LRR region. The results presented here can provide an indication of the resources potentially available to fund service delivery in the region and the current level of county general fund expenditures in the region. The actual budget for a new community services district or new city would be subject to negotiation with Sonoma County.

6.1 Revenue Sources

The Lower Russian River generates revenues for the County from several important sources, including property taxes, sales taxes and transient occupancy taxes (also known as TOT or hotel tax).

FIGURE 9: GENERAL FUND PLUS FEE REVENUE GENERATED IN THE LRR - FY 22-23

Revenues by Source	Amount
Property Taxes	6,860,419
Sales Taxes (including In-Lieu)	1,379,449
Transient Occupancy Taxes	6,143,446
Document Transfer Tax	321,801
Utility Franchise Fees	313,779
(Former) Redevelopment Area Revenues	1,113,819
Other Taxes	50,823
Park Revenues	139,196
Permit and Planning Fees	444,083
Cannabis taxes	37,135
Animal License Fees/Animal Svc Charges	26,006
Total Revenue Generated in LRR	16,829,955

As shown in Figure 9, the Lower Russian River generates approximately \$16.8 million annually for Sonoma County from general purpose tax revenues as well as fee revenues generated in the LRR region. Figure 9 includes only locally generated revenues, and does not include state or federal subventions, or other revenue sources that are not geographically targeted.

Property taxes are the largest revenue source, generating nearly \$6.9 million annually. Property taxes generated in the LRR were estimated based on a report prepared by the Sonoma County Auditor Controller Treasurer Tax Collector (ACTTC), which determined the total amount of County general purpose property taxes generated from all parcels in the LRR region.⁷

Sales taxes are allocated based on the jurisdiction in which the sale occurred. According to a report from HDL, a consultant to Sonoma County, 413 LRR businesses were responsible for generating \$1,140,942 in general purpose sales tax in calendar year 2022 and \$1,032,110 calendar year 2021, or an estimated \$1,086,526 in fiscal year 21-22 (based on the average of the two years).⁸ In addition to situs-based sales, LRR businesses and individuals also generate a share of the sales taxes the County received from online sales. Based on budget data from Sonoma County, total sales tax revenue generated in the unincorporated area was \$23,702,000 in FY 21-22; HDL data indicates that an estimated \$19,676,602 in situs-based sales taxes were collected in FY 21-22, with the remaining \$4,025,398 generated in online or non-situs-based sales taxes. By taking the LRR region's share of situs-based sales, we can estimate the share of online sales generated in the region. LRR individuals and businesses generated about 4.6% of situs-based sales in FY 21-22; applying this fraction to online sales results in an estimated \$184,529 in additional sales taxes from online sales in the region in FY 21-22. Finally, to develop an estimate

⁷ This estimate was derived from a list of all addresses in the LRR region and was adjusted for transfers to schools via the Educational Revenue Augmentation Fund (ERAF). These estimates do not contemplate impacts from adjustments due to Vehicle License Fees (VLF), RDA's unsecured revenues, supplemental revenues, Unitary, assessment appeals, other roll corrections or Property Tax Admin Fee (PTAF). Amounts collected by schools and special districts are in addition to the amounts shown above.

⁸ HDL report dated May 15, 2023 provided via email from Maggie Luce.

for LRR sales taxes in FY 22-23, we applied the unincorporated area-wide sales tax growth rate for FY 22-23 (8.5%) to estimate the total LRR sales tax revenue in FY 22-23 of \$1,379,449.

Transient Occupancy Taxes are the second largest source of revenue generated by the LRR at more than \$6.1 million annually. The amount of TOT revenues generated in the region was estimated based on (a) data from the ACTTC for entities that report directly to the County and (b) estimates prepared by the Blue Sky Consulting Group for the LRR's share of revenue from AirBnB, which reports only aggregated figures to the County. Specifically, based on ACTTC data for the first three quarters of FY 22-23, the Blue Sky Consulting Group estimated that \$3,192,869 was generated from LRR hotels and vacation rental providers that report directly to the County. In addition, the Blue Sky Consulting Group estimated revenue generated from AirBnB hosts in the LRR based on the region's share of AirBnB properties in the County. According to the ACTTC, there were 562 properties that were exclusive AirBnB vacation rental providers in the unincorporated area. Of these, 29.4% or 165 are in the LRR. In total, AirBnB rentals in the unincorporated part of the County generated an estimated \$10,049,842 in FY 22-23. Taking 29.4% of this amount results in an estimated LRR share of AirBnB revenues of \$2,950,576, and total TOT revenues of \$6.1 million from the LRR region in FY 22-23.

Document Transfer Tax is paid when properties sell or transfer. Transfer tax revenues generated in the LRR were estimated based on an analysis of data from the Sonoma County Clerk Recorder with information on all parcels that paid the transfer tax during the previous three calendar years. Each record was matched by assessor parcel number (APN) to a list of APNs in the LRR region. Total revenue collected was then summed for all parcels in the LRR and grouped by fiscal year, with the most recent year being FY 21-22. Because these revenues have been historically volatile, the estimated FY 22-23 amount was based on the average of revenue collected in FY 21-22 (\$348,857) and FY 20-21 (\$294,746), resulting in an estimated \$321,801 in documentary transfer tax revenue in FY 22-23.

Utility Franchise Fees and Other Taxes were estimated based on a per capita allocation in which total revenues collected were divided by the unincorporated area population. This figure was then multiplied by the LRR region's population to develop an estimate of the LRR region's share of total revenues collected.

(Former) Redevelopment Area revenues are property tax revenues collected by the former redevelopment agency and reallocated back to the County once all existing obligations of the former redevelopment agency have been met. Revenues from this source were estimated based on the historical share of residual revenues attributable to the LRR during the three-year period from FY 17-18 through FY 20-21, which was 67.7%. According to the ACTTC, total RDA residual payments were \$1,956,601 in FY 22-23. Applying the historical share of these revenues from the LRR (67.7%) results in an estimated \$1,113,819 in RDA revenue attributable to the LRR in FY 22-23.

Park revenues reflect day use fees and annual membership revenue from park visitors. The amount of fees attributable to parks in the LRR for FY 22-23 were provided by Sonoma County Regional Parks.

Permit and Planning Fees were estimated based on the LRR share of building permit applications as reported by Permit Sonoma.⁹ Specifically, Permit Sonoma reported \$24,566,664 in fee revenue; the LRR accounted for 1.8% of permit applications resulting in an estimated \$444,083 in fee revenue from the LRR region.

Cannabis tax revenue totaled \$37,135. Amounts were provided by the ACTTC based on tax collections from businesses in the LRR region in FY21-22.

Animal License Fee revenue of \$26,006 was estimated based on the LRR region's share of total animal license fee revenue (4.4%) as provided by Sonoma County Animal services.

6.2 Expenditures

Expenditures for municipal services by Sonoma County in the LRR region largely consist of expenditures for planning and building permits, law enforcement, and road maintenance. In addition, the county provides a range of countywide services that provide benefits to the LRR region, including criminal prosecutions, finance and tax collection, human services, probation, and others.¹⁰

Many of these services are funded in part by state and federal subventions and other non-county General Fund sources. However, a substantial portion of these services are funded by the General Fund or by fees generated specifically in the LRR region. Figure 10 presents estimated county expenditures in the LRR region funded by these sources.

FIGURE 10: COUNTY EXPENDITURES IN THE LRR FUNDED BY GENERAL FUND AND FEES FY 22-23

Expenditures by Department	Amount
Planning and Permits	781,916
Public Works - Roads	4,810,109
Animal Control	293,770
Law Enforcement	6,307,872
Emergency Services	240,000
Parks & Recreation	428,907
Total General Fund Expenditures	12,862,575
Countywide programs and services	7,459,412
Community Investment Fund/Measure L Programs	997,930
Total Countywide and CIF/Measure L	8,457,341
Total Expenditures (incl countywide and CIF)	21,319,916

As shown in Figure 10, the County spent an estimated \$12.9 million on direct service provision to the LRR in FY 22-23, including \$4.8 million for roads and \$6.3 million for law enforcement. In addition, the LRR region received an additional estimated \$1.7 million in services from Permit

⁹ Reported in meeting on 3/29/2023 with the Blue Sky Consulting Group and Scott Orr from Permit Sonoma.

¹⁰ Because the region has been participating in an ongoing consolidation of fire districts, fire services have not been included in this analysis.

Sonoma, animal control, emergency services, and parks and recreation. (Note that total spending for these functions was significantly higher, but the figures presented above reflect just estimated County General Fund and fee-supported spending.)

Law Enforcement expenditures comprise the largest category of expenditure, with an estimated \$6.3 million in service cost funded by the County General Fund. Total expenditures for the LRR region are estimated at \$13.3 million, with 47.5% or \$6.3 million funded by the General Fund.

To estimate law enforcement expenditures in the LRR, total reported Sheriff's Office law enforcement expenditures for FY 22-23 of \$102 million were reduced by the expenditures for activities that did not relate directly to the LRR or provided a countywide benefit, including \$6.9 million for law enforcement services for Windsor, \$4 million for law enforcement services in Sonoma, \$3.3 million for the coroner, and approximately \$1.6 million for court security, search and rescue and other activities. The resulting amount, \$86.4 million reflects total estimated unincorporated area law enforcement expenditures. This amount was adjusted to reflect a share of Sheriff's Office administration (\$13.4 million), based on the unincorporated area law enforcement's share of total Sheriff's Office expenditures (i.e., \$86.4 million out of \$218.4 million or 39.5%). The result was a total estimated unincorporated area law enforcement expenditure of \$91.6 million, including \$5.3 million in administration (i.e., 39.5% of total administration of \$13.4 million).

To estimate how much of the \$91.6 million in estimated unincorporated law enforcement expenditures are attributable to the LRR, the LRR region's share of total arrests was calculated. Arrests were calculated based on data provided by the Sheriff's Office for 2021 and 2022. The Sheriff's Office data contained a location for each arrest (latitude and longitude). Using this data, the Blue Sky Consulting Group identified the arrests that occurred within the LRR region based on GIS analysis. In 2021, 289 arrests out of a reported total of 1,923 (15%) took place within the LRR; in 2022, 235 out of 1,691 (13.9%) occurred within the LRR. Over the combined 2-year period, 14.5% of arrests made by the Sonoma County Sheriff's Office occurred within the LRR.

Applying this 14.5% share to the \$91.6 million total estimated unincorporated area law enforcement spending results in estimated LRR law enforcement spending of \$13.3 million for FY 22-23.

Finally, to estimate the share of these expenditures funded by the General Fund, the share of the entire Sheriff's Office budget attributable to the General Fund (47.5% of \$218.4 million) was applied to the estimated LRR expenditures to develop an estimate of the LRR General Fund spending for law enforcement, which is \$6.3 million. Figure 11 presents the calculations used to develop this estimate.

