



*Cazadero Community Services District
Meeting Minutes – August 9, 2022*

The Cazadero Community Services District meeting was conducted pursuant to the provisions of the Governor’s Executive Order N-29-20 which suspends certain requirements of the Ralph M. Brown Act due to the COVID-19 virus. CSD Board Members and staff participated in the meeting by zoom teleconference. Members of the public were provided a zoom and telephone call-in number to view or listen to the meeting and the opportunity to provide public comment verbally or in written format.

1. Call to Order and Roll Call

The regular meeting of the Cazadero CSD Board was called to order at 6:32 PM on August 9, 2022. Director Griswold led the Pledge of Allegiance. The following Directors were present: P. Barry, M. Berry, H. Canelis, D. DeBeaune, and S. Griswold. AA Kulczewski and Tony Goodwin were also present.

2. Public Comment

None.

3. Agenda Adjustments

None.

4. Director Reports

None.

5. Staff Reports

Staff reports were included in the Board packet.

The Call Report for July:

Nature of Call	Number of Calls
Medical Aid	4
Fire Investigation	2
Traffic Accident	1

6. Consent Calendar Items

On a motion by Director M. Berry, Seconded by Director Canelis, the Board moved to approve the minutes for the June 14 and July 12, 2022, meetings and the financials for the months of May and June 2022. VOTE: 4-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Absent
S. Griswold	Aye

7. Action Items

- a. Resolution 22/23-03 Proclamation of a Local Emergency for the Cazadero Community Services District, County of Sonoma, State of California, Ratifying the Proclamation of a State of Emergency by Governor Newsom on March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Cazadero Community Services District for the Period August 1, 2022, Through September 1, 2022, Pursuant to Brown Act Provisions** – After Board discussion, on a motion by Director Canelis, seconded by Director Griswold, the Board moved to approve Resolution 22/23-03. VOTE: 4-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Absent
S. Griswold	Aye

- b. 2022-2023 FY Final Budget** – After Board discussion, on a motion by Director M. Berry, seconded by Director Canelis, the Board moved to approve Resolution 22/23-04 adopting the 2022/23 Fiscal Year Final Budget and appropriations limit. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
S. Griswold	Aye

- c. Fiber Optic Grant and Emergency Communications** – Tony Goodwin gave an update on the progress of emergency radio communications network: the duplexers purchased won't work for this network as the frequencies are too close together, will get refunds for them and purchase new ones; equipment at the Sheridan site is being secured; repeaters from Bridgecom are ready to be built and he's looking into bringing internet to the repeater sites; he's working on getting everything under budget and said we could get better quality radios if we could get more funding; Mark Graham is scouring internet for components, he is donating his time and will donate some equipment;. Mr. Goodwin is also looking into the current problems with the siren: Redcom had a problem at their end; the repeater at station 1 may not be working; the controller is 25+ years old and may be having trouble deciphering the tones, he will look into pricing on a new controller. After further Board discussion, item tabled to September meeting.

- d. Playground Equipment** – Director M. Berry reported the attorney said the deed restriction is fine as is so she will get it recorded; she's working on the 6-month progress report for the grant; Ross Recreation sent 3D renditions of the new equipment for the playground; the quote for all the new equipment, including installation, is \$160,674.53; after clarifying the price she will order the new equipment, delivery will be 20-24 weeks after ordering. After further Board discussion, item tabled to September meeting.

- e. Vegetation Management Program** – Director P. Barry reported a personal truck is being used to pull the chipper and the District should purchase a boom truck for it, he found a clean retired city boom truck for about \$60,000 and would like Board approval to purchase it. On a motion by Director Canelis, Seconded by Director Griswold, the Board moved to purchase the boom truck. VOTE: 5-0-0 by roll call.

Director	Vote
P. Barry	Aye
M. Berry	Aye

H. Canelis	Aye
D. DeBeaune	Aye
S Griswold	Aye

After further Board discussion, item tabled to September meeting.

- f. **Confirmation of District Treasurer** – After Board discussion, on a motion by Director Canelis, seconded by Director Griswold, the Board moved to approve Resolution 22/23-05 establishing an alternative district treasurer and depository. VOTE: 4-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Absent
S. Griswold	Aye

- g. **Conflict of Interest Code** – After Board discussion, item tabled to September meeting.

8. Discussion Items

- a. **Replace Leaking Firehouse Stove** – Director P. Barry reported the current stove is very old, rusty, leaks gas, has no pilots, and was probably a used restaurant stove when acquired, there is no fire suppressant system in the hood, and the kitchen needs to be more appropriate for renting, it also needs a paint job and new handles on cabinets. He suggested all Directors do a walk-through of the kitchen to observe its condition. Director Canelis commented the stove is a fire hazard and needs to be replaced, asked Director P. Barry to have quotes for a new stove for the next meeting.
- b. **Update on grants** – No further updates.
- c. **Vegetation Management** – Director P. Barry reported the core group is still working on Bei Road.

9. Committee Reports

- a. **Park Ad Hoc 2020:** The directors discussed how to house items for the History Center.

10. Correspondence

Correspondence referenced in the Board packet were reviewed.

11. Financial Reports

Director P. Barry commented that insurance tripled from last year, insurance company is hoping they will be lower next year. He also requested AA Kulczewski look into the FDIC \$250,000 limit on coverage for bank accounts, does limit apply to separate accounts or separate institutions? Bills totaling \$46,430.30 were presented for payment.

12. Adjournment

On a motion by Director M. Berry, Seconded by Director DeBeaune, the Board moved to adjourn the meeting at 7:45 PM. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
S Griswold	Aye

Paul Barry

Maureen Barry

Homer Canelis

Daina DeBeaune

Scott Griswold

Date: _____