



CAZADERO COMMUNITY SERVICES DISTRICT  
PO BOX 508  
CAZADERO CA 95421-0508

Board Meeting Agenda  
July 13, 2020 ~ 6:00PM  
Location ~ Fire Station #1  
5980 Cazadero Hwy, Cazadero Ca 95421

\*\*\*\*GOVERNOR'S EXECUTIVE ORDER N-25-20\*\*\*\*

\*\*\*\*GOVERNOR'S EXECUTIVE ORDER N-29-20\*\*\*\*

\*\*RE CORONAVIRUS COVID-19\*\*

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, MEMBERS OF THE BOARD OF DIRECTORS WILL BE PARTICIPATING BY TELECONFERENCE INTO THE BOARD OF DIRECTORS MEETING FOR JULY 13, 2020.

**Members of the public who wish to listen to the Board of Director's meeting may do so by dialing the teleconference call-in number and inputting the meeting ID code when prompted:**

- Telephone number: 1 (669) 900-6833 Meeting ID 862 3478 5712 Password 406661

**Members of the public who wish to participate by Zoom Video at the Board of Director's meeting may do so by copying and pasting the following link in your browser and completing the requested registration information**

<https://us02web.zoom.us/meeting/register/tZlvdO2vpj4tG9YBZaPPg6wkwVlG9siSKCOY>

**PLEASE NOTE: The Cazadero Community Services District office is closed, and this meeting will be conducted entirely by teleconference.**

Should you want to submit public comment, do so by email before Board Meeting is called to order. Please state the agenda item number that you are commenting on and limit written comments to three hundred (300) words or less. Comments can be sent to [mcnicholls@cazadero-csd.org](mailto:mcnicholls@cazadero-csd.org). Written comments received prior to the meeting you wish to comment on will be read into the record.

*The Board meeting agenda and all supporting documents are available for public review on the website at [www.cazadero-csd.org](http://www.cazadero-csd.org)*

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

## ROLL CALL

President Nicholls  
Director Barry      Director Canelis      Director Berry      Director Olson

## OPEN TIME FOR PUBLIC EXPRESSION

*This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda and is restricted to matters within the Board's jurisdiction. Items that appear to warrant a more-lengthy presentation or Board consideration may be placed on the agenda for discussion at a future meeting. Please limit comments to three hundred (300) words.*

## AGENDA ADJUSTMENTS

*An opportunity for the Board President to approve adjustments to the current agenda.*

## DIRECTOR REPORTS

*An opportunity for Directors to report on their individual activities related to District Business.*

## FIRE CHIEF'S REPORT/STAFF REPORT

*The Fire Chief will report on administration, calls, maintenance and operations*

## CONSENT CALENDAR ITEMS

*These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director*

1. Approval of Meeting Minutes – June 8, 2020
2. Approval of Financials – Month of June 2020

## ACTION ITEMS

1. **Station #1 Generator Replacement** – Discussion/Action – Update on grant status and board authorization to purchase replacement unit to provide back-up power to station during grid failures.
2. **Park** – Discussion/Action - Potential park opening per 06-02 Revised Park Order.
3. **Park** – Discussion/Action – Review and authorize revised electrical infrastructure improvement quotations



4. **Park Renovation - Electrical Engineering Proposal** – Discussion/Action – Review and consider approval of Summit Engineering’s Proposal for electrical and lighting renovations for Parmeter Memorial Park
5. **Park Vegetation Management** – Discussion/Action – Review and consider action requested by Rochana Felde on CSD owned parcel 106-190-057.
6. **Levi’s Grand Fondo – May 29, 2021** – Discussion/Action – Consider the potential traffic impacts along the Lower River and Coastal areas over a holiday weekend and the issuance of a letter to Supervisor Hopkins recommending an alternate date for the event.
7. **Pole Mountain** – Discussion/Action – Review and consider a donation request from Gayle Alexander representing the Pole Mountain Board in the amount of \$2,500.
8. **Amador Contract with CalFire** – Discussion/Action – Review and consider applying to the County for funding for an Amador contract for FY 2020-21.
9. **Polling Place for November 3 Election** – Discussion/Action – Review and consider using the meeting room at Station 1 as a polling place for the November 3 election.

#### **DISCUSSION ITEMS**

1. **Business and Camp Inspections**– Update on Inspection progress.
2. **Employment Agreements for Salaried Employees** – Continue discussion on Auditor’s suggested employment agreements.
3. **Security for Fire Stations** – Continuer discussion on security options.
4. **Legal Counsel** – Review CSD Legal Representation
5. **Grant Opportunities** – Review and discuss application opportunities.

#### **COMMITTEE REPORTS**

1. Consolidation Ad Hoc 2020
2. Park Ad Hoc 2020

#### **FINANCIAL REPORTS**

#### **COMMUNICATIONS**

1. Sonoma County Fire Chiefs Association June Meeting Minutes
2. Office of Grants and Local Services Per Capita allocations announcement
3. Sonoma Clean Power & Bay Area Air District - Diesel Free by '33
4. LAFCO FY 2020-21 Apportionment
5. Email correspondence with Mark De Souza

#### **ADJOURNMENT**

# CONSENT ITEMS



## *Cazadero Community Services District Meeting Minutes –June 8, 2020*

The Cazadero Community Services District meeting was conducted pursuant to the provisions of the Governor’s Executive Order N-29-20 which suspends certain requirements of the Ralph M. Brown Act due to the COVID-19 virus. CSD Board Members and staff participated in the meeting by teleconference. Members of the public were provided a teleconference call-in number to listen to the meeting and the opportunity to give public comment in writing.

**1. Call to Order and Roll Call**

The regular meeting of the Cazadero CSD Board was called to order at 6:02PM on June 8, 2020. Director Nicholls led the Pledge of Allegiance. The following Directors were present: Nicholls, P. Barry, Canelis, M. Berry, Olson. Assistant Chief Schanz, AA Kulczewski, and a member of the public were also present.

**2. Public Comment**

None

**3. Agenda Adjustments**

None

**4. Director Reports**

Director P. Barry reported on COVID-19 antibody testing availability. Director Canelis reported Station 1 water pump wasn’t working due to a bad fuse, which was replaced.

**5. Fire Chief’s Report/Staff Report**

Assistant Chief Schanz reported that the Department was gearing up for fire season and there were already fires in the state; and that while King Ridge Road is closed for repair a fire truck will be stationed on the other side of the slide so the Department can respond to calls.

Call Report for May:

<b>Nature of Call</b>	<b>Number of Calls</b>
Medical Aid	5
Gas outside of residence	1
Hazardous Condition	1
Public Assist	1



**6. Consent Calendar Items**

On a motion by Director Olson, Seconded by Director Canelis, the Board moved to approve the Consent Calendar Items. VOTE: By roll call:

Director	Vote
Nicholls	Aye
P. Barry	Aye
Canelis	Aye
M. Berry	Aye
Olson	Aye

**7. Action Items**

- a. **Station #1 Generator Replacement & Maintenance** – After Board discussion on options and funding, item was moved to July meeting.
- b. **Park - Potential Opening** – After Board discussion on difficulty of monitoring usage, increased cleaning of restrooms, and possible signage for reopening, item was moved to July meeting.
- c. **Park - Electrical Improvement** – After Board discussion, on a motion by Director Canelis, Seconded by Director P. Barry, the Board moved to approve expenditures for upgrading service to 200 amp and branch circuits, with a not to exceed \$5000 for architectural fees. VOTE: By roll call:

Director	Vote
Nicholls	Aye
P. Barry	Aye
Canelis	Aye
M. Berry	Aye
Olson	Aye

- d. **Liability Insurance Renewal** –On a motion by Director P. Barry, Seconded by Director M. Berry, the Board moved to approve the renewal of the Provident/Fire Plus insurance policy. VOTE: By roll call:

Director	Vote
Nicholls	Aye
P. Barry	Aye
Canelis	Aye
M. Berry	Aye
Olson	Aye

- e. **Russian River Salmon and Steelhead Monitoring Program** –On a motion by Director Olson, Seconded by Director Canelis, the Board moved to approve the Temporary Entry Permit. VOTE: By roll call:

Director	Vote
Nicholls	Aye
P. Barry	Aye
Canelis	Aye
M. Berry	Aye
Olson	Aye

**8. Discussion Items**

- a. **Business and Camp Inspections** – No update, tabled to July meeting.
- b. **Employment Agreements for Salaried Employees** – The Board is awaiting legal counsel review. Director Nicholls will contact legal counsel and report back on the subject at the July Board meeting.

- c. **Security for Fire Stations** – The Board discussed various options. Director Olson will research further and report back on the subject at the July Board meeting.
- d. **Insurance Related Issues** – Director M. Berry will review verbiage in current usage agreement and CAPRI verbiage.
- e. **Legal Counsel** – Item will be added to the July agenda.
- f. **Grant Opportunities** – Various grants are being submitted, including a grant for radios for the Fire Department. The washers and dryers have arrived from the Jennie’s Heroes grant.

**9. Committee Reports**

- a. **Consolidation 2020 Ad Hoc** – Director P. Barry reported on exploring future consolidation with neighboring departments in Monte Rio, Occidental, and Fort Ross, a joint powers agreement has been drafted and submitted it to the District 5 chief, and that the June LAFCO meeting being scratched due to technical difficulties is just an example of how COVID is causing problems with agencies trying to have meetings.
- b. **Park 2020 Ad Hoc** – No further discussion.
- c. **Board Policy Handbook 2020 Ad Hoc** – The Committee is still waiting for access to Lexipol.

**10. Correspondence**

Correspondence referenced in the Board packet were reviewed.

**11. Financial Reports**

Bills totaling \$29,843.88 were presented for payment. Three stale-dated payroll checks from 2019 will be replaced.

**12. Adjournment**

On a motion by Director P. Barry, Seconded by Director Olson, the Board moved to adjourn the meeting at 8:04 PM. VOTE: By roll call:

Director	Vote
Nicholls	Aye
P. Barry	Aye
Canelis	Aye
M. Berry	Aye
Olson	Aye

\_\_\_\_\_  
Michael Nicholls

\_\_\_\_\_  
Maureen Barry

\_\_\_\_\_  
Paul Barry

\_\_\_\_\_  
Cory Olson

\_\_\_\_\_  
Homer Canelis

Date: \_\_\_\_\_

# **ACTION ITEMS**



## CazaderoCSD

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**From:** Michael Nicholls <mcnicholls@me.com>  
**Sent:** Wednesday, June 17, 2020 1:23 PM  
**To:** cazaderoCSD@comcast.net  
**Subject:** Fwd: Cazadero community parks,

July Packet

Begin forwarded message:

**From:** Homer <[homer@austincreek.com](mailto:homer@austincreek.com)>  
**Subject:** Fwd: Cazadero community parks,  
**Date:** June 17, 2020 at 9:49:06 AM PDT  
**To:** Mike Nicholls <[mcnicholls@me.com](mailto:mcnicholls@me.com)>

Sent from my iPad

Begin forwarded message:

**From:** Gabriel Case <[gcaseelectric@icloud.com](mailto:gcaseelectric@icloud.com)>  
**Date:** June 14, 2020 at 1:02:53 PM PDT  
**To:** [Katie@summit-sr.com](mailto:Katie@summit-sr.com)  
**Cc:** Homer <[homer@austincreek.com](mailto:homer@austincreek.com)>  
**Subject:** Cazadero community parks,

Hi Katie,  
attached below is picture of Bathrooms at Cazadero community parks with mark up of panels location and first of 6 total pole lights at edge of sport courts.

Existing service is overhead to a storage building approximately 150" from bathrooms.

New service to be commercial grade , 200 amp 1 phase 120/240 3 wire surface mounted overhead feed, with test bypass and 20-40 distribution section.

Service only feeds bathroom building and storage shed at this time.

Will be adding load for 6 total, ATLAS 273.5 watt LED Sitelighter Pro pole lights, 1800 watt total additional load.

concrete area in photo will be saw cut for distribution conduits across parking area for branch circuits to (N) court lighting and (E) storage shed

3/3" conduits to traffic rated in ground junction box for any future distribution needs.

Load sheet,

(E) bathroom lights, .5 KW  
(E) exterior pole light, 1 KW  
(E) power circuits, 4 KW  
(E) water heater, 4.5 KW  
(N) Sport Court lights 1.8 KW

(E) bathroom loads 10 KW  
(N) Additional load, 1.8 KW  
(F) Future loads, 10KW

Total potential future load, 22 KW

Will need full set of plans with single line drawing for system.  
load calculations wet stamp for submittal.  
and anything else that you see that i missed.

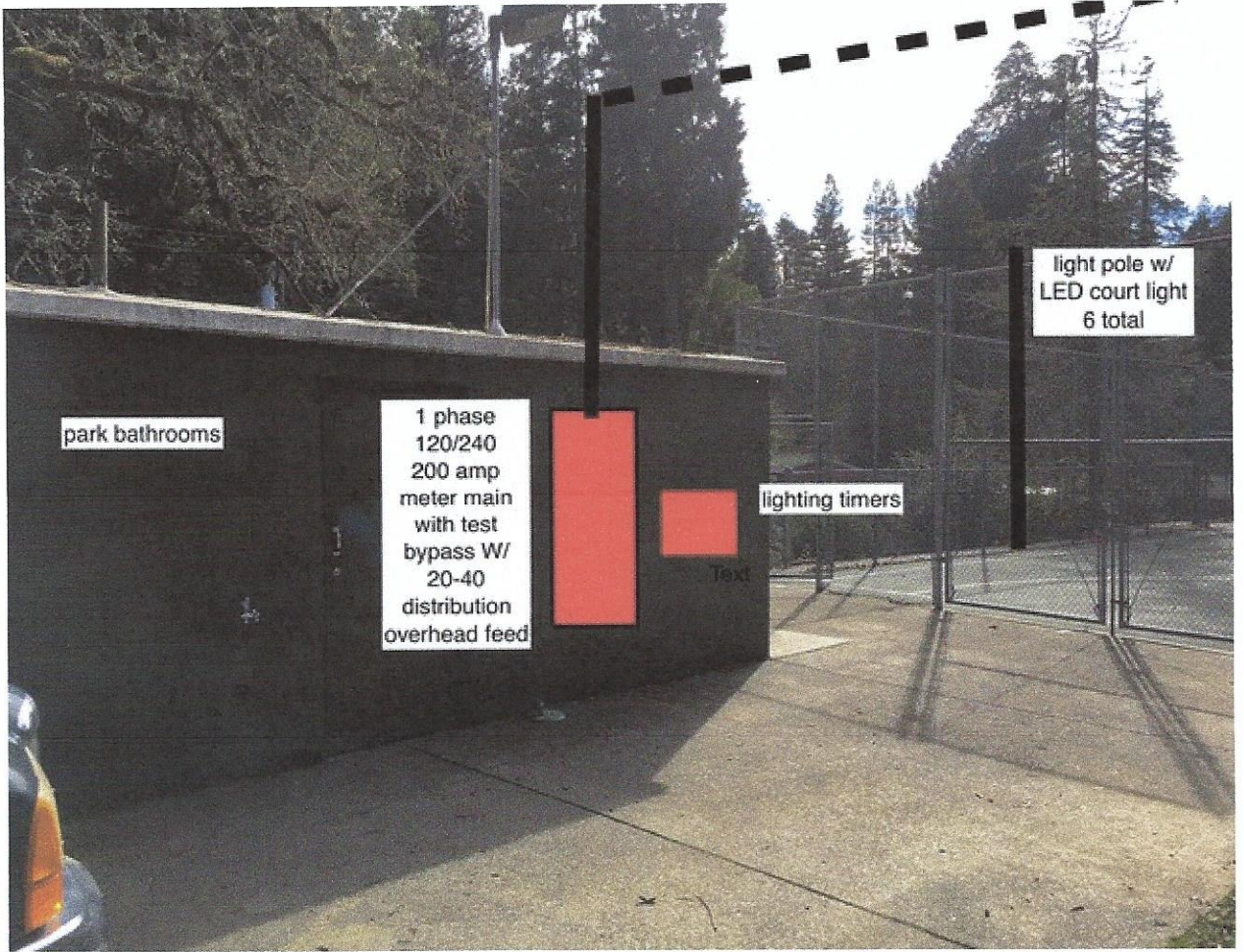
Homer Canelis is the contact,

Homer Canelis  
(707) 953 0085  
[homer@austincreek.com](mailto:homer@austincreek.com)

He will supply you with the pertinent site info needed for your proposal.  
I will supply you with any electrical system info needed for plans, locations, loads,  
equipment manufacturer info ect.

Thanks for the consideration of this project.

Gabe Case  
G Case Electric  
CL#867361, C-10, B  
(707) 293 8169  
[gcaseelectric@icloud.com](mailto:gcaseelectric@icloud.com)





## CazaderoCSD

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**From:** Michael Nicholls <mcnicholls@me.com>  
**Sent:** Wednesday, June 17, 2020 1:23 PM  
**To:** cazaderoCSD@comcast.net  
**Subject:** Fwd: Cazadero community parks,

For inclusion in the July Packet

Begin forwarded message:

**From:** Homer <[homer@austincreek.com](mailto:homer@austincreek.com)>  
**Subject:** Fwd: Cazadero community parks,  
**Date:** June 17, 2020 at 9:50:46 AM PDT  
**To:** Mike Nicholls <[mcnicholls@me.com](mailto:mcnicholls@me.com)>

Sent from my iPad

Begin forwarded message:

**From:** Gabriel Case <[gcaseelectric@icloud.com](mailto:gcaseelectric@icloud.com)>  
**Date:** June 15, 2020 at 4:55:24 PM PDT  
**To:** Katie Cornelius <[katie@summit-sr.com](mailto:katie@summit-sr.com)>  
**Cc:** Homer <[homer@austincreek.com](mailto:homer@austincreek.com)>  
**Subject:** Re: Cazadero community parks,

Katie,

My scope of work is for the installation only.

1. Caz Com park / Homer will be submitting PG&E application or Summit will be if Homer doesn't want to, I will be available for a site meeting with PG&E planner.
2. Existing lighting to stay. I will do a site visit for existing fixture info if needed for Title 24 report.
3. what ever is needed for submittals please include in your proposal.

Thanks  
G.

On Jun 15, 2020, at 3:50 PM, Katie Cornelius <[katie@summit-sr.com](mailto:katie@summit-sr.com)> wrote:

Gabe,

Thanks for sending this information.

A couple questions/comments:

1. Will you be submitting the application and coordinating with PG&E on the service upgrade, or will you need for us to do this?
2. It looks like there are existing lights on the exterior of the restroom. Will any of these lights (or other existing lighting) be replaced?
3. Since we are adding new lighting loads, we will need to provide Title 24 exterior lighting documentation in addition to the plans, SDL and load calcs.

Homer – Nice to meet you! Can you please send the name and address whom we should address our proposal to?

Thanks,  
KATIE CORNELIUS, P.E.  
PROJECT MANAGER | Electrical

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**SUMMIT ENGINEERING, INC.**

463 AVIATION BLVD. STE 200  
SANTA ROSA, CA 95403  
707.527.0775 EXT.155  
707.636.9155 DIRECT  
571.723.5301 MOBILE

[www.summit-sr.com](http://www.summit-sr.com)

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**From:** Gabriel Case <[gcaseelectric@icloud.com](mailto:gcaseelectric@icloud.com)>  
**Sent:** Sunday, June 14, 2020 1:03 PM  
**To:** Katie Cornelius <[katie@summit-sr.com](mailto:katie@summit-sr.com)>  
**Cc:** Homer <[homer@austincreek.com](mailto:homer@austincreek.com)>  
**Subject:** Cazadero community parks,

Hi Katie,  
attached below is picture of Bathrooms at Cazadero community parks with mark up of panels location and first of 6 total pole lights at edge of sport courts.

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Total potential future load, 22 KW

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load calculations wet stamp for submittal.  
and anything else that you see that i missed.

Homer Canelis is the contact,

Homer Canelis  
(707) 953 0085  
[homer@austincreek.com](mailto:homer@austincreek.com)

He will supply you with the pertinent site info needed for your proposal.  
I will supply you with any electrical system info needed for plans, locations, loads, equipment manufacturer info ect.

Thanks for the consideration of this project.

Gabe Case  
G Case Electric  
CL#867361, C-10, B  
(707) 293 8169  
[gcaseelectric@icloud.com](mailto:gcaseelectric@icloud.com)

<image001.jpg>



## CazaderoCSD

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**From:** Michael Nicholls <nichollsncaz@gmail.com>  
**Sent:** Thursday, July 2, 2020 11:29 AM  
**To:** cazaderoCSD@comcast.net; Sherry Kulczewski  
**Subject:** July Agenda Discussion/Action -Cazadero Community Park - Electrical Engineering Proposal  
**Attachments:** ESA 2020-06-23HC.pdf; Untitled attachment 00005.html

Sherry - Agenda item July meeting

Park Renovation - Electrical Engineering Proposal - review and consider approval of Summit Engineering's Proposal for electrical and lighting renovations for Parmeter Memorial Park.