FIGURE 11: ESTIMATED LRR LAW ENFORCEMENT EXPENDITURES

Description	Amount
Total Law Enforcement Expenditures	102,195,832
Unincorporated area adjustments:	
Windsor Contract	(6,866,370)
Sonoma Contract	(4,048,796)
Coroner	(3,308,681)
Courts - County General Fund Only	(614,148)
Civil	(951,416)
Search & Rescue	(41,858)
Estimated Unincorporated Law Enforcement [a]	86,364,563
Estimated Unincorporated Administration	
Gross Departmental Expenditures [b]	218,371,365
Total Administration [c]	13,359,308
Unincorporated area share of administration ([a]/[b])	39.5%
Estimated Admin Expenditures - Unincorp ([a]/[b]*[c])	5,283,526
TOTAL UNINCORPORATED LAW ENFORCEMENT [d]	91,648,089
LRR Share of Arrests [e]	14.5%
Estimated total Law Enforcement Expenditures ([d]*[e])	13,288,212
Unincorporated Law Enforcement funded by GF	
Total Budget	218,371,365
General Fund Contribution	103,660,198
GF %	47.5%
LRR Law Enforcement - General Fund component	6,307,872

Public Works – Roads is the next largest category of roads funding, with an estimated General Fund spending amount of \$4.8 million. The County spent a total of \$125.8 million on roads in FY 22-23, including capital outlay, administration, and all other road-related expenditures. Total spending for just road maintenance was approximately \$31.5 million countywide, including \$26 for services and supplies and other expenditures, and an estimated \$5.1 million for salaries and employee benefits.¹¹ The County uses various funding sources to pay for roads, with the General Fund contribution accounting for \$21,041,375 in FY 22-23. The estimated LRR share of this spending was 22.9% based on historical spending for the Guerneville Road Yard as a share of all

¹¹ Salaries and employee benefits are grouped together in the Public Works budget across all areas, including administration and capital outlay. To estimate the road maintenance share of salaries and benefits, the road maintenance share of total spending excluding salaries (25%) was multiplied times the total salary spending (\$20.6 million).

road yard maintenance spending. This results in an estimated \$4.8 million in General Fund support for roads in the LRR.¹²

Planning and permits spending in the LRR region funded by the General Fund and locally generated fees was an estimated \$781,916. Much of the spending for planning and permits (Permit Sonoma) is funded by fees from individuals and businesses seeking building and other permits. In addition, Permit Sonoma conducts statewide planning functions that benefit the region. The \$781,916 in expenditures consists of LRR generated fee revenue plus a share of the General Fund support provided to Permit Sonoma based on the LRR region's share of the unincorporated population of the county.

Animal Control spending of \$293,770 in the LRR region was estimated based on calculating the LRR region's share of the County's total spending for this function of \$6,703,559. The LRR share was based on an analysis of calls for service to the region as a fraction of all calls for services. In FY 21-22, the LRR region accounted for 4.4% of all calls for service.

Emergency Services spending of \$240,000 was estimated by the Sonoma County Department of Emergency Management, which had a total budget of \$2.4 million in FY 22-23. The Department's baseline assumption is that each of the County's five districts received roughly 20% or \$480,000 in benefits; however, because of higher preparedness and response activity in District 5 which encompasses the LRR, the department estimated that District 5 received a larger share (25%) of the services/benefits, or a total of \$600,000. The Department further estimated that the LRR accounted for 40% of District 5's benefits, or \$240,000.

Parks & Recreation spending was estimated by the Department of Parks and Recreation at \$428,907.

Countywide programs and services spending was estimated by the Blue Sky Consulting Group based on total expenditures for FY 22-23 for countywide services funded by the General Fund. These services include county administration, District Attorney's Office, Clerk Recorder Assessor, Department of Health Services, Human Resources, Probation, Public Defender, Jail, and other countywide functions. In total, General Fund expenditures for these countywide services was \$294.8 million. Based on the LRR region's share of the countywide population (2.5%), the LRR's share of these expenditures was \$7.5 million in FY 22-23 for countywide services. Figure 12 shows the programs that provide a countywide service and the corresponding amounts from the Sonoma County FY 22-23 adopted budget.¹³

¹² Note that the allocation for road funding to the LRR region was recently adjusted from one based largely on a proportionate share to each supervisorial district to one based on the number of road miles in each community. This shift in funding has resulted in an increase in road funding for the LRR region.

¹³ Note that Sheriff's Office jail and court security expenditures were estimated by the Blue Sky Consulting Group based on subtracting unincorporated law enforcement expenditures from the total Sheriff's Office budget and applying the share of total Sheriff Office expenditures funded by the General Fund.

FIGURE 12: COUNTYWIDE PROGRAMS THAT SERVE THE LRR

Department/Program/Initiative	FY 2022-23 Adopted
Agricultural Commissioner	\$2,362,106
Auditor-Controller-Treasurer-Tax Coll.	6,421,842
Clerk Recorder Assessor	14,801,496
County Administrator/Bd of Supervisors	10,868,868
County Counsel	1,050
Court Support/Grand Jury	9,118,429
Department of Health Services	8,532,651
District Attorney's Office	19,642,153
General Services	19,876,505
Human Resources	10,338,776
Human Services	27,923,634
Independent Office of Law Enf Review	2,020,415
Information Systems	1,553,883
Office of Equity	958,318
Probation	36,226,832
Public Defender	12,888,613
Sheriff's Office (Jail and Court Security)*	45,608,586
UC Cooperative Extension	1,206,214
Funding for Specific Programs	15,002,556
Capital Project Plan Contribution	5,500,000
Deferred Maintenance Fund	22,233,597
Community Development Commission	4,225,119
Employee Programs	4,753,048
Non-Departmental County Expenses	7,174,635
Pension Obligation Bond 2003B Interest	537,600
Water Security Fund	5,000,000
Total Countywide	\$294,776,926
LRR Share of Countywide population	2.53%
Est LRR share of Countywide services	\$7,459,412

Community Investment Fund and Measure L programs are funded by a portion of the TOT. To estimate the share of these programs that benefit the LRR, the LRR region's share of unincorporated population was applied to the total spending for relevant program components, including Sonoma County Tourism, Economic Development Board, local events, fire fuels reduction, district formation, office of resiliency and recovery, tax collections, housing, tourism promotion, veterans' programs, and code enforcement. In total these programs accounted for countywide expenditures of \$10.8 million of which an estimated \$997,930 benefitted the LRR based on the region's share of the unincorporated area population.

6.3 Special Districts Serving the Lower Russian River Region

In addition to Sonoma County, multiple special districts provide services to the Lower Russian River Region, including parks and recreation, water, sanitation, and fire protection districts.

Several of these districts are community services districts, meaning that they are authorized to provide multiple services. Together, these entities collect and spend more than \$20 million annually in the region. Figure 13 shows the total expenditures for the special districts serving the region for fiscal year 2021.¹⁴

FIGURE 13: SPECIAL DISTRICTS IN THE LRR

Entity	Total Expenditures
Cazadero Community Services District	\$ 685,548
Forestville Water District	\$ 2,044,914
Monte Rio Fire Protection District	\$ 994,374
Monte Rio Recreation and Park District	\$ 288,447
Russian River County Sanitation District (Sonoma)	\$ 7,273,679
Russian River County Water District	\$ 742,886
Russian River Recreation and Park District	\$ 348,295
Sweetwater Springs Water District	\$ 3,315,836

Cazadero Community Services District (<https://www.cazadero-csd.org/>) provides fire protection, streetlighting, recreation and park services to Cazadero and is funded primarily by property taxes.

The Forestville Water District (<https://www.forestvillewd.com/>) provides water and sewer service to central Forestville and Mirabel Heights and is funded primarily by revenues from rate payers.

The Monte Rio Fire Protection District (<https://monteriofire.org/>) extends from Northwood to Jenner, and includes the coast from Shell Beach to Myers Grade Road. The district is funded by property taxes and a voter approved assessment.

The Monte Rio Recreation and Park District (<https://www.mrrpd.org/>) serves the Monte Rio community (and visitors to Monte Rio) and is funded primarily by property taxes. The district has a beach and community center, among other amenities.

The Russian River County Sanitation District (<https://www.sonomawater.org/rccsd>) is a special district serving Rio Nido, Guerneville, Guerneville Park, and Vacation Beach with sewer services. The district is funded by service charges from customers.

The Russian River County Water District (<https://rrcwater.org/>) serves residents of Forestville, providing water for household use and fire protection. Revenues come from charges paid by rate payers.

The Russian River Recreation and Park District (<https://www.russianriverrecpark.org/>) includes the communities of Guerneville, Rio Nido, Guerneville Park, and Vacation Beach and provides

¹⁴ Source: State Controller's Office, "Special Districts Financial Data" accessed at: <https://districts.bythenumbers.sco.ca.gov/#!/year/default>. Note that in addition to the districts listed above, the region is served by the Marin/Sonoma Mosquito and Vector Control District. This district was not included above because this it has a service territory much larger than the LRR; as a result the budget figures are not comparable.

parks, tennis courts, a community garden, river access, and a dog park. The district is funded primarily with property taxes.

The Sweetwater Springs Water District (<https://www.sweetwatersprings.com/>) provides water service to the communities of Guerneville, Monte Rio, Rio Nido, and Villa Grande. Revenues come from charges paid by rate payers.

More information about the special districts serving the region can be found in a publication prepared by the Sonoma County LAFCO entitled “Guide to Special Districts.”¹⁵

7 CONCLUSIONS AND RECOMMENDATIONS

The LRR is a diverse and vibrant community, and one that has a strong desire to see services improve and local control enhanced. Achieving the goal of improved service delivery, however, will come at a cost in terms of needed community effort and increased financial risks. Balancing these competing issues will require a solution that many may view as a compromise, but ideally most will view as a positive step forward.

Below we present a series of potential governance solutions that our analysis suggests are worthy of consideration by the community based on the community and stakeholder input received during this study.

7.1 Recommendations

1. **Strengthen existing institutions.** Regardless of which additional governance solutions (if any) are adopted, working to strengthen existing institutions has the potential to improve services at the lowest cost to the community. Specifically, we recommend that the community pursue two specific strategies:
 - a. Work with Supervisor Hopkins to seek approval from the Sonoma County Board of Supervisors for a MAC budget allocation. The amount of any such allocation would be subject to approval by the board and could change over time as the MAC and community prove themselves as good stewards of the community’s resources.
 - b. Form a LRR council of governments. Creation of a council of governmental entities serving the LRR, including representatives from Sonoma County, the special districts serving region, and neighboring cities has the potential to improve regional coordination, benefit from economies of scale and, ultimately, improve service delivery in the region.
2. **Form a new community services district** with the authority to engage in a broad range of services, including roads and law enforcement. If authorized by the voters to do so, this entity could begin by providing a smaller initial set of services and then work in future years to expand the scope of services (with approval by the local governing board and a successful negotiation with Sonoma County). For example, a new CSD could begin by taking over responsibility from Sonoma County for management of county parks and recreation activities

¹⁵ Available online here:

https://sonomalafco.org/Microsites/LAFCO/Documents/Archive/Documents/guide_to_special_districts_20151215.pdf

in the LRR, downtown trash collection and downtown beautification (such a district could also be consolidated with one or more of the existing parks districts serving the region). If successful, the district could expand to provide a broader array of services, including law enforcement and road maintenance. Such a metered strategy would provide an opportunity for the district to gain experience and for the community to gain confidence in the ability of the new district to manage its resources and services competently and could even serve as a stepping stone to ultimate formation of a new city.¹⁶

7.2 Next Steps

The next steps in the process of improving governance in the LRR region must be taken by the community itself. This report presents the results of a community engagement process that identified service needs that could potentially be addressed with a governance solution. The recommendations described above have the potential to improve service delivery and local control, but it will be up to the community to advocate for itself with the Sonoma County Board of Supervisors to improve countywide services. More importantly, the community will need to organize itself if it wishes to pursue a governance solution, such as formation of a community services district.

¹⁶ For more information on forming a new community services district, please see Appendix 2: Forming a new governmental entity.

8 APPENDIX 1: STAKEHOLDER INTERVIEWS

The following individuals were interviewed as part of the stakeholder engagement process:

Date	First Name	Last Name	Entity
1/30/23	Roberto	Esteves	Friends of Villa Grande
1/27/23	Mark	Bramfitt	Sonoma County LAFCO
12/14/23	Sarah	Yardley	Hacienda Improvement Association
1/9/23	Soledad	Figueroa	River to Coast Children's Alliance
1/28/23	Rhian	Miller	Friends of Monte Rio
1/25/23	Randy	Nelson	Hacienda Improvement Association
1/23/23	Kimberly	Burr	Russian River Utility
12/12/22	Lucy	Hardcastle	Forestville Planning Association
12/14/23	Kyla	Brooke	Friends of Villa Grande
12/14/22	Rich	Holmer	Sweetwater CSD
12/12/22	Marina	McTaggart	Monte Rio Rec and Park
12/12/22	Herman J	Hernandez	Los Cien
12/12/22	Timothy	Miller	West County Community Services
12/14/22	Bryan	Hughes	Russian River Alliance
12/12/22	Nance	Jones	Friends and Residents of Guerneville
12/14/22	Pip	Marquez de la Plata	Friends of Rio Nido
12/12/22	Michael	Nicholls	Cazadero

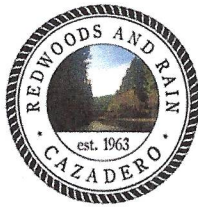
9 APPENDIX 2: FORMING A NEW GOVERNMENTAL ENTITY

The steps for forming a new special district, community services district or city have many similarities. This section, based on the report “Special District Formation Guide” provides a brief overview of the steps needed to form a new district.¹⁷

Steps in forming a special district or community services district:

1. Identify community needs
2. Organize and seek support from stakeholders
3. Raise needed funds for consultant and legal fees
4. Prepare financial feasibility analysis to determine cost of services and available resources (and document feasibility); if services are to be taken over from county, negotiations regarding the transfer will be required
5. Prepare and submit an application to the Local Agency Formation Commission (LAFCO)
6. Conduct elections to authorize district and elect directors.

¹⁷ See “Special District Formation Guide” available at <https://calafco.org/sites/default/files/documents/2016%20Formation%20Guide%20WEB.PDF>.



**CAZADERO COMMUNITY SERVICES DISTRICT
PO BOX 508
CAZADERO CA 95421-0508**

RESOLUTION 23/24-03

RESOLUTION TO OPPOSE CONSOLIDATION OF CAZADERO COMMUNITY SERVICES DISTRICT WITH OTHER SPECIAL DISTRICTS

WHEREAS, in the summer of 2022, Sonoma County issued a Request for Proposals (“RFP”) to conduct a Lower Russian River Local Governance Options Study, with the stated goal of improving delivery of government services in the Lower Russian River;

WHEREAS, in response to the RFP, Blue Sky Consulting Group prepared the “Lower Russian River Governance Study, Options for Improving Service Delivery in the Region,” dated March 5, 2024 (hereinafter referred to as “the study”);

WHEREAS, the Lower Russian River region covered by the study includes the Cazadero Community Services District and the region served by the Cazadero Community Services District;

WHEREAS, the Board of Directors of the Cazadero Community Services District consists entirely of Cazadero community member/leaders;

WHEREAS, the study was completed without any input from the members of the Board of Directors of the Cazadero Community Services District;

WHEREAS, the study includes an option to improve governance in the Lower Russian River through consolidation of existing special districts; and

WHEREAS, the Board Members of the Cazadero Community Services District wish to express their opinions regarding the possible consolidation of the Cazadero Community Services District with other Districts in the Lower Russian River region;

THEREFORE, BE IT RESOLVED that the Cazadero Community Services District opposes consolidation of the Cazadero Community Services District with other Districts in the Lower Russian River region.

THE FOREGOING RESOLUTION was introduced by Director _____ who moved its adoption, seconded by Director _____, and adopted this 8th day of May, 2024, on a roll call vote of the members of said Board as follows:

Director P. Barry _____
Director M. Berry _____
Director H. Canelis _____
Director D. DeBeaune _____
Director S. Griswold _____

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

WHEREUPON, the President of the Board declared the foregoing Resolution adopted, and
SO ORDERED.

Paul Barry, Board President

Maureen Berry, Vice President

Homer Canelis, Director

Daina DeBeaune, Secretary of the Board

Scott Griswold, Treasurer

Date



POSTED
3-24-24

PAID
CK#NO.:
AMOUNT:
DATE:

Cazadero Community Services District
P. O. Box 508
5980 Cazadero Hwy
Cazadero, CA 95421

INVOICE

Customer	Cazadero Community Services District
Acct #	209507
Date	03/18/2024
Customer Service	Paul Harrison Sara Achziger
Page	1 of 1

Payment Information	
Invoice Summary	\$ 48,618.30
Payment Amount	
Payment for:	Invoice#7128042
QUOTE	

Thank You

Please detach and return with payment

Customer: Cazadero Community Services District

Invoice	Effective	Transaction	Description	Amount
7128042	04/01/2024	Binder Billable	Policy #QUOTE 04/01/2024-04/01/2025 California Association of Mutual Water Companies Joint Powers Risk Package - Binder Billable Policy Fee - Binder Billable 10% JPA Fees - Binder Billable Payment is due upon receipt	44,093.00 100.00 4,425.30

Please send payment by wire transfer or ACH to: First Republic ABA #321081669, Insured Payment: RSC Insurance Brokerage, Inc., Premium Trust Acct. Account #80000453408. Please confirm invoices paid via email to remittance@risk-strategies.com with invoice.

Total	
\$	48,618.30

Thank You

Please make check payable to:
 Risk Strategies Company - PO Box 970069 Boston, MA 02297 or to overnight a payment please mail a check to CheckAlt Attn: Batching
 Department Lockbox #970069 711 Executive Blvd Suite H Valley Cottage, NY 10989.
 Online Payments - <https://risk-strategies.epaypolicy.com>

Please make sure to include the Invoice number on your check. All payments must be made in US Dollars via a check drawn on a US institution or wire

Risk Strategies Company PO Box 970069 Boston, MA 02297	(617)330-5700	Date
		03/18/2024

POLICY NUMBER: QUOTE

Basic Policy Information

Named Insured

Firm Name: Cazadero Community Services District
 Address: P. O. Box 508, 5980 Cazadero Hwy
 Cazadero, CA 95421
 Business: (707) 632-5258 Ext.PaulBarry
 Cell: (707) 696-5337 Ext.PaulBarry
 Fax:
 Email:

Transaction Information

Term: 4/1/2024 - 4/1/2025
 Last Update*: 4/1/2024
 Carrier: California Association of Mutual Water Companies Joint Powers Risk

Additional Interests

Name	Contact	Type	Interest In
West America Bank ISAOA PO Box 1190, MAC #A-1E Suisun City, CA 94585		Lenders Loss Payable	

Location Information

Location #	Building#	Address
00001		5980 Cazadero Hwy, Cazadero, CA 95421
00002		1305 Austin Creek Rd, Cazadero, CA 95421

D&O Non Profit

Liability Coverage Type: Public Officials & Management

Coverage Basis: Occurrence

Coverages

Coverage:	Limit	Deductible/Type	Ded Basis	Ded Applies To	Misc Information
Wrongful Acts	\$1,000,000	\$10,000/Dollars			
Employment Practices	\$1,000,000	\$25,000/Dollars			
Employee Benefit Plans	\$1,000,000	\$10,000/Dollars			
Injunctive Relief		\$5,000			
Aggregate Limit	\$10,000,000				

Commercial Property

Blanket:

Coverages

Subject of Insurance	Max Amount	Valuation	Cause of Loss	Limit 1/ Limit 2	Deductible/Type	Forms and Conditions
Real Property & Business Personal Pr		Actual Cash V alue	Special form	\$2,779,539	\$5,000/Dollars	

Subject of Insurance	Max Amount	Valuation	Cause of Loss	Limit 1/ Limit 2	Deductible/Type	Forms and Conditions
Blanket Coverage Extension			Special form	\$750,000		
Mobile Equipment Limit - Scheduled		Actual Cash Value	Special form	\$70,000	\$2,500/Dollars	
Mobile Equipment Limit - Unscheduled		Actual Cash Value	Special form	\$25,000	\$2,500/Dollars	
Mobile Equipment Limit - Borrowed		Actual Cash Value	Special form	\$50,000	\$2,500/Dollars	
Equipment Breakdown			Special form	Included	\$5,000/Dollars	

Loc #00001: 5980 Cazadero Hwy, Cazadero, CA 95421

Coverages

Subject of Insurance	Max Amount	Valuation	Cause of Loss	Limit 1/ Limit 2	Deductible/Type	Forms and Conditions
Blanket BLDG (Incl in Blkt Limit)	\$1,958,131					
Blanket BPP (Incl in Blkt Limit)	\$163,299					

Loc #00002: 1305 Austin Creek Rd, Cazadero, CA 95421

Coverages

Subject of Insurance	Max Amount	Valuation	Cause of Loss	Limit 1/ Limit 2	Deductible/Type	Forms and Conditions
Blanket BLDG (Incl in Blkt Limit)	\$579,763					
Blanket BPP (Incl in Blkt Limit)	\$78,346					

General Liability

Liability Coverage Type: Commercial General Liability

Coverage Basis: Occurrence

Coverages

Coverage:	Limit	Deductible/Type	Ded Basis	Ded Applies To	Misc Information
General Aggregate	\$10,000,000				
Medical Expense	\$10,000				
Products/Completed Ops Aggregate	\$10,000,000				
Personal & Advertising Injury	\$1,000,000				
Damage to Premises Rented to You	\$1,000,000				
Each Occurrence	\$1,000,000				

Crime

Additional Coverages

Coverage Level	State	Location	Coverage	Limit 1 Deductible 1/Type	Limit 2 Deductible 2/Type	Limit 3 Deductible 3/Type	Misc Information
LineOfBusiness			Funds Transfer Fraud	\$250,000 \$1,000			
LineOfBusiness			Money Orders & Counterfeit Money	\$250,000 \$1,000			

** Not all information contained in the document may be the latest representation of your information. If you request new coverage or a change in coverage, please be advised that coverage cannot be bound without speaking to a licensed agent. If you have additional questions or concerns, please contact your Agency directly.*

RISK strategies

POSTED
3-24-24

PAID CK#NO.:
AMOUNT:
DATE:

Cazadero Community Services District
P. O. Box 508
5980 Cazadero Hwy
Cazadero, CA 95421

INVOICE

Customer	Cazadero Community Services District
Acct #	209507
Date	03/18/2024
Customer Service	Paul Harrison Sara Achziger
Page	1 of 1

Payment Information	
Invoice Summary	\$ 8,030.00
Payment Amount	
Payment for:	Invoice#7128105
QUOTE	

Thank You

Please detach and return with payment

Customer: Cazadero Community Services District

Invoice	Effective	Transaction	Description	Amount
7128105	04/01/2024	Binder Billable	Policy #QUOTE 04/01/2024-04/01/2025 California Association of Mutual Water Companies Joint Powers Risk Business Auto - Binder Billable 10% JPA Fees - Binder Billable Payment is due upon receipt	7,300.00 730.00

Please send payment by wire transfer or ACH to: First Republic ABA #321081669, Insured Payment: RSC Insurance Brokerage, Inc., Premium Trust Acct. Account #80000453408. Please confirm invoices paid via email to remittance@risk-strategies.com with invoice.