Begin forwarded message:

**From:** Homer <[homer@austincreek.com](mailto:homer@austincreek.com)>  
**Subject:** Fwd: Cazadero Community Park - Electrical Engineering Proposal  
**Date:** July 2, 2020 at 11:10:08 AM PDT  
**To:** Mike Nicholls <[mcnicholls@me.com](mailto:mcnicholls@me.com)>

Sent from my iPad

Begin forwarded message:

**From:** Katie Cornelius <[katie@summit-sr.com](mailto:katie@summit-sr.com)>  
**Date:** June 23, 2020 at 10:01:00 AM PDT  
**To:** Homer <[homer@austincreek.com](mailto:homer@austincreek.com)>  
**Cc:** "[2020KAC.019@newforma.summit-sr.com](mailto:2020KAC.019@newforma.summit-sr.com)" <[2020KAC.019@newforma.summit-sr.com](mailto:2020KAC.019@newforma.summit-sr.com)>, Summit Accounting Office <[accounting@summit-sr.com](mailto:accounting@summit-sr.com)>  
**Subject:** Cazadero Community Park - Electrical Engineering Proposal

Hi Homer,

Attached please find our proposal for the electrical service upgrade and lighting improvements at Cazadero Community Park. Please review and let me know if you have any question. If acceptable, please return a signed copy (email is okay) to our office.

We look forward to working with you on this project.

Thanks,  
KATIE CORNELIUS, P.E.  
PROJECT MANAGER | Electrical

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SUMMIT ENGINEERING, INC.  
463 AVIATION BLVD. STE 200  
SANTA ROSA, CA 95403

707.527.0775 EXT.155  
707.636.9155 DIRECT  
571.723.5301 MOBILE  
[www.summit-sr.com](http://www.summit-sr.com)

-----Original Message-----

From: Homer <[homer@austincreek.com](mailto:homer@austincreek.com)>  
Sent: Wednesday, June 17, 2020 9:58 AM  
To: Katie Cornelius <[katie@summit-sr.com](mailto:katie@summit-sr.com)>  
Subject: Park electric

Good morning Katie,  
Please send all correspondence and proposals to me via email.  
My cell phone # : 707-953-0085.  
I'm happy to assist in any way, feel free to call any time.

Best Regards,  
Homer

Sent from my iPad

## ENGINEERING SERVICES AGREEMENT

**CLIENT:**    **CAZADERO COMMUNITY  
SERVICES DISTRICT**  
PO Box 508  
Cazadero, CA 95421  
Attn: Homer Canelis

**PROJECT:**    **CAZADERO COMMUNITY PARK**  
Electrical Engineering

Date:    June 23, 2020

Project No:    2020KAC.019

Summit Engineering, Inc. (hereinafter known as "SUMMIT") is a California corporation offering professional engineering services under California License Number C63063. This Engineering Services Agreement (hereinafter known as "Agreement") between CLIENT and SUMMIT, authorizes SUMMIT to perform the following described engineering work to be executed in accordance with the terms hereinafter set forth:

### **PROJECT DESCRIPTION**

The CLIENT has requested SUMMIT provide electrical engineering services for electrical and lighting improvements to the Cazadero Community Park located at 5980 Cazadero Hwy, Cazadero, CA 95421. The project scope includes an electrical utility service upgrade and new lighting for the existing tennis and basketball courts.

### **BASIC SERVICES**

1. Construction Document (.530)
  - A. Coordinate with the CLIENT and CLIENT's Contractor to review the electrical and lighting systems requirements for the project.
  - B. Attend one site visit, if required, to observe the existing electrical systems as they relate to the scope of the project.
  - C. Electrical Utility Service Planning: Provide utility service application for electrical service upgrade and drawings and load estimates to PG&E for their use in designing the new utility services. Coordinate the design and locations of the new utility services and customer-provided structures with PG&E including underground utility service conduits, pullboxes, and meter/main panel.
    - 1) Electrical contractor will meet on site with the electrical utility company representatives (PG&E) to review the existing site conditions and project requirements.
  - D. Power Distribution: Design new meter/main panelboard with utility company metering, main circuit breaker, and branch circuit distribution. Design branch circuiting to support project loads.
  - E. Lighting: Collaborate with the CLIENT and CLIENT's Contractor on new tennis and basketball court lighting. Design lighting branch circuiting, basic switching/dimming and lighting controls as required per Title 24.
    - 1) Contractor to provide CLIENT approved lighting fixture specifications and locations.



F. Prepare Title 24 Lighting and Power compliance documents.

G. Task Deliverables:

- 1) Progress drawing set for design team review and coordination
- 2) Electrical drawings and Title 24 lighting compliance forms for permit submittal to the Building Department
- 3) Construction Documents incorporating agency review comments and CLIENT coordination comments

2. Construction Assistance (.650) (As-Requested)

A. Provide assistance to the CLIENT after issuance of the building permit, including but not limited to, review of drawing clarifications, design updates to the construction documents, review of electrical equipment submittals, and site visits to observe the progress of construction and its general conformance to the Contract Documents.

**ADDITIONAL SERVICES**

1. Design revisions after the permit submittal
2. Review of and design implementation of value engineering items proposed by the CLIENT
3. Preparation of As-Built record drawings after completion of construction

**EXCLUDED ITEMS**

1. Preparation of an estimate of probable construction costs
2. Title 24, LEED and CalGreen related commissioning and associated documentation

**ASSUMPTIONS**

1. This Agreement is based on design concepts as depicted from the CLIENT's contractor in an email dated June 15, 2020, and as discussed with the CLIENT on June 22, 2020. Revisions to the project concept, location or specific design features implemented by the CLIENT, may require an adjustment in the estimated fees and schedule.
2. The CLIENT will submit the permit drawings package to the Building Department. The project will consist of one permit submittal drawing package and one continuous phase of construction.
3. CLIENT and CLIENT's contractor to provide SUMMIT with existing electrical system equipment locations and loads, proposed locations of new equipment, and equipment specifications and cut sheets indicating the electrical connection requirements.
4. It is assumed that the existing restroom and storage shed electrical and lighting systems including lighting, lighting controls, receptacles, and mechanical systems are adequate for the project and no new work is anticipated, unless otherwise noted in this proposal.
5. Construction Drawings will be issued on standard-size plots using the current version of AutoCAD. Technical Specifications will be issued on letter-sized paper in our standard format using Microsoft Word. Documents will be made available to the CLIENT in electronic format.

**FEES**

1. **Basis of Fee:** Charges by SUMMIT to the CLIENT for the services described herein shall be on a fixed fee or time and expense (T&E) basis, as noted below.

Basic Service Tasks (Billing Code #)	Fee Basis	Fee Amount
Construction Documents (.530)	Fixed Fee	\$ 3,800
Construction Assistance (.650)	T&E (Budget)	As-Requested
	<b>TOTAL</b>	<b>\$ 3,800</b>
Reimbursable Expenses (.990)	T&E (Budget)	\$ 200

2. **Reimbursable Expenses**

Reimbursable expenses include costs for printing, postage, telephone, and mileage as set forth in the attached SCHEDULE OF HOURLY RATES AND COSTS.

3. **Additional Services**

The CLIENT shall pay charges by SUMMIT for Additional Services based upon the hourly rates and costs set forth in the attached SCHEDULE OF HOURLY RATES AND COSTS or by Supplemental Agreements. Additional services shall be authorized by the CLIENT before proceeding.

**TIMING**

1. **Proposed Schedule**

- A. SUMMIT will make efforts to complete services in accordance with a schedule to be developed in conjunction with CLIENT and SUMMIT.
- B. Completion in accordance with the above schedule may be affected by the timing of CLIENT decisions and the activities of outside consultants and government agencies. SUMMIT assumes no responsibility for delays beyond the reasonable control of SUMMIT.

2. **Required Information/Actions By Others**

- A. Project information and electrical load requirements (i.e., voltage, amps, horsepower, wattages, etc.) will be provided to SUMMIT in a timely manner, in accordance with the established project milestones and schedule.
- B. SUMMIT will be entitled to rely on the adequacy and accuracy of information provided by the CLIENT and OWNER’s consultants or representatives

**TERMS AND CONDITIONS**

1. **Agreement:**

- A. This agreement is valid only if signed and returned by CLIENT within 30 days of issuance unless formally extended by both parties.
- B. SUMMIT’s services shall be limited to those set forth above, and SUMMIT shall have no other obligations or responsibilities to the project or the CLIENT except as agreed to in writing or set forth in this agreement. All of SUMMIT’s services in any way related to the project or the CLIENT shall be subject to the terms of this agreement.



- C. SUMMIT's services are intended for the CLIENT's sole use and benefit solely for the CLIENT's use on this project and shall not create any third party rights.
2. **Payment Terms:**
- A. In consideration of the services performed, the undersigned CLIENT agrees to pay SUMMIT the monthly invoice amount for said work based on the SCHEDULE OF HOURLY RATES AND COSTS (time and expense work) or based on percentage complete (fixed fee work), on or before twenty (20) calendar days from the date of said invoice. Should the invoice be unpaid within a thirty (30) day period, a late charge at 1½% per month will be added to the principal sum, retroactive to the date of the invoice. Should the invoice be unpaid within a sixty (60) day period, SUMMIT reserves the right to suspend work on the project. CLIENT agrees to release SUMMIT from any and all consequences of any delay caused by this contractual suspension of work.
- B. If the invoice is paid using a credit card, CLIENT agrees to pay a bank charge of 3% of the payment amount to cover actual bank processing fees.
- C. CLIENT agrees that all billings from SUMMIT to CLIENT are correct and binding upon CLIENT receipt unless CLIENT, within twenty (20) days from the receipt of such billing, notifies SUMMIT in writing of any alleged inaccuracies, discrepancies or errors in billing.
3. **Schedule of Hourly Rates and Costs:** The SCHEDULE OF HOURLY RATES AND COSTS is effective April 1, 2019. The SCHEDULE OF HOURLY RATES AND COSTS may be revised periodically, and CLIENT will be informed of a change in hourly rates. Changes to the SCHEDULE OF HOURLY RATES AND COSTS will not affect previously authorized fixed fee tasks.
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5. **Construction Phase Services:** SUMMIT shall not be responsible for construction means, methods or techniques, or for safety measures, precautions or programs at the project site.
6. **Cancellation:** This Agreement is subject to cancellation by either party upon written notice sent by registered mail to the other party, provided however, that the undersigned CLIENT shall forthwith pay all charges for work already performed to the date of receipt by SUMMIT of said written notice.
7. **Professional Standards:** SUMMIT will perform the authorized services in accordance with the terms of this Agreement consistent with and limited to the degree of professional skill and judgment normally exercised at the present time by other recognized professional firms in the local community with respect to services of a similar nature. SUMMIT's services and deliverables are not a warranty or guarantee and SUMMIT will have no such obligation. CLIENT shall provide appropriate contingencies for schedule and cost.
8. **Estimate of Probable Construction Costs:** Estimates of probable cost, if provided, will be supplied as a guide only, and do not constitute a representation or guarantee of the accuracy of said estimates as compared to bid or actual costs.



9. **Ownership and Use of Documents:** All drawings and other documentation for this project by SUMMIT are instruments of service for this project only, whether the project is implemented or not, and, as such, shall remain the property of SUMMIT. CLIENT shall be permitted to retain reproducible copies of such documents for information and reference in connection with construction of this project. In the event CLIENT uses such documents for any additional uses without retaining SUMMIT for such work, CLIENT agrees to defend, indemnify and save harmless SUMMIT, its officers, agents, and employees from and against any and all claims arising out of such additional use.
10. **Limitation of Liability:** In recognition of the relative risks and benefits of the project to both the CLIENT and SUMMIT, the risks have been allocated such that CLIENT agrees, to the fullest extent permitted by law, to limit the liability of SUMMIT and its subconsultants to CLIENT and to all construction contractors and subcontractors on the project for any and all claims, losses, costs, damages of any nature or claims expenses from any cause or causes, so that the total aggregate liability of SUMMIT and its subconsultants to all those named shall not exceed \$50,000, or SUMMIT's total fee for services rendered on this project, whichever is greater and CLIENT agrees to defend, indemnify and hold harmless SUMMIT from and against all liability in excess of the monetary limit established above. It is intended that this limitation apply to any and all liability or cause of action, however, alleged or arising, unless otherwise prohibited by law. The owners and employees of SUMMIT or its consultants shall not be personally liable for any obligation under or breach of this Agreement or for any negligent performance of its work related to the Project. The CLIENT agrees that its exclusive remedy for any and all damages, suits or claims is against SUMMIT. CLIENT expressly waives any applicable statute or regulation to the contrary.
11. **Hazardous Materials:** SUMMIT shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials in any form at the project site, including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic substances. Accordingly, CLIENT hereby agrees to bring no hazardous materials related claim for negligence, breach of contract, indemnity or otherwise against SUMMIT, its principals, employees, agents, and consultants if such claim in any way would involve the services provided by SUMMIT pursuant to this Agreement. CLIENT further agrees to defend, indemnify, and hold SUMMIT, its principals, employees, agents, and consultants harmless from any such asbestos and/or other hazardous materials related claims which may be brought by third parties as a result of the services provided by SUMMIT pursuant to this Agreement, excepting only such claims as may be caused by the sole negligence or willful misconduct of SUMMIT.
12. **Americans with Disabilities Act (ADA):** SUMMIT shall exercise due professional care to provide services that comply with ADA requirements. However, it is acknowledged that such requirements are not building codes and can be subject to potentially contradictory interpretations. Therefore, SUMMIT does not represent, warrant or certify that the completed project will fully comply with all such requirements.
13. **Assignment:** This Agreement shall not be assigned by either CLIENT or SUMMIT without the prior written consent of the other.

14. **Existing Conditions:** Inasmuch as the remodeling and/or rehabilitation of an existing facility requires that certain assumptions be made regarding existing conditions that may not be verifiable without expending additional sums of money or destroying otherwise adequate or serviceable portions of the facility, CLIENT agrees that:

- A. The costs of testing to determine conditions that are covered from observation are not included in this work.
- B. Except for the sole negligence on the part of SUMMIT, CLIENT will defend, indemnify and hold harmless SUMMIT from and against any and all claims, liability or costs (including the cost of defense) involving existing conditions, which may arise out of the professional services under this Agreement.

**Authorization:** I, the undersigned CLIENT, have reviewed the entire Agreement as to the scope of work and fee, and I hereby authorize the Engineering Work described to be performed in accordance with the above terms. This constitutes the entire Agreement between the parties and supersedes all prior negotiations, representations or agreements, either written or oral. Any modification of this Agreement shall be in writing and signed by the parties named below.

**CLIENT:**

**SUMMIT:**

By: \_\_\_\_\_

By: *Rina Licione* \_\_\_\_\_

**CAZADERO COMMUNITY SERVICES DISTRICT**  
PO Box 508  
Cazadero, CA 95421

**SUMMIT ENGINEERING, INC.**  
463 Aviation Blvd, Ste 200  
Santa Rosa, CA 95403

Date: \_\_\_\_\_

Date: June 23, 2020

Please sign, date and mail to Summit or email to [sfo@summit-sr.com](mailto:sfo@summit-sr.com). Thank you!

**SCHEDULE OF HOURLY RATES AND COSTS**

Effective April 1<sup>st</sup>, 2019

PRINCIPAL .....	\$195.00/hour
ASSOCIATE.....	\$175.00/hour
DIVISION MANAGER.....	\$175.00/hour
PROJECT MANAGER .....	\$150.00 - \$175.00/hour
PROJECT ENGINEER.....	\$140.00 - \$165.00/hour
STAFF ENGINEER .....	\$120.00 - \$155.00/hour
SENIOR CAD TECHNICIAN.....	\$130.00 - \$155.00/hour
CAD TECHNICIAN.....	\$110.00 - \$135.00/hour
PLANNER.....	\$120.00 - \$155.00/hour
PROJECT ADMINISTRATOR.....	\$90.00/hour
CLERICAL .....	\$60.00/hour
OUTSIDE CONSULTANTS .....	Cost plus 10%
MILEAGE.....	\$.65/mile
MISCELLANEOUS COSTS.....	Cost plus 15%
Reproductions	
Travel Expenses	
Long Distance Telephone	
Equipment Rental	
Postage	
Public Documents and Records	
Permit Application Fees	
LITIGATION ASSISTANCE	
Engineering services related to litigation or legal proceedings (hearings, depositions, court appearances)	
Including preparation.....	1.5 times standard rate



## CazaderoCSD

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**From:** Michael Nicholls <nichollsncaz@gmail.com>  
**Sent:** Monday, July 6, 2020 3:48 PM  
**To:** cazaderoCSD@comcast.net; Sherry Kulczewski  
**Subject:** Fwd: Cazadero Community Park - Electrical Engineering Proposal  
**Attachments:** ESA 2020-07-06HC.pdf; Untitled attachment 00029.html

Hi Sherry - To be included in the board packet this month. Including the pdf attachment

Begin forwarded message:

**From:** Homer <[homer@austincreek.com](mailto:homer@austincreek.com)>  
**Subject:** Fwd: Cazadero Community Park - Electrical Engineering Proposal  
**Date:** July 6, 2020 at 3:36:24 PM PDT  
**To:** Mike Nicholls <[mcnicholls@me.com](mailto:mcnicholls@me.com)>

Sent from my iPad

Begin forwarded message:

**From:** Katie Cornelius <[katie@summit-sr.com](mailto:katie@summit-sr.com)>  
**Date:** July 6, 2020 at 10:38:23 AM PDT  
**To:** Homer <[homer@austincreek.com](mailto:homer@austincreek.com)>  
**Cc:** "[2020KAC.019@newforma.summit-sr.com](mailto:2020KAC.019@newforma.summit-sr.com)" <[2020KAC.019@newforma.summit-sr.com](mailto:2020KAC.019@newforma.summit-sr.com)>, Summit Accounting Office <[accounting@summit-sr.com](mailto:accounting@summit-sr.com)>  
**Subject:** RE: Cazadero Community Park - Electrical Engineering Proposal

Hi Homer,

Hope you had a nice 4th.

I received your voicemail last week regarding adding the scope for submitting to the county.

Attached is our revised proposal that includes this additional scope for permit assistance.

Please let me know if you have any questions.

Thanks,  
KATIE CORNELIUS, P.E.  
PROJECT MANAGER | Electrical

---

SUMMIT ENGINEERING, INC.  
463 AVIATION BLVD. STE 200  
SANTA ROSA, CA 95403  
707.527.0775 EXT.155

707.636.9155 DIRECT  
571.723.5301 MOBILE  
[www.summit-sr.com](http://www.summit-sr.com)

-----Original Message-----

From: Katie Cornelius  
Sent: Tuesday, June 23, 2020 10:01 AM  
To: Homer <[homer@austincreek.com](mailto:homer@austincreek.com)>  
Cc: [2020KAC.019@newforma.summit-sr.com](mailto:2020KAC.019@newforma.summit-sr.com); Summit Accounting Office  
<[accounting@summit-sr.com](mailto:accounting@summit-sr.com)>  
Subject: Cazadero Community Park - Electrical Engineering Proposal

Hi Homer,

Attached please find our proposal for the electrical service upgrade and lighting improvements at Cazadero Community Park. Please review and let me know if you have any question. If acceptable, please return a signed copy (email is okay) to our office.

We look forward to working with you on this project.

Thanks,  
KATIE CORNELIUS, P.E.  
PROJECT MANAGER | Electrical

---

SUMMIT ENGINEERING, INC.  
463 AVIATION BLVD. STE 200  
SANTA ROSA, CA 95403  
707.527.0775 EXT.155  
707.636.9155 DIRECT  
571.723.5301 MOBILE  
[www.summit-sr.com](http://www.summit-sr.com)

-----Original Message-----

From: Homer <[homer@austincreek.com](mailto:homer@austincreek.com)>  
Sent: Wednesday, June 17, 2020 9:58 AM  
To: Katie Cornelius <[katie@summit-sr.com](mailto:katie@summit-sr.com)>  
Subject: Park electric

Good morning Katie,  
Please send all correspondence and proposals to me via email.  
My cell phone # : 707-953-0085.  
I'm happy to assist in any way, feel free to call any time.