Total	
\$	8,030.00

Thank You

Please make check payable to:
Risk Strategies Company - PO Box 970069 Boston, MA 02297 or to overnight a payment please mail a check to CheckAlt Attn: Batching
Department Lockbox #970069 711 Executive Blvd Suite H Valley Cottage, NY 10989.
Online Payments - <https://risk-strategies.epaypolicy.com>

Please make sure to include the invoice number on your check. All payments must be made in US Dollars via a check drawn on a US institution or

Risk Strategies Company PO Box 970069 Boston, MA 02297	(617)330-5700	Date
		03/18/2024

POLICY NUMBER: QUOTE

Basic Policy Information

Named Insured

Firm Name: Cazadero Community Services District
 Address: P. O. Box 508, 5980 Cazadero Hwy
 Cazadero, CA 95421
 Business: (707) 632-5258 Ext.PaulBarry
 Cell: (707) 696-5337 Ext.PaulBarry
 Fax:
 Email:

Transaction Information

Term: 4/1/2024 - 4/1/2025
 Last Update*: 4/1/2024
 Carrier: California Association of Mutual Water Companies Joint Powers Risk

Additional Interests

Name	Contact	Type	Interest In
State of California State Coastal Conservancy 1515 Clay St, 10th Floor Oakland, CA 94612		Designated Insured	
Westamerica Bank P.O. Box 1190 MAC #A-1E Suisun City, CA 94585		Loss payee	Veh #00007

Commercial Auto

Coverages

Coverage	Limit 1	Limit 2	Deductible/Type
Collision			
Medical payments	\$5,000		
Uninsured motorist combined single limit	\$1,000,000		
Underinsured motorist combined single limit	\$1,000,000		
Combined single limit	\$1,000,000		
Comprehensive			

Vehicles

Veh #	Cust Veh #	Year	Make	Model	VIN:	Liab	PIP	Med Pay	UM/UIM	Comp	Coll	Spec Peril
00001	00001	1982	Peterbilt	Pumper	1XP9D29X0CP151101	X		X		\$5,000	\$5,000	
00002	00002	2004	Freightliner	Pumper	1FVABXAK14DN04311	X		X		\$5,000	\$5,000	
00003	00003	2004	HME	Pumper	44KFT428X4WZ20386	X		X		\$5,000	\$5,000	
00004	00004	2006	Ford	Light Rescue	1FDAF57P96ED91854	X		X		\$5,000	\$5,000	
00005	00005	1981	International	Brush Vehicle	1HTAA1721BHB29292	X		X		\$2,000	\$2,000	

Veh #	Cust Veh #	Year	Make	Model	VIN:	Liab	PIP	Med Pay	UM/ UIM	Comp	Coll	Spec Peril
00006	00006	2006	Ford	Chiefs Vehicle	1FTSX21556EC13404	X		X		\$2,000	\$2,000	
00007	00007	2014	International	Pumper	1HTWEAZR5FH527158	X		X		\$5,000	\$5,000	
00009	00009	2000	Ford	F750	3FDXF75H7YMA82690	X		X		\$2,000	\$2,000	
00010	00010	2020	Peterbilt	Tender	1NPSLJOXMD742633	X		X		\$5,000	\$5,000	
00011	00011	1980	Ford	F350	F37ZRKA0201	X		X		\$2,000	\$2,000	
00012	00012	2015	Light Tower	Trailer	5AJLS1415FB509807	X		X		\$2,000	\$2,000	
00013	00013	2015	Light Tower	Trailer	5AJLS1415FB509806	X		X		\$2,000	\$2,000	
00014	00014	2022	Honda	UTV	1HFVE0412N4600289	X		X		\$2,000	\$2,000	
00015	00015	2022	Iron Panther	Trailer	7G71BU412NF009937	X		X		\$2,000	\$2,000	

** Not all information contained in the document may be the latest representation of your information. If you request new coverage or a change in coverage, please be advised that coverage cannot be bound without speaking to a licensed agent. If you have additional questions or concerns, please contact your Agency directly.*

ALLIED PUBLIC RISK - STATEMENT OF VALUES
 INSURED: Cazadero Community Services District
 POLICY YEAR EFFECTIVE: 4/1/2024 - 4/1/2025

LOC./BLDG NUM	ADDRESS	BUILDING DESCRIPTION	INCL IN BLANKET	BUILDING VALUE	CONTENTS VALUE	TOTAL INSURED VALUE	VALUATION	FLOOD (Y or N)	EARTH-QUAKE (Y or N)
1-1	5980 Cazadero Hwy, Cazadero, CA 95421	Fire Station/Hall	Yes	\$2,095,200	\$174,730	\$2,269,930	Actual Cash Value	N	N
2-1	1305 Austin Creek Rd, Cazadero, CA 95421	Fire Station	Yes	\$620,346	\$83,830	\$704,177	Actual Cash Value	N	N

Total Values Subject to the Blanket: \$2,974,107
 All Other Values: \$0

Sherin Kulezewska, Admin Asst.
 PRINTED NAME

Sherin Kulezewska
 AUTHORIZED SIGNATURE

3-24-24
 DATE

ALLIED PUBLIC RISK - INLAND MARINE SCHEDULE
 INSURED: Cazadero Community Services District
 POLICY YEAR EFFECTIVE: 4/1/2024 - 4/1/2025

ITEM NUM	IM CATEGORY	DESCRIPTION	SERIAL #/ID#	MODEL YEAR	TOTAL INSURED VALUE	VALUATION
1	Scheduled Equipment	2021 Vermeer BC1000XL Brush Chipper			\$70,000	ACV

Sherry Kulczewski, Admin Asst.
 PRINTED NAME

Alanna Kulczewski
 AUTHORIZED SIGNATURE

3-24-24
 DATE

RISK strategies

POSTED
3-24-24

CK#NO.:
PAID AMOUNT:
DATE:

Cazadero Community Services District
P. O. Box 508
5980 Cazadero Hwy
Cazadero, CA 95421

INVOICE

Customer	Cazadero Community Services District
Acct #	209507
Date	03/18/2024
Customer Service	Paul Harrison Sara Achziger
Page	1 of 1

Payment Information	
Invoice Summary	\$ 2,200.00
Payment Amount	
Payment for:	Invoice#7127445
QUOTE	

Thank You

Please detach and return with payment

Customer: Cazadero Community Services District

Invoice	Effective	Transaction	Description	Amount
7127445	04/01/2024	Binder Billable	Policy #QUOTE 04/01/2024-04/01/2025 California Association of Mutual Water Companies Joint Powers Risk 2021 Excess Liability Renewal - Binder Billable 10% JPA Fees - Binder Billable Payment is due upon receipt	2,000.00 200.00

Please send payment by wire transfer or ACH to: First Republic ABA #321081669, Insured Payment: RSC Insurance Brokerage, Inc., Premium Trust Acct. Account #80000453408. Please confirm invoices paid via email to remittance@risk-strategies.com with invoice .	Total
	\$ 2,200.00

Thank You

Please make check payable to:
 Risk Strategies Company- PO Box 970069 Boston, MA 02297 or to overnight a payment please mail a check to CheckAll Attn: Batching
 Department Lockbox #970069 711 Executive Blvd Suite H Valley Cottage, NY 10989.
 Online Payments - <https://risk-strategies.epaypolicy.com>

Please make sure to include the Invoice number on your check. All payments must be made in US Dollars via a check drawn on a US institution or

Risk Strategies Company PO Box 970069 Boston, MA 02297	(617)330-5700	Date
		03/18/2024

POLICY NUMBER: QUOTE

Basic Policy Information

Named Insured

Firm Name: Cazadero Community Services District
 Address: P. O. Box 508, 5980 Cazadero Hwy
 Cazadero, CA 95421
 Business: (707) 632-5258 Ext.PaulBarry
 Cell: (707) 696-5337 Ext.PaulBarry
 Fax:
 Email:

Transaction Information

Term: 4/1/2024 - 4/1/2025
 Last Update*: 4/1/2024
 Carrier: California Association of Mutual Water Companies Joint Powers Risk

Excess Liability

Coverages

Coverage	Limit 1	Limit 2	Retention Amt /Type	Basis
Excess Liability	\$1,000,000	\$1,000,000		

Underlying Liability Policies

Type of Policy	Policy #	Company	Eff Date	Exp Date	Limit 1	Limit 2
Other	APJMP00521-01	California Association of Mutu	07/01/2023	04/01/2024	\$10,000,000	\$1,000,000
Auto Liability	APJAU00521-01	California Association of Mutu	07/01/2023	04/01/2024	\$1,000,000	
General Liability Occurrence	APJMP00521-01	California Association of Mutu	07/01/2023	04/01/2024	\$1,000,000	\$10,000,000

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Maureen Berry <maureen@caz95421.com>

4/24/2024 2:36 PM

Re: Your Tennis Express Order!

To Sherry Kulchewski <cazadercsd@comcast.net> • Paul Barry <acfd1@comcast.net> Copy
sally Johnson <tess.tx@earthlink.net>

I called the company and they said it is still on backorder. Since it has been more than 6 months since we ordered it, I cancelled the order and asked for a refund.

Sally, would you mind researching another source?

Maureen

On Apr 24, 2024, at 2:28 PM, Maureen Berry <Maureen@caz95421.com> wrote:

Did we ever receive the backboard?

Begin forwarded message:

From: cs@tennisexpress.com
Subject: Your Tennis Express Order!
Date: October 2, 2023 at 1:31:33 PM PDT
To: MBERRY@CAZADERO-CSD.ORG

Dear MAUREEN BERRY, CAZADERO COMMUNITY SERVICES DISTRICT,

We hope you enjoyed your shopping experience with Tennis Express.

Check status of your order anytime by pointing your browser to:
[Tennis Express - Order Tracking](#)

Here is a copy of your receipt for your records. Please hold on to this e-mail for future reference or to initiate a merchandise return.

Order Status

Order Number **5417698**
Date **10/02/2023**
Date Closed **10/02/2023**

Style	Brand	Description	SIZE.	COLOR	Quantity	Quantity Shipped	Price	Order Status
CEBB12E	ONCOURT OFFCOURT	STRAIGHT-TILT BACKBOARD 8X12			1	0	\$1,744.95	Processing

Subtotal: **\$1,744.95**
Shipping Method: **STANDARD**
Shipping: **\$700.00**
Tax: **\$148.32**
Total: **\$2,593.27**
Shipping Address: BERRY,MAUREEN
5980 CAZADERO HWY
CAZADERO, CA 95421
707-865-9455

If you have any questions or concerns about your order, please call us at 1-800-833-6615. Thank you for shopping with Tennis Express. [Tennis Express](#)

P. L. Barry <cazhwy@gmail.com>

4/22/2024 6:02 AM

Fwd: Fw: EXTERNAL: Fw: Initiative #1935

To CAZADERO COMM SVS DISTRICT <cazaderocsd@comcast.net>

Looks like this is an updated version of what I sent the other day marked for all board members

----- Forwarded message -----

From: 'Sean Grinnell' via Sonoma County Fire Districts' Association <SCFDA@googlegroups.com>

Date: Sun, Apr 21, 2024 at 1:28 PM

Subject: Fw: EXTERNAL: Fw: Initiative #1935

To: 'Sean Grinnell' via Sonoma County Fire Districts' Association <scfda@googlegroups.com>

Hi SCFDA Members,

See below for an important message from SCFCA President Chief Steve Akre.

From: Steve Akre <SteveA@sonomavalleyfire.org>

Sent: Saturday, April 20, 2024 1:06 PM

To: Steve Klick <SKlick@sonomacountyfd.org>; Sean Grinnell <sgrinnell@sonomacountyfd.org>

Subject: EXTERNAL: Fw: Initiative #1935

Caution: THIS EMAIL IS FROM OUTSIDE OUR EMAIL SYSTEM.--- DO NOT click links or open attachments unless you recognize the sender and know the content is safe. NEVER provide your User ID or password.

Hi again,

Here is the email and template resolution for Boards to consider regarding the CBRT initiative. We talked about this on Thursday and said we would forward to the group.

Thank you!

Steve

From: Colleen Haley <colleenh@cdda.net>

Sent: Friday, April 12, 2024 11:21 AM

To: Steve Akre

Subject: Initiative #1935

Hi Chief Akre,

I hope you are doing well. I am reaching out to you to provide information on Initiative #1935. The CSDA Board of Directors **OPPOSES** [Initiative #1935 \(Filed as 21-0042A1\)](#), because it limits the ability of

voters and state and local governments to raise revenues for government services. The ballot measure has qualified for the November 2024 statewide general election.

I am additionally reaching out to you because it looks like the measure would invalidate your district's recently passed ballot measure, as it would retroactively void all state and local taxes or fees adopted after January 1, 2022.

CSDA opposes initiative #1935 (filed as 21-0042A1) because it would result in the loss of billions of dollars annually in critical state and local funding, restricting the ability of local agencies and the State of California to fund services and infrastructure. It specifically does this by:

Adopting new and stricter rules for raising taxes, fees, assessments, and property-related fees.

- *Amending the State Constitution, including portions of Propositions 13, 218, and 26 among other provisions, to the advantage of the initiative's proponents and plaintiffs; creating new grounds to challenge these funding sources and disrupting fiscal certainty.*
- *Restricting the ability of local governments to issue fines and penalties to corporations and property owners that violate local environmental, water quality, public health, public safety, fair housing, nuisance and other laws and ordinances.*
- *The initiative also includes provisions that would retroactively void all state and local taxes or fees adopted after January 1, 2022 if they did not align with the provisions of this initiative. This may also affect indexed fees that adjust over time for inflation or other factors. Effectively, it would allow voters throughout California to invalidate the prior actions of local voters, undermining local control and voter-approved decisions about investments needed in their communities.*

Please see attached sample resolution and consider asking your board to approve it. As far as the deadline goes, CSDA recommends passing the resolution as soon as is feasible. Once approved, please email your resolution to advocacy@csda.net and consider issuing a press release to local media.

For more information on the initiative, including background analysis and a sample press release, please see [CSDA's website](#).

Thank you so much for the consideration.

-Colleen

Colleen Haley

Bay Area Public Affairs Field Coordinator

California Special Districts Association

[1112 I Street, Suite 200](#)

[Sacramento, CA 95814](#)

530-902-3932 cell

www.csda.net

A Proud California Special Districts Alliance Partner

California Special Districts Association

Special District Risk Management Authority

CSDA Finance Corporation



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You received this message because you are subscribed to the Google Groups "Sonoma County Fire Districts' Association" group.

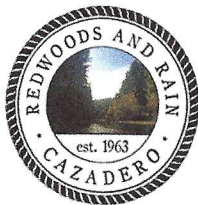
To unsubscribe from this group and stop receiving emails from it, send an email to

SCFDA+unsubscribe@googlegroups.com.

To view this discussion on the web visit

<https://groups.google.com/d/msgid/SCFDA/BY3PR09MB79860D7FE6A2A9D34922D050CD132%40BY3PR09MB7986.namprd09.prod.outlook.com>.

-
- Initiative-1935_Sample-Resolution_031424.docx (33 KB)
 - image001.png (2 KB)
 - image002.png (2 KB)
 - image003.png (2 KB)



**CAZADERO COMMUNITY SERVICES DISTRICT
PO BOX 508
CAZADERO CA 95421-0508**

RESOLUTION 23/24-04

RESOLUTION TO OPPOSE INITIATIVE 1935 (FORMERLY 21-0042A1)

WHEREAS, an association representing California’s wealthiest corporations is spending millions of dollars to promote a deceptive proposition currently eligible for the November 2024 statewide ballot; and

WHEREAS, the proposed proposition, Initiative 1935 (formerly 21-0042A1), has received the official title: “LIMITS ABILITY OF VOTERS AND STATE AND LOCAL GOVERNMENTS TO RAISE REVENUES FOR GOVERNMENT SERVICES. INITIATIVE CONSTITUTIONAL AMENDMENT”; and

WHEREAS, the measure would revise the Constitution to allow corporations to more easily sue public agencies, costing residents and taxpayers millions of dollars and disrupting essential services; and

WHEREAS, the measure would retroactively invalidate billions of dollars in local government funding for essential services and infrastructure, including schools, fire and emergency response, law enforcement, public health, street lighting, parks, libraries, housing, services to address homelessness and support mental health, and more; and

WHEREAS, the measure limits voters’ rights, containing undemocratic provisions that would make it more difficult for local voters to pass measures to fund services, provisions that retroactively cancel measures recently passed by local voters, and provisions that prevent voters from passing advisory measures that provide direction on how they want their local tax dollars spent; and

WHEREAS, the measure restricts the discretion and flexibility of locally elected boards to respond to the needs of their communities, and injects uncertainty into the financing and sustainability of critical infrastructure; and

WHEREAS, the measure constrains state and local officials’ ability to protect our environment, public health and safety, and our neighborhoods against those who violate the law; and

WHEREAS, the measure is opposed by hundreds of local governments, firefighters and other first responders, healthcare providers, teachers, working families, and local elected officials.

THEREFORE, BE IT RESOLVED that the Cazadero Community Services District opposes Initiative 1935 (formerly 21-0042A1);

BE IT FURTHER RESOLVED, that the Cazadero Community Services District will join the No on Initiative 1935 (formerly 21-0042A1) coalition, a growing coalition of local government, public safety, labor, infrastructure advocates, and other organizations throughout the state.

We direct staff to email a copy of this adopted resolution to the California Special Districts Association at advocacy@csgda.net.

THE FOREGOING RESOLUTION was introduced by Director _____ who moved its adoption, seconded by Director _____, and adopted this 8th day of May, 2024, on a roll call vote of the members of said Board as follows:

Director P. Barry	_____
Director M. Berry	_____
Director H. Canelis	_____
Director D. DeBeaune	_____
Director S. Griswold	_____

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

WHEREUPON, the President of the Board declared the foregoing Resolution adopted, and **SO ORDERED.**

Paul Barry, Board President

Maureen Berry, Vice President

Homer Canelis, Director

Daina DeBeaune, Secretary of the Board

Scott Griswold, Treasurer

Date

DISCUSSION ITEMS



WHO HOW WE OUR GET PROTECT
WE ARE WORK IMPACT INVOLVED YOUR LAND

PROTECTE
LANDS



Community Spaces Matching Grant Program

How We Work

Vital Lands Initiative

Guiding Policies

Our Community Spaces Matching Grant Program, formally known as the Matching Grant Program, *centers community in open space*. The program focuses on protecting land and creating open spaces within our cities and communities, through partnerships with local



English

Community Spaces Matching Grant Program

Requests for Proposal

FAQ

public agencies, nonprofits and federally recognized tribal organizations. Community Spaces projects have the potential to transform neighborhoods, providing places to recreate, find solitude, hold public gatherings, grow local food, and to experience and learn more of the importance of natural resources and agriculture. Since 1994, this unique program has helped develop 69 urban open spaces and dedicated over \$50 million towards projects in all nine incorporated cities and in multiple unincorporated areas, allowing our partners to leverage Matching Grant funding to develop innovative projects that reflect the needs and vision of Sonoma County's diverse communities.

Eligible applicants for the Community Spaces Grant Program include public agencies, 501(c)(3) nonprofits, and federally registered tribal organizations.

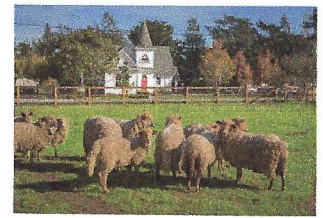
To better respond to time-sensitive urban open space projects, those ready for implementation, and build more applicant support into the process, the matching grant program is piloting a rolling application model which will accept applications on a continuous basis during a two year pilot term. **To get started in the project application process:**

Step 1:

- **Review the 2024 Guidelines (en español)**
- **Complete and submit the Pre-Application (en español)**
- Submit online to: **MatchingGrant@sonoma-county.org**

The Pre-Application assesses project eligibility and readiness. Once your Pre-Application has been received, it will be reviewed and you will be contacted with follow-up questions and if eligible and project ready, an invitation to complete the Full Application. **Pre-Applications must be received by June 24, 2024 to be eligible for the next round of funding.** Pre-Applications received after that date will be considered for the next year's funding round.