Best Regards,  
Homer

Sent from my iPad

## ENGINEERING SERVICES AGREEMENT

**CLIENT:**    **CAZADERO COMMUNITY  
SERVICES DISTRICT**  
PO Box 508  
Cazadero, CA 95421  
Attn: Homer Canelis

**PROJECT:**    **CAZADERO COMMUNITY PARK**  
Electrical Engineering

Date:    July 6, 2020

Project No:    2020KAC.019

Summit Engineering, Inc. (hereinafter known as "SUMMIT") is a California corporation offering professional engineering services under California License Number C63063. This Engineering Services Agreement (hereinafter known as "Agreement") between CLIENT and SUMMIT, authorizes SUMMIT to perform the following described engineering work to be executed in accordance with the terms hereinafter set forth:

### PROJECT DESCRIPTION

The CLIENT has requested SUMMIT provide electrical engineering services for electrical and lighting improvements to the Cazadero Community Park located at 5980 Cazadero Hwy, Cazadero, CA 95421. The project scope includes an electrical utility service upgrade and new lighting for the existing tennis and basketball courts.

### BASIC SERVICES

1. Permit Assistance (.130)
  - A. Prepare permit application form(s) and coordinate signatures and plan check fees with CLIENT.
  - B. Submit plans to Sonoma County for plan review and follow up with departments regarding status.
  - C. Coordinate and submit plan check response to address Sonoma County comments, as required.
  - D. Coordinate with CLIENT and/or CLIENT's contractor for final payment and pick up of permits.
2. Construction Documents (.530)
  - A. Coordinate with the CLIENT and CLIENT's Contractor to review the electrical and lighting systems requirements for the project.
  - B. Attend one site visit, if required, to observe the existing electrical systems as they relate to the scope of the project.
  - C. Electrical Utility Service Planning: Provide utility service application for electrical service upgrade and drawings and load estimates to PG&E for their use in designing the new utility services. Coordinate the design and locations of the new utility services and customer-provided structures with PG&E including underground utility service conduits, pullboxes, and meter/main panel.
    - 1) Electrical contractor will meet on site with the electrical utility company representatives (PG&E) to review the existing site conditions and project requirements.



- D. Power Distribution: Design new meter/main panelboard with utility company metering, main circuit breaker, and branch circuit distribution. Design branch circuiting to support project loads.
- E. Lighting: Collaborate with the CLIENT and CLIENT's Contractor on new tennis and basketball court lighting. Design lighting branch circuiting, basic switching/dimming and lighting controls as required per Title 24.
  - 1) Contractor to provide CLIENT approved lighting fixture specifications and locations.
- F. Prepare Title 24 Lighting and Power compliance documents.
- G. Task Deliverables:
  - 1) Progress drawing set for design team review and coordination
  - 2) Electrical drawings and Title 24 lighting compliance forms for permit submittal to the Building Department
  - 3) Construction Documents incorporating agency review comments and CLIENT coordination comments
- 3. Construction Assistance (.650) (As-Requested)
  - A. Provide assistance to the CLIENT after issuance of the building permit, including but not limited to, review of drawing clarifications, design updates to the construction documents, review of electrical equipment submittals, and site visits to observe the progress of construction and its general conformance to the Contract Documents.

#### **ADDITIONAL SERVICES**

1. Design revisions after the permit submittal
2. Review of and design implementation of value engineering items proposed by the CLIENT
3. Preparation of As-Built record drawings after completion of construction

#### **EXCLUDED ITEMS**

1. Preparation of an estimate of probable construction costs
2. Title 24, LEED and CalGreen related commissioning and associated documentation

#### **ASSUMPTIONS**

1. This Agreement is based on design concepts as depicted from the CLIENT's contractor in an email dated June 15, 2020, and as discussed with the CLIENT on June 22, 2020. Revisions to the project concept, location or specific design features implemented by the CLIENT, may require an adjustment in the estimated fees and schedule.
2. The project will consist of one permit submittal drawing package and one continuous phase of construction.
3. CLIENT and CLIENT's contractor to provide SUMMIT with existing electrical system equipment locations and loads, proposed locations of new equipment, and equipment specifications and cut sheets indicating the electrical connection requirements.

4. It is assumed that the existing restroom and storage shed electrical and lighting systems including lighting, lighting controls, receptacles, and mechanical systems are adequate for the project and no new work is anticipated, unless otherwise noted in this proposal.
5. Construction Drawings will be issued on standard-size plots using the current version of AutoCAD. Technical Specifications will be issued on letter-sized paper in our standard format using Microsoft Word. Documents will be made available to the CLIENT in electronic format.

**FEES**

1. **Basis of Fee:** Charges by SUMMIT to the CLIENT for the services described herein shall be on a fixed fee or time and expense (T&E) basis, as noted below.

Basic Service Tasks (Billing Code #)	Fee Basis	Fee Amount
Permit Assistance (.130)	T&E (Budget)	\$ 1,500
Construction Documents (.530)	Fixed Fee	\$ 3,800
Construction Assistance (.650)	T&E (Budget)	As-Requested
	<b>TOTAL</b>	<b>\$ 5,300</b>
Reimbursable Expenses (.990)	T&E (Budget)	\$ 200

2. **Reimbursable Expenses**

Reimbursable expenses include costs for printing, postage, telephone, and mileage as set forth in the attached SCHEDULE OF HOURLY RATES AND COSTS.

3. **Additional Services**

The CLIENT shall pay charges by SUMMIT for Additional Services based upon the hourly rates and costs set forth in the attached SCHEDULE OF HOURLY RATES AND COSTS or by Supplemental Agreements. Additional services shall be authorized by the CLIENT before proceeding.

**TIMING**

1. **Proposed Schedule**

- A. SUMMIT will make efforts to complete services in accordance with a schedule to be developed in conjunction with CLIENT and SUMMIT.
- B. Completion in accordance with the above schedule may be affected by the timing of CLIENT decisions and the activities of outside consultants and government agencies. SUMMIT assumes no responsibility for delays beyond the reasonable control of SUMMIT.

2. **Required Information/Actions By Others**

- A. Project information and electrical load requirements (i.e., voltage, amps, horsepower, wattages, etc.) will be provided to SUMMIT in a timely manner, in accordance with the established project milestones and schedule.
- B. SUMMIT will be entitled to rely on the adequacy and accuracy of information provided by the CLIENT and OWNER’s consultants or representatives



**TERMS AND CONDITIONS****1. Agreement:**

- A. This agreement is valid only if signed and returned by CLIENT within 30 days of issuance unless formally extended by both parties.
- B. SUMMIT's services shall be limited to those set forth above, and SUMMIT shall have no other obligations or responsibilities to the project or the CLIENT except as agreed to in writing or set forth in this agreement. All of SUMMIT's services in any way related to the project or the CLIENT shall be subject to the terms of this agreement.
- C. SUMMIT's services are intended for the CLIENT's sole use and benefit solely for the CLIENT's use on this project and shall not create any third party rights.

**2. Payment Terms:**

- A. In consideration of the services performed, the undersigned CLIENT agrees to pay SUMMIT the monthly invoice amount for said work based on the SCHEDULE OF HOURLY RATES AND COSTS (time and expense work) or based on percentage complete (fixed fee work), on or before twenty (20) calendar days from the date of said invoice. Should the invoice be unpaid within a thirty (30) day period, a late charge at 1½% per month will be added to the principal sum, retroactive to the date of the invoice. Should the invoice be unpaid within a sixty (60) day period, SUMMIT reserves the right to suspend work on the project. CLIENT agrees to release SUMMIT from any and all consequences of any delay caused by this contractual suspension of work.
  - B. If the invoice is paid using a credit card, CLIENT agrees to pay a bank charge of 3% of the payment amount to cover actual bank processing fees.
  - C. CLIENT agrees that all billings from SUMMIT to CLIENT are correct and binding upon CLIENT receipt unless CLIENT, within twenty (20) days from the receipt of such billing, notifies SUMMIT in writing of any alleged inaccuracies, discrepancies or errors in billing.
- 3. Schedule of Hourly Rates and Costs:** The SCHEDULE OF HOURLY RATES AND COSTS is effective April 1, 2019. The SCHEDULE OF HOURLY RATES AND COSTS may be revised periodically, and CLIENT will be informed of a change in hourly rates. Changes to the SCHEDULE OF HOURLY RATES AND COSTS will not affect previously authorized fixed fee tasks.
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- 6. Cancellation:** This Agreement is subject to cancellation by either party upon written notice sent by registered mail to the other party, provided however, that the undersigned CLIENT shall forthwith pay all charges for work already performed to the date of receipt by SUMMIT of said written notice.



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  - A. The costs of testing to determine conditions that are covered from observation are not included in this work.
  - B. Except for the sole negligence on the part of SUMMIT, CLIENT will defend, indemnify and hold harmless SUMMIT from and against any and all claims, liability or costs (including the cost of defense) involving existing conditions, which may arise out of the professional services under this Agreement.

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**CLIENT:**

**SUMMIT:**

By: \_\_\_\_\_

By:  \_\_\_\_\_

**CAZADERO COMMUNITY SERVICES DISTRICT**  
 PO Box 508  
 Cazadero, CA 95421

**SUMMIT ENGINEERING, INC.**  
 463 Aviation Blvd, Ste 200  
 Santa Rosa, CA 95403

Date: \_\_\_\_\_

Date: July 6, 2020

Please sign, date and mail to Summit or email to [sfo@summit-sr.com](mailto:sfo@summit-sr.com). Thank you!



**SCHEDULE OF HOURLY RATES AND COSTS**

Effective April 1<sup>st</sup>, 2019

PRINCIPAL .....	\$195.00/hour
ASSOCIATE.....	\$175.00/hour
DIVISION MANAGER.....	\$175.00/hour
PROJECT MANAGER .....	\$150.00 - \$175.00/hour
PROJECT ENGINEER.....	\$140.00 - \$165.00/hour
STAFF ENGINEER .....	\$120.00 - \$155.00/hour
SENIOR CAD TECHNICIAN.....	\$130.00 - \$155.00/hour
CAD TECHNICIAN.....	\$110.00 - \$135.00/hour
PLANNER.....	\$120.00 - \$155.00/hour
PROJECT ADMINISTRATOR.....	\$90.00/hour
CLERICAL .....	\$60.00/hour
OUTSIDE CONSULTANTS .....	Cost plus 10%
MILEAGE.....	\$.065/mile
MISCELLANEOUS COSTS.....	Cost plus 15%
Reproductions	
Travel Expenses	
Long Distance Telephone	
Equipment Rental	
Postage	
Public Documents and Records	
Permit Application Fees	
LITIGATION ASSISTANCE	
Engineering services related to litigation or legal proceedings (hearings, depositions, court appearances)	
Including preparation.....	1.5 times standard rate



**Subject:** FW: Agenda Item - July Meeting

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**From:** Michael Nicholls <[mcnicholls@me.com](mailto:mcnicholls@me.com)>

**Sent:** Monday, June 29, 2020 10:28 AM

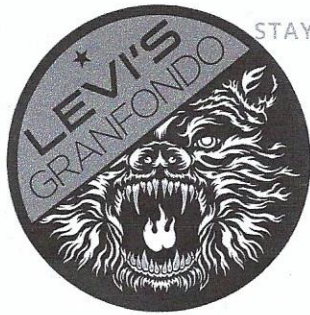
**To:** Sherry Kulczewski

**Subject:** Agenda Item - July Meeting

Discussion/Action

**Levi's Gran Fondo - May 29, 2021** — Levi's Gran Fondo and the Bike Monkey Coalition announced routes for the 2021 cycling extravaganza scheduled for May 29 during the Memorial Day Weekend. Please carefully examine specifically the Gran 2021, Gran + 2021, and the Growler 2021 routes and consider the potential traffic impacts along the Lower River and Coastal areas over a holiday weekend.

<https://www.levisgranfondo.com/routes>

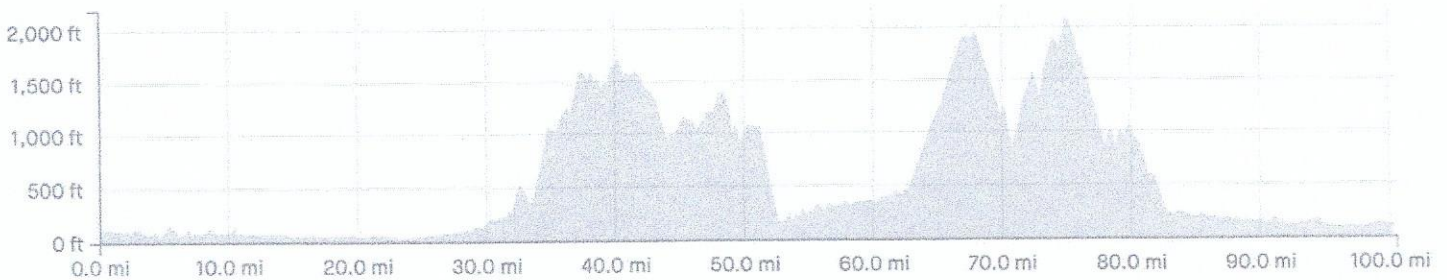


# Gran 2021

100 mi

9170 ft

The all new Gran Route for 2021 features 100 miles and 9170 feet of gain, and still features the fabled King Ridge Road. Once there, you'll turn north and return with another significant climb over Skaggs Road. Once you reach the valley floor, you roll through vineyards on your return to Windsor.





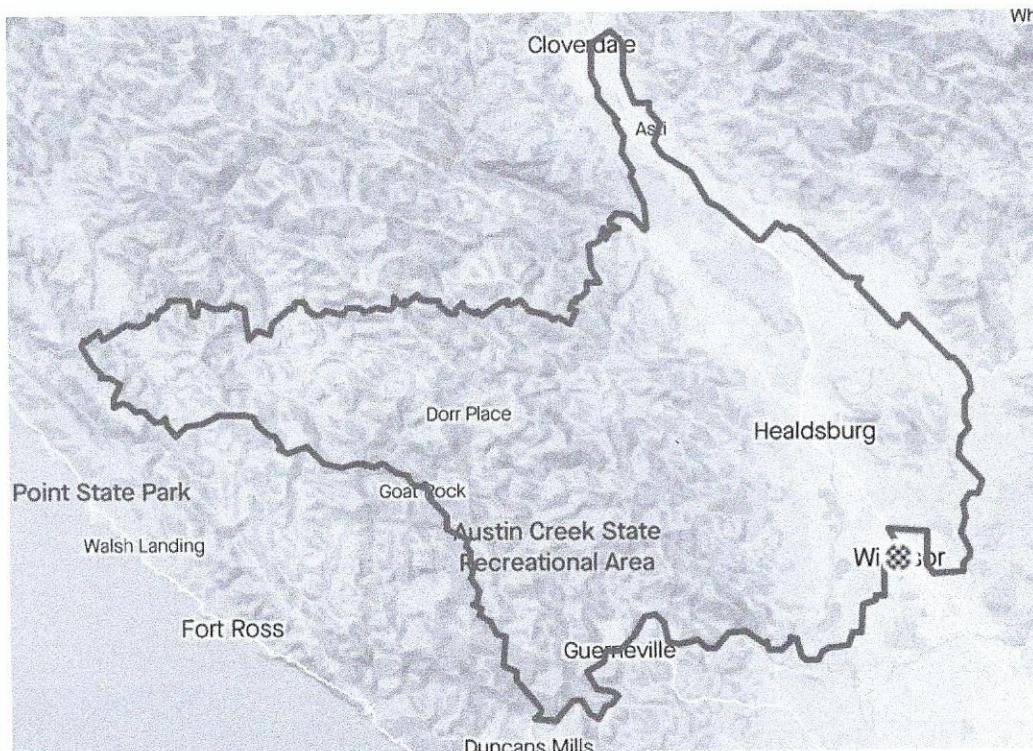
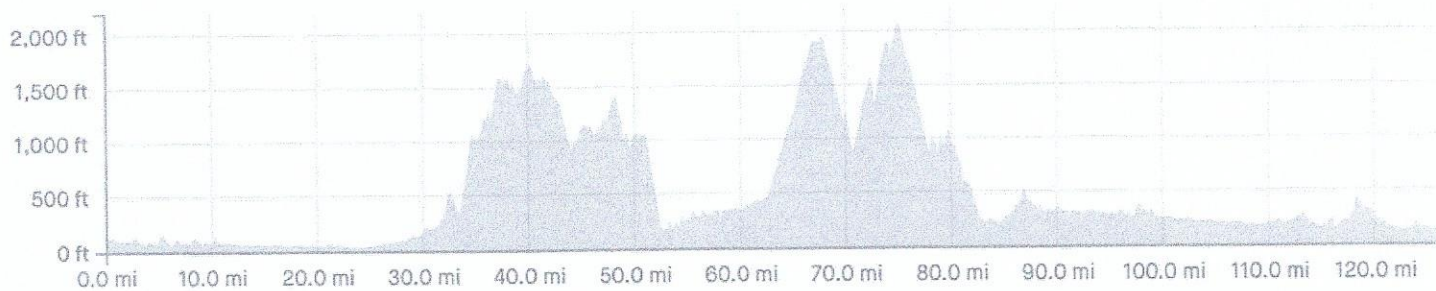


# Gran + 2021

126 mi

10,570 ft

The all new Gran Route and MORE -- the + adds one final set of rollers and a decent climb over Chalk Hill.



View 35 of 95



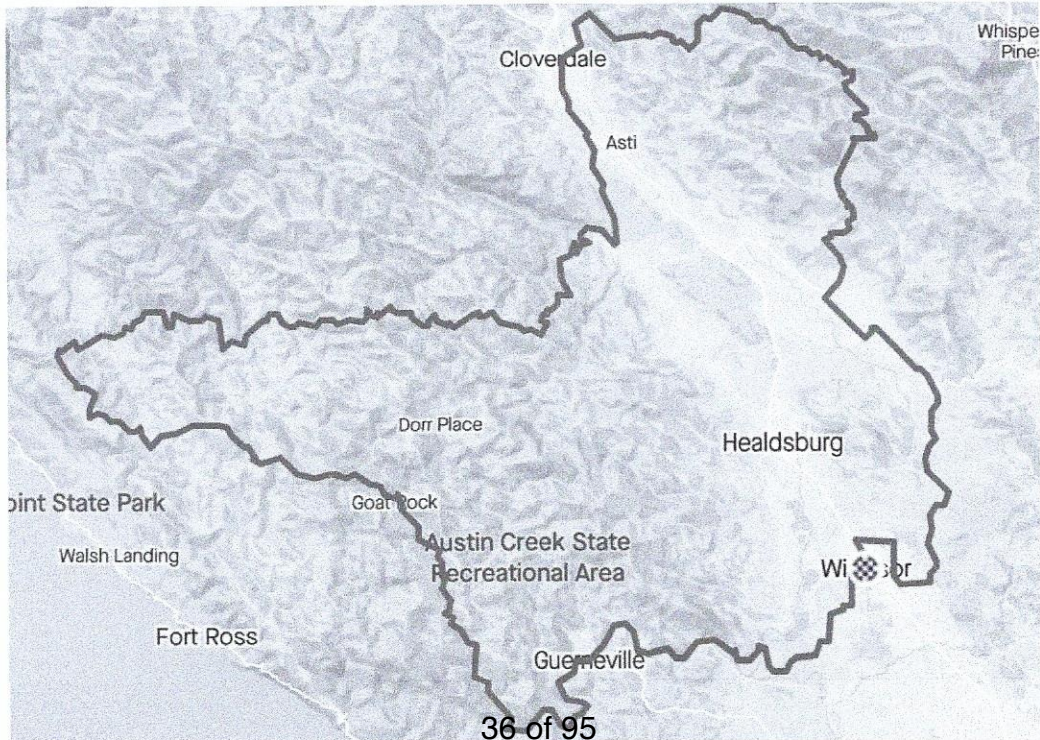
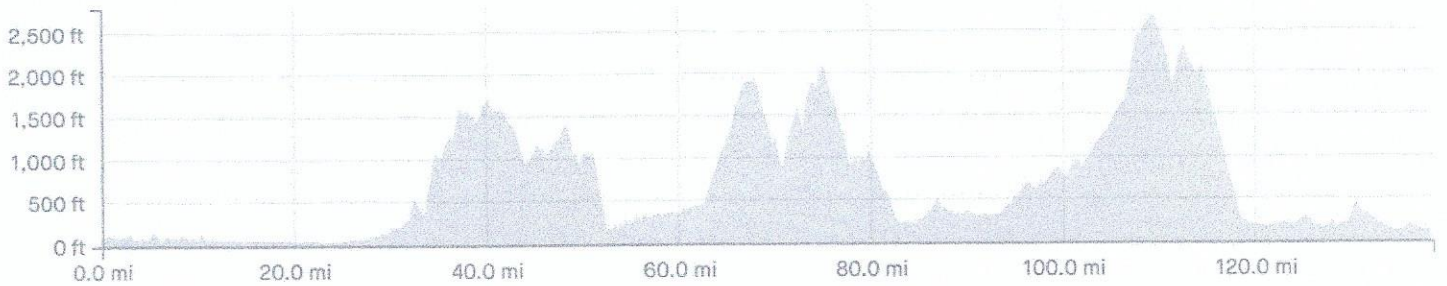


# Growler 2021

138.51 mi

13,549 ft

The scale of the Growler is a thing to behold, and if you think you have what it takes then by all means please sign up. But sign up after understanding the challenge is substantial, rivaling the hardest stages of any world pro tour race.