Step 2:



- **Complete the 2024 Full Application (en español)**
- Submit online to: **MatchingGrant@sonoma-county.org**

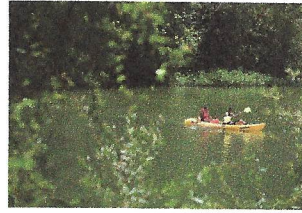
Once received, Ag + Open Space staff will evaluate the Full Application, follow up with any questions, and keep applicants informed of any needed next steps. Once a year, applications are batched and staff make initial funding recommendations based on project scores and funding available at that time. Staff will present these findings to its advisory bodies for guidance, which inform the funding recommendations to the Board of Directors, who make the final funding decisions. **For the next funding round, Full Applications must be received by August 16, 2024.** Projects not awarded funding in one batch may be considered in the next without reapplying.

Once a project is accepted into the Community Spaces Matching Grant Program, the grantee is contacted by the Grants Coordinator and an Acquisition Department Lead, who will steward you through the implementation process. To support the timely implementation of urban open space projects, please utilize the following templates:

- **Eligible project activities and funding eligibility (en español)**
- **Performance report template (en español)**
- **Work Plan template (en español)**

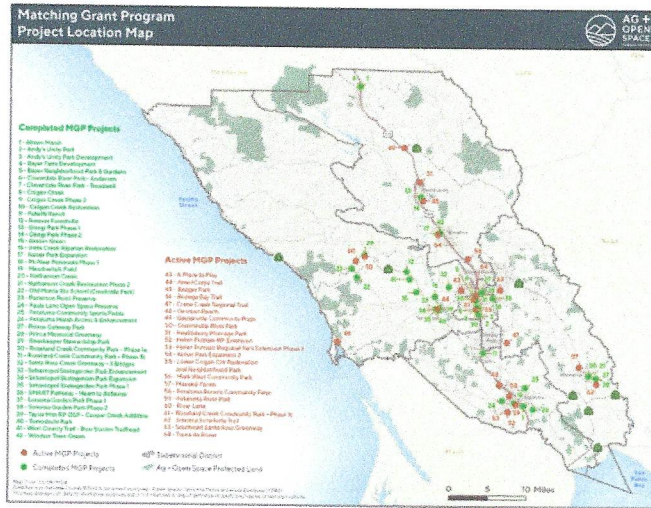
Additional Application + Reference Documents

- **Evaluation Matrix**
- **Board Resolution Sample**
- **Matching Grant Program Agreement – Acquisition**
- **Matching Grant Program Agreement Agreement – Improvement**
- **Conservation Easement Template**
- **Recreation Covenant Template**



- **AOS Appraisal Guidelines and Standards**
- **Project Reimbursement Template (en español)**
- **AOS Expenditure Plan**

Project map + examples



Click to enlarge.

For project examples, read about the most recently funded projects >>

Informational Workshop for Potential Applicants

A virtual workshop will be held on April 24 from 5 – 7 p.m. During the workshop, we will provide an overview of the Community Spaces Grant Program and review the application process. Spanish translation will be available.

Watch or listen to the meeting using one of the two following methods:

- **Join the Zoom meeting on your computer, tablet or smartphone here >>**
 - Passcode: 138008
- **Call-in and listen to the meeting:** Dial 1-669-900-9128 and enter meeting ID: 965 8542 0212

Questions? Please email Pamela Swan, Grants

Coordinator, at MatchingGrant@sonoma-county.org

SIGN UP FOR OUR NEWSLETTER

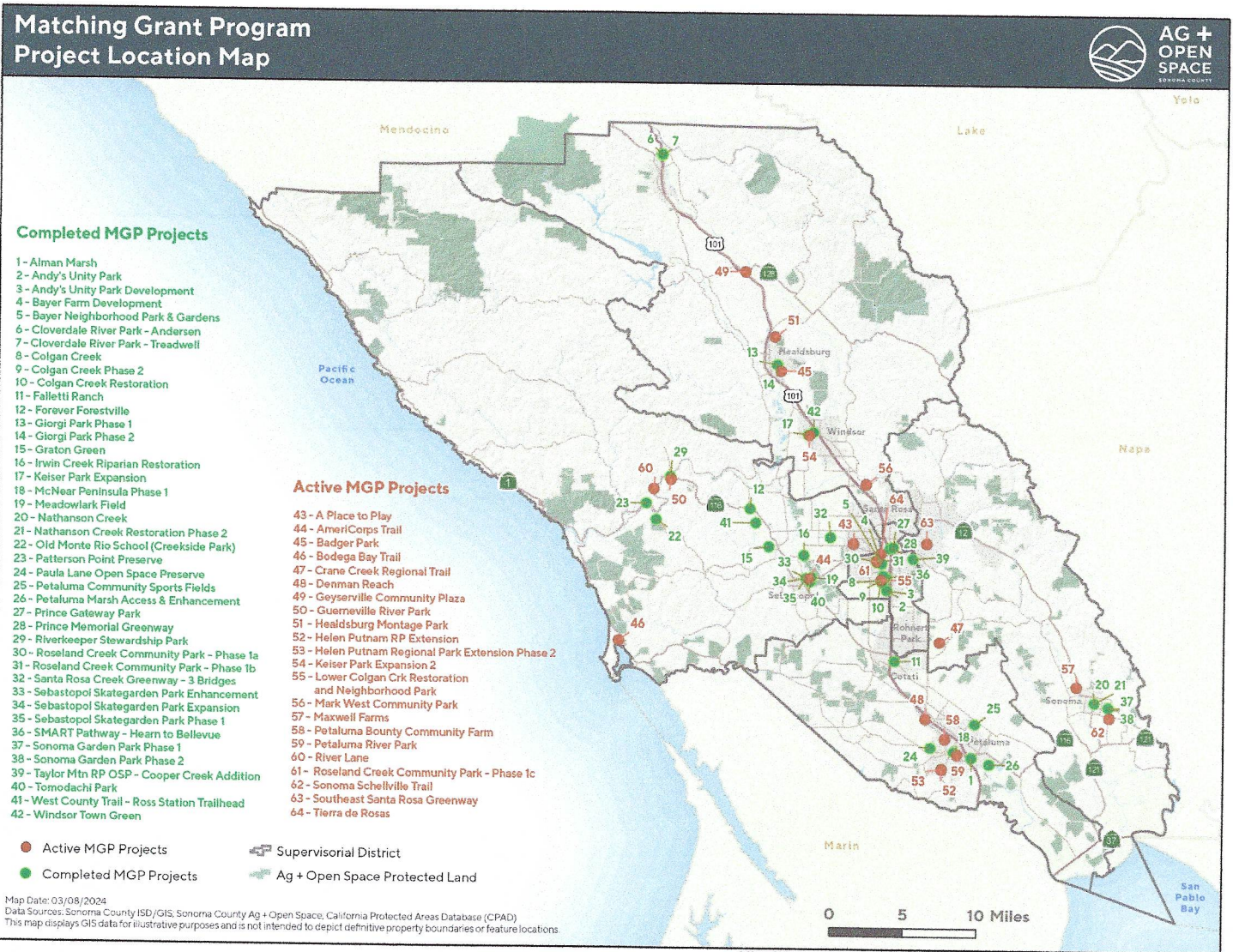
Your email address	SIGN UP
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A: Young S:\GIS\Projects\Miscellaneous\Matching_Grant_Program\PDFs\Countywide_Active_MGP_Project_Status_20240308.pdf



Fire Chiefs' Fire Service Working Group

April 1st, 2024

Steve Akre
Chief, Sonoma Valley
County Chiefs' Association
EMS Representative

Kelly Bradley
Battalion Chief, Gold Ridge VFC
VFC Association

Mark Heine
Chief, Sonoma County FPD
State Chiefs' Association

Mike Marcucci
Unit Chief, Sonoma County
CAL FIRE

Jeff Schach
Chief, Petaluma FPD
South County

Shepley Schroth-Cary
Chief, Gold Ridge FPD
VFC Administrator

Robert Taylor
Director, Cloverdale FPD
Fire Districts' Association

Matt Tognozzi
President, Fire Fighters of
Sonoma County, L1401

Marshall Turbeville
Chief, NSCFPD
North County

Scott Westrope
Chief, Santa Rosa
Cities' Representative

Objective:

Efficient, Effective, and Sustainable county-wide fire delivery system

To: Sonoma County Fire Chiefs' Association
Sonoma County Fire Districts' Association
Sonoma County Fire Fighters Labor Groups and Associations

The FSWG will continue to provide updates at the SCFCA and Districts Assn meetings, to our Labor partners, and through email blasts when there are significant milestones in this project. Following are some highlights since our previous update:

- **Election Results:** As of March 29th, we were at 61.71%.
- In case you missed it, [link](#) to a March 5th Press Democrat article.
- Next steps: The team will continue meeting on a regular basis to identify and prioritize the workstreams that need to be kicked off in support of the measure implementation. We will be sure to report on them in future updates and will be looking for individuals interested in joining one of the working groups. More to come.
- Communications:
 - Post-election there have been a lot of Measure H questions, primarily regarding the details included in the implementation plan that drove the tax revenue allocation. To address those questions, the overview document shared in a May 2023 FSWG is being updated and should go out later this week. Please use this document to field any questions from interested individuals.
 - The team is refreshing the attached FAQ to reflect post-election questions.
 - We are working on a comprehensive communications plan that will include requested communications and outreach by all agencies.
- Measure H Financial Planning: One of the workstreams will be providing financials/reporting support and resources to all agencies. We recognize some agencies have already kicked off 2024-2025 budget planning. We will share more details in a future update and at a future SCFCA meeting; however, something to keep in mind now is **all agencies will need to plan**

to pay their REDCOM fees for the first half of the fiscal year, before the Measure H distributions occur. Please plan accordingly.

Please reach out to a FSWG representative if you have any questions.

Sonoma County Fire Prevention & Response Measure
Frequently Asked Questions

What is this ballot measure?

The Sonoma County Fire Prevention & Response Measure was written by local firefighters and fire chiefs, who believe the measure addresses a critical public safety need facing Sonoma County. Below is the ballot question that will appear on the March 2024 ballot:

IMPROVED AND ENHANCED LOCAL FIRE PROTECTION, PARAMEDIC SERVICES, AND DISASTER RESPONSE INITIATIVE AND SALES TAX PETITION

To improve and enhance local fire prevention, protection, emergency paramedic services and disaster response throughout Sonoma County by: improving vegetation management to prevent wildfire spread; attracting and retaining qualified, local firefighters; improving response times; and updating firefighting facilities and equipment, shall Sonoma County establish a ½ cent sales tax until ended by voters, providing approximately \$60,000,000 annually, with annual audits and citizen oversight, and increase its annual appropriations limit to allow expenditure of the proceeds?

What is the goal of the measure?

To provide for more efficient, effective, and sustainable fire response, paramedic services, and wildfire prevention and response capabilities that protect the health and safety of Sonoma County residents, business owners, and visitors.

Why does Sonoma County need additional resources for fire prevention and preparedness?

Like many counties in California, Sonoma County has faced major challenges in recent years when it comes to the critical funding needs facing fire services as we all prepare for future wildfire and the impacts of winter storms. The annual threat of both is now a reality that isn't going away, and the Fire Chiefs are concerned that the current County-wide fire service delivery structure, funding, and system structure isn't enough.