36 of 95

## CazaderoCSD

---

**From:** Heidi Flowers <hflowers@russianriverfire.org>  
**Sent:** Thursday, June 25, 2020 11:48 AM  
**To:** Carla DeMartini  
**Cc:** CazaderoCSD@comcast.net  
**Subject:** RE: Russian River FD- November 3rd 2020 Election

Hi,  
I no longer help with Cazadero CSD. I've cc'd their new Administrative Assistant, Sherry, she will be able to answer for Cazadero.

Thank you,  
Heidi Flowers  
Administrative Assistant  
Russian River Fire Protection District  
707-869-9089 Office  
707-869-2811 Fax  
[hflowers@russianriverfire.org](mailto:hflowers@russianriverfire.org)  
[www.russianriverfire.org](http://www.russianriverfire.org)  
Office Hours: M-F 8:30-2:30

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**From:** Carla DeMartini [mailto:[Carla.DeMartini@sonoma-county.org](mailto:Carla.DeMartini@sonoma-county.org)]  
**Sent:** Thursday, June 25, 2020 11:46 AM  
**To:** 'Heidi Flowers'  
**Subject:** RE: Russian River FD- November 3rd 2020 Election

Thank you Heidi, I have you as my contact for Community Services District Hall as well. Will this location be available, possibly?

*-Carla*

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**From:** Heidi Flowers <[hflowers@russianriverfire.org](mailto:hflowers@russianriverfire.org)>  
**Sent:** Thursday, June 25, 2020 11:19 AM  
**To:** Carla DeMartini <[Carla.DeMartini@sonoma-county.org](mailto:Carla.DeMartini@sonoma-county.org)>  
**Subject:** RE: Russian River FD- November 3rd 2020 Election

### EXTERNAL

Hi Carla,  
Due to the COVID precautions and our station being essential services only, we are not able to commit our facility to be a polling place in November.?? If we can support this in any other way, please let me know.  
??

Thank you,  
Heidi Flowers  
Administrative Assistant  
Russian River Fire Protection District  
707-869-9089 Office



707-869-2811 Fax

[hflowers@russianriverfire.org](mailto:hflowers@russianriverfire.org)

[www.russianriverfire.org](http://www.russianriverfire.org)

Office Hours: M-F 8:30-2:30

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**From:** Carla DeMartini [mailto:[Carla.DeMartini@sonoma-county.org](mailto:Carla.DeMartini@sonoma-county.org)]

**Sent:** Thursday, June 25, 2020 9:51 AM

**To:** '[hflowers@russianriverfire.org](mailto:hflowers@russianriverfire.org)'

**Subject:** Russian River FD- November 3rd 2020 Election

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Good Morning,

Sonoma County Registrar of Voters needs your help.?? In light of the ongoing Pandemic, we are asking for help in retaining Polling Places for the upcoming November 3<sup>rd</sup>, 2020 Election.?? As a valued partner in Elections past, we are asking for your consideration for use of your facility.?? We will be asking for use of your facility for 5 total days to ensure our Sonoma County residents have a place to vote in person.?? One day will be reserved for set up of equipment and signage, the following 4 days will be reserved for in person voting.??

Please reply with your potential availability and the best contact number and email for your facility.

??

As always, The Sonoma County Registrar of Voters is ever grateful for your assistance.

??

??

*Carla DeMartini*

**Election Specialist II**

Polling Place Supplies & Accessibility/Field Support

707-565-6805

435 Fiscal Dr, Santa Rosa CA 95406

??

THIS EMAIL ORIGINATED OUTSIDE OF THE SONOMA COUNTY EMAIL SYSTEM.

**Warning:** If you don't know this email sender or the email is unexpected, **do not** click any web links, attachments, and **never** give out your user ID or password.



# **DISCUSSION ITEMS**

## CazaderoCSD

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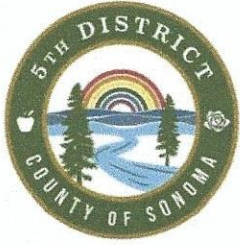
**From:** Michael Nicholls <nichollsncaz@gmail.com>  
**Sent:** Wednesday, July 8, 2020 4:23 PM  
**To:** cazaderoCSD@comcast.net  
**Subject:** Fwd: 200207a Direct Fiber Connection Grant Application  
**Attachments:** 200207a Direct Fiber Connection Grant Application.pdf; Untitled attachment 00183.html

July packet

Begin forwarded message:

**From:** Michael Nicholls <[nichollsncaz@gmail.com](mailto:nichollsncaz@gmail.com)>  
**Subject:** 200207a Direct Fiber Connection Grant Application  
**Date:** July 8, 2020 at 4:22:15 PM PDT  
**To:** [grants.district5@sonoma-county.org](mailto:grants.district5@sonoma-county.org)  
**Cc:** Elise VanDyne <[Elise.VanDyne@sonoma-county.org](mailto:Elise.VanDyne@sonoma-county.org)>

Attached is Flood Mitigation Grant Submission for Direct Fiber Connection to the Cazadero Fire House.



## Flood Mitigation Grant Application

July 2020 County of Sonoma

### Program Overview:

In 2019, Supervisor Lynda Hopkins advocated for and received \$1.5 million in Flood Mitigation Funds from the state in response to the February 2019 Russian River floods. \$200,000 of these funds is now available for non-profit organizations addressing key needs within the communities most affected by the floods along the Lower Russian River. Non-profits who are interested in receiving a portion of the funds must complete the following grant application in order to be eligible.

### Program Priorities:

The Lower Russian River Municipal Advisory Council (River MAC) worked with the community and the District 5 office to set priorities for these funds. The grant applications will be evaluated on their potential impact to the community and relevance to the priority areas below:

- I. Emergency Services
  - a. Improved communications during disasters/emergencies
  - b. First responder needs
  - c. Neighborhood security
- II. Community Resiliency
  - a. Matching funds for FEMA projects
  - b. Matching funds for EV, solar, and generator projects or grants
  - c. Community revitalization projects in flood-damaged areas
- III. Roads and water runoff mitigation projects
- IV. Economic Resiliency /small business support

### Timing:

The grant application opens on Tuesday, July 7<sup>th</sup>, and all applications must be received by 9 am on Friday, July 24<sup>th</sup>.

### Applicant eligibility:

Applicants must be a non-profit entity. Please note that these priority areas are being viewed in the context of the County's overall budget allocations and other larger funding sources such as Roads, Fire, and Sheriff services. Therefore, grant applicants may receive funding from other county sources, other than the Flood Mitigation Funds, if appropriate.

Please send the completed application and requested documentation as one email to:

[grants.district5@sonoma-county.org](mailto:grants.district5@sonoma-county.org)



Questions? Feel free to reach out to your local River MAC representative for assistance. Visit <https://sonomacounty.ca.gov/River-Municipal-Advisory-Council/Representatives/> for each representative's contact information.

Applicant Organization: Cazadero CSD  
Fiscal Agent (if applicable): \_\_\_\_\_  
Contact Person: Michael Nicholls  
Email Address: mcnicholls@cazadero-csd.org  
Mailing Address: 4300 Cazadero Hwy  
Cazadero CA 95421  
City, State, Zip: \_\_\_\_\_  
Phone Number: 415-297-5500  
Website Address: www.cazadero-csd.org

Current IRS Non-Profit Status: Yes  No

*\*Advertising Program funds can only be provided to Non-Profit Organizations.*

Did you attach a W-9 with your application? Yes  No

*\* A W-9 is required to be considered for a Program grant.*

**PROJECT INFORMATION:**

**1. What is the intended use of funds requested/project description:**

Due to failure of conventional hybrid broadband during power failures, a direct fiber connection by Comcast will solve the issue. Cazadero lacks back-up connectivity as there is no cellular coverage at the firehouse. Santa Rosa Fire Department Stations (per Chief Gossner) and CalFire (per Chief Nicholls) have direct fiber connections. Direct fiber is powered at the 'sending' end in the Bay Area and does not require amplification along the route as does conventional hybrid systems serving the majority of the Comcast subscribers.

\_\_\_\_\_  
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**2. Amount of funds requested:** \$15,000

**3. Of the three priority areas listed under the Program Priorities section, which one does this project most pertain to?** Emergency Services - Communications

**4. How will the project help to mitigate the impacts of the Flood or community revitalization?**

Cazadero during flooding events is without power thus no Nixle or SoCo Alert communication is available.

**Direct fiber allows for a 24/7 connection to our firehouse and allows for community to maintain communications**

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**5. How will the project improve community resilience?**

No communication = no resilience. The addition of a 21st century direct fiber connection allows for county

**OES communication during times of isolation due to flooding and power outages in this isolated community.**

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**6. Briefly describe the operating organization responsible for the event/project. If the organization has a managing board, please describe the make-up of the board and provide your board bylaws as an attachment.**

Cazadero CSD is a county authorized special district governed by an elected five member managing board. Our 1963 bylaws cannot be located in the county archives however we are attaching a copy of the formation resolution approved by the board of supervisors.

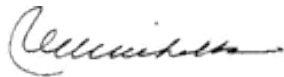
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**SUBMISSION**

The undersigned, declares that he/she has carefully examined the Sonoma County Flood Mitigation Grant Application and agrees, and, if funds are awarded, that proposer will contract with the County to furnish the services as specified, in accordance with this grant application attached.



\_\_\_\_\_  
Signature of Applicant

7/8/2020

\_\_\_\_\_  
Date

**Attachment - W9, Formation Resolution, LOS Region 5**

# Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
 See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Cazadero Community Services District</b>	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.) See instructions. <b>P.O. Box 508</b>	Requester's name and address (optional)
6 City, state, and ZIP code <b>Cazadero, CA 95421</b>	
7 List account number(s) here (optional)	

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number								

**or**

Employer identification number								
6	8	-	0	0	6	5	1	5

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶ <i>Heidi Flowers</i>	Date ▶ <i>10/11/18</i>
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding,*



COPIES TO	NO.
<i>Election</i>	1
<i>Recorder</i>	1
<i>Assessor</i>	1
<i>At Bd of Eq</i>	1
<i>Co</i>	1
<i>County State</i>	1

*2-4-203*

RESOLUTION NO. 5872-1

Dated: April 30, 1963

RESOLUTION OF THE BOARD OF SUPERVISORS, COUNTY OF SONOMA DECLARING THE CAZADERO COMMUNITY SERVICES DISTRICT TO BE FORMED AND DECLARING AS ELECTED TO THE OFFICE OF DIRECTOR THEREOF THOSE FIVE PERSONS RECEIVING THE HIGHEST NUMBER OF VOTES

WHEREAS, this Board did on January 22, 1963, and pursuant to a petition duly filed and heard before this Board, call an election for the formation of the proposed Cazadero Community Services District and for the five directors thereof, and

WHEREAS, this Board did on April 16, 1963, canvass the results of said election,

NOW, THEREFORE, BE IT RESOLVED that the Cazadero Community Services District be and it is hereby declared formed. Said formation to be completed upon the filing of this resolution with the Secretary of State and its recording in the office of the County Recorder of the County of Sonoma, and

BE IT FURTHER RESOLVED that the boundaries of said Cazadero Community Services District be and they are hereby established as described in Exhibit "A" attached hereto, and

BE IT FURTHER RESOLVED that the first directors of said district are as follows: John J. Bei, Walter P. Leuk, Albert A. Maher, Edward F. Mohrhardt and Alonzo B. Youngstrom, and

BE IT FURTHER RESOLVED that the district has been formed for the following purposes and the powers of the Board of Directors shall be related thereto:

1. Protection against fire, and
2. Public recreation by means of parks, including aquatic and recreational harbors, playgrounds, swimming pools or



recreational buildings, and

BE IT FURTHER RESOLVED that the County Clerk be and he is hereby directed to record a true copy of this resolution in the office of the County Recorder, to send a true copy to the Secretary of State immediately upon said recording and to file a statement of the creation of said district and a map thereof with the County Assessor and the State Board of Equalization pursuant to Government Code Section 54,900 et seq.

The foregoing resolution was introduced by Supervisor

Guidotti, who moved its adoption, seconded by Supervisor Ruonavaara, and adopted on roll call on April 30, 1963, by the following vote:

Supervisor Shoemaker	<u>Yes</u>
Supervisor King	<u>Yes</u>
Supervisor Ruonavaara	<u>Yes</u>
Supervisor Guidotti	<u>Yes</u>
Supervisor Mitchell	<u>Yes</u>

AYES: 5 NOES: 0 ABSENT OR NOT VOTING: 0

WHEREUPON, the Chairman declared the foregoing resolution adopted, and

SO ORDERED.

THE WITHIN INSTRUMENT IS A CORRECT COPY OF THE ORIGINAL ON FILE IN THIS OFFICE.

ATTEST: JUN 11 1963  
EUGENE D. WILLIAMS  
County Clerk & ex-officio Clerk of the Board of Equalization of the County of Santa Clara  
BY: [Signature]

FILED  
In the office of the Secretary of State  
of the State of California  
JUN 24 1963  
FRANK M. JORDAN Secretary of State  
By: [Signature]  
Assistant Secretary of State



All that certain real property lying and being in the County of Sonoma, State of California, and more particularly described as follows:

Being a portion of T7N R11W, T8N R11W and T8N R12W, M.D.B. and M., and being more particularly described as follows:

Beginning at the section corner common to Sections 4 and 5, T7N, R11W and Sections 32 and 33, T8N, R11W, M.D.B. and M.; thence northerly along the westerly line of Sections 33 and 28, T8N R11W to the southeast corner of Lot 2 of Section 29; thence westerly along the southerly line of Lot 2 and northerly along the westerly line of Lots 2 and 1 and easterly along the northerly line of Lot 1 of said Section 29 to the section corner common to Sections 20, 21, 28 and 29, T8N, R11W; thence easterly along the southerly line of Section 21, T8N, R11W to the southeast corner of Lot 7 of said Section 21; thence northerly along the easterly line of Lots 7 and 6 to its intersection with the westerly right of way line of Austin Creek Road; thence northerly along the westerly right of way line of Austin Creek Road to its intersection with the 1/4 section line running easterly and westerly through the center of Section 21, T8N, R11W; thence westerly along said 1/4 section line and continuing westerly along the 1/4 section line running westerly through the center of Section 20, T8N, R11W to the southwest corner of Lot 2 of said Section 20; thence northerly along the westerly line of said Lot 2 to its intersection with the northerly line of the south 1/2 of the S.W. 1/4 of the N.E. 1/4 of said Section 20; thence westerly along said northerly line of the S. 1/2 of the S.W. 1/4 of the N.E. 1/4 of Section 20 of the 1/4 section line running northerly and southerly through the center of said Section 20; thence northerly along said 1/4 section line to the northerly line of said Section 20; thence easterly along the northerly line of Section 20 to the section corner common to Sections 16, 17, 20 and 21, T8N, R11W, M.D.B. and M.; thence northerly along the easterly line of Section 17, T8N, R11W to its intersection with the westerly right of way of Cazadero Boulevard as delineated on the map of Cazadero Townsite as recorded in Book 20, of Maps, Page 18, Sonoma County Records; thence northwesterly along the westerly right of way line of Cazadero Boulevard and the northwesterly projection thereof to the northwesterly line of Fort Ross Avenue, as delineated on the above mentioned map of Cazadero Townsite; thence northeasterly along the northwesterly line of Fort Ross Avenue to the most southerly corner of the lands of the Montgomery School District as described in the deed recorded in Book 1154, Page 31, of Official Records, Sonoma County Records; thence northwesterly along the southwesterly line and northeasterly along the northwesterly line of said lands of the Montgomery School District to its intersection with the east line of Section 17, T8N, R11W; thence northerly along the easterly line of said Section 17 to the southeast corner of Lot 2 of said Section 17; thence westerly along the southerly line and northerly along the westerly line of said Lot 2 of Section 17 to its intersection with the centerline of Ward Creek; thence northwesterly along the centerline of Ward Creek to the south line of the N. 1/2 of the W.E. 1/4 of the N.W. 1/4 of Section 17, T8N, R11W; thence to the most southerly corner of the lands of E.F. Mohrhardt as described in the deed recorded in Book 1571, Page 279, of Official Records, Sonoma County Records; thence northerly and generally northwesterly along the southwesterly line and northerly along the westerly line of said lands of E.F. Mohrhardt to the northerly line of Section 17, T8N, R11W; thence westerly along the northerly line of Section 17 to the section corner common to Sections 7, 8, 17 and 18, T8N, R11W; thence northerly along the westerly line of Section 8, T8N, R11W to its intersection with the southerly line of the 50 acre parcel of land of Harold Rogers as described in the deed recorded in Book 483, Page 206, of Official Records, Sonoma County Records; thence westerly, northerly and easterly along the southerly, westerly and northerly sides of said 50 acre parcel of land of Harold Rogers to its intersection with the westerly line of Section 8, T8N, R11W; thence northerly along the westerly line of Sections 8 and 5, T8N, R11W to the southeast corner of the N. 1/2 of the S.E. 1/4 of Section 6, T8N, R11W; thence westerly along

Exh. "A"



the southerly line of the N. 1/2 of the S.E. 1/4 of Section 6 and continuing westerly along the southerly line of the N. 1/2 of the S.W. 1/4 of said Section 6 to the southeast corner of Lot 11 of said section 6; thence northerly along the easterly line and westerly along the northerly line of said Lot 11 of Section 6 and continuing westerly along the southerly line of the S.E. 1/4 of the N.E. 1/4 of Section 1, T8N, R12W to the southwest corner thereof, said corner being also the southwest corner of the lands of the Arthur Park as described in the deeds, recorded in 515/351 of Official Records, Sonoma County Records; thence northerly along the westerly line and southeasterly and easterly along the northerly line of said lands of the Arthur Park to the northwest corner of Lot 10 of Section 6, T8N, R11W; thence easterly along the northerly line and southerly along the easterly line of said Lot 10, of Section 6 to the 1/4 section line running easterly and westerly through the center of said Section 6; thence easterly along said 1/4 section line to the northwest corner of the N.E. 1/4 of the S.E. 1/4 of Section 6, T8N, R11W; thence southerly along the westerly line of the N.E. 1/4 of the S.E. 1/4 of said Section 6 to the northerly line of the S. 1/2 of the N.E. 1/4 of the S.E. 1/4 of said Section 6; thence easterly along the northerly line of the S. 1/2 of the N.E. 1/4 of the S.E. 1/4 of said Section 6 to the easterly line of said Section 6, T8N, R11W; thence southerly along the easterly line of said Section 6 to the southwest corner of Lot 13 of Section 5, T8N, R11W; thence easterly along the southerly line of Lot 13 and northerly along the easterly line of Lots 13 and 12 to the northeast corner of Lot 12 of said Section 5; thence westerly along the northerly line of Lot 12 to the westerly line of Section 5, T8N, R11W; thence northerly along the westerly line of Section 5 to the section corner common to Sections 5 and 6, T8N, R11W, and Sections 31 and 32, T8N, R11W; thence easterly along the northerly line of Section 5 to the Section corner common to Sections 4, 5, T8N, R11W, and Sections 32 and 33, T9N, R11W; thence southerly along the easterly line of Sections 5 and 8, T8N, R11W, to the section corner common to Sections 8, 9, 16 and 17, T8N, R11W; thence easterly along the northerly line of said Section 16 to the 1/4 section line running northerly and southerly through the center of said Section 16; thence southerly along said 1/4 section line to its intersection with the centerline of Old Cazadero Road; thence southeasterly along the centerline of Old Cazadero Road to its intersection with the westerly line of Section 15, T8N, R11W; thence southerly along the westerly line and easterly along the southerly line of said Section 15 to the northwest corner of the N.E. 1/4 of the N.W. 1/4 of Section 22, T8N, R11W; thence southerly along the westerly line of the east 1/2 of the N.W. 1/4 of Section 22 to the 1/4 Section line running east and west through the center of said Section 22; thence easterly along said 1/4 section line to the center of said Section 22; thence northerly along the 1/4 section line, to the northwest corner of Lot 3 of said Section 22; thence easterly along the northerly line of said Lot 3 of Section 22 to its intersection with the easterly line of the lands of Boy Scouts of America as described in the deeds recorded in 457/461, 1017/231, 667/222 and 1291/500 of Official Records, Sonoma County Records; thence southerly and southeasterly along the easterly line of said lands of the Boy Scouts of America to the northerly line of Lot 12 of Section 22, T8N, R11W; thence easterly along the northerly line of said Lot 12 to the easterly line of Section 22, T8N, R11W; thence southerly along the easterly line of Sections 22 and 27, T8N, R11W, to the northwest corner of the lands of Herman C. Kruse, as described in the deed recorded in Book 1623, page (Continued on next page)



201 of Official Records, Sonoma County Records; thence easterly along the northerly line and southerly along the easterly line of said lands of Kruse to the northeast corner of Lot 4 of Section 35, T8N, R11W; thence southerly along the easterly line and westerly along the southerly line of said Lot 4 to the westerly line of said Section 35; thence southerly along the westerly line of said Section 35 to its intersection with the northwesterly line of the lands of Jack Schneider as described in the deed recorded in Book 1337, Page 292 of Official Records, Sonoma County Records; thence northeasterly, southeasterly and southwesterly along the northwesterly, northeasterly and southeasterly lines of said lands of Jack Schneider to its intersection with the northerly line of Section 2, T7N, R11W; thence easterly along the northerly line of said Section 2 to the 1/4 section line running northerly and southerly through the center of said Section 2; thence southerly along said 1/4 section line to the S.W. corner of the N.W. 1/4 of the N.E. 1/4 of said Section 2; thence easterly along the southerly line of said N.W. 1/4 of the N.E. 1/4 of Section 2 to the easterly line of the W. 1/2 of the E. 1/2 of said Section 2; thence southerly along the easterly line of the W. 1/2 of the E. 1/2 of said Section 2 to the southerly line of said Section 2; thence westerly along the southerly line of said section 2 to its intersection with the westerly right of way line of Cazadero Highway; thence southerly along the westerly right of way line of Cazadero Highway to its intersection with the northerly right of way line of the State of California Highway 12 (Monte Rio to Duncan's Mills as it exists March 1, 1962) to its intersection with the southwesterly line of the lands of William Rawling as described in the deed recorded in Book 613, Page 278, of Official Records, Sonoma County Records; thence northwesterly along said southwesterly line of the lands of William Rawling to the westerly line of the E. 1/2 of the N.E. 1/4 of Section 10, T7N, R11W; thence northerly along the westerly line of the E. 1/2 of the N.E. 1/4 of said section 10 and continuing northerly along the westerly line of the S.E. 1/4 of the S.E. 1/4 of Section 3, T7N, R11W, to the northeast corner of the S.W. 1/4 of the S.E. 1/4 of said Section 3; thence westerly along the northerly line of the S.W. 1/4 of the S.E. 1/4 of said Section 3 to the 1/4 section line running north and south through the center of said Section 3; thence northerly along said 1/4 section line to the center of Section 3; thence westerly along the 1/4 section line to the S.E. corner of the S.W. 1/4 of the N.W. 1/4 of said Section 3; thence northerly along the easterly line and westerly along the northerly line of said S.W. 1/4 of the N.W. 1/4 of Section 3 to the westerly line of said Section 3; thence northerly along the westerly line of said Section 3 to the Township line between T7N and T8N; thence westerly along said Township line to the point of beginning.



# REGION 5

CAMP MEEKER VFPD • CAZADERO CSD • FORESTVILLE FPD  
MONTE RIO FPD • OCCIDENTAL CSD • RUSSIAN RIVER FPD

4300 CAZADERO HWY • CAZADERO, CA 95421 • (415) 297-5500 • FAX: (707) 632-4411



February 3, 2020

Lower Russian River Municipal Advisory Council  
c/o Elise Van Dyne  
575 Administration Drive. Room 100A  
Santa Rosa CA 95403


Dear Councilmembers:

Region 5, West County Fire Protection Agencies, support the use of Flood Mitigation Funding for the deployment of direct fiber broadband connections to our rural firehouses.

During the Kincade associated PSPS event, all of our stations lost internet connectivity for days, which impacted fire-related communications. Rural residents also rely on firehouses as a source of information and take advantage of station's open Wi-Fi connections to communicate with family members during catastrophic and mandatory evacuation events. Direct fiber connections will allow for uninterrupted internet service to the stations as well as for local residents utilizing the station's Wi-Fi when residential electrically powered hybrid broadband connections fail.

Councilmembers, please support our request for funding this vital broadband link, which is essential for first responders and rural residents alike.

Sincerely,

  
Chief Ron Lunardi, Chair  
Region 5 Fire Council



**From:** Bottari, Brian Brian\_Bottari@comcast.com  
**Subject:** RE: [EXTERNAL] Direct Fiber Connections  
**Date:** February 7, 2020 at 3:27 PM  
**To:** Michael Nicholls mcnicholls@me.com



Mike—Great to see you the other day, I always appreciate our conversations. Below is the rough quote from our folks. I included his qualifiers as well, but I know you know how rough the estimates are. Keep me posted on progress!

**As discussed the below numbers are just a first glance from IQ. These are not solid CapEx numbers. Just a rough idea. The tool just looks at nearest splice points distance.**

**The tool does not:**

**Validate if there are enough physical strands of fiber for the circuit.**

**It does not validate if there is available data capacity at that splice point.**

**It does not validate if the poles need any additional engineering (or replacement) to accommodate the additional stress from the fiber at the splice point to the target location.**

**Without doing actual physical walkouts the numbers below, at best, are a good guess.**

**The more rural the area the bigger the variance with the guess – basically the decimal point could move a space or 2 to the right.**

**Our fiber in rural areas is primarily designed to distribute our coax based services.**

**5980 Cazadero Hwy - \$12,613  
5240 Bohemian Hwy, Occidental - \$12,946  
3821 Bohemian Hwy, Occidental - \$19,421  
6554 Mirabel Rd, Forestville - \$50,073  
14100 Armstrong Woods Rd, Guerneville - \$15,001  
9870 Main Street, Monte Rio - \$20,454**

**Brian Bottari**

Government Affairs Director – North Bay & North Coast  
1300 Valley House Drive Ste 160, Rohnert Park, CA 94928  
Office: 707-792-5101 ICell: 707-387-5081

[Brian\\_Bottari@comcast.com](mailto:Brian_Bottari@comcast.com)

Help Us Bridge the Digital Divide by being an Internet Essentials Partner at  
[www.InternetEssentials.com](http://www.InternetEssentials.com)



**From:** Michael Nicholls <mcnicholls@me.com>  
**Sent:** Tuesday, February 4, 2020 11:00 AM  
**To:** Bottari, Brian <Brian\_Bottari@comcast.com>  
**Subject:** [EXTERNAL] Direct Fiber Connections

Hi Brian ..

Hi Brian ~

Looking forward to seeing the 'new' slender version of the 'old' Brian I've known! (Good news travels quickly!)

At last evening's Region 5 Fire Council Meeting, fire chief's voted to authorize the attached letter to the Lower Russian River MAC, who will be making recommendations to Lynda Hopkins regarding Flood Mitigation Relief Funding Distribution. We will need a another back of the napkin calculation for Camp Meeker, Occidental, Forestville, Russian River (Guerneville) and Monte Rio stations. Station Addresses follow.

Camp Meeker - 5240 Bohemian Hwy, Occidental  
Occidental - 3821 Bohemian Hwy, Occidental  
Forestville - 6554 Mirabel Rd, Forestville  
Russian River FPD - 14100 Armstrong Woods Rd, Guerneville  
Monte Rio - 9870 Main Street, Monte Rio

Thanks,

Mike

# FINANCIALS



**Cazadero Community Services District**  
**Account Balances**  
**As of June 30, 2020**

	Jun 30, 20
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1-Community First CU -Checking	187,341.24
2-Community First CU -Savings	10,007.75
1-Westam Check	249,943.20
L. A. I. F.	
Equipment Acct	34,650.00
Park Development	8,300.00
L. A. I. F. - Other	180,938.25
Total L. A. I. F.	223,888.25
Total Checking/Savings	671,180.44
Total Current Assets	671,180.44
<b>TOTAL ASSETS</b>	<b>671,180.44</b>
<b>LIABILITIES &amp; EQUITY</b>	0.00

**Cazadero Community Services District**  
**Bills Presented for Payment**  
**June 9 through July 13, 2020**

Date	Num	Name	Amount
<b>Jun 9 - Jul 13, 20</b>			
06/30/2020		Dewart, Alan	0.00
06/30/2020		Dewart, Alan	0.00
06/30/2020		Flores, Matt	0.00
06/30/2020		Goodwin, Tony J.	
06/30/2020		Horn {volunteer}, Brit	
06/30/2020		Loewen, Thomas	
06/30/2020		Olson {Strike Team}, Cory	
06/30/2020		Dewart, Alan A	
06/30/2020		Schanz, Eric E.	
06/30/2020		Shane, Steve	
06/30/2020		Steger, Timothy J.	
06/30/2020		Brooke, Travis	
06/30/2020		Dahle, Michael	
06/30/2020		Barrio, Gabriel	
06/30/2020		Brooke, Travis	
06/30/2020		de la Cruz, Juan	
06/30/2020		Decarly {Strike Team}, John	
06/30/2020		DeCarly, Levi	
06/30/2020		Shane, Steve	
06/30/2020		Dewart, Alan	
06/30/2020		Barrio, Gabriel	
06/30/2020		Berry {volunteer}, Donald	
06/30/2020		Brooke, Travis	
06/30/2020		Canelis, Christine T	
06/30/2020		Dahle, Michael	
06/30/2020		de la Cruz, Juan	
06/30/2020		Goodwin, Tony J.	
06/30/2020		Horn {volunteer}, Brit	
06/30/2020		King {volunteer}, Joel	
06/30/2020		Krausmann {volunteer}, Tho...	
06/30/2020		Loewen, Thomas	
06/30/2020		Mercieca, Stephan J.	
06/30/2020		Miller {volunteer}, Redwood	
06/30/2020		Steger, Timothy J.	
06/30/2020		Olson {Strike Team}, Cory	
06/30/2020		Schanz, Eric E.	
06/30/2020		Dewart, Alan	
06/09/2020	ACH	Frontier Communications	-62.39
06/09/2020	ACH	Frontier Communications	-163.13
06/16/2020	ACH	Comcast	-163.83
06/15/2020	ACH	P. G. & E.	-351.68
06/30/2020	ACH	P. G. & E.	-425.08
07/06/2020	ACH	P. G. & E.	-40.76
07/01/2020	ACH	Comcast	-114.58
07/01/2020	ACH	Comcast	-168.39
07/10/2020	ACH	Frontier Communications	-220.40
07/10/2020	ACH	Frontier Communications	-62.54
07/10/2020	ACH	Frontier Communications	-163.13
07/03/2020	ACH	P. G. & E.	-314.55
07/03/2020	ACH	P. G. & E.	-87.97
06/09/2020	EFT	Frontier Communications	-228.57
07/05/2020	E-pay	EFTPS	-601.64
07/10/2020	E-pay	EDD	-75.00
07/05/2020	E-pay	EDD	-123.52
07/13/2020	9201	Dahle, Michael	0.00
07/13/2020	9205	Horn {volunteer}, Brit	0.00
07/13/2020	9210	Mercieca, Stephan J.	0.00
06/20/2020	9554	Goodwin, Tony J.	-424.81
07/01/2020	9555	Caplan, Nancy K.	-415.57
07/01/2020	9556	Dewart, Alan	-461.75
07/01/2020	9557	Krausmann, Steven M	-688.80
07/01/2020	9558	Kulczewski, Sharon	-946.08
07/13/2020	9559	1st Responder Newspaper	-85.00
07/13/2020	9560	Bank of America Business ...	-1,130.54
07/13/2020	9561	CAPRI	-2,065.50
07/13/2020	9562	CARPD	-400.00
07/13/2020	9563	Cazadero Supply	-25.40

## Cazadero Community Services District

## Bills Presented for Payment

June 9 through July 13, 2020

07/11/20

Accrual Basis

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
07/13/2020	9564	Complete Welders Supply	-139.00
07/13/2020	9565	Fire Agencies Self Insuranc...	-4,303.00
07/13/2020	9566	Fire Engineering	-76.00
07/13/2020	9567	Heiman Fire Equipment, Inc.	-789.70
07/13/2020	9568	John C. Schubert	-3,750.00
07/13/2020	9569	Merrill, Arnone & Jones, LLP	0.00
07/13/2020	9570	Michael Nicholls	-14.99
07/13/2020	9571	Pat's Equipment	-4,035.98
07/13/2020	9572	Sonoma County ACTTC-LA...	-614.00
07/13/2020	9573	WestAmerica Bank	-35,033.85
07/11/2020	9574	Merrill, Arnone & Jones, LLP	-300.00
<b>Jun 9 - Jul 13, 20</b>			<b>-59,067.13</b>



**Cazadero Community Services District**  
**Check Detail**  
 June 9 through July 13, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	ACH	06/09/2020	Frontier Communi...		1-Community First ...		-62.39
Bill	2182-...	05/16/2020			Stn 2 Telephone	-62.39	62.39
TOTAL						-62.39	62.39
Bill Pmt -Check	ACH	06/09/2020	Frontier Communi...		1-Community First ...		-163.13
Bill	0518-...	05/16/2020			Station 1 Emergenc...	-163.13	163.13
TOTAL						-163.13	163.13
Bill Pmt -Check	ACH	06/15/2020	P. G. & E.		1-Community First ...		-351.68
Bill	4044-...	05/27/2020			Street Lights Electri...	-351.68	351.68
TOTAL						-351.68	351.68
Bill Pmt -Check	ACH	06/16/2020	Comcast		1-Community First ...		-163.83
Bill	June ...	05/21/2020			Stn 1 Internet	-163.83	163.83
TOTAL						-163.83	163.83
Bill Pmt -Check	ACH	06/30/2020	P. G. & E.		1-Community First ...		-425.08
Bill	4044-...	06/11/2020			Street Lights Electri...	-73.40	73.40
Bill	4044-...	06/22/2020			Street Lights Electri...	-351.68	392.44
TOTAL						-425.08	465.84
Bill Pmt -Check	ACH	07/01/2020	Comcast		1-Community First ...		-114.58
Bill	4727-...	06/03/2020			Stn 2 Internet	-114.58	114.58
TOTAL						-114.58	114.58
Bill Pmt -Check	ACH	07/01/2020	Comcast		1-Community First ...		-168.39
Bill	7647-...	06/21/2020			Stn 1 Internet	-168.39	168.39
TOTAL						-168.39	168.39
Bill Pmt -Check	ACH	07/03/2020	P. G. & E.		1-Community First ...		-314.55
Bill	1483-...	06/16/2020			Stn 1 Electricity	-231.72	231.72
					Stn 1 Electricity Out...	-57.75	57.75
					Siren Electricity	-25.08	25.08
TOTAL						-314.55	314.55
Bill Pmt -Check	ACH	07/03/2020	P. G. & E.		1-Community First ...		-87.97
Bill	5192-...	06/16/2020			Stn 2 Electricity	-87.97	87.97
TOTAL						-87.97	87.97

**Cazadero Community Services District**  
**Check Detail**  
 June 9 through July 13, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	ACH	07/06/2020	P. G. & E.		1-Community First ...		-40.76
Bill	4044-...	06/22/2020			Street Lights Electri...	-40.76	392.44
TOTAL						-40.76	392.44
Bill Pmt -Check	ACH	07/10/2020	Frontier Communi...		1-Community First ...		-220.40
Bill	0175-...	06/16/2020			Stn 1 Telephone	-220.40	220.40
TOTAL						-220.40	220.40
Bill Pmt -Check	ACH	07/10/2020	Frontier Communi...		1-Community First ...		-62.54
Bill	2182-...	06/16/2020			Stn 2 Telephone	-62.54	62.54
TOTAL						-62.54	62.54
Bill Pmt -Check	ACH	07/10/2020	Frontier Communi...		1-Community First ...		-163.13
Bill	0518-...	06/16/2020			Station 1 Emergenc...	-163.13	163.13
TOTAL						-163.13	163.13
Bill Pmt -Check	EFT	06/09/2020	Frontier Communi...		1-Westam Check		-228.57
Bill	0175-...	05/16/2020			Stn 1 Telephone	-228.57	228.57
TOTAL						-228.57	228.57
Liability Check	E-pay	07/05/2020	EFTPS		1-Community First ...		-601.64
					2100 · Payroll Liabili...	-100.00	100.00
					2100 · Payroll Liabili...	-203.29	203.29
					2100 · Payroll Liabili...	-203.29	203.29
					2100 · Payroll Liabili...	-47.53	47.53
					2100 · Payroll Liabili...	-47.53	47.53
TOTAL						-601.64	601.64
Liability Check	E-pay	07/05/2020	EDD		1-Community First ...		-123.52
					2100 · Payroll Liabili...	-8.15	8.15
					2100 · Payroll Liabili...	-115.37	115.37
TOTAL						-123.52	123.52
Liability Check	E-pay	07/10/2020	EDD		1-Community First ...		-75.00
					2100 · Payroll Liabili...	-75.00	75.00
TOTAL						-75.00	75.00
Check	9201	07/13/2020	Dahle, Michael		1-Westam Check		0.00
TOTAL						0.00	0.00
Check	9205	07/13/2020	Horn {volunteer}, ...		1-Westam Check		0.00
TOTAL						0.00	0.00



## Cazadero Community Services District Check Detail June 9 through July 13, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	9210	07/13/2020	Mercieca, Stephan J.		1-Westam Check		0.00
TOTAL						0.00	0.00
Paycheck	9554	06/20/2020	Goodwin, Tony J.		1-Community First ...		-424.81
				Calls		-260.00	260.00
				Drills		-200.00	200.00
				5910 · Payroll Expe...		-0.46	0.46
				2100 · Payroll Liabili...		0.46	-0.46
				5910 · Payroll Expe...		-28.52	28.52
				2100 · Payroll Liabili...		28.52	-28.52
				2100 · Payroll Liabili...		28.52	-28.52
				5910 · Payroll Expe...		-6.67	6.67
				2100 · Payroll Liabili...		6.67	-6.67
				2100 · Payroll Liabili...		6.67	-6.67
TOTAL						-424.81	424.81
Paycheck	9555	07/01/2020	Caplan, Nancy K.		1-Community First ...		-415.57
				5910 · Payroll Expe...		-450.00	450.00
				5910 · Payroll Expe...		-0.45	0.45
				2100 · Payroll Liabili...		0.45	-0.45
				5910 · Payroll Expe...		-27.90	27.90
				2100 · Payroll Liabili...		27.90	-27.90
				2100 · Payroll Liabili...		27.90	-27.90
				5910 · Payroll Expe...		-6.53	6.53
				2100 · Payroll Liabili...		6.53	-6.53
				2100 · Payroll Liabili...		6.53	-6.53
				5910 · Payroll Expe...		-6.75	6.75
				2100 · Payroll Liabili...		6.75	-6.75
TOTAL						-415.57	415.57
Paycheck	9556	07/01/2020	Dewart, Alan		1-Community First ...		-461.75
				5910 · Payroll Expe...		-500.00	500.00
				5910 · Payroll Expe...		-0.50	0.50
				2100 · Payroll Liabili...		0.50	-0.50
				5910 · Payroll Expe...		-31.00	31.00
				2100 · Payroll Liabili...		31.00	-31.00
				2100 · Payroll Liabili...		31.00	-31.00
				5910 · Payroll Expe...		-7.25	7.25
				2100 · Payroll Liabili...		7.25	-7.25
				2100 · Payroll Liabili...		7.25	-7.25
				5910 · Payroll Expe...		-7.50	7.50
				2100 · Payroll Liabili...		7.50	-7.50
TOTAL						-461.75	461.75
Paycheck	9557	07/01/2020	Krausmann, Steve...		1-Community First ...		-688.80
				5910 · Payroll Expe...		-800.00	800.00
				5910 · Payroll Expe...		-0.80	0.80
				2100 · Payroll Liabili...		0.80	-0.80
				2100 · Payroll Liabili...		25.00	-25.00
				5910 · Payroll Expe...		-49.60	49.60
				2100 · Payroll Liabili...		49.60	-49.60
				2100 · Payroll Liabili...		49.60	-49.60
				5910 · Payroll Expe...		-11.60	11.60
				2100 · Payroll Liabili...		11.60	-11.60
				2100 · Payroll Liabili...		11.60	-11.60
				2100 · Payroll Liabili...		25.00	-25.00