While our county grows and public safety demands increase, the public we serve needs and expects prompt, efficient and effective emergency service everywhere at any time. Our specific concerns include that the system is not meeting National Fire Protection Agency standards in all parts of the county.

Several service gaps exist, especially in the more rural areas where there are currently extended response times to critical medical emergencies and vehicle accident victims. There are also significant delays in getting an effective fire fighting force on scene to keep small fires from becoming major incidents.

How would Sonoma County residents benefit from this measure?

Under the recommendation of Sonoma County’s Fire Chiefs, the measure will focus on creating a regional plan based on population density, call volumes, station coverage, current service gaps, and special hazards to advance a comprehensive long-term strategy covering all jurisdictions.

It will also:

- Improve emergency response times
- Increase wildfire prevention, preparedness, and response
- Expand paramedic services
- Staff up red flag and winter storm services
- Provide staffing to rural and underserved communities
- Support an improved local 911 dispatch center
- Enhance vegetation management and fuels reduction by funding a dedicated fuel reduction crew, 12 fire inspectors across the region and an executive director position at Fire Safe Sonoma.
- Improve infrastructure
- Provide collaborative technology platforms

When will this measure appear on the ballot?

Thanks to more than 21,000 signatures from Sonoma County residents, the measure will appear on the March 2024 ballot. Based on current law, at least 51% of Sonoma County voters casting ballots in this election must vote “yes” on the measure.

How much money would be generated from the measure? What would be the revenue source?

If approved by voters, the measure would provide approximately \$60 million annually for fire prevention and preparedness efforts countywide – specifically, more than 200 additional full-time fire personnel would be funded as would be 30 improved or new fire stations. The funds would be levied through a ½-cent tax on sales tax-applicable purchases countywide.

What fiscal accountability features will be in place to ensure funds are spent as promised?

- By law and in accordance with the expenditure plan, all funds raised by this measure will be spent in Sonoma County fire agencies to provide fire protection and emergency response services. The fixed allocation of funds cannot be reallocated.
- Funds cannot be taken by the State and the measure includes a clear system of accountability and formation of an expenditure oversight committee that includes representation from Fire Districts Association, Fire Chiefs Association, Taxpayers

Association, Board of Supervisors Nominees, Mayors and Councilmembers Association Nominees, Citizen at Large, and Labor. This committee provides oversight of expenditures only and is not a decision-making body.

FINANCIALS

Cazadero Community Services District
Bills Presented for Payment
March 14 through May 8, 2024

Date	Num	Name	Amount
Mar 14 - May 8, 24			
03/24/2024	EFT	Risk Strategies	-58,848.30
03/16/2024	EFT	Comcast	-233.61
03/28/2024	EFT	Comcast	-191.18
04/09/2024	EFT	Frontier Communications	-338.44
04/09/2024	EFT	Frontier Communications	-83.55
04/09/2024	EFT	Frontier Communications	-270.76
04/25/2024	EFT	McPhail Fuel Co.	-851.14
04/01/2024	EFT	P. G. & E.	-468.01
04/01/2024	EFT	P. G. & E.	-138.08
04/08/2024	EFT	P. G. & E.	-546.66
03/15/2024	EFT	Recology Sonoma Marin	-55.96
04/16/2024	EFT	Comcast	-233.61
04/28/2024	EFT	Comcast	-191.18
05/03/2024	EFT	P. G. & E.	-289.95
05/03/2024	EFT	P. G. & E.	-86.12
04/18/2024	EFT	Recology Sonoma Marin	-55.96
04/18/2024	EFT	Recology Sonoma Marin	-461.04
04/11/2024	E-pay	EFTPS	-1,125.30
03/27/2024	E-pay	EDD	-141.04
03/27/2024	E-pay	EDD	-433.30
03/14/2024	10524	Cazadero Volunteer Firefighters Associati	-388.94
03/14/2024	10525	Engelke Construction, Inc.	-8,000.00
03/14/2024	10526	US Fire Pump Company, LLC	-5,205.93
04/01/2024	10527	BDK Septic Service	-150.00
04/01/2024	10528	Caplan, Nancy	-76.76
04/01/2024	10529	Bank of America Business Mastercard	-120.00
04/01/2024	10530	Cascade Fire Equipment Company	-1,162.52
04/01/2024	10531	Barrio, Gabriel	-184.70
04/01/2024	10532	Caplan, Nancy K.	-415.58
04/01/2024	10533	Dewart, Alan	-1,491.93
04/01/2024	10534	Krausmann, Steven M	-606.80
04/01/2024	10535	Kulczewski, Sharon	-1,181.81
04/01/2024	10536	Norton, Sean R.	-184.70
04/01/2024	10537	Schanz, Eric E.	-461.75
04/01/2024	10538	Schanz, Nathan R	-369.40
04/27/2024	10539	Barrio, Gabriel	-1,270.40
04/27/2024	10540	Decarly {Strike Team}, John	-1,270.40
04/27/2024	10541	Loewen, Thomas	-985.02
04/27/2024	10542	Schanz, Nathan R	-1,341.60
04/28/2024	10543	Barrio, Gabriel	-2,431.54
04/28/2024	10544	Citlau, Russell L	-2,658.06
04/28/2024	10545	Loewen, Thomas	-2,713.06
04/28/2024	10546	Munoz Chavez, Lizet	-2,712.54
05/01/2024	10547	Caplan, Nancy K.	-415.57
05/01/2024	10548	Dewart, Alan	-1,140.55
05/01/2024	10549	Endsley, Stephanie R	-369.40
05/01/2024	10550	Krausmann, Steven M	-791.50
05/01/2024	10551	Kulczewski, Sharon	-380.94
05/01/2024	10552	Norton, Sean R.	-554.10
05/01/2024	10553	Schanz, Eric E.	-461.75
05/01/2024	10554	Schanz, Nathan R	-1,259.90
05/01/2024	10555	Shane, Stephen	-369.40
05/08/2024	10556	Caplan, Nancy	-10.84
05/08/2024	10557	Cascade Fire Equipment Company	-1,432.20
05/08/2024	10558	Cazadero Volunteer Firefighters Associati	-2,830.00
05/08/2024	10559	Cazadero Water Company	-26.36
05/08/2024	10560	Complete Welders Supply	-185.36
05/08/2024	10561	Dewart, Al	-120.70
05/08/2024	10562	L. N. Curtis & Sons	-2,988.40
05/08/2024	10563	P & W Paging & Wireless Service Center	-1,952.75
05/08/2024	10564	REDCOM	-197.76
05/08/2024	10565	Russian River Chamber of Commerce	-175.00
05/08/2024	10566	Signarama	-479.47
05/08/2024	10567	Sonoma County Construction Services	-160.00

5:16 PM

05/05/24

Accrual Basis

Cazadero Community Services District
Bills Presented for Payment
March 14 through May 8, 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
05/08/2024	10568	Void	0.00
05/08/2024	10569	Bank of America Business Mastercard	-760.84
Mar 14 - May 8, 24			-117,489.42

CORRESPONDENCE

Cynthia Olson <cynthia.olson@sonoma-county.org>

4/22/2024 4:20 PM

Sonoma LAFCO Adopted Fiscal Year 2024-25 Preliminary Budget

To Cynthia Olson <cynthia.olson@sonoma-county.org>

Attached please find the Sonoma LAFCO Adopted Fiscal Year 2024-25 Preliminary Budget. The Commission will consider the FY 2024-25 Final Budget on June 5, 2024.

Any questions regarding apportionments should be directed to Leanne Potts <Leanne.Potts@sonoma-county.org>

Please feel welcome to contact me with any comments or questions regarding the budget.

Sincerely,

Cynthia Olson
Senior Analyst
Sonoma Local Agency Formation Commission
111 Santa Rosa Ave Ste 240
Santa Rosa CA 95404
707-565-2587

Please note our office is open by appointment only.

- [2024-25 Funding Agencies Preliminary Budget Packet.pdf \(293 KB\)](#)

SONOMA LOCAL AGENCY FORMATION COMMISSION

111 SANTA ROSA AVENUE, SUITE 240, SANTA ROSA, CA 95404

(707) 565-2577

www.sonomalafco.org

April 22, 2024

TO: County Administrator, County of Sonoma
City Managers
Clerks to Boards of Directors of Independent Special Districts

FROM: Cynthia Olson, Senior Administrative Analyst

SUBJECT: Sonoma LAFCO Approved Fiscal Year 2024-25 Preliminary Budget

At its meeting on April 3, 2024, the Sonoma Local Agency Formation Commission (LAFCO or Commission), upon recommendation of the Commission's Fiscal Committee and staff, adopted its Fiscal Year 2024-25 Preliminary Budget. The Commission directed staff to circulate the approved Preliminary Budget to our funding agencies.

The Commission's consideration of the 2024-25 Final Budget will take place at a Public Hearing on June 5, 2024. The Final Budget will become effective on July 1, 2024. Comments are welcome at any time, either to Commissioners or staff.

Expenditures

Salaries and Benefits

The 2024-25 approved Preliminary Budget projects expenditures at \$1,116,518, a 11% increase from the current year Adopted Budget. Salaries and benefits for 3.70 FTE staff are projected to increase by approximately 11% next year due in large part to increases in medical insurance premiums, merit increases for the Commission Clerk and Senior Analyst, COLA increases for all staff and lump sum payment of staff development funds in July 2024. The amount also reflects increases of retirement funding, taxes and other costs associated with increases in staff salaries.

Services and Supplies

The proposed FY 2024-25 expenditure for services and supplies reflects a 11% increase over last year due in large part to the following:

- Increase in County provided services including Auditor Services.
- Increase in Professional Services in anticipation of potential projects coming to the Commission in FY 2024-25 requiring need for consulting services.
- Increase in legal fees due to current litigation and the complexity of projects requiring legal review and consultation including the review of state laws and Commission policies. Staff also receives assistance from Counsel with regards to

the review and drafting of documents related to the California Environmental Quality Act (CEQA).

Revenues and Fund Balance

Revenues to fund Commission operations come largely from apportionments from funding agencies. The County and the cities, as a whole, each pay 40 percent of the operational cost, and independent special districts, as a whole, contribute 20 percent. A small amount of funds accrues from interest on invested cash. Finally, Commission staff tracks processing fee revenues but does not budget for them due to the difficulty of projecting the number and type of applications that could be submitted in a future year.

The Commission also maintains a Fund Balance to meet unexpected or unforeseen needs. The Commission has committed \$260,102 of the Fund Balance to offset agency apportionments for FY 2024-25.

Apportionments for the upcoming year are projected to increase by 5%, reflected as follows:

- County \$336,985
- Cities, as a whole \$336,985
- Independent Special Districts, as a whole \$168,496

Agency apportionments are based on the most recent revenues reported to the State Controller's Office. Apportionments will be determined after the Commission's approval of the 2024-25 Final Budget in June. The Auditor's Office will bill agencies after the beginning of the new fiscal year.

Please note that a significantly large, one-time charge last year for one funding district decreased the apportionments for the other funding districts. These districts will most likely see an increase in the apportionments for this fiscal year.