**Cazadero Community Services District**  
**Check Detail**  
 June 9 through July 13, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					5910 · Payroll Expe...	-12.00	12.00
					2100 · Payroll Liabili...	12.00	-12.00
TOTAL						-688.80	688.80
<b>Paycheck</b>	<b>9558</b>	<b>07/01/2020</b>	<b>Kulczewski, Sharon</b>		<b>1-Community First ...</b>		<b>-946.08</b>
					5910 · Payroll Expe...	-1,110.00	1,110.00
					5910 · Payroll Expe...	-1.11	1.11
					2100 · Payroll Liabili...	1.11	-1.11
					2100 · Payroll Liabili...	79.00	-79.00
					5910 · Payroll Expe...	-68.82	68.82
					2100 · Payroll Liabili...	68.82	-68.82
					2100 · Payroll Liabili...	68.82	-68.82
					5910 · Payroll Expe...	-16.10	16.10
					2100 · Payroll Liabili...	16.10	-16.10
					2100 · Payroll Liabili...	16.10	-16.10
					5910 · Payroll Expe...	-16.65	16.65
					2100 · Payroll Liabili...	16.65	-16.65
TOTAL						-946.08	946.08
<b>Bill Pmt -Check</b>	<b>9559</b>	<b>07/13/2020</b>	<b>1st Responder Ne...</b>		<b>1-Community First ...</b>		<b>-85.00</b>
Bill	10394...	06/18/2020			6800 · Publications ...	-85.00	85.00
TOTAL						-85.00	85.00
<b>Bill Pmt -Check</b>	<b>9560</b>	<b>07/13/2020</b>	<b>Bank of America B...</b>		<b>1-Community First ...</b>		<b>-1,130.54</b>
Bill	5/28-6...	06/27/2020			Bank of America Cr...	-1,130.54	1,130.54
TOTAL						-1,130.54	1,130.54
<b>Bill Pmt -Check</b>	<b>9561</b>	<b>07/13/2020</b>	<b>CAPRI</b>		<b>1-Community First ...</b>		<b>-2,065.50</b>
Bill	4846	07/01/2020			6100 · Insurance	-2,065.50	2,065.50
TOTAL						-2,065.50	2,065.50
<b>Bill Pmt -Check</b>	<b>9562</b>	<b>07/13/2020</b>	<b>CARPD</b>		<b>1-Community First ...</b>		<b>-400.00</b>
Bill	1361	07/01/2020			6280 · Memberships...	-400.00	400.00
TOTAL						-400.00	400.00
<b>Bill Pmt -Check</b>	<b>9563</b>	<b>07/13/2020</b>	<b>Cazadero Supply</b>		<b>1-Community First ...</b>		<b>-25.40</b>
Bill	109252	06/08/2020			Parks Maintenance-...	-21.62	21.62
Bill	109250	06/08/2020			Station 1	-3.78	3.78
TOTAL						-25.40	25.40
<b>Bill Pmt -Check</b>	<b>9564</b>	<b>07/13/2020</b>	<b>Complete Welders ...</b>		<b>1-Community First ...</b>		<b>-139.00</b>
Bill	02207...	03/31/2020			6261 · Medical Equip	-70.50	70.50
Bill	02211...	06/30/2020			6261 · Medical Equip	-68.50	68.50
TOTAL						-139.00	139.00



**Cazadero Community Services District**  
**Check Detail**  
 June 9 through July 13, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	9565	07/13/2020	Fire Agencies Self ...		1-Community First ...		-4,303.00
Bill	FASIS...	07/01/2020			5940 · Wrkmn Comp	-4,303.00	4,303.00
TOTAL						-4,303.00	4,303.00
Bill Pmt -Check	9566	07/13/2020	Fire Engineering		1-Community First ...		-76.00
Bill	19895...	06/30/2020			6400 · Office expense	-76.00	76.00
TOTAL						-76.00	76.00
Bill Pmt -Check	9567	07/13/2020	Heiman Fire Equip...		1-Community First ...		-789.70
Bill	08895...	06/17/2020			6883 · Fire Equip & ...	-541.90	541.90
Bill	08895...	06/17/2020			6883 · Fire Equip & ...	-247.80	247.80
TOTAL						-789.70	789.70
Bill Pmt -Check	9568	07/13/2020	John C. Schubert		1-Community First ...		-3,750.00
Bill	JCS/S...	05/01/2020			Buildings & Improve...	-3,750.00	15,000.00
TOTAL						-3,750.00	15,000.00
Bill Pmt -Check	9569	07/13/2020	Merrill, Arnone & J...		1-Community First ...		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	9570	07/13/2020	Michael Nicholls		1-Community First ...		-14.99
Bill	Zoom ...	07/06/2020			6400 · Office expense	-14.99	14.99
TOTAL						-14.99	14.99
Bill Pmt -Check	9571	07/13/2020	Pat's Equipment		1-Community First ...		-4,035.98
Bill	1817	06/18/2020			Equipment	-4,035.98	4,035.98
TOTAL						-4,035.98	4,035.98
Bill Pmt -Check	9572	07/13/2020	Sonoma County A...		1-Community First ...		-614.00
Bill	FY 20...	07/02/2020			6587 · LAFCO	-614.00	614.00
TOTAL						-614.00	614.00
Bill Pmt -Check	9573	07/13/2020	WestAmerica Bank		1-Community First ...		-35,033.85
Bill	526-0...	06/11/2020			7930 · Interest Expe...	-3,518.65	3,518.65
					7910 · Principal Pay...	-31,515.20	31,515.20
TOTAL						-35,033.85	35,033.85
Bill Pmt -Check	9574	07/11/2020	Merrill, Arnone & J...		1-Community First ...		-300.00
Bill	520005	05/31/2020			6610 · Legal	-120.00	120.00
Bill	620053	06/30/2020			6610 · Legal	-180.00	180.00
TOTAL						-300.00	300.00

**Cazadero Community Services District  
Profit & Loss Budget Performance  
June 2020**

12:48 PM

07/11/2020

Accrual Basis

				Jun 20	Jul '19 - Jun 20	% of Budget	Annual Budget
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>10 · Tax Revenue</b>							
			1000 · Property Taxes-CY Secured	0.00	273,779.14	98.83%	277,025.00
			1011 · SB 2557 Prop Tax Admin	0.00	-3,349.06	100.72%	-3,325.00
			1020 · Prop Tax-CY Supplemental	0.00	2,806.86	49.24%	5,700.00
			1040 · Prop Tax-CY Unsecured	0.00	8,560.27	114.14%	7,500.00
			1042 · Cost Reim-Coll DEL CY UNS	0.00	0.00	0.0%	-80.00
			1060 · Prop Tax-PY Secured	0.00	0.00	0.0%	-60.00
			1080 · Supplemental Prop Tax-PY	0.00	0.00	0.0%	-30.00
			1100 · Prop Taxes-PY Unsecured	0.00	0.00	0.0%	150.00
			1105 · 2017 Wildfire Tax Loss	0.00	0.00	0.0%	0.00
			1106 · State Property Tax Backfill	0.00	126.19		
			<b>Total 10 · Tax Revenue</b>	<b>0.00</b>	<b>281,923.40</b>	<b>98.27%</b>	<b>286,880.00</b>
<b>17 · Use of Money/Property</b>							
			1700	0.00	0.00	0.0%	0.00
			1700 · Interest on Pooled Cash	0.00	54.91	10.36%	530.00
			1702 · WestAmerica Bank	4.57	72.95	104.21%	70.00
			1703 · LAIF Interest	0.00	4,791.07	149.72%	3,200.00
			1704 · Comm First CU - Savings	0.82	7.75		
			1801 · Hall Use	0.00	550.00	122.22%	450.00
			<b>Total 17 · Use of Money/Property</b>	<b>5.39</b>	<b>5,476.68</b>	<b>128.86%</b>	<b>4,250.00</b>
<b>20 · Intergovernmental Revenues</b>							
			2080 · Fish & Game in lieu of Prop T	0.00	6.29		
			2440 · ST-HOPTR	0.00	836.51	47.8%	1,750.00
			2500 · State-Other Funding (ST)	0.00	40,602.24	100.0%	0.00
			<b>Total 20 · Intergovernmental Revenues</b>	<b>0.00</b>	<b>41,445.04</b>	<b>2,368.29%</b>	<b>1,750.00</b>
<b>40 · Miscellaneous Revenues</b>							
			<b>4040 · Misc. Income</b>				
			4040 A · Recruitment/Retention-Region 5	0.00	5,000.00	100.0%	5,000.00
			4040 · Misc. Income - Other	0.00	15.00		
			<b>Total 4040 · Misc. Income</b>	<b>0.00</b>	<b>5,015.00</b>	<b>100.3%</b>	<b>5,000.00</b>
			4051 · Federal Grants	0.00	90,904.00		
			<b>Total 40 · Miscellaneous Revenues</b>	<b>0.00</b>	<b>95,919.00</b>	<b>1,918.38%</b>	<b>5,000.00</b>
			<b>Total Income</b>	<b>5.39</b>	<b>424,764.12</b>	<b>142.6%</b>	<b>297,880.00</b>
			<b>Gross Profit</b>	<b>5.39</b>	<b>424,764.12</b>	<b>142.6%</b>	<b>297,880.00</b>
<b>Expense</b>							
<b>50 · Salaries/Employment Benefits</b>							
			5910 · Payroll Expenses	2,906.50	43,381.08	119.72%	36,235.00
			<b>5911 · Firefighter C &amp; D Reimbursement</b>				
			Calls	260.00	3,185.00		
			Drills	200.00	4,200.00		
			Strike Team	0.00	23,466.24		
			5911 · Firefighter C & D Reimbursement - Other	0.00	0.00	0.0%	15,000.00
			<b>Total 5911 · Firefighter C &amp; D Reimbursement</b>	<b>460.00</b>	<b>30,851.24</b>	<b>205.68%</b>	<b>15,000.00</b>
			5940 · Wrkmn Comp	0.00	17,185.00	184.39%	9,320.00





	Jun 20	Jul '19 - Jun 20	% of Budget	Annual Budget
Siren Electricity	25.08	283.77	113.51%	250.00
Stn 1 Electricity	231.72	2,372.60	110.35%	2,150.00
Stn 1 Electricity Outdoor	57.75	621.58	138.13%	450.00
Stn 1 Garbage	45.47	1,559.59	119.97%	1,300.00
Stn 1 Propane	0.00	1,270.86	45.39%	2,800.00
Stn 1 Water	0.00	695.80	115.97%	600.00
Stn 2 Electricity	87.97	916.22	117.46%	780.00
Stn 2 Garbage	0.00	318.29	57.87%	550.00
Stn 2 Propane	0.00	1,459.46	82.22%	1,775.00
Stn 2 Water	0.00	0.00	0.0%	400.00
Street Lights Electricity	465.84	4,581.92	104.14%	4,400.00
<b>Total 7320 · Utilities</b>	<b>913.83</b>	<b>17,108.91</b>	<b>98.58%</b>	<b>17,355.00</b>
7330 · Sanitation-Annual Septic Permit	0.00	436.00	87.2%	500.00
7335 · Park Development	0.00	0.00	0.0%	10,000.00
7910 · Principal Payment	31,515.20	31,515.20	100.07%	31,492.00
7930 · Interest Expense	3,518.65	3,525.35	99.56%	3,541.00
<b>Total 60 · Services/Supplies</b>	<b>51,593.17</b>	<b>135,842.39</b>	<b>66.01%</b>	<b>205,798.00</b>
<b>85 · Capital-Fixed Asset Expense</b>				
8570 · Structure	0.00	0.00	0.0%	20,000.00
<b>Total 85 · Capital-Fixed Asset Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>20,000.00</b>
<b>Total Expense</b>	<b>54,959.67</b>	<b>227,259.71</b>	<b>79.36%</b>	<b>286,353.00</b>
<b>Net Ordinary Income</b>	<b>-54,954.28</b>	<b>197,504.41</b>	<b>1,713.41%</b>	<b>11,527.00</b>
<b>Net Income</b>	<b>-54,954.28</b>	<b>197,504.41</b>	<b>1,713.41%</b>	<b>11,527.00</b>



**Cazadero Community Services District**  
**Reconciliation Summary**  
**2-Community First CU -Savings, Period Ending 06/30/2020**

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	<u>Jun 30, 20</u>
Beginning Balance	10,006.93
Cleared Transactions	
Deposits and Credits - 1 item	<u>0.82</u>
Total Cleared Transactions	<u>0.82</u>
Cleared Balance	<u><b>10,007.75</b></u>
Register Balance as of 06/30/2020	10,007.75
Ending Balance	10,007.75

**Cazadero Community Services District**  
**Reconciliation Detail**  
**2-Community First CU -Savings, Period Ending 06/30/2020**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
<b>Beginning Balance</b>						10,006.93
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	06/30/2020			X	0.82	0.82
<b>Total Deposits and Credits</b>					0.82	0.82
<b>Total Cleared Transactions</b>					0.82	0.82
<b>Cleared Balance</b>					0.82	10,007.75
<b>Register Balance as of 06/30/2020</b>					0.82	10,007.75
<b>Ending Balance</b>					<u>0.82</u>	<u>10,007.75</u>



**Cazadero Community Services District**  
**Reconciliation Summary**  
**1-Community First CU -Checking, Period Ending 06/30/2020**

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	<b>Jun 30, 20</b>	
<b>Beginning Balance</b>		213,913.49
<b>Cleared Transactions</b>		
Checks and Payments - 19 items	-25,669.60	
Deposits and Credits - 1 item	0.00	
<b>Total Cleared Transactions</b>	-25,669.60	
<b>Cleared Balance</b>		<b>188,243.89</b>
<b>Uncleared Transactions</b>		
Checks and Payments - 3 items	-902.65	
<b>Total Uncleared Transactions</b>	-902.65	
<b>Register Balance as of 06/30/2020</b>		<b>187,341.24</b>
<b>New Transactions</b>		
Checks and Payments - 8 items	-3,353.12	
<b>Total New Transactions</b>	-3,353.12	
<b>Ending Balance</b>		<b>183,988.12</b>

**Cazadero Community Services District**  
**Reconciliation Detail**  
**1-Community First CU -Checking, Period Ending 06/30/2020**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						213,913.49
<b>Cleared Transactions</b>						
<b>Checks and Payments - 19 items</b>						
Paycheck	06/01/2020	9543	Kulczewski, Sharon	X	-911.99	-911.99
Paycheck	06/01/2020	9542	Krausmann, Steven M	X	-688.80	-1,600.79
Paycheck	06/01/2020	9541	Dewart, Alan	X	-461.75	-2,062.54
Paycheck	06/01/2020	9540	Caplan, Nancy K.	X	-415.58	-2,478.12
Bill Pmt -Check	06/04/2020	ACH	P. G. & E.	X	-256.59	-2,734.71
Bill Pmt -Check	06/04/2020	ACH	P. G. & E.	X	-69.97	-2,804.68
Bill Pmt -Check	06/06/2020	9552	Risk Strategies	X	-12,396.32	-15,201.00
Bill Pmt -Check	06/06/2020	9548	John C. Schubert	X	-3,750.00	-18,951.00
Bill Pmt -Check	06/06/2020	9546	Fire Agencies Self I...	X	-2,329.00	-21,280.00
Bill Pmt -Check	06/06/2020	9547	Heiman Fire Equipm...	X	-1,529.25	-22,809.25
Bill Pmt -Check	06/06/2020	9544	Bank of America Bu...	X	-1,458.75	-24,268.00
Bill Pmt -Check	06/06/2020	9553	USPS	X	-150.00	-24,418.00
Bill Pmt -Check	06/06/2020	9545	Complete Welders S...	X	-70.50	-24,488.50
Bill Pmt -Check	06/06/2020	9549	Michael Nicholls	X	-14.99	-24,503.49
Bill Pmt -Check	06/09/2020	ACH	Frontier Communica...	X	-163.13	-24,666.62
Bill Pmt -Check	06/09/2020	ACH	Frontier Communica...	X	-62.39	-24,729.01
Bill Pmt -Check	06/15/2020	ACH	P. G. & E.	X	-351.68	-25,080.69
Bill Pmt -Check	06/16/2020	ACH	Comcast	X	-163.83	-25,244.52
Bill Pmt -Check	06/30/2020	ACH	P. G. & E.	X	-425.08	-25,669.60
Total Checks and Payments					-25,669.60	-25,669.60
<b>Deposits and Credits - 1 item</b>						
Bill Pmt -Check	05/12/2020		Silverado Avionics, Inc	X	0.00	0.00
Total Deposits and Credits					0.00	0.00
Total Cleared Transactions					-25,669.60	-25,669.60
Cleared Balance					-25,669.60	188,243.89
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Bill Pmt -Check	06/06/2020	9551	PRMD.		-436.00	-436.00
Bill Pmt -Check	06/06/2020	9550	Paul Barry		-41.84	-477.84
Paycheck	06/20/2020	9554	Goodwin, Tony J.		-424.81	-902.65
Total Checks and Payments					-902.65	-902.65
Total Uncleared Transactions					-902.65	-902.65
Register Balance as of 06/30/2020					-26,572.25	187,341.24
<b>New Transactions</b>						
<b>Checks and Payments - 8 items</b>						
Paycheck	07/01/2020	9558	Kulczewski, Sharon		-946.08	-946.08
Paycheck	07/01/2020	9557	Krausmann, Steven M		-688.80	-1,634.88
Paycheck	07/01/2020	9556	Dewart, Alan		-461.75	-2,096.63
Paycheck	07/01/2020	9555	Caplan, Nancy K.		-415.57	-2,512.20
Liability Check	07/05/2020	E-pay	EFTPS		-601.64	-3,113.84
Liability Check	07/05/2020	E-pay	EDD		-123.52	-3,237.36
Bill Pmt -Check	07/06/2020	ACH	P. G. & E.		-40.76	-3,278.12
Liability Check	07/10/2020	E-pay	EDD		-75.00	-3,353.12
Total Checks and Payments					-3,353.12	-3,353.12
Total New Transactions					-3,353.12	-3,353.12
<b>Ending Balance</b>					<b>-29,925.37</b>	<b>183,988.12</b>

**Cazadero Community Services District**  
**Reconciliation Summary**  
**L. A. I. F., Period Ending 06/30/2020**

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	<u>Jun 30, 20</u>
Beginning Balance	223,888.25
Cleared Balance	223,888.25
Register Balance as of 06/30/2020	223,888.25
Ending Balance	223,888.25



**Cazadero Community Services District**  
**Reconciliation Detail**  
**L. A. I. F., Period Ending 06/30/2020**

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Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						223,888.25
Cleared Balance						223,888.25
Register Balance as of 06/30/2020						223,888.25
Ending Balance						<u>223,888.25</u>

**Cazadero Community Services District**  
**Reconciliation Summary**  
**1-Westam Check, Period Ending 06/30/2020**

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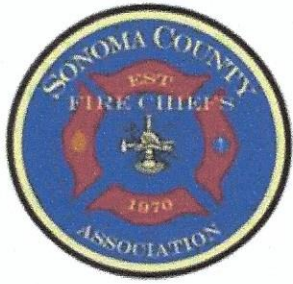
	<u>Jun 30, 20</u>
Beginning Balance	263,409.39
Cleared Transactions	
Checks and Payments - 4 items	-26,411.97
Deposits and Credits - 1 item	4.57
Total Cleared Transactions	<u>-26,407.40</u>
Cleared Balance	<u>237,001.99</u>
Uncleared Transactions	
Checks and Payments - 3 items	-517.16
Deposits and Credits - 1 item	13,458.37
Total Uncleared Transactions	<u>12,941.21</u>
Register Balance as of 06/30/2020	<u>249,943.20</u>
Ending Balance	<u>249,943.20</u>

**Cazadero Community Services District  
Reconciliation Detail  
1-Westam Check, Period Ending 06/30/2020**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						
<b>Cleared Transactions</b>						263,409.39
<b>Checks and Payments - 4 items</b>						
Bill Pmt -Check	05/28/2020	EFT	Comcast	X	-116.02	-116.02
Liability Check	06/06/2020	E-pay	EFTPS	X	-397.38	-513.40
Bill Pmt -Check	06/09/2020	EFT	Frontier Communica...	X	-228.57	-741.97
General Journal	06/24/2020	AJE24		X	-25,670.00	-26,411.97
<b>Total Checks and Payments</b>					-26,411.97	-26,411.97
<b>Deposits and Credits - 1 item</b>						
Deposit	06/30/2020			X	4.57	4.57
<b>Total Deposits and Credits</b>					4.57	4.57
<b>Total Cleared Transactions</b>					-26,407.40	-26,407.40
<b>Cleared Balance</b>					-26,407.40	237,001.99
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Paycheck	12/01/2019	9205	Horn {volunteer}, Brit		-392.49	-392.49
Paycheck	12/01/2019	9210	Mercieca, Stephan J.		-64.64	-457.13
Paycheck	12/01/2019	9201	Dahle, Michael		-60.03	-517.16
<b>Total Checks and Payments</b>					-517.16	-517.16
<b>Deposits and Credits - 1 item</b>						
General Journal	06/30/2018	AJE6			13,458.37	13,458.37
<b>Total Deposits and Credits</b>					13,458.37	13,458.37
<b>Total Uncleared Transactions</b>					12,941.21	12,941.21
<b>Register Balance as of 06/30/2020</b>					-13,466.19	249,943.20
<b>Ending Balance</b>					<b>-13,466.19</b>	<b>249,943.20</b>



# **CORRESPONDENCE**



**SONOMA COUNTY FIRE CHIEFS  
ASSOCIATION MEETING  
ANNUAL MEETING MINUTES  
June 10, 2020 at 9:30 AM  
Conference Call In**

**ATTENDANCE**

Daren Bellach	Kenwood	Mark Heine	Sonoma County Fire District
Bill Bullard	Graton	Spencer Andreis	Sonoma Valley Fire & Rescue
Marshall Tuberville	Geyserville	Bonnie Plakos	North Coast Fire
Jeff Schach	Petaluma	Shepley Schroth-Cary	NBF/Gold Ridge
Ben Nicholls	CALFIRE	James Williams	Sonoma County
Scott Westrope	Santa Rosa	Steve Akre	Sonoma Valley Fire & Rescue
Matt Epstein	DCRFD	Mike Mickelson	North Bay Fire
Dave Franceschi	Forestville	KT McNulty	REDCOM
Jason Boaz	Healdsburg	Tony Gossner	Santa Rosa
Doug Williams	SMART	Brian Henricksen	AMR
Shawna Jones	CALFIRE	Ray Mulas	Schell Vista
James Salvante	Coastal Valley EMS	Dean Anderson	AMR
Ron Lunardi	Occidental	Nick Silva	Lakeville
Mike Nichols	Cazadero	Bill Braga	Sebastopol
Chirs Godley	So. Co. Emergency Mgmt.	Sam Wallis	So. Co. Alert & Warnings
Jim Wikman	PG&E	Sean Grinnell	Bodega Bay

**Call to Order:** Chief Boaz began the meeting at 0937 and led the pledge.

**Pledge of Allegiance:** Chief Boaz

**Host Chief Introduction:** Chief Boaz welcomed everyone on the Conference Call

**Presidents Report:** None

**Changes to the Agenda:** Add a presentation from PG&E on SIPT Teams

**Approval of Minutes:** Motion to approve the minutes. Motion by Sean Grinnell, 2<sup>nd</sup>; James Williams All AYE

**Treasurer's Report:** Submitted Hans reported the following:

Chiefs General Fund:	\$3,286.88
Survivors Fund:	\$105,896.31
OP's/TO's Fund:	\$5,507.92
TO's Command Grant	\$25,000.00
FPO Safety Trailer:	\$10,381.90
Career Succession:	\$875.64
FPO General Fund:	\$2998.20
Youth Fire Setter Fund	\$1,041.53
FITF	\$1,888.49
Safety Pals Gen. Fund:	\$31770.47
Safety Pals Trailer:	\$2,500.00
	<b>\$191,147.34</b>

**Correspondence:** We did receive a correspondence from Barbie Robinson dated May 19<sup>th</sup>, 2020 in response to a letter that the Chiefs Association had written to her in regards on how the RFP process was going. The Chiefs Association signed a letter stating that we did not think the electronic survey was a good substitution for the process. Barbie responded that she did receive our letter was happy with how the survey was working and going to schedule an online meeting.

Chief Boaz signed a letter in behalf to Dr. Davis Duncan in regards to the removal of the Chapter 13 regulations.

**Presentation:** Sam Wallis from the County Alert and Warnings did a PPT presentation on alert and warnings. Phone Warnings, (Nixle, SoCo Alert, Federal Emergency Alerts). Expanding NOAA Weather radio alerts. Radio grants and coverage extensions. SoCo Alert comes with a cost. Better to go big on evacuation alerts. Improvements overall on all platforms. Improved Geofencing with more control. Use of high and low sirens.

**PG&E –** Jim Wickman did a PPT presentation on Safety & Infrastructure Protection Teams (SIPT). Deliver fire and medical standby services for high risk PG&E work and protect Assets. SIPT is not a fire dept. and engines are not IA. Supports PG&E with fire protection standby work, Medical responses at the work site, Fire patrols on PG&E properties and fuel hazard reduction. They will mop up PG&E assets and provide PSPS support and observations. Self-dispatching is prohibited at all times.

**Old Business:** COVID-19 County Update-Chief Gossner reported 671 cases, 297 active. Antibody testing is available through the County results with-in 7 days. Shelter in place order is still in effect. Wear masks! James Salvante also reported Monday and Thursday meetings have been pushed back to 0900hrs, not to conflict with the operational Monday meeting. Looking into creating more antibody testing sites throughout the County.

RFP and LAFCO Update-Chief Heine reported the RFP process has been going backwards for many months. The meetings have been good meeting. COVID caused this process to come to a stop. The electronic survey was done and concerns about how the dialog would be captured. A new stake holder conference meeting was held last Monday and stake holders were able to submit commits. We are now back to a robust stake holder approach. James Salvante stated he did receive a copy of the commits recorded with-in the survey and he would send it out to the entire stake holder group.

LAFACO Sphere of Influence process has been impacted with COVID. Last week's May meeting was canceled due to electronic problems and scheduled to have a July meeting.

**New Business:** OES up staffing-Chief Gossner reported we up staffed an OES ST. last Tuesday in anticipation of protests and the Andy Lopez Birthday celebration. 4 T-1 OES Engines and 1 T-1 local Government engine. The ST was released by midnight with no issues or activity. Chief Gossner thanked everyone that participated.

#### **Standing Committee Reports:**

**Fire Service Working Group:** Since the Measure G defeat, the Group has not been given any direction from the Board of Supervisors.

**SMART:** Doug Williams reported operationally things are static. Reduced schedule and low passenger loadings. The Windsor extension is underway and is still a year out until completion.

**Regional Zone Reports:** Chief Boaz asked for and received the following reports

**CALFIRE:** Chief Jones reported Fire Season is here! Staffing one engine per station. Approval to bring on all crews by June 29<sup>th</sup>. Burn permits will be suspended on Monday. Working on documentation and procedures for large fires and COVID. Chief Nichols reported dispatch resources have been augmented, Medium Dispatch will give you 4 engines, 2 dozers, 1 copter, 2 tankers and 2 crews. High Dispatch will you get 8 engines, 3 dozers, 1 copter, 3 tankers and 2 crews. Total of 7 crews in the unit. More handline construction for engine companies on smaller incidents this year. Identify and make known the ICP locations and track your resources to have a clean transfer/unified command. If you leave equipment or have damaged equipment on the scene, tie in with the IC before you leave to create a paper trail of where equipment needs to go. Chief Bullard asked if there was going to be a communications plan update for this year. Per Chief Nichols the frequency load has not yet gone out. Chief Tuberville is working on the Pre Attack maps and should be out in a draft form soon.



**Zone 3:** Chief Akre reported Sonoma Valley Fires reorganization is moving forward and going smooth and set to go live July 1<sup>st</sup> as the Sonoma Valley Fire District. A few big retirements coming up for 3 Officers and will forward out that information as we get closer to those dates.

**Zone 4:** Chief Plakos reported they changed Zone Chiefs. Chief Lynn of Timber Cove is the new Zone Chief. New Engine 4483 will be in service in about 2 weeks.

**Zone 5:** No report

**Zone 6:** Chief Epstein reported Dry Creek received a FEMA grant to purchase some equipment. They will standing up an ALS QRV in Zone 6 and working Sonoma County Fire for staffing it.

**Zone 7:** Chief Heine reported the annexation of the Russian River Fire District has been approved with a July 1<sup>st</sup> go live date. Personnel have been cross staffing all stations until July 1<sup>st</sup>. EMT's are in a training program now to support the ambulances. They have been asked by the Forestville Fire District Board to start the annexation process, plan on submitting the application to LAFCO in September.

**Zone 8:** No report

**Zone 9:** Chief Schach reported they had an operational meeting with Northbay/Gold Ridge, Marin County Fire and Cal Fire a few days ago.

**OES:** No report

**Training OP's:** No report

**FPO's:** No report

**Fire Districts:** Chief Akre reported the Districts Association will be putting out a letter to advise everyone on what is going on. Looking at the July meeting to be a virtual call. More to follow.

**Volunteer Fire Companies:** No report

**Vegetation Management:** Chief Williams reported he went to the Board yesterday and they approved the amendments to Chapter 13A to remove the zoning for parcels over 5 acres. Looking at approx. 2,400 inspections this year. Virtual community meetings on June 17, 18 and 25 from 6:30 and 7:30 and June 20 and 27 from 10:00 to 11:00. The Board asked for packets of information for their Districts. Inspections should be getting started the week of June 22<sup>nd</sup>. Training for the inspectors will be on this coming Friday, Saturday and the 16<sup>th</sup>. The 5 Acre and more for removal will not start until July 24<sup>th</sup>. 30 days after the ordinance goes into effect. AG properties (land) will be exempt from the ordinance. Structures on these properties will be inspected. .

#### **Ad-Hoc Committee Reports:**

**Fire/EMS:** No report

**County Alerting System:** No report

**Sonoma OP Area Up-Staffing Plan:** No report

**REDCOM:** KT McNulty reported Tango Tango equipment has been installed which will turn your cell phone into a radio. REDCOM has 30 licenses. If anyone is interested in the beta testing contact Kenny. Mobile Responder that moves the MDC to a tablet platform should be in next week. Tablet Command has a \$20,000.00 short fall for funding due to software issues.

**Closed Session:** None

**Good of the Order:** Chris Godley stated we are looking at an increase in cases of COVID due to the opening up of the State. Over the next weeks they will be identifying on how they will deal with PSPS in the future and the impact it may have.

**Adjournment:** @ 1123hrs.

**Next Meeting:** July 8<sup>th</sup> at RPPS

Respectfully Submitted,

Daren Bellach  
SCFCA Secretary

## CazaderoCSD

---

**From:** Michael Nicholls <mcnicholls@me.com>  
**Sent:** Wednesday, June 24, 2020 4:16 PM  
**To:** cazaderoCSD@comcast.net  
**Subject:** Fwd: Per Capita allocations announced

Please include in the July Packet - correspondence

Begin forwarded message:

**From:** "AUSTIN CREEK FIRE DEPT. #1" <[acfd1@comcast.net](mailto:acfd1@comcast.net)>  
**Subject:** Fwd: Per Capita allocations announced  
**Date:** June 24, 2020 at 2:57:22 PM PDT  
**To:** Michael Nicholls <[mcnicholls@me.com](mailto:mcnicholls@me.com)>

Sent from Mobile Command Post

----- Original Message -----

From: Office of Grants and Local Services  
To: [acfd1@comcast.net](mailto:acfd1@comcast.net)  
Sent: June 24, 2020 at 9:04 AM  
Subject: Per Capita allocations announced



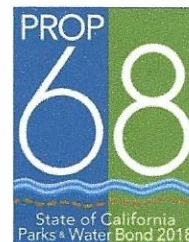
## Office of Grants and Local Services

### PER CAPITA ALLOCATIONS ANNOUNCED

The California Department of Parks and Recreation's Office of Grants and Local Services (OGALS) is announcing the allocations for the Per Capita program, funded through the Parks and Water Bond Act of 2018 (Proposition 68).

**Per Capita allocation for all cities and local districts, including the Cazadero CSD, is \$177,952**

While this figure is less than the minimum allocation of \$200,000, it was derived by dividing the funds made available by the bond by the number of eligible entities.





Additionally, \$2 million is being subtracted from OGALS program delivery budget to supplement the allocation pool.

60% of the Program funds are allocated to eligible cities and local districts, other than a regional park district, regional park and open-space districts, and regional open-space districts.

Total available for cities and local districts (60% of \$185,000,000 plus \$2,000,000):  
\$113,000,000.00

Number of eligible cities and local districts: 635

In addition to the above allocation, Cazadero CSD is also receiving \$733.4186416049957.00 in Urban County Per Capita funds. These additional funds are allocated at a rate of \$.61 per capita to cities and districts in urbanized counties (a county with a population of 500,000 or more) providing park and recreation services within jurisdictions of 200,000 or less in population.

The revised timeline for the Per Capita program will be as follows:

- Grant Performance Period: July 1, 2018 – June 30, 2024
- Resolution: Grantee submits to OGALS no later than December 31, 2020
- Application Packet(s): Grantee submits to OGALS no later than June 30, 2021
- Project Completion Packet: Grantee completes project and submits completion documents to OGALS no later than March 31, 2024.

These figures and dates are contingent upon the Legislature approving the Governor's May Revised Budget, which proposes to extend the project liquidation of the Per Capita program to June 30, 2024; and which also proposes to augment funds available for the Per Capita Program by \$2 million.

OGALS will be holding on-line application workshops, which all eligible agencies are required to attend. Eligible agencies will receive further information about the workshops in a future notice.

Funds are available for local park rehabilitation, creation, and improvement. Grant recipients are encouraged to utilize awards to rehabilitate existing infrastructure and to address deficiencies in neighborhoods lacking access to the outdoors.

Information on the program is available on the [Per Capita Website](#), and the [Procedural Guide](#) provides details on how to submit an application.

---

If you have questions, contact your project officer, Lisa Vigil at [Lisa.Vigil@parks.ca.gov](mailto:Lisa.Vigil@parks.ca.gov).

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View this email **online**.

1416 Ninth Street, Room 918  
Sacramento, CA | 95818 United States

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*To continue receiving our emails, add us to your address book.*

## CazaderoCSD

---

**From:** Michael Nicholls <mcnicholls@me.com>  
**Sent:** Tuesday, June 9, 2020 12:36 PM  
**To:** Maureen Berry  
**Cc:** cazaderoCSD@comcast.net  
**Subject:** Conversation with Bill Adams

Hello Maureen:

I spoke with Bill Adams this morning and have the following to report back per your inquiry at last evening's board meeting.

- **Proclamation of Local Emergency** — Our CSD proclamation does not possess the power granted to a Municipal or City authority, therefore does not apply to anything outside of our Special District scope of responsibility, i.e. Park & Rec, Fire Protection Services and Streetlighting. Therefore, the question you raised regarding evictions would not be applicable to our CSD scope of authority and not covered by our proclamation. The proclamation *does* define that we are a local authority governed by the State of California Health and Safety Code. We have filed our Proclamation with the Board of Supervisors and County CAO, who's responsibility it is to forward to the appropriate state and local agencies.
  
- **Employment Agreements** — You will receive direction from Counsel today.



## CazaderoCSD

---

**From:** Michael Nicholls <mcnicholls@me.com>  
**Sent:** Tuesday, July 7, 2020 5:01 PM  
**To:** Sherry Kulczewski; cazaderoCSD@comcast.net  
**Subject:** Fwd: Diesel Free by '33 July 22 Webinar - Alternative Technologies  
**Attachments:** Reso 2018.0002 signed.pdf; Untitled attachment 00012.html

Please insert in the board packet

Thanks

Begin forwarded message:

**From:** Geof Syphers <[gsyphers@sonomacleanpower.org](mailto:gsyphers@sonomacleanpower.org)>  
**Subject:** FW: Diesel Free by '33 July 22 Webinar - Alternative Technologies  
**Date:** July 7, 2020 at 2:28:35 PM PDT  
**To:** Beau Anderson <[banderson@sonomacleanpower.org](mailto:banderson@sonomacleanpower.org)>  
**Cc:** Cordel Stillman <[CStillman@sonomacleanpower.org](mailto:CStillman@sonomacleanpower.org)>, Nelson Lomeli <[nlomeli@sonomacleanpower.org](mailto:nlomeli@sonomacleanpower.org)>

SCP Board,

You may find the information below helpful in your jurisdiction. Recall that back in 2018 SCP passed a resolution supporting this initiative (attached).

### Geof Syphers | Sonoma Clean Power

Chief Executive Officer  
Business Office: (707) 978-3463  
Customer Service: 1 (855) 202-2139

[sonomacleanpower.org](http://sonomacleanpower.org)

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---

**From:** Bay Area Air District <[airdistrict@connect.baaqmd.gov](mailto:airdistrict@connect.baaqmd.gov)>  
**Sent:** Tuesday, July 7, 2020 7:44:34 AM  
**Subject:** Diesel Free by '33 July 22 Webinar - Alternative Technologies

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You are receiving this email because you have previously signed the Diesel Free by '33 Statement of Purpose, or signed up for or expressed interest in the ongoing Diesel Free by '33 initiative led by the Air District.

Assistance in: [Chinese](#) | [Spanish](#) | [Vietnamese](#) | [Tagalog](#)



[Send to a friend](#)



## Diesel Free by '33

Do I have to go with diesel?  
Technology alternatives for vehicles, equipment, and backup generators

### Dear Diesel Free by '33 Partners,

On July 22, the Air District will be hosting the first of our Diesel Free by '33 webinars: *Do I have to go with diesel? Technology alternatives for vehicles, equipment, and backup generators.*

In this webinar, we will have presenters from the Air District and the California Air Resources Board provide an overview of non-diesel technology alternatives for heavy-duty vehicles and equipment and diesel backup generators. We will also have time for Q&A. This webinar will be hosted on Zoom. Please feel free to forward this invitation to others that may be interested.

### Webinar Details

Wednesday, July 22, 10:00-11:30 AM

[RSVP](#) to attend

### Upcoming Webinars

*Funding to replace diesel: Vehicles and equipment*

Week of August 1 – date and time to come

*Funding to replace diesel: Backup generators*

Week of August 15 – date and time to come

*Why replacing diesel is a public health priority*

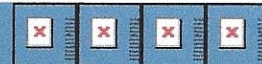
Week of August 29 – date and time to come

*Working to protect public health, air quality, and the global climate,*

**Your Air District**



Bay Area Air Quality Management District  
375 Beale Street, Suite 600, San Francisco, CA 94105, United States  
(415) 749-4900 | 1-800-HELP-AIR | Email: [feedback@baaqmd.gov](mailto:feedback@baaqmd.gov)



This email was sent to: [mbagby@ci.cloverdale.ca.us](mailto:mbagby@ci.cloverdale.ca.us)  
This email was by: Bay Area Air Quality Management District  
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RESOLUTION NO. 2018 - 02

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA CLEAN  
POWER AUTHORITY SUPPORTING AND AGREEING TO BECOME A  
SIGNATORY TO THE BAY AREA AIR QUALITY MANAGEMENT DISTRICT'S  
DIESEL FREE BY '33 STATEMENT OF PURPOSE

WHEREAS, climate change, caused by the emission of greenhouse gases including carbon dioxide and black carbon, represents a profound threat to the air quality, public health, environment, water supplies, and economies of Sonoma and Mendocino Counties;

WHEREAS, diesel engines emit significant amounts of black carbon, a short-lived climate pollutant that is contributing significantly to global climate change;

WHEREAS, the Intergovernmental Panel on Climate Change ("IPCC") Fifth Assessment Report estimates that black carbon is the third most important individual contributor to climate change after carbon dioxide and methane;

WHEREAS, the California Air Resources Board ("CARB") concludes that *"Diesel exhaust includes over 40 substances that are listed by the United States Environmental Protection Agency as hazardous air pollutants and by the CARB as toxic air contaminants. Fifteen of these substances are listed by the World Health Organization as carcinogenic to humans, or as a probable or possible human carcinogen,"*;

WHEREAS, the California Environmental Protection Agency's Office of Environmental Health Hazard Assessment has determined that exposure to diesel exhaust can have significant health effects, including damage to lung tissue and increased risk of cancer;

WHEREAS, CARB estimates that on-road and off-road mobile sources powered by diesel engines comprise 54% of the state of California's total black carbon emissions;

WHEREAS, the negative public health and environmental effects from climate change will fall most heavily on the communities and populations that are already most heavily impacted by air pollution, other environmental hazards, and economic inequality;

WHEREAS, many alternatives to diesel-fueled vehicles and equipment are already commercially available, with purchase costs comparable to traditional diesel technologies;

WHEREAS, electrification of transportation is an important SCP's number one environmental objective given the various sources where Sonoma and Mendocino county greenhouse gas emissions originate; and

WHEREAS, the Bay Area Air Quality Management District (“BAAQMD”) has established a challenge to engage with public agencies to reduce diesel emission in locations throughout California and beyond, reflected in the *Diesel Free by '33 Statement of Purpose*, which is attached to this Resolution as Exhibit 1.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the Sonoma Clean Power Authority:

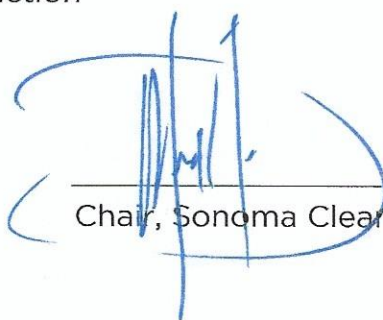
- SECTION 1. Supports the BAAQMD *Diesel Free By '33 Statement of Purpose*, reflecting a goal of eliminating diesel pollution by December 31, 2033;
- SECTION 2. Agrees to become a signatory to the BAAQMD *Diesel Free By '33 Statement of Purpose*; and
- SECTION 3. Finds that the adoption of this Resolution is not subject to California Environmental Quality Act (CEQA) review because adoption of this resolution is an administrative government activity that will not result in any direct or indirect physical change to the environment as a result (CEQA Guidelines section 15358(b)).