A staff report providing more information about the Sonoma LAFCO Fiscal Year 2024-25 Preliminary Budget is available on the Commission's website at <https://sonomalafo.org/regular-commission-meeting-april-3-2024>. A spreadsheet of the 2024-25 Preliminary Budget is attached.

If your agency has comments or questions about the Commission's Fiscal Year 2024-25 Preliminary Budget, please contact Mark Bramfitt at (707) 565-3765 or at mark.bramfitt@sonoma-county.org or Cynthia Olson at (707) 565-2587 or cynthia.olson@sonoma-county.org prior to the Commission's June 5, 2024, hearing.

Attachments

SONOMA LAFCO FY 2024-2025 Adopted Preliminary Budget

EXPENDITURES- SALARIES AND BENEFITS

Account	Description	2022-23 Adopted	2022-23 Year End Actuals	2023-24 Adopted	2023-24 Projected Actuals	2024-25 Adopted Preliminary
50101	Regular Earnings	\$ 438,170	\$ 332,712	\$ 455,473		\$ 529,109
50110	Cash Allowance	\$ 26,653	\$ 20,645	\$ 26,551		\$ -
50114	Bds & Commissions	\$ 9,600	\$ 6,300	\$ 9,600		\$ 9,600
50201	County Retirement	\$ 157,719	\$ 108,258	\$ 159,778		\$ 183,998
50205	FICA/Medicare	\$ 33,846	\$ 25,582	\$ 35,766		\$ 38,934
50301	Health Insurance	\$ 60,951	\$ 47,273	\$ 76,000		\$ 93,155
50304	HRA	\$ 3,270	\$ 2,886	\$ 3,257		\$ 3,270
50306	Disability	\$ 2,695	\$ 2,052	\$ 2,797		\$ 3,053
50307	Dental Insurance	\$ 3,995	\$ 2,323	\$ 3,995		\$ 3,995
50308	Life Insurance	\$ 632	\$ 454	\$ 661		\$ 758
50309	Vision Insurance	\$ 662	\$ 519	\$ 662		\$ 662
50310	Unemploy. Insurance	\$ 155	\$ 112	\$ 108		\$ 104
50401	Workers Compensation	\$ 6,209	\$ 4,842	\$ 7,345		\$ 8,839
50501	Other Expenses	\$ 97	\$ 68	\$ 96		\$ 102
50502	Deferred Compensation	\$ 16,443	\$ 11,536	\$ 17,153		\$ 19,757
Total Salaries and Benefits		\$ 761,096	\$ 565,561	\$ 799,242	\$ 644,442	\$ 895,336

SERVICES AND SUPPLIES

Account	Description	2022-23 Adopted	2022-23 Year End Actuals	2023-24 Adopted	2023-24 Projected Actuals	2024-25 Adopted Preliminary
51206	Auditing Services	\$ 15,000	\$ 14,404	\$ 17,000	\$ 17,000	\$ -
51207	Auditor Accounting Services	\$ 5,000	\$ 8,593	\$ 7,000	\$ 13,500	\$ 13,000
51211	Legal Services	\$ 25,000	\$ 35,814	\$ 35,000	\$ 40,000	\$ 40,000
51249	Professional Services	\$ 35,000	\$ 26,000	\$ 35,000	\$ 85,475	\$ 50,000
51301	Legal Notices	\$ 2,500	\$ 4,353	\$ 2,500	\$ 1,500	\$ 2,000
51421	Rents & Leases	\$ 45,500	\$ 43,968	\$ 43,000	\$ 40,358	\$ 43,000
51602	Travel Expense	\$ 5,000	\$ 3,657	\$ 5,000	\$ 3,500	\$ 10,000
51605	Private Car Expense (mileage)	\$ 500	\$ 655	\$ 500	\$ 1,500	\$ 1,500
51901	Communications	\$ 2,600	\$ 2,461	\$ 2,700	\$ 2,600	\$ 2,800
51904	ISD-Data Processing	\$ 26,000	\$ 26,590	\$ 27,000	\$ 27,000	\$ 28,000
51905	Info Systems - Development	\$ 500	\$ -	\$ -	\$ -	\$ -
51906	ISD-Supplemental Website	\$ 1,000	\$ 1,066	\$ 1,000	\$ -	\$ -
51911	Postage	\$ 1,000	\$ 2,197	\$ 1,000	\$ 50	\$ 1,000
51915	Printing	\$ 500	\$ 2,623	\$ 500	\$ -	\$ 500
51916	County Services	\$ 11,000	\$ 7,289	\$ 3,000	\$ 13,000	\$ 15,000
52091	Memberships	\$ 8,233	\$ 8,233	\$ 8,913	\$ 8,913	\$ 9,123
52111	Office Expense	\$ 4,000	\$ 6,387	\$ 4,000	\$ 4,500	\$ 4,000
52181	Business Meals/Supplies	\$ -	\$ 149	\$ -	\$ -	\$ -
57015	Major Equipment Replacement	\$ 1,816	\$ 1,816	\$ 1,882	\$ 1,459	\$ 1,459
Total Services & Supplies		\$ 190,149	\$ 196,254	\$ 194,995	\$ 260,355	\$ 221,382
Total Expenditures		\$ 951,245	\$ 761,815	\$ 994,237	\$ 904,797	\$ 1,116,718

SONOMA LAFCO FY 2024-2025 Preliminary Budget

REVENUES

Account	Revenue Source	2022-23 Adopted	2022-23 Year End Actuals	2023-24 Adopted	2023-24 Projected Actuals	2024-25 Adopted Preliminary
42601	County	\$ 305,656	\$ 305,656	\$ 320,938	\$ 320,938	\$ 336,985
42627	Special Districts	\$ 152,827	\$ 152,858	\$ 160,469	\$ 160,469	\$ 168,492
42628	Cities	\$ 305,656	\$ 305,656	\$ 320,938	\$ 320,938	\$ 336,985
Total Intergovernmental Revenue		\$ 764,138	\$ 764,170	\$ 802,345	\$ 802,345	\$ 842,463
44002	Interest Pooled Cash	\$ 5,000	\$ 21,524	\$ 8,000	\$ 36,000	\$ 30,000
45061	Fees for Services	\$ -	\$ 37,400	\$ -	\$ 60,000	\$ -
47103	Computer Replacement Fund	\$ -	\$ -	\$ -	\$ 1,459	\$ -
Other Revenue Sources		\$ 5,000	\$ 58,924	\$ 8,000	\$ 97,459	\$ 30,000
Total Projected Revenues		\$ 769,138	\$ 823,094	\$ 810,345	\$ 899,804	\$ 872,463
Use of Fund Balance		\$ 182,107	\$ (61,279)	\$ 183,892	\$ 4,993	\$ 244,255
Total Revenue Sources		\$ 951,245	\$ 761,815	\$ 994,237	\$ 904,797	\$ 1,116,718

FUND BALANCE

Beginning 2020-21 Fund Balance	\$ 508,894
Added to 2020-21 Fund Balance	\$ 25,760
Beginning 2021-22 Fund Balance	\$ 534,654
Added to Fund Balance	\$ 229,138
Beginning 2022-23 Fund Balance	\$ 763,792
Added to Fund Balance	\$ 61,279
Beginning 2023-24 Fund Balance	\$ 825,071
Use of Fund Balance	\$ (4,993)
Projected Beginning 2023-24 Fund Balance	\$ 820,078
Fiscal Reserve (50% of Operating Expenditures)	\$ 410,039

P. L. Barry <cazhwy@gmail.com>

4/26/2024 6:10 AM

Fwd: TIMBER COVE FIRE PROTECTION DISTRICT NEWS

To Don Berry <cazaderosupply@sonic.net> • CAZADERO COMM SVS DISTRICT <cazaderocsd@comcast.net> • Steve Krausmann <krausmann4@msn.com>

----- Forwarded message -----

From: **chcp2** <chcp2@mcn.org>
 Date: Thu, Apr 25, 2024 at 8:53 PM
 Subject: TIMBER COVE FIRE PROTECTION DISTRICT NEWS
 To: <chcp@lists.mcn.org>

COASTAL HILLS COMMUNITY BULLETIN

April 25, 2024

TIMBER COVE FIRE PROTECTION DISTRICT NEWS

The TCFPD Board of Directors would like to extend our heartfelt gratitude for the many years of dedicated service Chief Erich Lynn has given to our community.

After serving for 22 years, Erich is retiring from the Timber Cove Fire Department on June 30th. From the age of 12, Erich has been involved in fire services. His parents were some of the founding members of the Fort Ross Fire Department.

During his 22 years of service, Erich has worn many hats. He has served as a Volunteer Firefighter, Captain, Chief Engineer, Assistant Chief, and most recently as Chief for the past 7 years.

He has been instrumental with operations, trainings in Fire and Rescue, and maintaining the department's fleet and facilities. In addition to his wealth of knowledge and skills, Chief Lynn's steady hand during emergency situations has been extremely beneficial in keeping our community safe. Thank you, Chief Lynn, you will be sorely missed and we wish you all the best as you enter this new chapter of your life.

While honoring Chief Lynn, we would also like to send our gratitude to Captain Heidi Horvitz. Captain Horvitz has been assigned the position of Acting Chief. Heidi comes to the position of Acting Chief with many years of experience. She served 26 years with State Parks as a ranger and retired as a superintendent. She has served the TCFPD as an EMT for 23 years, and as the EMS Captain for 11 years. In addition to her medical expertise as an EMT, Heidi has been instrumental with grant writing, communications, and trainings. Heidi graciously stepped forward as the department reorganizes and plans for the future.

Again, our sincere thanks to both Chief Lynn and Acting Chief Horvitz.

NOTE: Information to our Timber Cove Community

Our volunteer fire department has been challenged over the past few years in its efforts to continue providing services at a consistent and high response level, even with the outstanding community response when we have come to you with important funding requests. The challenges facing our volunteer fire department - aging volunteers, increased call volumes, climate change crises, and a shrinking volunteer pool - are trending all across America.

To address our issues, the Timber Cove Fire Protection District, the Board of Directors, and the Timber Cove Volunteer Firefighters Association have been meeting with each other, with other fire departments, and with West County agencies to seek solutions so we can continue to serve Timber Cove well into the future.

Our department has been working with AP Triton, a consultant specializing in organizing modern and responsive fire districts and departments, to create a Master Plan. This document is intended to capture our history, our hopes and dreams, and the practicalities of site limitations, existing facilities and potential expansion, equipment, personnel, call volumes, and our budget. The information provided by the Master Plan will be instrumental in directing the department as it moves forward.

In order to know we've got it right, we will need to hear from you, the Timber Cove Community. Stay tuned for a Community Forum sometime this June to hear about the options for the Fire Department and to share your thoughts.

Many thanks to all,

Timber Cove Fire Protection District

Board of Directors:

Carolynn Abst

Alice Boyd

Mary Entriiken

Bethany McClave

Bill Seymour

CHCP Sunday Community Markets at Fort Ross School are held every Sunday from 10AM - 12Noon, rain or shine. Please keep dogs leashed and remove waste. Thank you.

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