DULY ADOPTED this   1<sup>st</sup>   day of November, 2018

///

JURISDICTION	NAME	AYE	NO	Abstain
Cloverdale	Director Bagby	✓		
Cotati	Director Landman	✓		
County of Mendocino	Director Hamburg			
County of Sonoma	Director Hopkins	✓		
Fort Bragg	Director Peters	✓		
Petaluma	Director Kearney			
Rohnert Park	Director Ahanotu			
Santa Rosa	Director Tibbetts			
Sebastopol	Director Slayter	✓		
Sonoma	Director Harrington	✓		
Windsor	Director Okrepkie	✓		

*In alphabetical order by jurisdiction*



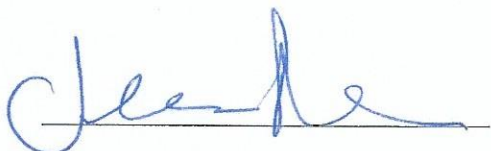
Chair, Sonoma Clean Power Authority

Attest:



Clerk of the Board

APPROVED AS TO FORM:



General Counsel,  
Sonoma Clean Power Authority



STATEMENT OF PURPOSE

# DIESEL FREE BY '33

The intention of this *Statement of Purpose* is to establish a goal to reduce diesel emissions in local communities throughout California and beyond. The need for this action is immediate. Diesel exhaust takes a tremendous toll on both the global climate and public health.

By signing the *Statement of Purpose*, mayors, city and county governments, industry and businesses leaders will join the Bay Area Air Quality Management District and the state of California to showcase our collective leadership to identify and adopt innovative solutions to eliminate diesel emissions and black carbon from our communities.

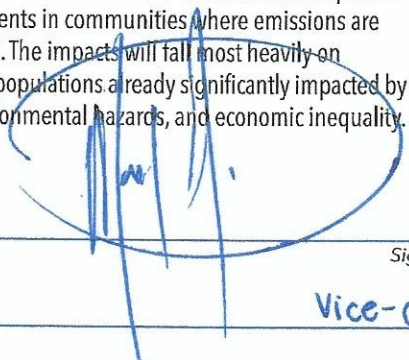
Diesel exhaust causes significant public health effects and accelerates climate change. The California Air Resources Board estimates that on-road diesel and off-road mobile engines comprise 54 percent of the State of California's total black carbon emissions, a short-lived climate pollutant that is contributing significantly to global climate change. Diesel air pollution is highly toxic and can have an immediate impact on the health of residents in communities where emissions are most concentrated. The impacts will fall most heavily on communities and populations already significantly impacted by air pollution, environmental hazards, and economic inequality.

The signatories may each develop their own individual strategies to achieve the goal of reaching zero diesel emissions in their communities. Signatories to this agreement express their intent to:

- Collaborate and coordinate on ordinances, policies, and procurement practices that will reduce diesel emissions to zero within their jurisdictions, communities or companies;
- Share and promote effective financing mechanisms domestically and internationally to the extent feasible that allow for the purchase of zero emissions equipment;
- Share information and assessments regarding zero emissions technology;
- Build capacity for action and technology adaptation through technology transfer and sharing expertise; and
- Use policies and incentives that assist the private sector as it moves to diesel-free fleets and buildings.
- Periodic reporting to all signers of progress towards the zero-diesel emissions goal.

This *Statement of Purpose* is intended to accelerate action toward meaningful progress in support of all climate protection agreements. It is not the intent of the signatories to create through this *Statement of Purpose* any legally binding obligation. For purposes of this Statement, "diesel emissions" and "diesel exhaust" means emissions or exhaust emitted from the combustion of petroleum-based diesel fuel.

Signatories are committing to develop an implementation strategy to reduce diesel emissions in their jurisdictions, share solutions, and report progress. Together, we will forge a path toward a cleaner, healthier future by reducing diesel emissions in our communities, states, and beyond.

  
 \_\_\_\_\_  
 Signature  
 Mark Landman  
 \_\_\_\_\_  
 Vice-chair  
 Title



Sonoma Clean Power Authority  
City

November 1, 2018  
Date



BAY AREA  
AIR QUALITY  
MANAGEMENT  
DISTRICT



**ERICK ROESER**  
AUDITOR-CONTROLLER  
TREASURER-TAX COLLECTOR

585 FISCAL DRIVE, SUITE 100  
SANTA ROSA, CA 95403  
PHONE (707) 565-2631  
FAX (707) 565-3489



**JONATHAN KADLEC**  
ASSISTANT AUDITOR-CONTROLLER  
TREASURER-TAX COLLECTOR

**AMANDA RUCH, CPA**  
ASSISTANT AUDITOR-CONTROLLER  
TREASURER-TAX COLLECTOR

**BROOKE KOOP, CPA**  
ASSISTANT AUDITOR-CONTROLLER  
TREASURER-TAX COLLECTOR

July 2, 2020

Cazadero CSD  
PO Box 508  
Cazadero, CA 95421

Dear Sir or Madam:

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 requires the county, cities, and independent special districts to cover net operational costs of the Local Agency Formation Commission (LAFCO) in their county.

Government Code Section 56381 et seq. states, in part, that "the county, cities, and independent special districts shall each provide a one-third share of the commission's operational costs." In fiscal year 2004-05, the County of Sonoma, a majority of cities and a majority of independent districts approved a change to this formula, such that the County pays 40 percent; the cities, as a whole, pay 40 percent; and the special districts, as a whole, pay 20 percent.

Individual city apportionments are allocated in proportion to each city's total revenues as reported to the State Controller's Office. Individual special district apportionments are allocated proportionally, for non-enterprise activities as total revenues for general purpose transactions less intergovernmental revenue and for enterprise activities as total operating and non-operating revenues less intergovernmental revenue, as reported to the State Controller's Office. The most recent information provided by the Controller, used for Fiscal Year 2020-21 apportionments, is based on FY 2017-18 reported revenues.

For health care districts that operate hospitals and that are formed pursuant to Division 23 of the Health and Safety Code, apportionments are allocated in proportion to each district's net revenue from operations as reported to the Office of Statewide Health Planning and Development, as a percentage of the combined independent special districts' net operating revenues within a county. If net revenue from a health care district's operations is a negative number, no apportionment is allocated. A health care district that has filed and is operating under public entity bankruptcy, pursuant to federal bankruptcy law, shall not be apportioned any share of the Commission's operational costs until the fiscal year following its discharge from bankruptcy.

The FY 2020-21 apportionment for the **Cazadero CSD** is **\$614** and is due and payable upon receipt. For cities or districts that use the Enterprise Financial System (EFS) to issue warrants, please designate Fund: 74151; Department ID: 66030100 and Account: 42627 [for districts] or 42628 [for cities] for LAFCO when processing this payment via journal.

If mailing a check, please make it payable to Sonoma LAFCO and attach a copy of this invoice. Mail to:

Sonoma County ACTTC Office  
585 Fiscal Drive, Room 100  
Santa Rosa, CA 95403  
Attn: Bobbi Lovold

If you have any questions, please contact me at (707) 565-3262.

Sincerely,

Bobbi Lovold  
Accountant II

## CazaderoCSD

---

**From:** Michael Nicholls <nichollsncaz@gmail.com>  
**Sent:** Wednesday, July 8, 2020 5:23 PM  
**To:** Mark De Souza  
**Cc:** Cory Olson; cazaderoCSD@comcast.net  
**Subject:** Re: CSD Board meeting and agenda for July 13th

Thanks Mark for reaching out regarding our July 13th Board Meeting. Members of the public are always welcome to attend and participate in our meetings.

Our agenda will be posted on the CSD website no later than 5PM on 7/10. The board packet generally is posted the next day depending on its size. Because of COVID-19, our board meeting will be held via zoom - phone numbers as well will as an internet link will be provided for attendees on the agenda header.

Our meeting has a public comment period for items not on our agenda following the meeting opening and roll call. That would be the appropriate time to bring up the subject or any subject not on the agenda on which you wish to address the board

I can share with you our jurisdiction as a special district covers only fire protection services, street lighting and parks/recreation. We no longer have 'police powers' which were originally granted in 1963, nor are we officially as a special district allowed to perform street signage or install convex mirrors which would be under the preview of the County Transportation and Public Works Department. Dan Virkstis daniel.virkstis@sonoma-county.org would be the contact at TPW to get the ball rolling.

As we live on a blind curve on Caz Hwy where cars zip by at 50MPH in a 35MPH zone, we personally did an internet search and went to [https://www.uline.com/BL\\_3895/Convex-Safety-Mirrors?keywords=Convex+Safety+Mirrors](https://www.uline.com/BL_3895/Convex-Safety-Mirrors?keywords=Convex+Safety+Mirrors) and purchased two convex mirrors for our own protection and mounted them on a tree across the road from our driveway (with the neighbors permission). Our particular issue was quickly solved.

Feel free to reach out to me at any time

Sincerely,

Michael Nicholls

[mcnicholls@cazadero-csd.org](mailto:mcnicholls@cazadero-csd.org)

> On Jul 8, 2020, at 4:20 PM, Mark De Souza <mdeso12345@gmail.com> wrote:

>

> Mike,

>

> I understand that the board is meeting on July 13th, yet there is no agenda and no contact information on the csd website. Please supply this, I and other cazadero residents would like to attend. I also have an item I'd like to talk about.

>



> I live at 6315 Austin Creek Rd, just about 1/10 of a mile up from the basketball court and park from town center. As you know this is a one way street and just before our driveway, there is a blind curve. I have had several close calls with off road motorcycles and automobiles that are buzzing by and speeding through the blind curve. In the Caz Locals facebook group i asked if anyone was on the board and that I'd like to speak about getting a convex mirror installed so that both uphill and downhill traffic can see oncoming vehicles. He said that he would support this and that he'd bring it up at the next meeting.

>

> Per your June agenda and process, CSD has asked to submit via email any public comments, so please note that this serves as my request to speak about this issue on Monday..

>

> Please confirm that this is on the agenda, and please supply meeting information on the CSD board.

>

> Thanks,

> Mark De Souza

> 6315 Austin Creek Road

> Cazadero, CA 95421

Hi Brian ~

Looking forward to seeing the 'new' slender version of the 'old' Brian I've known! (Good news travels quickly!)

At last evening's Region 5 Fire Council Meeting, fire chief's voted to authorize the attached letter to the Lower Russian River MAC, who will be making recommendations to Lynda Hopkins regarding Flood Mitigation Relief Funding Distribution. We will need a another back of the napkin calculation for Camp Meeker, Occidental, Forestville, Russian River (Guerneville) and Monte Rio stations. Station Addresses follow.

Camp Meeker - 5240 Bohemian Hwy, Occidental  
Occidental - 3821 Bohemian Hwy, Occidental  
Forestville - 6554 Mirabel Rd, Forestville  
Russian River FPD - 14100 Armstrong Woods Rd, Guerneville  
Monte Rio - 9870 Main Street, Monte Rio

Thanks,

Mike

FY 2020/21 Preliminary Budget Summary					
CAZADERO COMMUNITY SERVICE DISTRICT					
		FY 2019/20	FY 2019/20	FY 2020/21	FY 2020-21
		Final	Actuals	Preliminary	Proposed
Sub Objec	Account Description	Budget		Budget	Chief's Budget
1000	Prop Tax - CY,Secured	277,025	273,779	283,950	
1011	SB2557 Prop Tax Admin	(3,325)	(3,349)	(3,325)	
1020	Supplemental Prop Taxes - CY	5,700	2,807	5,700	
1040	Prop Taxes - CY, Unsecured	7,500	8,560	7,500	
1042	CollectCost Del CY Unsecured	(80)	0	(80)	
1060	Prop Taxes - PY, Secured	(60)	0	(60)	
1080	Supplemental Prop Taxes - PY	(30)	0	(30)	
1100	Prop Taxes - PY, Unsecured	150	0	150	
1105	2017 Wildfire Tax Loss	0	0	0	
1106	State Property Tax Backfill	0	126		
<b>40000</b>	<b>Total Tax Revenue</b>	<b>286,880</b>	<b>281,923</b>	<b>293,805</b>	
2080	Fish & Game in lieu of Prop T	0	6		
2440	State Homeowners Prop Tax Relf	1,750	837	1,750	
2500	State-Other Funding (Strike Teams	0	40,602	0	
<b>42000</b>	<b>Total Intergovernmental Revenues</b>	<b>1,750</b>	<b>41,445</b>	<b>1,750</b>	
1700	Interest on Pooled Cash	530	55	530	
1702	WestAmerica Interest	70	73	70	
1703	LAIF Interest	3,200	4,791	3,200	
1704	Comm First CU - Savings	0	8		
1801	Rent - Hall (Administrative Fee)	450	550	450	
<b>44000</b>	<b>Total Revenue - Use of Money &amp; Prop</b>	<b>4,250</b>	<b>5,477</b>	<b>4,250</b>	
4010	Surplus Property Sale				
4015	Interest Earned	0	0	0	
4040	Miscellaneous Revenue	0	15	0	
	Recruitment/Retention	5,000	5,000	0	
4050	Grant Revenue	0		0	
4051	Federal Grants	0	90,904		
4128	Dispatch Fee Reimbursements	0	0	0	
4210	State of CA EDD Refund	0	0	0	
<b>46000</b>	<b>Total Miscellaneous Revenues</b>	<b>5,000</b>	<b>95,919</b>	<b>0</b>	
	<b>Grand Total Revenues</b>	<b>297,880</b>	<b>424,764</b>	<b>299,805</b>	
5910	Perm Position - Local Bds	36,235	43,381	39,986	
5911	Fireman Reimbursement	15,000		13,000	13,000
	Calls		3,185		
	Drills		4,200		
	Strike Teams	0	23,466	0	
5922	FICA Retirement - Local Bds	0	0	0	
5924	Medicare - Local Bds	0	0	0	
5925	CA Employment Training Tax	0	0	0	
5935	Unemployment - Local Bds	0	0	0	
5940	Worker's Comp - Local Bds	9,320	17,185	9,320	
<b>50000</b>	<b>Total Salaries and Employee Benefits</b>	<b>60,555</b>	<b>91,417</b>	<b>62,306</b>	
6015	Annexation/Consolidation Costs	0	180		
6021	Clothing, Uniforms, Personal	2,200	1,311	3,000	3,000
6022	Safety Clothing	15,000	949	15,000	15,000
6040	Communications	0		0	
	S1 Emergency Phones	1,000	1,958	1,020	
	S1 Internet	1,850	1,890	1,887	
	S2 Internet	1,225	1,350	1,250	
	S1 Telephone	2,550	2,426	2,601	
	S2 Telephone	960	752	979	
	Other				
6048	Telecommunication Wireless Svc	0		0	
6060	Food	500	491	500	500
6080	Household Supplies Expense	800	231	800	
6100	Insurance - Premiums	14,420	27,158	14,420	



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CAZADERO COMMUNITY SERVICE DISTRICT										
										FY 2020-21
		FY 2019/20	FY 2019/20	FY 2020/21	FY 2020/21					Proposed
Sub Objec	Account Description	Final Budget	Actuals	Preliminary Budget	Preliminary Budget					Chief's Budget
6140	Maintenance - Equipment	6,000	5,393	6,000						
6149	Maintenance-Radios	3,600	553	11,600	11,600					includes 8,000 for grant
6180	Maintenance - Bldg & Improve	0		0						
	S1-Station 1 Maintenance	5,000	2,424	5,000	5,000					
	S2-Station 2 Maintenance	1,500	0	1,500	1,500					
	SL-Lighting Maintenance									
	P- Parks Maintenance Playground?	2,500	2,288	2,500						
	Bi-annual Generator Load Test	1,300	895	1,500	1,500					
	Other		161							
6261	Medical/Laboratory Supplies	3,500	2,276	3,500	3,500					
6280	Memberships/Certifications	225	777	225	225					
6400	Office Supplies	2,000	6,082	2,000						
6405	Office Equipment & Furnishings	2,600	636	2,600	2,600					need computer staion 2
6410	Mail and Postage Supplies	300	152	300						
6457	Computer Charges-Firehouse Software	7,000	340	7,000	7,000					still up in air
6462	COVID-19 Expenses	0	100							
6461	Supplies/Expenses (Maintenance)	0		0						
6500	Other Professional Services	8,500		8,500						
6510	Recruitment/Retention	5,000		5,000						
6526	Dispatch Services REDCOM	0		0	7,000					not sure if county paying this year-County is paying
6587	LAFCO	530		614						
6610	Legal Services	8,000	5,082	8,000						
6630	Accounting/Auditing Services	5,300	4,950	5,300						
6634	Bank Fees	0		0						
6654	Medical/Laboratory Services	3,000		3,000	3,000					
6800	Publications and Legal Notices	550	85	550						
6820	Rents and Leases - Equipment	0		0						
6880	Minor Equipment/Small Tools	4,000	1,230	4,000	4,000					
6881	Safety Supplies/Equipment	9,000	2,583	10,000	10,000					
6883	Fire Equipment & Testing	4,000	2,068	4,000	4,000					
7051	Refunds	0	0	0						
7053	Permits/License/Fees	700	0	700	700					
7120	Training-Staff	12,000	1,070	12,000	12,000					
7131	Textbooks	1,200	0	1,200	1,200					
7201	Fuel/Gas/Oil	5,100	5,446	5,000	5,000					
7320	Utilities Expense									
	S1 Electricity	2,150	2,373	2,193						
	S1 Outdoor Electricity	450	622	459						
	S2 Electricity	780	916	796						
	SL Electricity	4,400	4,582	4,488						
	Siren Electricity	250	284	500	?					not sure what adding siren at station two will cost
	S1 Propane	2,800	1,271	2,856						
	S2 Propane	1,775	1,459	1,811						
	Septic Montioring Fee	400	350	408						
	S1 Garbage	1,300	1,560	1,326						
	S2 Garbage	550	318	561						
	S1 Water	600	696	612						
	S2 Water	400	0	408						
	Park Water	1,500	2,679	1,530						
7330	Sanitation-Annual Septic Permit PRMD	500	436	500						
7335	Park Development	10,000	0	10,000						
7340	Street Lights	0	0	0						
<b>51000</b>	<b>Total Services and Supplies</b>	<b>170,765</b>	<b>100,802</b>	<b>181,493</b>						
7910	Principal Payments - LT Debt	31,492	31,515	31,492						
7920	Interest Paid	0	0	0						
7930	Interest on LT Debt	3,541	3,525	3,541						
7950	E5266 Strike Team	0	0	0						
<b>53000</b>	<b>Total Other Charges</b>	<b>35,034</b>	<b>35,041</b>	<b>35,034</b>						
8560	Equipment	0	0	8,000	8,000					skid unit6
8570	Structure	20,000	0	20,000	20,000					bath room
<b>54000</b>	<b>Total Capital Expenditures</b>	<b>20,000</b>	<b>0</b>	<b>28,000</b>						

<b>FY 2020/21 Preliminary Budget Summary</b>					
<b>CAZADERO COMMUNITY SERVICE DISTRICT</b>					
					<b>FY 2020-21</b>
		FY 2019/20	FY 2019/20	FY 2020/21	<b>Proposed</b>
		Final	Actuals	Preliminary	<b>Chief's</b>
Sub Objec	Account Description	Budget		Budget	<b>Budget</b>
9000	Appropriation for Contingenc	0	0	0	
<b>55000</b>	<b>Total Appropriations for Contingencies</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>Grand Total Expenditures</b>	<b>286,354</b>	<b>227,260</b>	<b>306,832</b>	
	<b>Increase/(Decrease) to Fund Balance</b>	<b>11,526</b>	<b>197,504</b>	<b>(7,027)</b>	
	<b>Transfer to Reserves (~3% of revenue)</b>	<b>11,526</b>	<b>197,504</b>	<b>(7,027)</b>	